

AGENDA

BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK
www.levittownschoools.com

REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, March 11, 2020

6:30 PM

Meeting convenes with anticipated adjournment to Executive Session

7:30 PM

Meeting reconvenes with Regular Meeting

Success for Every Student

OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons consistent with law.

CALL TO ORDER

CALL TO ORDER

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session for the purpose of negotiations conducted pursuant to the Taylor Law involving the ALSA."

I. RECONVENE TO PUBLIC SESSION

- A. Pledge of Allegiance
- B. Moment of Silence

II. REPORTS

A. Student Presentations

- i. Drama Presentation - Division Avenue High School

B. Recognition

- i. Art Display - MacArthur High School
- ii. Levittown Education Foundation Logo Selectee
- iii. PTA Council Board and PTA Presidents
- iv. PTA Budget Committee
- v. Food Service Committee

C. Superintendent

- 1. Comments and Reports
 - A. Strategic Planning Update - D. Rifkin/T. Winch
- 2. 2020-2021 Budget Presentations
 - A. Five Year Projections and Fund Balance - C. Dillon
 - B. Staffing and Enrollment - D. Rifkin

- 3. Follow-up to Prior Public Be Heard Questions
- 4. Follow-up to Board Questions

D. Board of Education

- 1. Comments and Reports
 - A. Update on Current Graduation Requirements - J. Messina
- 2. Correspondence

3. Student Liaisons

III. PUBLIC BE HEARDIV. CONSENT AGENDA

1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the February 5, 2020 Regular Meeting and the February 26, 2020 Special Meeting."

2. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the FEBRUARY 2020 report of the Claims Auditor be accepted."

3. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue Report for the period 7/1/2019 to 1/31/2020
- Treasurers Report for the month ending January 2020
- Trial Balance for the period 7/1/2019 to 1/31/2020
- Credit card statements from Citibank for statement dates 1/22/2020 and 2/6/2020
- Claims Audit Report for February 2020."

4. Extra Classroom Activity Fund Treasurer's Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Extra Classroom Activity Fund Reports for the period October 1, 2019 through December 31, 2019."

5. Annual Meeting Resolution

Inclusive

RECOMMENDED MOTION: "RESOLVED, that the annual School District election of Levittown Union Free School District, Town of Hempstead, Nassau County, shall be held in the various election districts of said school district on Tuesday, May 19, 2020, at 7:00 A.M., for the purposes set forth in the annexed notice of meeting, the form of which is hereby approved, and that the polls will be open between 7:00 A.M. and 8:00 P.M., in each election district; and it is further

RESOLVED, that the following notice be published once a week in four (4) of the seven (7) weeks preceding the date of the meeting in the Levittown Tribune, Long Island Herald and Noticia newspapers having general circulation in the district; and it is further

RESOLVED, that Inspectors of Election be appointed in accordance with previous procedure.

**NOTICE OF ANNUAL MEETING, ELECTION AND PERSONAL REGISTRATION,
LEVITTOWN UNION FREE SCHOOL DISTRICT, TOWN OF HEMPSTEAD, NASSAU
COUNTY, NEW YORK.**

NOTICE IS HEREBY GIVEN, that the Annual Meeting of the School District, the vote on the School District budget and election of candidates for the School Board of Levittown Union Free School District, Town of Hempstead Nassau County, New York, and the vote on the Public Library budget and election of a candidate for the Board of Trustees for the Levittown Public Library, will be held in the several election districts of the School District at the voting places designated below on Tuesday, May 19, 2020 between the hours of 7:00 AM and 8:00 PM, to vote by ballot on voting machines on the proposition or propositions set forth below, as well as any other propositions which may properly come before the electorate, and to elect members of the Board of Education

and to elect a member of the Library Board of Trustees.

Shall the following resolutions be adopted:

PROPOSITION NO. 1

SCHOOL DISTRICT BUDGET

BE IT RESOLVED, that the School District budget for the school year 2020-2021 proposed by the Board of Education and filed with the District Clerk in accordance with Section 1716 of the Education Law shall be approved and the necessary taxes be levied therefore on the taxable real property of the district.

PROPOSITION NO. 2

**EXPENDITURE OF CAPITAL RESERVE FUNDS FOR SCHOOL BUILDING
IMPROVEMENT PROJECT**

RESOLVED, that the Board of Education of the Levittown Union Free School District ("District"), be hereby authorized to expend from the District's Capital Reserve Fund, previously established by the voters of the District, an amount not to exceed Four Million dollars (\$1,700,000) to undertake and perform a school building improvement project ("Project") as described in the District's Budget Brochure ("Brochure") on file in the office of the District Clerk, said Project to commence during the 2020-2021 school year and to consist of capital improvements, renovations and/or alterations to all District Buildings, including but not limited to: District Wide Masonry, Plumbing, Electrical, HVAC, Athletic Field Repairs, & Upgrades

(Environmental Testing, Architect and Contingency), Division Avenue Tennis Courts, District Wide Parking Lot Expansion, Replacement & Repairs; Salk Parking Lot, including necessary equipment and related work, as well as preliminary and incidental costs; and that the specified Project costs as set forth in the Brochure may be reallocated among the Project's components within the scope of this authorization.

PROPOSITION NO. 3

LIBRARY BUDGET

RESOLVED, that the Public Library Budget for the fiscal year 2020-2021 proposed by the Library Board of Trustees of the Levittown Public Library heretofore filed pursuant to law shall be approved and the necessary taxes be levied therefore on the taxable real property of the district.

NOTICE IS FURTHER GIVEN, that petitions nominating candidates for the office of member of the Board of Education and for the office of member of the Library Board of Trustees must be filed with the Clerk of the District between the hours of 8:00 AM and 5:00 PM but no later than 5:00 PM on April 20, 2020. Forms of the petitions may be obtained from the Clerk of the District.

The following vacancies are to be filled on the Board of Education: Three (3) members for the term of three (3) years, commencing July 1, 2020 and expiring June 30, 2023.

A separate petition is required to nominate a candidate for member of the Board of Education. The three candidates receiving the highest number of votes shall be elected. Each petition must be directed to the Clerk of the District, must be signed by at least twenty-five (25) qualified voters of the District, or 2% of the voters who voted in the previous election, whichever is greater, and shall state the residence of each person who signed, must state the name and residence of the candidate and the length of the term of office. This year all nominating petitions must include 39 signatures.

The following vacancies are to be filled on the Library Board of Trustees: One (1) member for the term of five (5) years, commencing July 1, 2020 and ending June 30, 2025.

A separate petition is required to nominate a candidate for member of the Library Board of Trustees. Each petition must be directed to the Clerk of the District, must be signed by at least twenty-five (25) qualified voters of the District, or 2% of the voters who voted in the previous election for members of the Library Board of Trustees, whichever is greater, and shall state the residence of each person who signed, must state the name and residence of the candidate and the length of the term of office. This year all nominating petitions must include 39 signatures.

NOTICE IS FURTHER GIVEN, that a statement of estimated expenses for the 2020-2021 school year will be presented at a Public Hearing on Wednesday, May 6, 2020, at 7:30 PM in the Board Meeting Room of the Levittown Memorial Education Center and copies of such statement, as well as the statement of the amount of money required for the 2019-2020 fiscal year of the Public Library, will be made available on the District's website and at each schoolhouse and library in the District during the hours of 9:00 AM and 4:00 PM on each day other than a Saturday, Sunday or holiday during the fourteen (14) calendar days immediately preceding the election together with the text of any resolution which will be presented to the voters.

NOTICE IS FURTHER GIVEN, that pursuant to Section 2014 of the Education Law, personal registration of voters is required and only those persons whose names appear on the register of the said school district, or who are registered pursuant to Article 5 of the Election Law, shall be entitled to vote at said meeting and election.

NOTICE IS FURTHER GIVEN, that all qualified voters who have previously registered for any annual or special meeting or election and have voted at any annual or special election held or conducted at any time within four (4) calendar years prior to this year, 2020, are not required to register with the Board of Registration for this meeting.

All other persons who wish to vote must register. A voter may register at the office of the District Clerk of the Levittown UFSD between the hours of 8:00 AM. and 1:00 PM on school days provided that such registration is effected no later than May 14, 2020.

NOTICE IS FURTHER GIVEN, that Military Voters who are not currently registered may apply to register as a qualified voter of the District by submitting a Military Voter Registration Application to the District Clerk, no later than 5:00 p.m. on the 26th day before the election. A copy of the Military Voter Registration Application is available both in the Office of the District Clerk and online located at the District's website at <http://www.levittownschools.com>. A Military Voter is entitled to designate a preference to receive a Military Voter Registration Application, Military Ballot Application or Military Ballot by mail, facsimile or electronic mail. Such designation will remain in effect until revoked or changed by the voter. If no preference is designated, the District will transmit the Military Voter Registration Application, Military Ballot Application or Military Ballot by mail.

NOTICE IS FURTHER GIVEN, that said register will be filed in the office of the Clerk of the District and will be open for inspection by any qualified voter of the District on each of the five (5) days prior to the day of the election, except Sunday, between the hours of 9:00 AM and 4:00 PM, on Monday through Friday and between the hours of 11:00 AM and 12 noon on Saturday (May 16, 2020), in the office of the Clerk of the District and at each voting place on the day of the election.

NOTICE IS FURTHER GIVEN, that absentee ballots for those eligible pursuant to the provision of Section 2018-a of the Education Law are available, and that applications for absentee ballots may be applied for at the office of the Clerk of the District. A list of all persons to whom absentee ballots have been issued will be available in the office of the Clerk on each of the five (5) calendar days prior to the day of election except Sunday, between the hours of 9:00 AM and 5:00 PM on Monday through Friday and between the hours of 11:00 AM and 12 noon on Saturday (May 16, 2020), in the office of the Clerk of the District. Such application must be received by the District Clerk at least seven (7) calendar days before the election if the ballot is to be mailed to the voter or by the day before the election if the ballot is to be delivered personally to the voter. No absentee voter's ballot will be canvassed unless it has been received in the office of the District Clerk not later than 5:00 PM on the day of the election. No absentee application will be accepted more than thirty (30) days prior to the election.

NOTICE IS FURTHER GIVEN, that during the voting hours on Tuesday, May 19, 2020, between the hours of 7:00 AM and 8:00 PM, in the various election districts, the Board of Registration will meet to receive registrations for subsequent elections. During the hours of 7:00 AM and 8:00 PM on voting days, the District Clerk shall be in her office at the Levittown Memorial Education Center.

NOTICE IS FURTHER GIVEN, that a Real Property Tax Exemption Report prepared in accordance with Section 495 of the Real Property Tax Law will be annexed to any tentative/preliminary budget as well as the final adopted budget of which it will form a part; and shall be posted on District bulletin board(s) maintained for public notices, as well as on the District's website.

SCHOOL ELECTION DISTRICTS:

The boundaries of the school election districts and the place of each election district for voting and registration shall be as follows:

ELECTION DISTRICT #1 - GARDINERS AVENUE SCHOOL

Beginning at Wantagh Parkway and Chase Lane; east on Chase Lane to Center Lane, thence south to Prairie Lane; thence east to Gardiners Avenue; thence south to Slate Lane; then east and north to Swan Lane; then east and north to Grey Lane; continuing east to Wantagh Avenue; thence south on Wantagh Avenue to Jerusalem Avenue; thence west to Oakfield Avenue; continuing north to Old Jerusalem Road; thence east on Old Jerusalem Road to Wantagh Parkway Line; north along Line to the point of beginning.

ELECTION DISTRICT #2 - EAST BROADWAY SCHOOL

Beginning at north side of Southern State Parkway and east side of Wantagh Avenue; north on Wantagh to Miller Place; thence east to Exit Lane; thence south to Elm Drive; thence west to Elbow Lane; thence southwest to End Lane; south to End Lane and Elm Drive East to Pope Street; thence east to District Line; thence south to Regent Lane; thence east to Red Maple Drive; thence northeast, and south to Regal Lane; east on Regal Lane and Cordwood Lane to Arlington Drive; thence southeast to Town Line; thence south to Southern State Parkway; west along Parkway to point of beginning. Beginning at south side of Southern State Parkway and west side of Town Line; south on Town Line to Jerusalem Avenue; thence west to Wantagh Avenue; thence north to Southern State Parkway; thence east to point of beginning.

ELECTION DISTRICT #3 - LEVITTOWN MEMORIAL EDUCATION CENTER

Beginning at east side of Wantagh Parkway and south side of Hempstead Turnpike; east on Hempstead Turnpike to Silver Lane; thence south to Forge Lane; thence east to Cotton Lane; thence southeasterly to Wantagh Avenue; then south to Grey Lane; thence west to Swan Lane; then southwesterly to Slate Lane; then south to Gardiners Avenue, thence north to Prairie Lane; thence west to Center Lane; thence north to Chase Lane; thence west to Wantagh Parkway Line; north along Line to point of beginning.

ELECTION DISTRICT #4 - DIVISION AVENUE HIGH SCHOOL

Beginning at north side of Hempstead Turnpike and west side of Jerusalem Avenue; west on Hempstead Turnpike to District Boundary Line at Wantagh State Parkway; thence northeast to northerly border of School District; east on Boundary Line (Flamingo Rd., Magpie Lane, Blacksmith Rd) to Jerusalem Avenue; thence south to point of beginning.

Dated: Levittown, New York
March 2020

BY ORDER OF THE BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
TOWN OF HEMPSTEAD, NASSAU COUNTY, NEW YORK

6. Change Order Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following Change Order (contract decreases):

Change Order #1 Division Avenue High School-General Construction

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change order."

7. Inter-municipal Agreements - Fuel

Enclosure

Recommended Motion: "RESOLVED, pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education, does, hereby, approve the attached Inter-municipal Agreements between the Levittown Union Free School District and the following school district for the purpose of Levittown providing access to the fueling station;

- Island Trees School District

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the agreements and the coordinating contracts."

8. Out of District Contracts for Health and Welfare Services

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school districts to provide health and welfare services to students attending schools in these districts for the 2019-2020 school year:

- Uniondale School District
- Hicksville School District
- Rockville Centre School District
- Jericho School District
- Smithtown Central School District
- Syosset Central School District

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts."

9. Obsolete Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the items may be discarded and/or sold at the highest possible salvage value."

10. Obsolete Books

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

11. Schedules

Enclosure

“RECOMMENDED MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 “Resignations/Terminations, Certified Personnel
- 1002 “Resignations/Terminations, Non-Instructional Personnel”
- 1003 “Appointments, Certified Personnel”
- 1004 “Appointments, Coaching”
- 1005 “Appointments, Consultants”
- 1006 “Appointments, Extra-Curricular”
- 1007 “Appointments, Non-Instructional Personnel”
- 1008 “Leave of Absence, Certified Personnel”
- 1009 “Leave of Absence, Non-Instructional Personnel”
- 1010 “Tenure, Certified Personnel”
- 1011 “Permanent Status, Non-Instructional Personnel”
- 1012 “Students with Disabilities”

12. Separation Agreement - Levittown United Teachers

Enclosure

Recommended Motion: “BE IT RESOLVED, that the Board hereby ratifies the 3/11/2020 agreement with the Levittown United Teachers (LUT) regarding the 2020 Separation Incentive.”

13. Budget Transfer

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfer have been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A2110.1230-31-0000	TEACHER SALARIES 9-12 DIVISION	\$40,000.00	
A2110.1220-28-0000	TEACHER SALARIES 7-8 SALK	\$35,000.00	
1620-4550-00-1630	CUSTODIAL SUPPLIES		\$75,000.00

Reason: Additional supplies for emergency custodial services.

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers.”

V. ACTION ITEMS

A. New Business

1. Gifts to Schools

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A check in the amount of \$167.00 payable to Gardiners Avenue School for materials for student use during recess from Box Tops Education, 13700 Oakland Avenue, Highland, Park, MI 48203
- Books as listed on the attached for the Wisdom Lane library from Scholastic Book Fairs, PO Box 3475, Jefferson City, MO 65102.”

VI. AD HOC

VII. UPCOMING DATES

- A. March 25 - Budget Planning Session and Special Meeting - Adopt Budget
- B. April 21 - Regular Meeting; BOCES Vote

VIII. MOTION TO ADJOURN