

## **MV285 (Blue Card) Replacement Procedure**

In order to request a replacement certificate due to a missing or damaged certificate, you must log into MySchoolBucks.com and pay the fee. Then email Mr. Vitucci @ [PVitucci@levittownschoools.com](mailto:PVitucci@levittownschoools.com) with your child's full name, High School, the session and year they attended and a phone number where you can be reached.

Once payment all requested information has been received, you will be notified when to pick up your replacement certificate. We do not mail them out you must come in to pick it up.

Please note that this fee is non-refundable.