

NORTHSIDE ELEMENTARY SCHOOL PTA

REMITTANCE FORM

USE THIS FORM WHEN SUBMITTING MONIES RECEIVED FROM ALL NORTHSIDE PTA ACTIVITIES. **NO MONIES SHOULD BE HELD OVER TWO WEEKS. DO NOT WAIT FOR ALL MONIES TO BE RECEIVED BEFORE SUBMITTING REMITTANCE FORM.** MAKE SURE CHECKS ARE MADE OUT TO NORTHSIDE PTA

NAME OF ACTIVITY _____

<u>CASH</u>		<u>COINS</u>		
1'S X	_____	.01 X	_____	
5'S X	_____	.05 X	_____	
10'S X	_____	.10 X	_____	
20'S X	_____	.25 X	_____	
50'S X	_____	1.00 X	_____	
SUBTOTAL	_____	SUB TOTAL	_____	TOTAL _____

# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____

TOTAL # CHECKS _____ SUB TOTAL _____ TOTAL _____

SUBMITTED BY: _____ BOARD POSITION _____

PHONE # _____ DATE _____

SUBMIT 2 COPIES, ONE FOR YOUR FILES, ONE FOR TREASURER TREASURER'S INITIALS _____
 DATE: _____