



Division Avenue High School
120 Division Avenue
Levittown, NY 11756-2997
(516) 434-7150



John Coscia, Principal

Jaelyn Guidice, Assistant Principal
Edel McCarville, Psy. D Special Education Chairperson

Sam McElroy, Assistant Principal
Mark Curtiss, Guidance Chairperson

October 7, 2020

Dear Parents and Students:

Irvin Simon Photographers will be at Division Avenue High School on Tuesday, October 13th, from 3PM to 6PM to photograph our **remote only** underclassmen (students in grades 9-11). In order for us to allow for appropriate social distancing, we will be photographing students according to the schedule below:

Last Name	Time
A-B	3:00-3:30
C-Di	3:30-4:00
Do-G	4:00-4:30
H-K	4:30-5:00
L-M	5:00-5:30
N-Z	5:30-6:00

In addition, to ensure the health and safety of all students and staff, please adhere to the following:

- Students must complete this online [Health Screening Survey](#) and show the “approval to enter” confirmation, which will be visible on their device, to security upon entering the building. If students do not have access to the survey or a device, we will have a paper form available for them to complete upon arrival.
- Students will have their temperature taken upon arrival.
- Students must wear a mask at all times, except when being photographed.
- Students must show their school ID when entering the building.
- Students must enter Division Avenue High School through the main entrance and proceed to the small gym.

Students who fail to follow the above guidelines will not be permitted into the building.

If you have any questions or concerns, please contact the Assistant Principal’s office at 434-7163.

Sincerely,

Jaelyn Guidice
 Assistant Principal