

General Douglas MacArthur High School 3369 Old Jerusalem Road Levittown, New York 11756 (516) 434-7225



Joseph Sheehan, *Principal* Anne Marie Rao, *Assistant Principal* Terence Ryan, *Assistant Principal*

MACARTHUR GRADES 9-12

ITEMS INCLUDED IN MAILING 2023-2024

- Superintendent's Letter
- Principal's Letter
- Powerschool Contact and Medical verification sheet <u>update on the parent portal</u>
- Code of Conduct Summary Parent to <u>sign electronically on the parent portal</u>
 Student to <u>sign and return bottom portion of form</u>
- ParentSquare/Contact and Medical Information Update with Instructions
- Internet Acceptable Use Policy Signature Page Parent and student to sign and return
- Bus pass/transportation booklet if applicable (If not enclosed in this packet, it will arrive in a separate mailing.)
- Free and Reduced Lunch Pamphlet
- Every Student Succeeds Act of 2015 with return signature form *11th & 12th Grade Only*
- Senior Open Campus Privilege letter with return signature form *(Only included if not previously signed at junior guidance meeting) *12TH Grade Only*
- Senior Driving letter and parking registration with return signature form *12th Grade Only*
- Health Office Information Sheet
- Health Office Letter regarding Medical/Dental with forms -* 9th & 11th Grade Only*
- Pesticide Letter
- Josten's Yearbook Information *12th Grade Only*

ITEMS POSTED ON THE MACARTHUR PAGE OF THE DISTRICT WEBSITE

- Attendance Policy
- Bell Schedules
- Calendar 2023-2024 (One sheet)
- ParentSquare/Contact and Medical Information Update with Instructions
- DASA Letter
- Emergency Drills Letter Uploaded in ParentSquare
- English Summer Reading Information
- Gradebook on Parent Portal letter
- Internet Acceptable Use Policy
- PTA Information
- SEPTA Information
- S.A.V.E. Letter
- Student Schedule Change Request Procedures
- Transportation Safety Information



Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Debbie Rifkin Assistant Superintendent for Human Resources 516-434-7030 Fax: 516-520-8332

August, 2023

Dear Parents/Guardian:

New York State Education Law mandates that all absences from school, both excused and unexcused, be treated equally in attendance policies. Parents and students are therefore advised that all absences from school and class are counted equally in determining that a student has exceeded the maximum number of absences permitted under our attendance policy.

Some examples of absences counted equally:

Illness

Suspension

Road test

College visit

Court

Doctor's appt.

Religious observance

Field trip

Accident Truancy

Cut class Job interview Family vacation Babysitting

Physical exam

Health Office Drug counseling

Funerals

Although some absences are unavoidable, such as illness and college visits, unexcused absences are to be discouraged and disciplinary action may be taken. Examples would include late to school and truancy. When a parent allows a student to miss school, for an unexcused reason, it is called unlawful detention. Examples would include vacation and babysitting. Please keep in mind, that in terms of our Attendance Policy, all absences count towards credit denial.

Each student is expected to be in school on time every school day. Absences should be reported no later than 8:00 a.m. by telephone to the attendance office by a parent or legal guardian. Students absent from school for more than half of the day may not participate in any after school activities including athletic and music events scheduled for that day.

Each course is considered to be one class. If a student's absences from a class exceed the attendance requirements for that course, that student will be denied credit. Three latenesses of less than 15 minutes will count as one absence in that course. If a student is late by more than 15 minutes it will count as an absence. Remember all absences count towards the attendance policy.

Daily course – all year 20 absences Daily course - semester (Sept. - Jan.) (Feb. - June) 10 absences Odd/even course - all year 10 absences Daily course with lab on alternate days 20 absences Daily 2 period course - all year 20 absences

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If you have any questions about the district attendance policy, please contact the Attendance Office in your child's school.

Assistant Superintendent for Human Resources

GENERAL DOUGLAS MacARTHUR HIGH SCHOOL LEVITTOWN, NEW YORK

BELL SCHEDULE

| 6:30 | Main Office Opens | | |
|-----------------------|--|--|--|
| 7:17 | Sign In Teachers | | |
| 7:17 | Doors Open for Students | | |
| 7:27 – 8:14 | Period 1 (Homeroom) 8:09 – 8:14 AM Announcements | | |
| 8:18 - 9:00 | Period 2 | | |
| 9:04 – 9:46 | Period 3 | | |
| 9:50 – 10:32 - Lunch | Period 4 | | |
| 10:36 - 11:18 - Lunch | Period 5 | | |
| 11:22 - 12:04 - Lunch | Period 6 | | |
| 12:08 – 12:50 - Lunch | Period 7 | | |
| 12:54 – 1:36 | Period 8 | | |
| 1:40 - 2:25 | Period 9 (PM Announcements 1:40 – 1:43) | | |
| 2:35 | Buses Leave (All Unsupervised Students Leave the Building.) | | |
| 2:50 | Library Closes | | |
| 3:50 | Main Office Closes | | |
| 7-1-16 | | | |

GENERAL DOUGLAS MacARTHUR HIGH SCHOOL LEVITTOWN, NEW YORK

2 hr. - Delayed Opening Bell Schedule

| Period 1 | 9:27 – 9:59 | (Homeroom -AM Announcements 9:55 - 9:59) |
|----------|---------------|--|
| Period 2 | 10:03 – 10:32 | |
| Period 3 | 10:36 – 11:05 | |
| Period 4 | 11:09 – 11:38 | Lunch |
| Period 5 | 11:42 – 12:11 | Lunch |
| Period 6 | 12:15 – 12:44 | Lunch |
| Period 7 | 12:48 – 1:17 | Lunch |
| Period 8 | 1:21 – 1:50 | |
| Period 9 | 1:54 – 2:25 | (PM Announcements 1:54-1:57) |

| S | M | | July | Th | | S | LEVITTOV | VN PUBLIC SCHOOLS CALENDAR | 4.30 | A.Dr | Jan | uary | (21) | | |
|---------|---------|-------|--------|-------|-------------|-----------|-----------------------|---|------------|---------|-------------------|---------|-------|---------|--------|
| 2.550 | 1 | | | | | | lub. A | 2023-2024 | S | M | | W | Th | F | S |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | | Independence Day | 国际部 | PER S | 2 | 3 | 4 | 5 | |
| 9 | | | | | | | | Schools Closed/Offices Closed | . 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 16 | | | | | | 22 | | Supt Conf Day | 14 | | 16 | 17 | 18 | 19 | 20 |
| 23 | | | | | | | | Schools Closed/Teachers & Staff Report | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 30 | | | | | 20 | 20 | September 4 | Labor Day | 28 | 29 | 30 | 31 | | | |
| | | | | | | | September 5 | Schools Closed/Offices Closed FIRST DAY OF SCHOOL | _ | | | | | | |
| Rátis | | | Augus | st | Supplied to | | September 16 & 17 | Rosh Hashanah | | | | | | | |
| S | M | T | W | Th | 13 | S | copiciliber to a tr | Weekend Day | | - | The second second | uary | | 10.4 | de la |
| 200 | | 1 | 2 | 3 | 4 | 5 | September 25 | Yom Kippur | S | М | I | W | Th | F | S |
| 6 | 7 | | 9 | | | 12 | | Schools Closed/Offices Open | | - | - 0 | | 1 | 2 | 3 |
| 13 | 14 | | 16 | 17 | 18 | 19 | October 9 | Columbus Day | 11 | 5 12 | 6 | 7 | 8 | 9 | 10 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | | Schools Closed/Offices Closed | 18 | 19 | 13 | 14 | 15 | 16 | 17 |
| 27 | 28 | 29 | 30 | 31 | | | November 7 | Election Day/Supt Conf Day | 25 | 26 | 27 | 21 | 22 | 23 | 24 |
| | | | | | | | | Schools Closed /Teachers & Staff Report | 20 | 20 | -21 | 28 | 29 | - | |
| | | | | | | | November 10 | Veteran's Day (Observed) | | | | | | | _ |
| | | Septe | | | | ulin' | | Schools Closed/Offices Closed | ENGLISH | 1 5.52 | Ma | rch (1 | 9) | | ania |
| S | M | | W | Th | F | S | November 12 | Diwali | S | M | | W | Th | | S |
| 3 | 4 | - | _ | | 1 | 2 | | Weekend Day | 7237 | | | - | | 1 | 2 |
| 10 | 11 | 12 | 13 | 7 | 8 | 9 | November 23-24 | Thanksgiving Break | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 17 | 18 | 19 | 20 | 14 | 15 | 16 | | Schools Closed/Offices Closed | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 24 | 25 | 26 | 27 | 21 | 22 | 23 | Dec. 25 - Jan 1 | Winter Recess | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 20 | 20 | 21 | 28 | 29 | 30 | | Schools Closed/Offices Closed | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| | | | | | | | January 15 | Martin Luther King Jr. Day | 31 | | | | | 20 | - |
| Martin. | 200 | Oct | ober (| 21) | No. | | Fabrure 40 00 | Schools Closed/Offices Closed | | | | | | | |
| S | М | | W | Th | | S | February 19 - 23 | February Recess | 100 | | Ap | ril (13 |) | A TOTAL | BA. |
| - 1 | 2 | 3 | 4 | 5 | 6 | 7 | Mar 28, 29, Apr 1 | Schools Closed/Offices Closed | S | M | T | W | Th | F | S |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | Wai 20, 29, Apr 1 | Holy Thursday/Good Friday | | 1 | 2 | 3 | 4 | 5 | 6 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | April 10 | Schools Closed/Offices Closed Eid-al-Fitr | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | April 10 | | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 29 | 30 | 31 | | | | | April 22 - 30 | Schools Closed/Offices Open Spring Recess | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| | | | | | | | | Schools Closed/Offices Closed | 28 | 29 | 30 | _ | _ | | 111111 |
| | | | | | | | May 27 | Memorial Day | | \perp | | | | | |
| | -1 | Noven | ber (| 18+1) | No. | A SECTION | | Schools Closed/Offices Closed | | 400 | 11. | /00 | | | |
| S | M | T | W | Th | F | S | June 16 | Eid-al-Adha | S | - | | y (22) | - | | |
| | | | 1 | 2 | 3 | 4 | -00-4000AT(0.00-5) | Weekend Day | , | И | | 4 | Th | F | S |
| 5 | 6 | 7 | 8 | 9 | 10 | | June 19 | Juneteenth | 5 | 6 | 7 | 8 | 9 | 10 | 4 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | | Schools Closed/Offices Closed | 12 | 13 | 14 | 15 | 16 | 17 | 11 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | June 26 | LAST DAY OF SCHOOL | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | _ | 32 | | | 26 | 27 | 28 | 29 | 30 | 31 | 20 |
| | | | | | | 11 | Elementary Parent/Te | acher Conferences: | | | | 20 | - 00 | 01 | |
| | Milyara | Dece | mber | (16) | ALC: N | - | TBD (December) | | | | | | | | |
| S | M | Dece | | Th | | c | 0 | | Lane. | Salar. | Jur | e (17 | and a | 0 | 36 |
| Tie | - | | - | - | 1 | S | Student Attendance D | ays = 181 | S | M | | W | | E | S |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | Teacher Conference D | | | | | | | | 1 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | Use of (| Contingency Days (Snow Days) | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | If 1 special desired: | No School on May 24 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | If 2 spour down used: | No School on May 24 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 31 | | - | -1 | 20 | 20 | 50 | | There will be school on May 24 | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | 01172 | 3143 | | | | \neg | If more than 2 snow | v days are used, remote days may be used. | 30 | | | | | \perp | |
| | | | | - | | _ | | N 0.500 25-55) | | | | | | Appro | ved |



Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Success for Every Student

Dr. Beth Zirogiannis Assistant Superintendent for Curriculum and Instruction 516-434-7025

Fax: 516-520-8408

Dear Parents/Guardians:

We are adopting ParentSquare as our new student/parent communication system for the 2023-2024 school year. ParentSquare will be replacing ConnectEd. To ensure that we have the most accurate contact information for every student, please review and update your cell phone number and email address in the PowerSchool Parent Portal. In addition, now would be an excellent time to update your child's emergency contacts and medical information.

For high school students, we are requesting that you include your child's cell phone number as well. This too, must be submitted through the PowerSchool Parent Portal. This will allow us to send messages to students via ParentSquare in case of an emergency. By providing your child's number, we can help ensure the safety of all of our students.

Please refer to the "Update Contact and Medical Information Instructions" page enclosed which will provide the necessary steps to update any or all of the information mentioned. The "Contact and Medical Verification" page, also enclosed, will provide you with what is currently in our database to review.

Thank you for your assistance. Enjoy the rest of the summer.

Sincerely.

Dr. Beth Zirogiannis

Assistant Superintendent for Curriculum and Instruction

UPDATE CONTACT AND MEDICAL INFORMATION INSTRUCTIONS

All information in the form above must be updated in the ParentPortal. You may continue to update this information throughout the school year by resubmitting the forms in the portal.

To update, complete the following steps:

1. Log into Parent Portal

NOTE: Parents of incoming kindergarten students or new Levittown residents will first need to create a Parent Portal account (instructions enclosed in this packet).

- 2. On the left menu, click on "Forms"
- 3. There are several separate forms to complete depending on what information you are updating: "Update Contact Information" For Parent 1, Parent 2 or Guardian (Each a separate form) If you are listed on this form as Parent 1, Parent 2 or Guardian, select the matching Update Contact Information Form to update your own phone/e-mail information.

"Update Other Contacts Information"

This form is for updating the 3 "Other Contacts" with their phone and relationship to the child.

"Update Medical Information"

This form is for updating your child's medical background information.

- 4. Complete each form as needed. Follow the instructions provided within each of the forms.
- 5. Be sure to include your electronic signature and click submit at the end of each form.

The cell phone and e-mail provided in the Update Contact Information for Parent 1, Parent 2 or Guardian will sync with your ParentSquare information. The process may take 1-2 business days to complete.

You may submit information starting Monday, August 28th when the portal opens.

If you have any questions, please contact your child's school main office.

Thank you for your cooperation.



Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Debbie Rifkin Assistant Superintendent for Human Resources 516-434-7030 Fax: 516-520-8332

September, 2023

Dear Parents/Guardians,

In 2010, New York State passed the *Dignity for All Students Act (DASA)*. This law went into effect on July 1, 2012 and protects students from harassment, discrimination and bullying by other students or school employees. It stipulates that no student shall be subjected to discrimination based on his or her actual or perceived race, color, national origin, ethnic group, gender identity, or biological sex. DASA explicitly states that bullying, taunting, and intimidation on the protected grounds listed above are all forms of harassment; however, it is not limited to those categories.

Harassment under DASA is defined as the "creation of a hostile environment by conduct or verbal threats, intimidation or abuse that has or would have the effect of unreasonably and substantially interfering with a student's education performance, opportunities or benefits, or mental, emotional or physical well-being..."

Bullying under DASA is defined as "hostile activity which harms or induces fear through threat of further aggression and/or creates terror". Bullying may be subtle or easy to identify, done by one person or a group. Bullying often includes a real or perceived power imbalance, intent to harm, threat of further aggression.

Cyberbullying under DASA is defined as "the use of technology to harass, threaten, embarrass, or target another person". Examples of cyberbullying include; mean text messages or emails, rumors sent by email or posted on social networking sites, and embarrassing pictures, videos, websites, or fake profiles.

In response to this new law, and following the recommendation of the NYS School Boards Association, Levittown Public Schools reviewed its policies related to student conduct and social-emotional learning. All necessary updates were made and subsequently approved by the Board of Education. These updates are now included in the Board Policies as well as the Code of Conduct for students and include complaint forms, all of which can be found on the school website on the Board of Education page. The District will continue to review its policies to ensure that the most stringent procedures are in place to deal with these issues.

Dignity Act Coordinators have been appointed in each building. They are the building principal and social workers, who have been specially trained. The process for filing a concern is available on the school website or can be picked up in the main office of your school. Every reported incident of bullying should be recorded and documented.

Dignity Act Training has been given to all employees and will continue throughout the school year. The District will continue to deliver its curriculum to promote civility and citizenship, and as is always the case, a partnership between home and school is essential.

Please continue to visit the school website at www.levittownschools.com and follow the instructions for continuously updated information.

Civil Rights Compliance Officer

Sincere



Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Kerin L. Slattery, Ed.D Director ELA, Secondary Reading & Library Services 516-434-7222 Kslattery@levittownschools.com

August 2023

Dear Levittown Families of Incoming 9th Graders,

It is hard to believe that we only have a few short weeks left of the summer. With that being said, this is a reminder that there are Summer Reading assignments that have been posted on the home pages of the high schools as well as the Summer Reading link on the district home page. We are utilizing the Summer Reading to make it part of the students' core curriculum when they enter their new grade in the fall.

The requirement that we ask of your child is to read the assigned book <u>Refugee</u> by Alan Gratz. Students must read thoughtfully and be prepared to come into class on September 5, 2023 ready to discuss, share, and write about what they read on this assigned book. Simply skimming the book will not be acceptable. Students are encouraged to use post-its and complete the double-entry chart found on the back of this letter, and on the website, to gather thoughts and quotes that resonate with them along the way. Please do not highlight or annotate in these books.

The first unit in the 9th grade English class will be based upon the assigned Summer Reading book. As such, the reading must take place prior to the start of classes. First quarter grades will be based, in part, on the class activities and assessments that are associated with the summer reading assignment.

Thank you for your support and encouragement with this initiative. This will help us succeed in getting our students prepared for their new grade level in the fall and encourage the love of reading. Enjoy these remaining weeks of summer.

Sincerely,

Kerin L. Slattery, Ed.D

Director of English,

Secondary Reading & Library Services



Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Kerin L. Slattery, Ed.D Director of ELA, Secondary Reading & Library Services 516-434-7222 kslattery@levittownschools.com

August, 2023

Dear Levittown Families of Incoming 10 Pre-AP and 12th Grade Students,

It is hard to believe that we only have a few short weeks left of the summer. With that being said, this is a reminder that there are summer reading assignments that have been posted on the home pages of the high schools as well as the **Summer Reading** banner on the district home page. We are utilizing the summer reading as part of the students' core curriculum when they enter their new grade in the fall.

Students entering 10 Pre-AP and 12th grade English courses will read an assigned book. The 10 Pre-AP students were assigned the book *Outliers* by Malcom Gladwell and are to complete the double entry chart found on the district home page and your high school's homepage. For the 12th grade College Writing course, students were assigned a book entitled *When I Was Your Age* edited by Amy Ehrlich. For the 12th grade English Literature course, students were assigned *Monsters: A Bedford Spotlight Reader* by Andrew J. Hoffman. These books were handed out to the students by their high school librarian. Please do not highlight or annotate in these books.

Students must read their assigned books thoughtfully and be prepared to come into class on September 5, 2023 ready to discuss, share, and write about what they read in their assigned book. Simply skimming the book will not be acceptable. Students are encouraged to use post-its as they read as this helps with their critical analysis and comprehension of what they read. The assigned 12th grade assignments can be found on the district home page and your high school's home page and are expected to be completed and handed into the student's English teacher upon the commencement of the 2023-24 school year.

The first unit in your English class will be based upon the assigned summer reading book. As such, the reading must take place prior to the start of classes. First quarter grades will be based, in part, on the class activities and assessments that are associated with the summer reading assignment.

Thank you for your support and encouragement with this initiative. This will help us succeed in getting our students prepared for their new grade level in the fall and encourage the love of reading. Enjoy these remaining weeks of summer.

Sincerely,

Kerin L. Slattery, Ed.D Director of English,

Secondary Reading & Library Services

Success For Every Student



Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Kerin L. Slattery. Ed.D Director ELA, Secondary Reading & Library Services (516) 434-7222 kslattery@levittownschools.com

August 2023

Dear Levittown Families of Incoming 10th and 11th graders,

It is hard to believe that we only have a few short weeks left of the summer. With that being said, this is a reminder that there are Summer Reading assignments that have been posted on the home pages of the high schools as well as the Summer Reading link on the district homepage. We are utilizing the Summer Reading to maintain routine and consistency for our students.

Students will engage in an independent reading experience where they will choose their own book to read from the suggested reading list for each grade level. Please find the suggested reading list per grade level on the district website as well as on your high school's homepage.

Students must read their chosen book thoughtfully and be prepared to come into class on September 5, 2023 ready to discuss, share, and write about what they read on their chosen book. Simply skimming the book will not be acceptable. Students are encouraged to use post-its as they read as this helps with their critical analysis and comprehension of what they read.

The double entry journal, found on the district homepage, is expected to be completed and handed into the student's English teacher upon the commencement of the 2023-24 school year.

The first unit in your English class will include a written assignment based upon your chosen summer reading book. As such, the reading must take place prior to the start of classes. First quarter grades will include class activities and written assessments that are associated with your chosen summer reading book.

Thank you for your support and encouragement with this initiative. This will help us succeed in getting our students prepared for their new grade level in the fall and encourage the love of reading. Enjoy these remaining weeks of summer.

Sincerely,

Kerin L. Slattery, Ed.D Director of English,

Secondary Reading & Library Services



Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Success for Every Student

Dr. Beth Zirogiannis Assistant Superintendent for Curriculum and Instruction 516-434-7025

Fax: 516-520-8408

Dear Parents:

In order to ensure that the lines of communication between teachers and parents are kept open and parents are informed of any significant changes in their child's performance prior to the receipt of report cards, teachers will be posting comments in the *Gradebook* on the Parent Portal for the following circumstances:

Student is in danger of failing Student is currently failing Student's grades dropped by 10 points or more Student's grades improved by 10 points or more

These comments will be posted by the following dates for each marking period:

Quarter 1: October 10, 2023 Quarter 2: December 19, 2023 Quarter 3: March 4, 2024 Quarter 4: May 20, 2024

A *Connect-Ed* message will be sent to all parents immediately following these dates to remind you to check the Parent Portal for your child's grades and for comments that may be posted by the teacher.

Sincerely,

Dr. Beth Zirogiannis

Assistant Superintendent for Curriculum and Instruction

BZ/sg

1 of 4

SUBJECT: STUDENT USE OF COMPUTERIZED INFORMATION RESOURCES (ACCEPTABLE USE POLICY)

This policy is in accordance with the Internet safety guidelines set forth by the Children's Internet Protection Act of 2001, (CIPA", 47 USC 254 [h]) and the Neighborhood Children's Internet Protection Act ("NCIPA"). The Levittown Union Free School District provides all students and staff access to a wide range of computer resources for the advancement of teaching and learning. Our goal in making this service available is to promote educational excellence by facilitating learning and enabling students to become technologically literate, to supply staff with the necessary tools to ensure their students reach their full potential, and to support district graduation goals that require each student demonstrate computer literacy skills.

Purpose

The purpose of this policy is to ensure that use of the district's digital resources, networks and the Internet is consistent with our stated mission, goals, and objects. The procedures that follow provide details regarding the appropriate and inappropriate use of the District's resources, network and Internet. The smooth operation of the District relies and expects all users to conduct themselves in a responsible, ethical, professional and decent manner while using the District computers.

All students will be supervised or monitored when accessing or using the district's computers, networks and Internet. When an account is created for a student or staff member, individuals are legally bound to the terms and conditions outlined in this policy. The district's computers can be used to connect to many digital resources including the Internet. These connections, via the network, will provide opportunities for collaboration and innovation throughout the district and worldwide. The purpose for providing access to the network and the Internet is to offer resources to students and teachers for instructional purposes only. The district regards this access as a privilege, not a right. Access entails responsibility.

Acceptable Use

The purpose of instructional technologies, including use of the district's digital resources, networks and the Internet is solely to support education and research and must be consistent with Levittown School District mission and educational goals. The district expects all users to be responsible for good behavior and judgment on computer equipment. In addition to specific guidelines listed here, general school rules for behavior and communications also apply to communications on the network. This communication is often public in nature. Users will abide by the rules of network etiquette. Equipment is provided for students to conduct research and communicate appropriately with others. Independent access to network services is provided only to students who agree to act in a considerate and responsible manner.

(continued)

2 of 4

SUBJECT: STUDENT USE OF COMPUTERIZED INFORMATION RESOURCES (ACCEPTABLE USE POLICY)

Individual users of the district computer networks are responsible for their behavior and communications. Users will comply with district standards and will honor the agreements they have signed. Users are responsible at all times for proper use of their accounts. Users are to protect their accounts' passwords and not share, loan and/or disseminate them. Unacceptable Use

Any violations of the Levittown School District's Digital Resources, Networks and Internet regulations may result in permanent loss of computer access, as well as other disciplinary or legal action. Users are considered subject to all local, state and federal laws.

- Illegal or Indecent Use: Using district computers for illegal, harassing, bullying, vandalism, indecent or inappropriate purposes are strictly forbidden.
- Illegal activity includes a violation of federal, state, local laws including but not limited to copyright infringement laws or any other material deemed "harmful to minors".
- Harassing activities includes unreasonably interfering with an individual's performance
 in school or smooth operation of the school. This may include but not limited to:
 insults, slurs, discrimination, defamation of character, cyber bullying, obscene
 language, jokes, cartoons, pranks, jokes, unwelcome compliments, or other
 communications creating an offensive or hostile environment.
- Vandalism activities include but are not limited to any action taken to trespass, damage or destroy data, software, or equipment.
- Indecent activities include but are not limited to accessing, storing, printing or viewing pornographic, sexually explicit, indecent or inappropriate material
- Inappropriate activities include but are not limited to: accessing social networking sites, un-censored blogs, and violating social accepted standards including the ones listed in this document.
- Disruptive Use: Using District computers to disrupt services or equipment from working effectively is strictly forbidden and includes but is not limited to: "bypassing the district's website filtering system", "hacking into", "Spamming", creating/promoting viruses, or overwhelming the system.
- Political: This may include, but is not limited to, using District computers to advocate political opinions directly or indirectly.

(continued)

SUBJECT: STUDENT USE OF COMPUTERIZED INFORMATION RESOURCES (ACCEPTABLE USE POLICY)

- Personal or Commercial: This may include, but is not limited to, using District computers for product advertisement, political lobbying, gambling or any illegal activities.
- Unauthorized Use: Only Levittown students, district employees, and others authorized by the District may use the District's equipment is strictly forbidden.

Privacy

Access to computers and people from around the world also increases the availability of material that may not be considered to be of educational value. In spite of our efforts to establish regulations for the system, families must be aware that some material obtained via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive. In accordance with the guidelines set forth by CIPA and NCIPA, the district has worked with the Internet Service Provider to take precautions to restrict access to the most controversial material through filtering software. Filtering is provided locally for all Internet enabled computers used by students, patrons, and staff on a networked basis. The filtering software restricts the use of electronic mail, social networking sites, chat rooms, instant messaging and other forms of direct electronic personal communications. However, on a global network it is impossible to control all materials and a user may discover controversial information, either by accident or deliberately. We believe that the benefits to students from online access outweigh the possibility that users may procure materials that are not consistent with our educational goals. School instructional staff will supervise online activities by the students; nevertheless, the user maintains ultimate responsibility for his/her actions in accessing Internet resources. Just as students are responsible for their actions in school, they are required to learn and use correct procedures and rules for using educational technologies.

All communication and information accessible via the computer resources are regarded as school property. Users should not expect that e-mails or files stored on district's storage areas guarantee privacy. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Messages relating to or in support of illegal or irresponsible activities may be reported to the authorities.

Discipline

Inappropriate use of the district's networks will result in disciplinary action. The Director of Computer and Library Media Services will deem what is inappropriate use and the decision is final. The administration, faculty and staff may request the system administrators to deny, revoke or suspend specific user accounts. Disciplinary actions may include: account(s) (termination or denial), internet account(s) (termination or denial), suspension/expulsion for students and termination of employment for employees, and/or legal actions.

(continued)

4 of 4

SUBJECT: STUDENT USE OF COMPUTERIZED INFORMATION RESOURCES (ACCEPTABLE USE POLICY)

Disclaimer

The Levittown School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. We assume no responsibility or liability for any phone charges, usage fees or financial obligations, nor for any damages a user may suffer as a result of using the district's networks. This includes loss of data resulting from delays, corrupted files, mis-deliveries, or service interruptions caused by its own negligence or users' errors or omissions. Use of any information obtained via the Internet is at users' own risk. We specifically deny any responsibility for the accuracy or quality of information obtained through its services.

Adopted: February 10, 1999 Revised: November 13, 2002 Revised: September 5, 2007

Re-Adopted: January 25, 2012

Stay Informed. Stay Connected. Stay Involved.

JOIN TODAY!

Salk/ MacArthur PTSA

Sign Up Online:

https://salk-mac-ptsa.memberhub.store/





Make sure you check out our updated spiritwear!

Mac:

https://shrsl.com/2iidt Salk.

https://shrsl.com/2jjed

2023/2024 **Meetings** Schedule 7:30pm

9/20/23 10/19/23 11/21/23 1/17/24 2/12/24 3/19/24 4/17/24 5/15/24



Meeting ID: 576 699 1528 Passcode: 905901



Visit our FB page or the Virtual Locker on the school webpage for:

- **Current Fundraisers**
- Other notices & flyers
- Salk Agenda book and pop-up spirit wear sale at Salk Open House 8/25

QUESTIONS? Email us at Salk.Macarthur.PTSA@gmail.com



Follow the official Salk/MacArthur Facebook Page







Salk / MacArthur PTSA Membership Form 2023-2024

Welcome to a new school year, from the Salk/MacArthur PTSA! We would like to invite all our parents, guardians, staff, community members and students to join the PTSA by completing and returning this form. Also please join us at any of our monthly meetings, starting in September, where you can listen to both of our principals update the audience on monthly events and listen to reports from PTSA members on transportation, secondary curriculum, food service and more.

By joining our PTSA, you allow us to continue supporting our students on their educational path. Whether it is awarding scholarships to graduating MacArthur seniors each June, providing pre-prom workshops and informative assemblies or providing a photo booth at the Salk moving up dance, together we can enhance our children's time in school, but we need you to partner with us. The easiest way to do this is by joining the Salk / MacArthur PTSA!

How do you join??? It is easy!!! You can complete this form and return the form & your check to the Main Office, in an envelope marked Salk / Mac Arthur PTSA Membership. Please have the check made out to: Salk/MacArthur PTSA. On the check memo line, please include your phone #; student name; the word "Membership".

Annual Fees: \$10 per parent, guardian, staff, community member, and \$5 per student

Or join Online at: https://salk-mac-ptsa.memberhub.store -Our Unit code is : 10-207 Salk - MacArthur PTSA





PLEASE PRINT CLEARLY- Use this form ONLY if sending in to school, if you're utilizing the Online Membership link, there is no need to return this form to the Main Office - Thank you for supporting our students with your membership!

| Type: Parent/Gardian Cell Phone * : | (i) | Student | Community Member |
|--|-------|------------|------------------|
| | | | |
| Member #2 : Name: | | | |
| Type: Parent/Gardian | Staff | Student | Community Member |
| Cell Phone * : | 81 | | |
| | | | |
| Total Enclosed: \$ | Check | # : | |

Please note: Membership applications for individuals associated with graduating seniors who will be applying for the 2024 Salk / MacArthur PTSA Award, must be a member of the Salk/MacArthur PTSA by December 31, 2023. *

Please provide your cell # if you would like to receive text messages from Salk / MacArthur PTSA ** Email address is used for PTSA purposes ONLY & is needed to obtain the membership card. Once your email has been recorded, NYS PTA will email you a "virtual" membership card to print at your convenience.

Vanessa Nesci, Salk / MacArthur PTSA VP Membership Email: salk.macarthur.ptsa@gmail.com

Follow the Salk/MacArthur Membership Information Group on Facebook:









Welcome to the 2023 -2024 school year! Levittown SEPTA almost **doubled** our membership last year. Support is really growing for the special education students of the district! Membership links are below with an option to submit a paper copy of this form, if preferred.

Teacher/Staff Membership: https://levittownsepta.memberhub.com/store/items/8417



Standard Membership - https://levittownsepta.memberhub.com/store/items/8407



Student Membership - https://levittownsepta.memberhub.com/store/items/8415



If you would prefer to send in a paper copy of the form, please fill out the information below and return to: Levittown SEPTA, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, NY 11756.

| lame(s): |
|--|
| ddress: |
| hone Number: |
| mail: |
| UES (\$12 / Member) X \$12.00 = |
| am a () Parent () Teacher () Administrator () Student () Othe |
| hecks payable to Levittown SEPTA |



Levittown Memorial Education Center 150 Abbey Lane Levittown, NY 11756



Debbie Rifkin Assistant Superintendent for Human Resources

516-434-7030 Fax: 516-520-8332

August, 2023

Dear Parents,

The safety of our children is the top priority of the Levittown School District. This letter outlines the major safety drills, code of conduct and sex offender notification system used throughout our schools.

In the summer of 2000, the New York State Legislature passed the S.A.V.E. Act, Safe Schools Against Violence in Education. This act is one of the most comprehensive regulations in the nation seeking to address school safety and violence prevention. The legislation covers several specific areas of concern which each district must address.

One such area is the development of a comprehensive School Safety Plan. Our District emergency plan, as well as detailed information about our safety drills including the annual Sheltering/Early Dismissal Drill, can be viewed on our District website under *Parent Resources*.

Another area outlined in the S.A.V.E. legislation is the District Code of Conduct, which is required for the maintenance of order on school grounds. The summary of our Code of Conduct, which must be distributed to all parents as required by law is included with this letter for your review. The entire Code of Conduct can be viewed on our District website under *Parent Resources*.

The Levittown School District uses an e-mail notification system developed by Parents for Megan's Law (PFML) for sex offender notifications. Funded by county, state and federal governments, PFML is a not-for-profit organization dedicated to the prevention of childhood sexual abuse through the provision of education, advocacy, counseling, policy and legislative support services. Subscribers to PFML's e-mail alert system will be notified when a moderate or high-risk sex offender moves into the area. This service is provided to residents at no cost. To sign up for this email notification, go to the district website and click on *Parent Resources*.

Lastly, on September 13, 2010 The Dignity Act was signed into law and took effect on July 1, 2012. New York State's Dignity for All Students Act (The Dignity Act) seeks to provide the State's public elementary and secondary school students with a safe and supportive environment free from discrimination, intimidation, taunting, harassment and bullying on school property, a school bus and/or at a school function. To find out more about this important legislation and what the District does to promote an environment where students feel safe, valued and connected, go to www.levittownschools.com.

If you have any questions related to student safety or for further information regarding The Dignity Act, please visit our Levittown Public Schools Website or you may contact my office. Good luck in the upcoming school year!

Debbie Rifkin

Sincerely

Assistant Superintendent for Human Resources

Course Change Procedures

The Levittown School District is proud to offer a comprehensive educational program to meet the needs and interests of all students. Each year in December, January, and February students and parents collaborate with our school counselors to choose appropriate and interesting courses for the upcoming school year. The course selections are then used to arrange for appropriate staffing, purchase textbooks, and other class resources, and assign classroom space. While our schedule is primarily student driven, there is always the possibility that a class will close early due to heavy enrollment or that a class will not be scheduled due to an insufficient number of students electing that subject.

Based upon these factors, changes requested after the scheduling process has been completed are discouraged. We have found that once students give their scheduled classes a chance to begin, most are satisfied with their initial choices.

There are some instances where class changes are unavoidable. All requests for class changes are subject to the guidelines below:

- It is in the student's best interest to have the appropriate schedule in place at the time school
 opens. Every effort is made to provide students with a schedule commensurate with state
 and district guidelines and personal post graduate plans prior to the opening of school in
 September. Once schedules are released on the Parent Portal, changes will not be
 considered until after four weeks of school (with the exception of scheduling errors).
- Students are required to work to their fullest potential prior to making a request for any
 schedule change. Students must demonstrate that they have attempted to fulfill all course
 expectations, e.g., completion of all assignments, seeking extra help, and have met all other
 conditions established by the teacher. Students must continue to attend and participate in
 the class until a decision is rendered and they receive notification from their counselor or
 administrator.
- Students enrolling in a course after the start of the semester are responsible for all course
 expectations. This includes coursework covered prior to the student's enrollment. The
 student is responsible for developing a work completion schedule with the teacher.
- Level Changes: These requests are for a student to be moved from the same course name, at a different level. For instance, a student is enrolled in AP US History and Government but is struggling and is requesting a course change to Regents U.S. History and Government. These are changes within the same subject area. Class changes between departments are not considered level changes. Level changes will only be considered if the student has met the requirements outlined above.

- General course changes (not level changes) Requests for course changes (both core courses and elective courses) will be considered along the same timeline as mentioned above. Changes will only be considered if there is satisfactory space* in the new class and there is a compelling reason for the change. Not all requests will be approved. The student is responsible for developing a work completion schedule with the teacher.
- A change of teacher within the same course is not permitted.**
- · Change requests for lunch periods are only approved with a doctor's note.
- Any change in schedule may impact student overall schedule, athletic eligibility and/or college admissions

Process for schedule changes:

- Student picks up Change of Placement form from his/her Guidance Counselor.
- · Parents contact the teacher and/or Guidance Counselor to discuss reasons for change.
- Teacher meets with the student.
- Student returns form signed by parent to Guidance Counselor.
- Form is routed to the teacher and Assistant Principal for approval.

^{*-} In order for all students to be successful in an academic setting, class size and balancing is important to consider. This will include consideration of class size maximums, as well as ensuring appropriately balanced classes (ex: not having one class of 5 students and another of 29 for the same course)

^{**-} Unless the student had the assigned teacher previously.



Transportation Department 3816 Hunt Road Wantagh, NY 11793



"Success for Every Student"

Phone (516) 434-7589 Fax (516) 520-8348

Town of Hempstead School Bus Safety Program Launch

Dear Parent,

As our students return to school this September, Levittown Public Schools is proud to announce the start of a new School Bus Safety Program in partnership with the Town of Hempstead, and in line with NYS Vehicle and Traffic Law 1174-A.

As part of the program, all Levittown owned school buses will be outfitted with safety technology to make the ride to and from school safer for everyone. This technology includes stop-arm enforcement cameras designed to detect vehicles that illegally pass stopped school buses while the bus's stop sign arm and red lights are engaged. The Town then reviews the footage to determine whether to issue a violation by mail.

The safety of our Levittown children is, and always will be, our top priority. The New York Association for Pupil Transportation estimates that motorists illegally pass stopped school buses in New York State 50,000 times a day, and Levittown is no exception. Over time, this safety initiative seeks to curb dangerous driving behavior around school buses.

All this technology has been provided at zero cost to the school district and its taxpayers. This program is 100% violator funded.

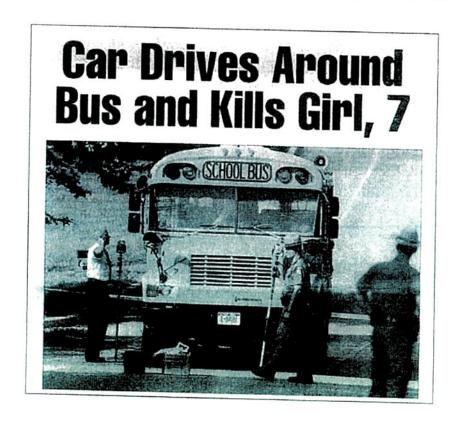
If you would like more information, we invite you to review it on our district website at $\underline{www.levittownschools.com}$.

We look forward to seeing you this fall for the return to school!

Dajuana Réeves-Alston Supervisor of Transportation

PLEASE

DON'T PASS A STOPPED SCHOOL BUS



- It's against the law
- It could result in serious fines
- It could result in a license suspension
- And it could result in something much, much worse

School Bus Schedule 2023/2024

For In-District Vocational Programs

Cosmetology Students to L.M.E.C 6:55

| Bus/Rte 216 | 6:30 6:35 | Northside School Division Avenue High School |
|-------------|--------------|---|
| Bus/Rte 214 | 6:40 | MacArthur High School (by columns) |

MacArthur Students (By Columns)

| Bus/Rte 234 | 6:50 | MacArthur to L.M.E.C. |
|-------------|-------|-----------------------|
| 215 | 9:35 | L.M.E.C. to MacArthur |
| 245 | 9:35 | L.M.E.C. to MacArthur |
| 215 | 10:45 | MacArthur to L.M.E.C. |
| 274 | 1:40 | L.M.E.C. to MacArthur |

Division Students (Meet Bus on Division Avenue—Front of School)

| Bus/Rte 246 | 6:50 | Division to L.M.E.C. |
|-------------|-------|----------------------|
| 241 | 9:35 | L.M.E.C. to Division |
| 248 | 9:35 | L.M.E.C. to Division |
| 241 | 10:45 | Division to L.M.E.C. |
| 219 | 1:40 | L.M.E.C. to Division |

DRA:at

Cc: BOCES Main Office – L.M.E.C.

DAHS/Main Office/Guidance/Attendance MacArthur/Main Office/Guidance/Attendance

CK/VR/DE

Drivers