

#### Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Mr. Todd Winch, Superintendent of Schools 516-434-7020 Fax: 516-520-8314 twinch@levittownschools.com

Summer 2024

#### Dear Parents and Guardians:

I hope this letter finds you well and that you have enjoyed a restful and rejuvenating summer. As we gear up for the start of a new school year, I am filled with excitement and anticipation for the wonderful experiences and learning opportunities that lie ahead.

For those of you who have children returning to our schools this September and for those of you joining our community for the first time, we wish your families the best possible school year.

The 2023-2024 school year was particularly successful for our district. Both Division Avenue High School and MacArthur High School were named "Best High Schools" by US News & World Report. Our district was also recognized as a "Best Community for Music Education," and a recent graduate was named a Rhodes Scholar. These are just a few of the many accolades our students and faculty garnered throughout the year, illustrating the wonderful opportunities provided through our schools and serving as a testament to #SuccessatLPS.

We are also excited to welcome the newest member of our Central Office administrative team, Ms. Jaclyn Guidice, Assistant Superintendent for Human Resources. She comes to us from the North Merrick School District, where she served as the Assistant Superintendent for Curriculum, Instruction & Personnel. Ms. Guidice previously spent several years in Levittown as the Assistant Principal at Division Avenue High School. We are thrilled to welcome her back home!

We are grateful for the opportunity to work with your children and look forward to a productive and enjoyable school year. Together, we can make this year a memorable and successful one for all students.

Enjoy the remaining weeks of the summer!

With Warm Regards,

Todd Winch Superintendent



#### Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Mr. Todd Winch, Superintendent of Schools 516-434-7020 Fax: 516-520-8314

twinch@levittownschools.com

Verano 2024

Queridos padres y guardianes:

Espero que esta carta te encuentre bien y que hayas disfrutado de un verano relajante y rejuvenecedor. Mientras nos preparamos para el inicio de un nuevo año escolar, me siento lleno de entusiasmo y anticipación por las maravillosas experiencias y oportunidades de aprendizaje que tenemos por delante.

Para aquellos de ustedes que tienen hijos que regresan a nuestras escuelas en septiembre y para aquellos que se unen a nuestra comunidad por primera vez, les deseamos a sus familias el mejor año escolar posible.

El año escolar 2023-2024 fue particularmente exitoso para nuestro distrito. Tanto la escuela secundaria Division Avenue como la escuela secundaria MacArthur fueron nombradas "Mejores escuelas secundarias" por US News & World Report. Nuestro distrito también fue reconocido como la "Mejor comunidad para la educación musical" y un recién graduado fue nombrado Rhodes Scholar. Estos son solo algunos de los muchos elogios que nuestros estudiantes y profesores obtuvieron a lo largo del año, que ilustran las maravillosas oportunidades brindadas a través de nuestras escuelas y sirven como testimonio del #SuccessatLPS.

También nos complace darle la bienvenida al miembro más nuevo de nuestro equipo administrativo de la Oficina Central, la Sra. Jaclyn Guidice, Superintendente Asistente de Recursos Humanos. Ella viene a nosotros desde el Distrito Escolar de North Merrick, donde se desempeñó como Superintendente Asistente de Currículo, Instrucción y Personal. La Sra. Guidice anteriormente pasó varios años en Levittown como subdirectora de la escuela secundaria Division Avenue. ¡Estamos encantados de darle la bienvenida a casa!

Estamos agradecidos por la oportunidad de trabajar con sus hijos y esperamos tener un año escolar productivo y agradable. Juntos podemos hacer que este año sea memorable y exitoso para todos los estudiantes. ¡Disfruta de las semanas que quedan del verano!

Con un cordial saludo.

Todd Winch Superintendente



#### LEVITTOWN PUBLIC SCHOOLS Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Craig Cammarata Director of Facilities 516-434-7550

July 9, 2024

#### Dear Parents:

Our District Wide Safety Plan references specific responses to crisis situations. Our responses will help us prepare for a variety of different emergencies. Each school year, these drills are practiced by students and staff to ensure their effectiveness. In many instances, these drills are conducted in cooperation with the 8<sup>th</sup> or 1<sup>st</sup> precincts of the Nassau County Police Department. Below you will find a brief description of each drill.

#### **Emergency Drills**

In accordance with NYS Education Law, schools are required to hold twelve emergency drills per year, four of which must be lockdown drills, and the remaining eight are required to be evacuation drills. Eight of the required twelve drills will be completed by December 31st.

#### Emergency Sheltering Drill & Early Dismissal Drill (District Wide)

The Commissioner of Education and the Board of Regents require all school districts under Section 155.13 of the Commissioner's regulations to conduct an emergency sheltering drill and early dismissal drill each year. Students will be dismissed from school early. <u>Due to COVID-19</u>, all dates, times and procedures are subject to change at the direction of NYS Education <u>Department</u>.

On November 8th, 2024 approximately 20 minutes before dismissal (3:08 PM elementary schools, 2:35 PM for Middle Schools and 2:05 for High Schools\*\*) students will be assembled in the designated sheltering areas for their building. Approximately ten minutes before the end of the day (3:18 PM elementary, 2:45 PM middle and 2:15 for high schools) students will be dismissed. Transportation will be adjusted on that day for all students who are eligible for bus services. All parents should make necessary arrangements to ensure adequate coverage for their student's arrival home ten minutes early. All after-school activities including the LAP program will not be canceled.

#### Lock Out Drill

This is a procedure that allows the school to continue with the normal school day but curtails outside activity and allows no unauthorized personnel into the building. The "lock out" is most commonly used when the threat is general or the incident is occurring outside the school building or on an off-school property.

#### Lockdown Drill

In certain situations it may be determined that the safest place for students and staff is inside the building and, under such circumstances, the building will be secured by using a lockdown signal from the office. Students and staff are trained to follow proper protocol during lockdowns. They will remain in classrooms until the "all clear" is sounded. Students and staff are not allowed to use their cell phones for calls or for text messaging during a lockdown drill or situation. Hundreds of calls being made simultaneously will not only jam the system, but will result in parents arriving at the school, which only increases the danger to everyone.

These drills are practiced a minimum of four times per year. Please be advised that during the drill visitors are prohibited from entering the building. Visitors who are already inside the building will take part in the drill.

During a lockdown, parents are asked to remain calm as local authorities resolve the situation. If the lockdown is expected to last beyond normal dismissal time, the District will make every attempt to keep parents informed and post information on the District and school website via local media where appropriate. Please keep in mind that you will not be able to pick up your child(ren) while the lockdown remains in effect. This is for your safety and the safety of your child(ren).

#### **Extended Evacuation Drill**

This drill requires that all building inhabitants leave the building and grounds and go somewhere safe. Students and staff will move to an alternate offsite pickup zone. District buses will transport students to the building's evacuation site. At the successful conclusion of the drill, students will be transported back to their regular school. Since this drill is held only at select buildings during the year, parents will be notified if their school will participate in the drill.

Each of these drills will be announced and explained to the children. The children will be told that these drills will prepare us to be safe in emergency situations.

If you have any questions or concerns, please do not hesitate to call us.

Craig Cammarata

Sincerely

Director of Facilities



Craig Cammarata
Director of Facilities & Operations
850 Seamans Neck Road
Seaford, NY 11783
516 434-7550



Initial notification to persons in parental relation and staff

Dear Parent, Guardian and School Staff:

New York State Education Law Section 409-H, effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty and staff regarding the potential use of pesticides periodically throughout the school year. The Levittown School District is required to maintain a list of persons in parental relation, faculty and staff who wish to receive 48-hour written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- A school remains unoccupied for a continuous 72 hours following an application
- Anti-microbial products
- Nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children
- Nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children
- Silica gel and other nonvolatile ready-to-use pastes, foams or gels in areas inaccessible to children
- Boric acid and disodium octaborate tetrahydrate
- The application of EPA designated biopesticides
- The application of EPA designated exempt materials under 40CFR152.2S
- The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect
  individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps and
  hornet.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hours prior notification list. If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please complete the form below and return it to the Levittown School District, Director of Facilities, Craig Cammarata, 850 Seaman's Neck Road, Seaford, NY 11783, Phone 516-434-7555, Fax# 516-520-8347 <a href="mailto:CCammarata@Levittownschools.com">CCammarata@Levittownschools.com</a>.

	I	Levittown Public Schools			
Request for Pesticide Application Notification					
School Building					
Name:		Address:	-		
	- Ingranian		-		
Day Phone:	Evening Phone	Email Address:			
- Commission of the Commission					

#### PLEASE PRINT CLEARLY & LEGIBLY

Please feel free to contact Craig Cammarata, Levittown Public Schools Director of Facilities at one of the following:

Buildings & Grounds Office – 850 Seaman's Neck Road, Seaford, NY 11783

Phone: 516-434-7550

Fax#: 516-520-8347

Email Address: CCammarata@Levittownschools.com.



#### Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Jaclyn Guidice Assistant Superintendent for Human Resources 516-434-7030

Fax: 516-520-8332

August, 2024

#### Dear Parents/Guardian:

New York State Education Law mandates that all absences from school, both excused and unexcused, be treated equally in attendance policies. Parents and students are therefore advised that all absences from school and class are counted equally in determining that a student has exceeded the maximum number of absences permitted under our attendance policy.

Some examples of absences counted equally:

Illness

Suspension

Road test

College visit

Court

Doctor's appt.

Religious observance

Field trip Physical exam

Accident

Cut class

Family vacation

Truancy Job interview
Health Office Drug counseling

Babysitting Funerals

Although some absences are unavoidable, such as illness and college visits, unexcused absences are to be discouraged and disciplinary action may be taken. Examples would include late to school and truancy. When a parent allows a student to miss school, for an unexcused reason, it is called unlawful detention. Examples would include vacation and babysitting. Please keep in mind, that in terms of our Attendance Policy,

#### all absences count towards credit denial.

Each student is expected to be in school on time every school day. Absences should be reported no later than 8:00 a.m. by telephone to the attendance office by a parent or legal guardian. Students absent from school for more than half of the day may not participate in any after school activities including athletic and music events scheduled for that day.

Each course is considered to be one class. If a student's absences from a class exceed the attendance requirements for that course, that student will be denied credit. Three latenesses of less than 15 minutes will count as one absence in that course. If a student is late by more than 15 minutes it will count as an absence. Remember all absences count towards the attendance policy.

Daily course – all year

Daily course – semester (Sept. – Jan.) (Feb. – June)

Odd/even course – all year

Daily course with lab on alternate days

Daily 2 period course – all year

20 absences

20 absences

20 absences

20 absences

If you have any questions about the district attendance policy, please contact the Attendance Office in your child's school.

clypstudue

Jaclyn Guidice

Assistant Superintendent for Human Resources



#### Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Jaclyn Guidice Assistant Superintendent for Human Resources 516-434-7030 Fax: 516-520-8332

August, 2024

Dear Parents,

The safety of our children is the top priority of the Levittown School District. This letter outlines the major safety drills, code of conduct and sex offender notification system used throughout our schools.

In the summer of 2000, the New York State Legislature passed the S.A.V.E. Act, Safe Schools Against Violence in Education. This act is one of the most comprehensive regulations in the nation seeking to address school safety and violence prevention. The legislation covers several specific areas of concern which each district must address.

One such area is the development of a comprehensive School Safety Plan. Our District emergency plan, as well as detailed information about our safety drills including the annual Sheltering/Early Dismissal Drill, can be viewed on our District website under *Parent Resources*.

Another area outlined in the S.A.V.E. legislation is the District Code of Conduct, which is required for the maintenance of order on school grounds. The summary of our Code of Conduct, which must be distributed to all parents as required by law is included with this letter for your review. The entire Code of Conduct can be viewed on our District website under *Parent Resources*.

The Levittown School District uses an e-mail notification system developed by Parents for Megan's Law (PFML) for sex offender notifications. Funded by county, state and federal governments, PFML is a not-for-profit organization dedicated to the prevention of childhood sexual abuse through the provision of education, advocacy, counseling, policy and legislative support services. Subscribers to PFML's e-mail alert system will be notified when a moderate or high-risk sex offender moves into the area. This service is provided to residents at no cost. To sign up for this email notification, go to the district website and click on *Parent Resources*.

Lastly, on September 13, 2010 The Dignity Act was signed into law and took effect on July 1, 2012. New York State's Dignity for All Students Act (The Dignity Act) seeks to provide the State's public elementary and secondary school students with a safe and supportive environment free from discrimination, intimidation, taunting, harassment and bullying on school property, a school bus and/or at a school function. To find out more about this important legislation and what the District does to promote an environment where students feel safe, valued and connected, go to <a href="https://www.levittownschools.com">www.levittownschools.com</a>.

If you have any questions related to student safety or for further information regarding The Dignity Act, please visit our Levittown Public Schools Website or you may contact my office. Good luck in the upcoming school year!

Sincerely.

Jaclyn Guidice

Assistant Superintendent for Human Resources

#### Code of Conduct Summary - September 2024

This summary of the school district Code of Conduct has been developed as required by the New York State SAVE Act and will be distributed to students and parents at the beginning of the school year. The entire code is available at the Levittown District Website (www.Levittownschools.com). This Code has been adopted by the Board of Education and submitted to the New York State Education Department as required by law. The Code applies to all students, school personnel, parents, and other visitors when on school property (including school buses and vehicles) or attending school functions and extracurricular activities. The Code contains the following provisions:

- Appropriate conduct, dress and language when on school property, including school functions and extracurricular activities as well as appropriate range of disciplinary procedures that may be imposed for violations of the Code.
- Acceptable civil and respectful treatment of teachers, administrators, other school personnel, students, and visitors on school property or at school functions and extracurricular activities as well as roles of teachers, coaches, administrators, other school personnel, the Board of Education and parents.
- Standards and procedures to assure the security and safety of students and school personnel.
- Standards for remote learning.
- Provisions for the removal from the classroom, school property (including school functions and extracurricular activities) detention, suspension of students or other persons who violate the Code or who possess or use illegal substances or weapons, use of physical force, vandalize school property, or violate another student's civil rights, or threaten violence.
- Provisions for the removal of students from the classroom, including plans to ensure continued educational programming and activities for such students.
- Procedures by which violations are reported, determined, discipline measures imposed, and such measures carried out.
- Procedures by which students may be suspended or removed from participation in extracurricular activities, including sports.
- Procedures by which students may be disciplined in school for events that take place out of school when a connection to school exists.
- Provisions that ensure that enforcement of the Code is in compliance with state and federal laws relating to students with disabilities.
- Procedures for notifying local law enforcement agencies of Code violations which constitute a crime.
- Provisions for notifying persons in parental relation to the student of Code violations by the student.
- Provisions and procedures by which a complaint in criminal court, a juvenile delinquency petition or person in need of supervision petition as defined in Article Three and Seven of the Family Court Act will be filed.
- Circumstances under and procedures by which referral to appropriate human services agencies will be made.
- A minimum suspension period, for students who repeatedly are substantially disruptive of the educational process or substantially interfere with the teacher's authority over the classroom will be suspended from school for at least five days. The suspending authority may reduce such period on a case-by-case basis to be consistent with any other state or federal laws.
- Provisions by which students may be searched.

website:	
Student Name (please print): Sch	ool

Thank you.



#### Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Jaclyn Guidice Assistant Superintendent for Human Resources 516-434-7030

Fax: 516-520-8332

August, 2024

Dear Parents,

The District Code of Conduct has been developed as required by the New York State Save Act.

Please follow the directions below to view and sign the Code of Conduct no later than Sept. 6, 2024.

#### \*\*\*CODE OF CONDUCT SIGNATURE INSTRUCTIONS\*\*\*

To sign the required Code of Conduct, complete the following steps:

1. Log into Parent Portal

NOTE: Parents of incoming kindergarten students or new Levittown residents will first need to create a Parent Portal account (instructions enclosed in this packet).

- 2. On the left menu, click on "Forms"
- 3. Click on the "Code of Conduct Summary" Form
- 4. Please read through the summary. A link to the full Code of Conduct is within the form instructions.
- 5. Provide your electronic signature and click the submit button at the bottom.

NOTE: You may submit once if there is more than one child by clicking the "submit per family button"

You may submit this form starting Monday, August 26th when the portal opens. If you have any questions, please contact your child's school main office. Thank you for your cooperation.

Sincerely,

Jaclyn Guidice,

len Guidice

Assistant Superintendent for Human Resources



#### Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Form A – Parents' Notification ESSA Right-to-Know

Ms. Jaclyn Guidice Assistant Superintendent for Human Resources (516) 434-7030

Fax: (516) 520-8332

August, 2024

Dear Parent/Guardian,

I am writing in compliance with provisions of the federal ESSA – Every Student Succeeds Act to inform you that, if your child's school receives Title I federal funding, you have a right to request information regarding the qualifications of your child's classroom teacher as well as any paraprofessional staff who may be working to assist your child.

#### You have a right to know:

- If your child's teacher has met State certification criteria for the current grade level and subject he or she is teaching;
- Whether your child's teacher is teaching under an "emergency" license or temporary status through which state qualification or licensing criteria has been waived;
- The baccalaureate degree major and graduate degree held by the teacher who is currently teaching your child as well as field of discipline of the degree held by the teacher;
- Whether your child is taught by a paraprofessional and if so, the qualifications of this individual.

We will be happy to provide this information to you. Simply fill out the form, which can be accessed on the district website (<a href="www.levittownschools.com">www.levittownschools.com</a>). Click on Parents, More Parent Resources, Parents' Right to Know Information and Form. You may print the form, fill it out and mail it to the address below. The requested information will be completed and mailed to you.

Levittown School District
Att: Department of Human Resources
Memorial Education Center
150 Abbey Lane
Levittown, N.Y. 11756

Sincerely,

Jaclyn Guidice



#### Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Jaclyn Guidice Assistant Superintendent for Human Resources 516-434-7030

Fax: 516-520-8332

September, 2024

Dear Parents/Guardians,

In 2010, New York State passed the *Dignity for All Students Act (DASA)*. This law went into effect on July 1, 2012 and protects students from harassment, discrimination and bullying by other students or school employees. It stipulates that no student shall be subjected to discrimination based on his or her *actual or perceived* race, color, national origin, ethnic group, gender identity, or biological sex. DASA explicitly states that bullying, taunting, and intimidation on the protected grounds listed above are all forms of harassment; however, it is not limited to those categories.

Harassment under DASA is defined as the "creation of a hostile environment by conduct or verbal threats, intimidation or abuse that has or would have the effect of unreasonably and substantially interfering with a student's education performance, opportunities or benefits, or mental, emotional or physical well-being..."

Bullying under DASA is defined as "hostile activity which harms or induces fear through threat of further aggression and/or creates terror". Bullying may be subtle or easy to identify, done by one person or a group. Bullying often includes a real or perceived power imbalance, intent to harm, threat of further aggression.

Cyberbullying under DASA is defined as "the use of technology to harass, threaten, embarrass, or target another person". Examples of cyberbullying include; mean text messages or emails, rumors sent by email or posted on social networking sites, and embarrassing pictures, videos, websites, or fake profiles.

In response to this new law, and following the recommendation of the NYS School Boards Association, Levittown Public Schools reviewed its policies related to student conduct and social-emotional learning. All necessary updates were made and subsequently approved by the Board of Education. These updates are now included in the Board Policies as well as the Code of Conduct for students and include complaint forms, all of which can be found on the school website on the Board of Education page. The District will continue to review its policies to ensure that the most stringent procedures are in place to deal with these issues.

Dignity Act Coordinators have been appointed in each building. They are the building principal and social workers, who have been specially trained. The process for filing a concern is available on the school website or can be picked up in the main office of your school. Every reported incident of bullying should be recorded and documented.

Dignity Act Training has been given to all employees and will continue throughout the school year. The District will continue to deliver its curriculum to promote civility and citizenship, and as is always the case, a partnership between home and school is essential.

Please continue to visit the school website at <a href="https://www.levittownschools.com">www.levittownschools.com</a> and follow the instructions for continuously updated information.

Sincerely

Jaclyn Guidice

Civil Rights Compliance Officer



Policy #7315 Page 1 of 5 Students

#### <u>SUBJECT: STUDENT USE OF COMPUTERIZED INFORMATION</u> <u>RESOURCES (ACCEPTABLE USE POLICY)</u>

This policy is in accordance with the Internet safety guidelines set forth by the Children's Internet Protection Act of 2001, (CIPA", 47 USC 254 [h]) and the Neighborhood Children's Internet Protection Act ("NCIPA"). The Levittown Union Free School District provides all students and staff access to a wide range of computer resources for the advancement of teaching and learning. Our goal in making this service available is to promote educational excellence by facilitating learning and enabling students to become technologically literate, to supply staff with the necessary tools to ensure their students reach their full potential, and to support district graduation goals that require each student demonstrate computer literacy skills.

#### Purpose

The purpose of this policy is to ensure that use of the district's digital resources, networks and the Internet is consistent with our stated mission, goals, and objects. The procedures that follow provide details regarding the appropriate and inappropriate use of the District's resources, network and Internet. The smooth operation of the District relies and expects all users to conduct themselves in a responsible, ethical, professional and decent manner while using the District computers. All students will be supervised or monitored when accessing or using the district's computers, networks and Internet. When an account is created for a student or staff member, individuals are legally bound to the terms and conditions outlined in this policy. The district's computers can be used to connect to many digital resources including the Internet. These connections, via the network, will provide opportunities for collaboration and innovation throughout the district and worldwide. The purpose for providing access to the network and the Internet is to offer resources to students and teachers for instructional purposes only. The district regards this access as a privilege, not a right. Access entails responsibility.

#### Acceptable Use

Use The purpose of instructional technologies, including use of the district's digital resources, networks and the Internet is solely to support education and research and must be consistent with Levittown School District mission and educational goals. The district expects all users to be responsible for good behavior and judgment on computer equipment. In addition to specific guidelines listed here, general school rules for behavior and communications also apply to communications on the network. This communication is often public in nature. Users will abide by the rules of network etiquette. Equipment is provided for students to conduct research and communicate appropriately with others. Independent access to network services is provided only to students who agree to act in a considerate and responsible manner. Computer network services include online learning platforms used during remote instruction.

Individual users of the district computer networks are responsible for their behavior and communications. Users will comply with district standards and will honor the agreements they have signed. Users are responsible at all times for proper use of their accounts. Users are to protect



Policy #7315 Page 2 of 5 Students

#### <u>SUBJECT: STUDENT USE OF COMPUTERIZED INFORMATION</u> <u>RESOURCES (ACCEPTABLE USE POLICY) (Cont'd)</u>

#### Unacceptable Use

Any violations of the Levittown School District's Digital Resources, Networks and Internet regulations may result in permanent loss of computer access, as well as other disciplinary or legal action. Users are considered subject to all local, state and federal laws.

- Illegal or Indecent Use: Using district computers for illegal, harassing, bullying, vandalism, indecent or inappropriate purposes are strictly forbidden.
- Illegal activity includes a violation of federal, state, local laws including but not limited to copyright infringement laws or any other material deemed "harmful to minors".
- Harassing activities includes unreasonably interfering with an individual's performance in school or smooth operation of the school. This may include but not limited to: insults, slurs, discrimination, defamation of character, cyber bullying, obscene language, jokes, cartoons, pranks, jokes, unwelcome compliments, or other communications creating an offensive or hostile environment.
- Vandalism activities include but are not limited to any action taken to trespass, damage or destroy data, software, or equipment.
   Indecent activities include but are not limited to accessing, storing, printing or viewing pornographic, sexually explicit, indecent or inappropriate material
- Inappropriate activities include but are not limited to: accessing social networking sites, un-censored blogs, and violating social accepted standards including the ones listed in this document.
- Disruptive Use: Using District computers to disrupt services or equipment from working
  effectively is strictly forbidden and includes but is not limited to: "bypassing the district's
  website filtering system", "hacking into", "Spamming", creating/promoting viruses, or
  overwhelming the system.
- Political: This may include, but is not limited to, using District computers to advocate political opinions directly or indirectly.
- Personal or Commercial: This may include, but is not limited to, using District computers for product advertisement, political lobbying, gambling or any illegal activities.
- Unauthorized Use: Only Levittown students, district employees, and others authorized by the District may use the District's equipment.



Policy #7315 Page 3 of 5 Students

# SUBJECT: STUDENT USE OF COMPUTERIZED INFORMATION RESOURCES (ACCEPTABLE USE POLICY) (Cont'd)

#### Remote Learning

From time to time, schools may be closed as a result of social unrest, act of God, public health emergency, epidemic, pandemic, weather conditions, or regulations or restrictions imposed by any government or governmental agency, but may, pursuant to governmental action, be required to provide remote learning opportunities for students.

In accordance with guidance from the NYS Department of Education (NYSED), the School District (the "District") may implement alternate remote instruction in the event of a prolonged school closure or student absence (the "Continuity of Learning Plan").

To facilitate the Continuity of Learning Plan, the School District has authorized its faculty and administration to utilize online learning platforms. These platforms are useful educational tools and provide opportunities for personal connection between teachers and students. Through these platforms, teachers will continue to maximize opportunities to engage students and to interact with them through technology.

#### I. Use of Online Learning Platforms

The privacy and confidentiality of all participants is important.

Parents/guardians must remember that online learning is for students and they should not be observing virtual platforms while their child is engaged in a remote learning session. Unless a younger elementary student is in need of technical assistance, parents/guardians should not interrupt learning. If a parent/guardian has a question for their child's teacher, they should send an email to the teacher outside the online learning session; the teacher will respond to the parent/guardian during school hours.

In addition to the policies noted above and other existing District policies, the following rules of conduct apply while the Continuity of Learning Plan is in effect, as well as other times when students and teachers may be engaged in remote learning. Violation of the following rules will result in appropriate disciplinary action.

All individuals, including students, their parents/guardians, and their family members, are prohibited from:

1. Recording, taking photos or taking a screenshot(s) of a videoconference session or any content presented in any form during the remote learning session



Policy #7315 Page 4 of 5 Students

#### <u>SUBJECT: STUDENT USE OF COMPUTERIZED INFORMATION</u> <u>RESOURCES (ACCEPTABLE USE POLICY) (Cont'd)</u>

- 2. Recording, taking photos or taking a screenshot(s) of a videoconference session or any content presented in any form during the remote learning session
- 3. Altering a videoconference session or any content presented during remote learning.
- 4. Sharing, posting, or otherwise distributing, in any manner, either physically or electronically, via email, text or social media (such as Twitter, Snapchat, Instagram, Facebook, Tik Tok, etc.) any videoconference session, any part of a videoconference session, or any altered content, whether they have created or have received the recorded or altered content.
- Using the remote learning platforms for any purposes other than their intended use as directed by their teacher.
- Sharing any links, ID numbers, passwords or invitations to a school videoconference session with anyone.

In the remote learning environment, students are to behave at all times as if they were at school and comply in all respects with the Code of Conduct.

#### Privacy

Access to computers and people from around the world also increases the availability of material that may not be considered to be of educational value. In spite of our efforts to establish regulations for the system, families must be aware that some material obtained via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive. In accordance with the guidelines set forth by CIPA and NCIPA, the district has worked with the Internet Service Provider to take precautions to restrict access to the most controversial material through filtering software. Filtering is provided locally for all Internet enabled computers used by students, patrons, and staff on a networked basis. The filtering software restricts the use of electronic mail, social networking sites, chat rooms, instant messaging and other forms of direct electronic personal communications. However, on a global network it is impossible to control all materials and a user may discover controversial information, either by accident or deliberately. We believe that the benefits to students from online access outweigh the possibility that users may procure materials that are not consistent with our educational goals. School instructional staff will supervise online activities by the students; nevertheless, the user maintains ultimate responsibility for his/her actions in (continued)



Policy #7315 Page 5 of 5 Students

## SUBJECT: STUDENT USE OF COMPUTERIZED INFORMATION RESOURCES (ACCEPTABLE USE POLICY) (Cont'd)

accessing Internet resources. Just as students are responsible for their actions in school, they are required to learn and use correct procedures and rules for using educational technologies. All communication and information accessible via the computer resources are regarded as school property. Users should not expect that e-mails or files stored on district's storage areas guarantee privacy. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Messages relating to or in support of illegal or irresponsible activities may be reported to the authorities.

#### Discipline

Inappropriate use of the district's networks will result in disciplinary action. The Director of Computer and Library Media Services will deem what is inappropriate use and the decision is final. The administration, faculty and staff may request the system administrators to deny, revoke or suspend specific user accounts. Disciplinary actions may include: account(s) (termination or denial), internet account(s) (termination or denial), suspension/expulsion for students and termination of employment for employees, and/or legal actions.

#### Disclaimer

The Levittown School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. We assume no responsibility or liability for any phone charges, usage fees or financial obligations, nor for any damages a user may suffer as a result of using the district's networks. This includes loss of data resulting from delays, corrupted files, misdeliveries, or service interruptions caused by its own negligence or users' errors or omissions. Use of any information obtained via the Internet is at users' own risk. We specifically deny any responsibility for the accuracy or quality of information obtained through its services.

Adopted: February 10, 1999 Revised: November 13, 2002 Revised: September 5, 2007 Re-Adopted: January 25, 2012 Revised: November 18, 2020

Adopted: July 5, 2022

#### LEVITTOWN PUBLIC SCHOOLS Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756

# STUDENT USE OF COMPUTERIZED INFORMATION RESOURCES (ACCEPTABLE USE POLICY)

#### Student Agreement and Parent Permission Form

Student agreement must be renewed each academic year.

I. STUDENT SECTION	
Student's Name (please print)	Grade
School	Homeroom/Class
Policy. I understand and agree to follow the understand that if I violate the rules my ac	zed Information Resources Acceptable Use the rules contained in this Policy. I count can be suspended or cancelled and I may include expulsion, and/or appropriate
Student's Signature	Date
As the parent or legal guardian of the stude Use of Computerized Information Resource permission for my son/daughter to compute computing resources are designed for education impossible for Levittown School District to materials and I will not hold them responsifications may be held liable for violations. It supervision of my child's use in and outside	ent signing above, I have read the Student es Acceptable Use Policy and grant er access. I understand that the district's ational purposes. I also understand that it is restrict access to all controversial ble. I understand that individuals and Furthermore, I accept full responsibility for e of a school setting.
Parent's Name (please print)	
Home Address	Phone #
Parent's Signature	Date



#### Wisdom Lane Middle School 120 Center Lane Levittown, NY 11756



Mr. John Avena, Principal Mr. Craig Arvelo-Shaw, Assistant Principal (516) 434-7300 Fax (516) 434-7323

August 2024

Dear Student,

Let me be one of the first to welcome you to the 2024/2025 school year.

The middle school years are a time of transition from childhood to adolescence and from the elementary grades to the high school. The staff at Wisdom Lane strive to make your time here a positive period of academic, social and emotional development. We will create opportunities for you to learn the facts and skills you need to be successful. Your role is to be prepared to learn and achieve no matter the academic setting.

The success of a school is built on the commitment of the community, administration, teachers, students, and parents. I believe those ingredients are in place here. As you begin the new school year, set your goals high and we will do our utmost to help you attain them.

Sincerely,

John Avena

School hours are 7:57 A.M. to 2:55 P.M.

Students will be allowed in the Main Lobby at 7:00 A.M.

Breakfast Program will be from 7:15 A.M. – 7:45 A.M.

#### FOR YOUR INFORMATION...

The price for school lunch at Wisdom Lane Middle School is \$3.00 while Breakfast is \$1.35 for the 2024/2025 school year

Wisdom Lane Middle School



# BELL SCHEDULE



7:45 A.M. Students Enter Building
9 Period Day

Per. 1 7:57- 8:44 Per. 2 8:48- 9:30 Per. 3 9:34-10:16 Per. 4 10:20-11:02

## **LUNCH PERIODS**

Per. 5 11:06-11:48

Per. 6 11:52-12:34

Per. 7 12:38- 1:20

Per. 8 1:24- 2:06 Per. 9 2:10- 2:55



# Wisdom Lane Middle School BELL SCHEDULE

## **DELAYED OPENING**

9:45 A.M. Students Enter Building
9 Period Day





Per. 1 9:57-10:26 Per. 2 10:30-10:59 Per. 3 11:03-11:32 Per. 4 11:36-12:06

DELAYED-LUNCH PERIODS-DELAYED

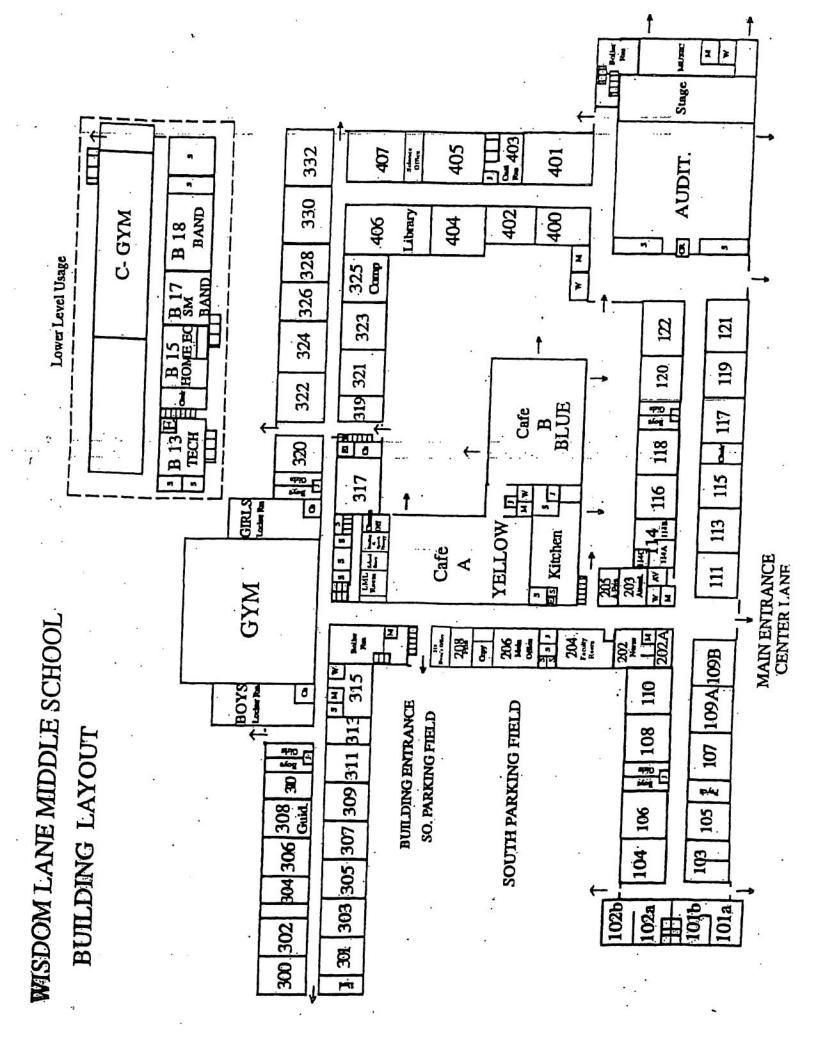
Per. 5 12:10-12:40

Per. 6 12:44- 1:14

Per. 7 1:18- 1:48

Per. 8 1:52- 2:22

Per. 9 2:26- 2:55



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# Wisdom Lane PTA President – Lauren Sica Email: LSicaPTA@gmail.com www.facebook.com/WisdomLane MiddleSchoolPTA

1<sup>st</sup> VP – Janette Ruddy 2<sup>nd</sup> VP – Ronna Duarte 3<sup>rd</sup> VP – Yeliz Cipriano 4<sup>th</sup> VP – Ms. Going Treasurer – Anthony LoPinto Recording Secretary – Faith Dermody Corresponding Secretary – Tara Reyes

#### Dear Wisdom Lane Families,

On behalf of the entire Wisdom Lane PTA, I want to welcome you all to the 2024-2025 school year. We are excited for the new year ahead and are planning an excellent year for our Wisdom Lane students and families. As always, we count on your support to make that happen. You can help in several ways, but the most important is becoming a PTA member. Membership is only \$10 per member and is an excellent opportunity to be involved. Becoming a member will help you stay informed of what is happening at our school and in the PTA. The membership form is enclosed in this packet or scan the QR code below to sign up online!



Picture day this year will be on Thursday, September 12<sup>th</sup>. The envelope to order is enclosed in this packet.

Our first PTA meeting is Monday, September 16<sup>th,</sup> @ 7 pm in the Wisdom Lane Library, where we will discuss our plans for the upcoming year. We hope to see you there!

We wish all students, teachers, staff, and families a healthy, safe, and productive school year.

Warmest Regards,

Lauren Sica Wisdom Lane PTA President LSicaPTA@gmail.com



## Long Island Athletic Supply

34 Hempstead Turnpike Farmingdale, NY 11735 P: 516-293-8712 F: 516-293-8546 Email: sales@longislandathletic.com

# WISDOM LANE PTA APPAREL FALL 2024

This year's Wisdom Lane PTA Apparel will be offered via our online order form. To place your order, log onto our website: <a href="https://www.liathletic.com">www.liathletic.com</a>

- In the text box below "Have a Team Code? Enter it Here", type the Team Code Provided Below.
- Your TEAM CODE: WISDOMPTAFALL24
- Once orders are complete, Local Pick-up orders will be distributed at LI Athletics. You will receive an e-mail when orders are ready for pick-up.
- If you do not receive an e-mail confirmation, please check your SPAM or JUNK Folders.

The ordering period will only be open through Friday, September 27th, 2024.

You will not be able to order after this date.
All orders are processed after the ordering period ends.

Scan to Access your Custom Ordering Page!



Sample sizes are available to try on at Long Island Athletics in our Farmingdale location. It is STRONGLY recommended that you take the time to see sizing samples. All orders are custom and therefore final with no refunds or exchanges.

If you have any questions, please do not hesitate to call us at 516-293-8712.



# WISDOM LANE

## PTA MEMBERSHIP FORM

School year 2024-2025

Dear Parents and Guardians,

Welcome to a new school year at Wisdom Lane Middle School! As always, we encourage you to join the Wisdom Lane PTA. Partnerships between parents, educators, and children enhance children's success. We know that children learn more and have a better school experience when everyone in the school community works together to share thoughts and information. Wisdom Lane PTA hosts programs that benefit the children at our school. These programs enforce both curricular and social-emotional growth. By becoming a member of Wisdom Lane PTA, you can become an essential part of helping to ensure that these programs continue. We also welcome you to our meetings to offer ideas to benefit the children. Please join us to help make this a fantastic year for the students of Wisdom. Thank you for all you do for the children of Wisdom Lane Middle School! We look forward to having YOU as a member!

Sincerely,

Ronna Duarte 2nd Vice President

Member #1 Information



Membership is \$10 per membership. We accept cash or check (made out to Wisdom Lane PTA). Please fill out the form below (or scan the QR code above to sign up online) and drop it in the main office in an envelope marked "PTA Membership. Attn: Ronna Duarte". If you have any questions, please contact Ronna Duarte at Ronna.duarte@gmail.com.

Name	Mobile # (for text n	nessaging)	Email (required to send eCard)						
Membership Type (circle one) Standard / Staff / Additional Family	Interest In Volunteering Yes No	Room # (Staff Only)							
Member #2 Information									
Name	Mobile # (for text messaging)		Email (required to send eCard)						
Membership Type (circle one) Standard / Staff / Additional Family	Interest In Volunteering Yes No	Room # (Staff Only)							

SHOW YOUR SUPPORT BY BECOMING A PTA MEMBER TODAY!



to make kindness a daily practice in their life.

When we are kind to others, we connect
to them in a powerful and positive way.

We all have the opportunity to be someone's rainbow!

#### **Reasons to Join SEPTA:**

- You have a child that receives speech, counseling, resource room, reading, occupational therapy, physical therapy, or if your child is in a special education class.
- You know a child with special needs.
- You care about the quality of education and resources for all children.
- Your support of SEPTA helps us to provide programs and scholarships for graduating special education students.

Online membership: https://levittownsepta.memberhub.store





Transportation Department 3816 Hunt Road Wantagh, NY 11793



"Success for Every Student"

Phone (516) 434-7589 Fax (516) 520-8348

#### Town of Hempstead School Bus Safety Program

Dear Parent,

As our students return to school this September, Levittown Public Schools is proud to announce the continuation of the School Bus Safety Program in partnership with the Town of Hempstead, and in line with NYS Vehicle and Traffic Law 1174-A.

As part of the program, all Levittown owned school buses will be outfitted with safety technology to make the ride to and from school safer for everyone. This technology includes stop-arm enforcement cameras designed to detect vehicles that illegally pass stopped school buses while the bus's stop sign arm and red lights are engaged. The Town then reviews the footage to determine whether to issue a violation by mail.

The safety of our Levittown children is, and always will be, our top priority. The New York Association for Pupil Transportation estimates that motorists illegally pass stopped school buses in New York State 50,000 times a day, and Levittown is no exception. Over time, this safety initiative seeks to curb dangerous driving behavior around school buses.

All this technology has been provided at zero cost to the school district and its taxpayers. This program is 100% violator funded.

If you would like more information, we invite you to review it on our district website at <a href="https://www.levittownschools.com">www.levittownschools.com</a>.

We look forward to seeing you this fall for the return to school!

Dajuana Reeves-Alston Supervisor of Transportation



Transportation Department 3816 Hunt Road Wantagh, NY 11793



"Success for Every Student"

Phone (516) 434-7585 Fax (516) 520-8348

August 2024

#### Dear Parent/Guardian:

We are pleased to be transporting your child to and from school this year. Enclosed is your child's bus pass. On the pass you will find the bus stop location, bus arrival time and bus/route number. Kindly be advised, the time listed on your bus pass is an estimated time the bus should arrive. Drivers are not obligated to wait past your assigned stop time. Students, upon entering the bus, must show their bus pass to the Driver.

We are very proud of the safety record of our school buses and the professionalism of our transportation team.

A Parent/Student Handbook has been enclosed for your review. Your cooperation in abiding by these important safety rules will enable both Levittown and contractor Drivers to maintain discipline and ensure a safe trip to and from school.

Listed below are some simple yet important procedures to follow:

- ✓ Provide your child with a backpack or book bag. Loose papers or other items are dangerous as children load and unload the bus.
- Check your child's clothing for the presence of long drawstrings or other dangling items. Long drawstrings or other dandling items could get snagged in the bus door as the child loads or departs the bus, and should be removed from clothing.
- ✓ Make sure your child arrives at the designated bus stop 5-7 minutes early each day. Children
  who are late for the bus may panic and chase it, or run into the road.
- ✓ Insist that your child wait for the bus safely in an orderly fashion, back from the roadway. Behavior problems at the bus stop can create hazardous conditions for children.
- ✓ When the bus arrives, your child should wait for the bus driver's signal before boarding. Children should board in single file.
- Teach your child to sit quietly on the ride to and from school. Behavior problems could distract the bus driver and result in an accident.

It is important that our drivers are able to concentrate on driving the route safely. If anything makes your child feel unsafe at the bus stop or on the bus ride, please contact us at the transportation department, rather than trying to discuss it at the bus stop.

We are deeply committed to the safety of your child as well as all our community's children.

Thank You!

Dajuana Reeves-Alston
Supervisor of Transportation

#### **Parents:**

### Important School Bus Safety Alert

# HELP US PROTECT YOUR CHILDREN AS THEY TRAVEL TO AND FROM SCHOOL

Certain types of children's clothing can create a hazard as your child exits the school bus. Especially dangerous are:

- · Long, dangling jacket or sweatshirt drawstrings
- Long backpack straps
- · Long scarves or other loose clothing

Such items can be caught in the bus handrail, door, or other equipment as the child exits the bus.

In recent years, a number of children across the U.S. have had their clothing caught as they left the bus. Several children were dragged by the bus and then killed when the bus ran over them.

Please take the time to check your children's clothing to make sure it is safe.

Also, please talk with your children about these safety rules:

- Stay away from the DANGER ZONES around the bus.
- Don't try to pick up something dropped near the bus the bus driver might not see you.
- Remember that other motorists don't always stop for a stopped school bus – use extreme caution whenever getting on or off the bus.

# SCHOOL BUS SAFETY IS A TEAM EFFORT NOTHING IS MORE PRECIOUS THAN A CHILD'S LIFE

Courtesy of the Pupil Transportation Safety Institute: 800-836-2210 or 315-475-1836

#### Parents:

## Importante Alerta de Seguridad del Autobús Escolar

## AYUDANOS A PROTEGER A SUS HIJOS COMO VIAJAN HACIA Y DESDE LA ESCUELA

Ciertos tipos de ropa para niños pueden crear un peligro cuando su hijo sale del autobús escolar. Especialmente peligrosos son:

- Cordones largos de chaqueta o sudadera.
- Correas de mochila largas.
- Bufandas largas u otras prendas sueltas

Dichos artículos pueden quedar atrapados en la baranda, la puerta u otro equipo del autobús cuando el niño sale del autobús.

En los últimos años, varios niños en todo Estados Unidos se han visto atrapados mientras bajaban del autobús. Varios niños fueron arrastrados por el autobús y luego asesinados cuando el autobús pasó sobre ellos.

Tómese el tiempo de revisar la ropa de sus hijos para asegurarse de que sea segura.

Además, hable con sus hijos sobre estas reglas de seguridad.:

- Manténgase alejado de las ZONAS DE PELIGRO alrededor del autobús.
- No intente recoger algo que se haya caído cerca del autobús: es posible que el conductor del autobús no lo vea.
- Recuerde que los demás conductores no siempre se detienen para parar un autobús escolar: tenga mucho cuidado al subir o bajar del autobús.

LA SEGURIDAD DEL AUTOBÚS ESCOLAR ES UN ESFUERZO DE EQUIPO NADA ES MÁS PRECIOSO QUE LA VIDA DE UN NIÑO Cortesía del Instituto de Seguridad del Transporte Estudiantil: 800-836-2210 or 315-475-1836

# PLEASE

# DON'T PASS A STOPPED SCHOOL BUS

# Car Drives Around Bus and Kills Girl, 7

- It's against the law
- It could result in serious fines
- It could result in a license suspension
- And it could result in something much, much worse

## B

# ATTENTION PARENTS

Please be aware of the following:

If it becomes necessary for your child to have any kind of medical device or specific requirements due to injury

(i.e. crutches, cast, boot, sling, splints, special busing, etc.)

Medical clearance is <u>required</u> to ride the bus.

Please contact the School Nurse for details.

## 3

# atención padres

Tenga en cuenta lo siguiente:

Si es necesario que su hijo tenga algún tipo de dispositivo médico o requisitos específicos debido a una lesión:

(es decir, muletas, yeso, bota, cabestrillo, férulas, busing especial, etc.)

Se requiere autorización médica para viajar en autobús.

Comuníquese con la enfermera de la escuela para obtener más detalles.