

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

REGULAR MEETING

MINUTES

THE REGULAR MEETING OF THE BOARD OF EDUCATION was duly called and held on Monday, July 6, 2020 in the Board Meeting Room of the Levittown Memorial Education Center.

CERTIFICATION:

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

PRESENT:

BOARD MEMBERS

Ms. Peggy Marengi, President
Ms. Christina Lang, Vice President
Ms. Jennifer Messina, Secretary
Ms. Marianne Adrian – left meeting at 8:50 pm
Mr. James Moran
Mr. Michael Pappas

ADMINISTRATION

Dr. Tonie McDonald – Superintendent of Schools
Dr. Chris Dillon – Acting Assistant Superintendent for Business
Ms. Debbie Rifkin – Assistant Superintendent for Human Resources
Mr. Todd Winch – Assistant Superintendent for Instruction

OTHERS

Mr. Bob Cohen – Legal Counsel
Ms. Randi D'Alessandro – Acting District Clerk

I. CALL TO ORDER

The Board reconvened to the Regular Board Meeting at 8:46 PM on a motion by Mr. Moran seconded by Mr. Cain and approved (7-0).

II. REPORTS

A. Superintendent

1. Comments and Reports
 - A. Districtwide Safety Plan

Dr. McDonald stated that tonight they would be discussing the public portion of the Safety Plan and that she would be addressing the Board at a later date regarding the confidential part. Mr. Milano was asked to speak about the Plan. He remarked that he was officially asking the Board to open the 30 day comment period for the Districtwide Safety Plan for the 2020-2021 school year. He reported that the Safety Committee met last week to discuss the plan, answer any questions and provide feedback. The Committee agreed the plan is ready for the public comment period and will incorporate any comments or information that may arise between now when it is adopted at the August Board meeting. The stipulation with the plan is that it does represent school opening as previously designed but since we do not know what reopening will look like in September, it is subject to modification when more information is available moving forward. Dr. McDonald announced that the Safety Plan will be on the website tomorrow and barring any changes will be adopted at the August Regular Board Meeting. She thanked Mr. Milano for all his hard work.

- B. Board Committees on Website

Ms. Marengi shared that presently there are two Board Committees. One is the Educational Foundation Committee consisting of Mr. Pappas, Mr. Cain and Ms. Adrian. The other is a Committee which includes Board members Ms. Messina, Ms. Marengi, Ms. Lang, Central Office and several Principals and teachers who meet with the Committee on Coalition for Change. The Board asked that these Committees be posted on the District website under Board of Education Resources.

- C. Update on Re-opening Plans

Mr. Winch gave an update on the schools reopening plans. He reviewed the process for developing the re-opening plan which has been going on since May and currently based on CDC guidance. It included creating a task force and multiple work groups such as health and safety; elementary instruction; secondary instruction; special education; building protocols and transportation. He reported that surveys were released in June to faculty, students and parents for their comments on remote instruction as well as asking for some open ended feedback about the future. Mr. Winch advised there were weekly meetings with facilitators from each of the work groups to talk about different ideas for the fall. He noted that New York State has not released guidance on what schools are supposed to do for the fall. He stated that when we receive formal guidance from the New York State Department of Education (NYSED) on re-opening, we will have to rapidly draft a plan and review it with the Board of Education, parents and bargaining units for suggestions. The final plan will be submitted to SED and communicated to parents and staff. Mr. Winch shared that while awaiting guidance, the District has begun to develop a plan to address multiple situations. The draft plan utilizes different scenarios depending upon the current situation related to COVID19. Mr. Winch reviewed the different scenarios. Board members had questions on training. Mr. Winch remarked that the staff has been trained in the new health protocols and a new mental health plan. The teachers have been trained in Google Classroom; and students and parents in the new health protocols and Google Classroom. Ms. Marengi asked if there was a plan to assess at the beginning of

the year what level a student is at now and then be able to deliver instruction that is academically appropriate for that child. She commented that presenting information to an elementary child is not teaching. Mr. Winch stated that no one would choose to have remote instruction again; that it is nice as an addition to regular classroom instruction learning but as the sole form of education it has many drawbacks and challenges. He commented that there are many issues with when to do an assessment. He reported that the elementary and secondary instructional committees have been working on what assessments to use to identify gaps and priority standards in regards to last year and this year. Ms. Marengi wanted to know if Central Office felt there was enough staff to assist them with what this task incorporates. She asked that they please let the Board know if they need anything else to hit the ground running in September with whatever level we are on. Additionally, she asked if there is any funding available anywhere for remedial programs. Dr. McDonald responded that Levittown very rarely qualifies for any grants. Ms. Lang shared that she was very impressed with all the work that has been done and wanted to thank the staff for their dedication. She asked if the committee thought about any approaches to reach out to the students who did not participate in any way to the remote learning. Mr. Winch explained that they came up with a form that was used to track every student that was not participating on a regular basis. He noted that there was a very small number of students who did not participate at all and which consisted of mostly seniors. Dr. McDonald reported that in the Spring a spreadsheet was constructed with teacher input as to which students were not participating and that was provided on the secondary level to the Guidance counselors who were making phone calls, sending e-mail or letters to all those students. At the elementary level it was the teachers who reached out. Mr. Pappas questioned how to have remote testing and determine the validity of who answered the questions. Todd responded that's part of the issue. You lose a lot of control when the students are not present and there is only so much we can prevent. Additionally, Mr. Pappas asked if the District has determined how many students do not have internet access. Mr. Winch remarked that there are a small percentage of students who do not have access all the time. He noted that we are working on how to navigate the very small number that don't have the access we need. Mr. Pappas reported that he heard from Hempstead Councilman Dennis Dunn who advised him that the 132 million Cares Act Money from Town of Hempstead cannot be used to help School Districts. Dr. McDonald commented that she had heard otherwise and would investigate. Mr. Moran applauded the staff for how hard they are working to pull all of this together for the community. Dr. McDonald commented that it is her sincere desire to have children in our schools. She remarked that the schools are not alive without the students.

2. Follow-up to Prior Public Be Heard Questions
(none)

3. Follow-up to Board Questions
(none)

C. Board of Education

1. Comments and Reports

Ms. Marengi gave an overview of the Food Pantry. She reported that the Board had been asked by Dr. McDonald to take charge of the Food Pantry which ran from the middle of March to the end of June. She commented that the Board worked collectively with faculty, staff, community members and organizations. Ms. Marengi acknowledged it was a true joint effort from the Levittown Community. She noted that a lot of money was donated which was used to go shopping and buy food. She noted that it was a huge undertaking and the community stepped up to assist without any problems. Ms. Marengi stated that the Board is extremely grateful to the Levittown community, the faculty and staff of the Levittown School District, Island Harvest and the Levittown Angels. She especially wanted to thank Mr. Avena, Principal of Wisdom Lane School. The number of hours he put in and his dedication is commendable. Mr. Pappas shared that people were fed from all over the County.

2. Correspondence

III. PUBLIC BE HEARD – PUBLIC WILL NOT BE IN ATTENDANCE AT THIS MEETING**IV. CONSENT AGENDA**

1. Minutes - Approval of Minutes

RESOLUTION #20-21-66

MOTION: "Make the necessary corrections and move the approval of the minutes of the Regular Meeting of June 16, 2020 and the Certification of the Vote. "

RESULT:	APPROVED (6-0-0)]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Marengi, Moran, Cain, Messina, Pappas and Lang
ABSENT:	Marianne Adrian

2. Business Office Reports

RESOLUTION #20-21-67

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue reports for the period 7/1/2019 - 5/31/2020
- Trial Balance for the period 7/1/2019 - 5/31/2020
- Treasurer's report for the month ending May 2020."

RESULT: APPROVED (6-0-0]
MOVER: James Moran
SECONDER: Dillon Cain
AYES: Marenghi, Moran, Cain, Messina, Pappas and Lang
ABSENT: Marianne Adrian

3. Budget Transfer

RESOLUTION # 20-21-68

MOTION: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfer has been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A1620.4900	BOCES Operations Health & Safety	\$21,561.00	
A1310.4900	BOCES Business Office Services		\$21,561.00
A2250.4900	BOCES Special Ed Services	\$33,722.00	
A2280.4900	BOCES Vocational Ed Tuition		\$33,722.00
A2830.4900	BOCES Health Services	\$37,142.00	
A2630.4900	BOCES Computer Instr Svs		\$37,142.00

Reason: To correctly allocate BOCES cost for the 2019-2020 school year.

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfer.”

RESULT: APPROVED (6-0-0]
MOVER: James Moran
SECONDER: Dillon Cain
AYES: Marenghi, Moran, Cain, Messina, Pappas and Lang
ABSENT: Marianne Adrian

4. Change Order - Northside Elementary School

RESOLUTION # 20-21-69

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following Change Order (contract decreases):

Change Order #1 Northside Elementary School
 Ambrosio & Company, Inc.

Increase in size of water heater	\$+ 1,198.00
Credit Allowance for Money Not Used	\$-22,570.00
 Net Credit	 \$-13,802.00

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change order."

RESULT: **APPROVED (6-0-0)]**
MOVER: James Moran
SECONDER: Dillon Cain
AYES: Marenghi, Moran, Cain, Messina, Pappas and Lang
ABSENT: Marianne Adrian

5. Transportation Cooperative BOCES

RESOLUTION #20-21-70

MOTION: "WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services ("BOCES") for pupil transportation services for the 2020-2021 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and the BOCES have agreed to form a Cooperative (the "Cooperative") for this purpose;

WHEREAS, the Levittown Union Free School District is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the Levittown Union Free School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education."

RESULT: **APPROVED (6-0-0)]**
MOVER: James Moran
SECONDER: Dillon Cain
AYES: Marenghi, Moran, Cain, Messina, Pappas and Lang
ABSENT: Marianne Adrian

6. RFP for Athletic Trainer Services

RESOLUTION 20-21-71

MOTION: “RESOLVED that the Levittown Board of Education does, hereby, award the RFP #LPS-19-003 for Athletic Trainer Services for the 2020-2021 school year to NYU Grossman School of Medicine.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the agreement.”

RESULT:	APPROVED (6-0-0)]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Lang, Cain, Messina, Pappas, Moran, Marengi
ABSENT:	Marianne Adrian

7. RFP for Bus Transportation (Athletics, Field Trips & District Sponsored Trips) RESOLUTION #20-21-72

MOTION: “It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED that the Levittown Board of Education does, hereby, award the RFP # LPS-17-011 Ext. #2 for Bus Transportation (Athletics, Field Trips & District Sponsored Trips) to We Transport Inc. at the rates in the attached tabulation, for services on an as-needed basis for athletics, field trips and other District sponsored activities that require bus transportation services at the same conditions and prices as previously awarded for the 2020-2021 school year.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the agreement.”

RESULT:	APPROVED (6-0-0)]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Lang, Cain, Messina, Pappas, Moran, Marengi
ABSENT:	Marianne Adrian

8. BID #LPS 19-005 Ext. 1 School Bus Vehicle Outside Repairs & Service RESOLUTION #20-21-73

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, award BID #LPS 19-005 Ext. 1 School Bus & Vehicle Outside Repairs & Service as per attached tabulations.”

RESULT:	APPROVED (6-0-0)]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Lang, Cain, Messina, Pappas, Moran, Marenghi
ABSENT:	Marianne Adrian

9. BID #LPS 19-004 Ext. 1 School Bus, Vehicle & Garage Parts, Supplies, & RESOLUTION #20-21-74
Equipment

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, award BID #LPS 19-004 Ext. 1 School Bus, Vehicle & Garage Parts, Supplies, & Equipment as per attached tabulations."

RESULT:	APPROVED (6-0-0)]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Lang, Cain, Messina, Pappas, Moran, Marenghi
ABSENT:	Marianne Adrian

10. Bid Approval - Snacks for Levittown After School Program RESOLUTION #20-21-75

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, award the Bid #LPS 19 002 for snacks for the After School Program (LAP) as per attached specifications for the 2020-2021 school year."

RESULT:	APPROVED (6-0-0)]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Lang, Cain, Messina, Pappas, Moran, Marenghi
ABSENT:	Marianne Adrian

11. Rebid Approval - Roll Off Dumpster Services RESOLUTION #20-21-80

MOTION: "RESOLVED, as provided for in the District's invitation to bidders and bid specifications, recommendation that the Board of Education, in its sole discretion, reject all bids for Bid #LPS-20-001 Roll Off Dumpster Services (Cooperative Bid) and rebid this project."

RESULT:	APPROVED (6-0-0)]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Lang, Cain, Messina, Pappas, Moran, Marenghi
ABSENT:	Marianne Adrian

12. Contract with HMB Consultants

RESOLUTION #20-21-81

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached Child Nutrition Consultant Proposal for the 2020-2021 school year between the Levittown Public Schools and HMB Consultants;

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

RESULT:	APPROVED (6-0-0)]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Marenghi, Moran, Cain, Messina, Pappas and Lang
ABSENT:	Marianne Adrian

13. Employment Agreement - Debbie Rifkin

RESOLUTION #20-21-82

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the Employment Agreement between the Levittown Union Free School District and Debbie Rifkin, as per the terms of the attached Employment Agreement;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Employment Agreement."

RESULT:	APPROVED (6-0-0)]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Marenghi, Moran, Cain, Messina, Pappas and Lang
ABSENT:	Marianne Adrian

14. Employment Agreement - Todd Winch

RESOLUTION #20-21-83

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, approve the Employment Agreement between the Levittown Union Free School District and Todd Winch, as per the terms of the attached Employment Agreement;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Employment Agreement.”

RESULT:	APPROVED (6-0-0)]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Marenghi, Moran, Cain, Messina, Pappas and Lang
ABSENT:	Marianne Adrian

15. Memorandum of Understanding - Todd Winch/Christopher
Dillon/Debbie Rifkin

RESOLUTION #20-21-84

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, approve the Memorandums of Understanding between the Levittown Union Free School District and Todd Winch, Christopher Dillon and Debbie Rifkin, as per the terms of the attached Memorandum of Understanding;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Memorandum of Understanding.”

RESULT:	APPROVED (6-0-0)]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Marenghi, Moran, Cain, Messina, Pappas and Lang
ABSENT:	Marianne Adrian

16. Contract with East Meadow Driving School

RESOLUTION #20-21-85

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract with East Meadow Driving School to provide driver education services to Levittown students;

NOW, BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract.”

RESULT:	APPROVED (6-0-0)]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Marenghi, Moran, Cain, Messina, Pappas and Lang
ABSENT:	Marianne Adrian

17. Contract for Prom Venue

RESOLUTION #20-21-86

MOTION: "RESOLVED, that the Board of Education does, hereby, approve the attached contract with the Gatsby on the Ocean as the venue for Division Avenue High School Senior Prom on Friday, June 11, 2021.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contracts."

RESULT:	APPROVED (6-0-0)]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Marenghi, Moran, Cain, Messina, Pappas and Lang
ABSENT:	Marianne Adrian

18. Out of District Contract for Health and Welfare Services

RESOLUTION #20-21-87

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school districts to provide health and welfare services to students attending schools in these districts for the 2019-2020 school year:

- Manhasset Union Free School District
- Westbury Free School District
- Mineola Union Free School District

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts."

RESULT:	APPROVED (6-0-0)]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Marenghi, Moran, Cain, Messina, Pappas and Lang
ABSENT:	Marianne Adrian

19. Special Education Contracts

RESOLUTION #20-21-88

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services as indicated:

- Hagedorn Little Village School
- Long Island Home dba South Oaks Hospital (2 contracts)
- Access 7 Services, Inc.
- Alternative Tutoring
- Blue Sea Educational Consulting
- Corinthian Therapy Management
- Edgewater Consulting, LLC
- Dr. Hillary Gomes
- Helping Hands
- Home Care Therapies, dba Horizon Healthcare
- iTutor.Com, Inc.
- Learn Well
- Long Island Therapy Management Assoc., Inc.
- Metro Therapy, Inc.
- Dr. Jodi Mishkin
- MKSA, LLC
- New York Therapy Placement
- Variety Child Learning Center
- Roslyn UFSD
- The Charlton School/Ketchum-Grande

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts.”

RESULT:	APPROVED (6-0-0)]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Marenghi, Moran, Cain, Messina, Pappas and Lang
ABSENT:	Marianne Adrian

20. Schedules

RESOLUTION #20-21-89

MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 “Resignations, Certified Personnel”
- 1002 “Resignations, Non-Instructional Personnel
- 1003 “Appointments, Certified Personnel”
- 1004 “Appointments, Consultants”
- 1005 “Leave of Absence, Certified Personnel”
- 1006 “Summer School”
- 1007 “Students with Disabilities”

RESULT:	APPROVED (6-0-0]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Marenghi, Moran, Cain, Messina, Pappas and Lang
ABSENT:	Marianne Adrian

IV. ACTION ITEMS

A. New Business

1. Gifts to Schools

RESOLUTION #20-21-90

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A check in the amount of \$53.60 to be donated to Summit Lane School’s Student Activity Fund from Box Tops Education, 13700 Oakland Avenue, Highland Park, MI 48203.”

NOTE: The Board thanked everyone for their generous donations.

RESULT:	APPROVED (6-0-0]
MOVER:	Christina Lang, Vice President
SECONDER:	Mike Pappas
AYES:	Marenghi, Moran, Cain, Messina, Pappas and Lang
ABSENT:	Marianne Adrian

V. AD HOC

VI. MOTION TO ADJOURN

RESULT:	APPROVED (6-0-0]
MOVER:	Jennifer Messina, Secretary
SECONDER:	Christina Lang, Vice President
AYES:	Marengi, Moran, Cain, Messina, Pappas and Lang
ABSENT:	Marianne Adrian

The Board adjourned the public meeting at 9:10 PM.

Elizabeth Appelbaum
District Clerk

NOTE: Tapes of the meeting are available for review at the Levittown Library.