

**BOARD OF EDUCATION  
LEVITTOWN UNION FREE SCHOOL DISTRICT  
LEVITTOWN, NY**

**MINUTES**

**THE REGULAR MEETING OF THE BOARD OF EDUCATION** was duly called and held on Wednesday, September 11, 2019 in the Board Meeting Room of the Levittown Memorial Education Center.

**CERTIFICATION:**

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

**BOARD MEMBERS**

Ms. Peggy Marengi, President – excused absence  
Mr. Dillon Cain, Vice President  
Ms. Marianne Adrian  
Ms. Christina Lang  
Ms. Jennifer Messina  
Mr. James Moran – excused absence  
Mr. Michael Pappas – excused absence

**ADMINISTRATION**

Dr. Tonie McDonald – Superintendent of Schools  
Ms. Debbie Rifkin – Assistant Superintendent  
Dr. Chris Dillon - Assistant Superintendent  
Mr. Todd Winch – Assistant Superintendent

**OTHERS**

Mr. Bob Cohen – Legal Counsel  
Ms. Elizabeth Appelbaum – District Clerk  
Ms. Caroline Johnson – Student Liaison MacArthur  
Ms. Emily Fuchs – Student Liaison Division

**I. CALL TO ORDER**

- A. Mr. Cain, Vice President, called the Regular Board Meeting to order at 6:30 PM. On a motion by Ms. Messina, seconded by Ms. Lang and approved (4-0) that the Board adjourn to Executive Session for the purpose of seeking legal advice from the Board's Attorney.
  
- B. The Board reconvened to Public Session at 7:35 PM on a motion by Ms. Adrian seconded by Ms. Lang and approved (4-0). Mr. Cain asked everyone to stand for the Pledge of Allegiance which was led by the High School Student Liaisons. Mr. Cain also requested a moment of silence for all those serving our country at home and abroad and also for all the victims and the people who served us so well on 9/11.

**II. REPORTS**

**A. Recognition**

- i. Art Display – East Broadway School

Dr. McDonald acknowledged the wonderful artwork in the Board Room and hallways. She commented that she finds it amazing that it is done by elementary students.

**B. Superintendent**

**1. Comments and Reports**

**A. Budget Transfers – ESSA**

Dr. Dillon shared that after collaborating with other Districts and seeing their practices and with the new ESSA requirements, in terms of breaking down our costs per building as opposed to a District wide level, it seems a lot of Districts are updating their policy in terms of transfers. He noted that on tonight's Agenda is a Motion to allow us to transfer salary codes without waiting for a Board Meeting for approval. He explained that as of now all salary codes are broken out amongst the ten buildings. This change in practice is more manageable for accounting purposes and streamlines the process for efficiency. Dr. Dillon noted that it is not taking away the approval of a transfer but allowing us to transfer salary money without waiting for Agenda approval. A report will still be provided to the Board on a monthly basis with all the Treasurer Reports, normal non-salary transfers (ST3) and will follow the \$10,000 approval. Dr. McDonald clarified that we are only talking about salary codes to salary codes. She explained that this is because the ESSA regulations require us to budget salaries by school. Mr. Cohen, Legal Counsel, commented that it will still be reported, and you will see it in the financial documents and reports you receive every month.

**2. Follow-up to Prior Public Be Heard Questions**

Dr. McDonald read a response letter to a parent at the last Board Meeting who had requested the Board put a temporary hold on the law that was recently passed prohibiting children with religious exemptions from attending public school until the case is litigated. The letter stated that since the Board Meeting, Judge Hartmann has rendered a decision denying the preliminary injunction; and New York State has issued additional guidance further restricting the Districts' flexibility in these matters. Thereby, students who are not vaccinated may not attend public schools in New York unless they meet the requirements from the Department of Health.

**3. Follow-up to Board Questions**

(none)

**D. Board of Education**

**1. Comments and Reports**

**A. District Values**

Dr. McDonald remarked that since Board Members are absent that we wait to discuss this topic when all are in attendance.

**2. Correspondence  
(none)**

**3. Student Liaisons**

The Principals from both High School introduced the Students Liaisons for this school year and spoke about their achievements.

Emily Fuchs, the student representative from Division Avenue High School, reported on the notable events during the summer and the first week of school: Freshman Orientation was a great success with students introduced to administration and staff and shown a video featuring seniors promoting the clubs and sports offered; the school was recently designated a 2018-2019 Recognition School for high achievement and high progress; the number of AP Scholars with Honors and AP Scholars with Distinction as well as students earning an AP Capstone Diploma has grown tremendously; the Cheerleaders hosted the 3<sup>rd</sup> annual Cheer Camp; the Guidance Department sponsored a college mini fair and all students are happy with the new bathrooms in the gym lobby.

Student Liaison, Caroline Johnson shared the events at MacArthur High School: two students carried out science research projects at the Brookhaven National Laboratory; close to 200 parents attended the Freshman Parent Orientation Meeting and found it very worthwhile and rewarding; the first day of school was extremely successful and the brand new parking lots have been well received; a successful college mini fair was recently conducted; upcoming events include Back to School Night and our Annual Homecoming .

**IV. PUBLIC BE HEARD**

None

**V. CONSENT AGENDA**

1. Minutes - Approval of Minutes

19-20-112

**MOTION:** "Make the necessary corrections and move the approval of the minutes of the Regular Meeting of August 14, 2019."

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marengi, James Moran, Mike Pappas

2. Warrants

19-20-113

**MOTION:** "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the AUGUST 2019 report of the Claims Auditor be accepted."

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marenghi, James Moran, Mike Pappas

3. Business Office Reports

19-20-114

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Claims Auditors Report for August 2019
- Credit Card statement from Citibank for statement date 7/22/19 and 8/6/19."

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marenghi, James Moran, Mike Pappas

4. Budget Transfers

19-20-115

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A 2855 4000	INTERSCHOL ATHLT CONTRACTUAL EXP	\$58,100.46	
A2855.1600	INTERSCHOL ATHLT GAME SUPERVISN		\$58,100.46
A 2110 1930	GRADUATE CREDIT INCENT	\$57,412.16	
A 2110.1400	SUBSTITUTE TEACHERS		\$57,412.16
A 2110 1900	ATTENDANCE INCENTIVE	\$41,500.00	
A 2110.1401	MENTORING		\$41,500.00

A 2110 4000-R A 2110.1309	CONTRACUAL EXPEND/LMEC  EXTRA PERIODS PAY 6-8	\$30,618.81	
			\$30,618.81
A 2815 4140 A 7140.1600	HEALTH SERVICES SERVCS/OTHR DIST AFTER SCH PROG TEACHER AIDES	\$21,379.23	
			\$21,379.23
A 2815 4140 A2110 1270	HEALTH SERVICES SERVICS/OTHR DIST CURRICULUM IMPROVEMENT	\$17,158.12	
			\$17,158.12
A 2250 1610 A 7145.1610	SPEC ED TEACHER AIDES  BEFORE SCH PROG TEACHER AIDES	\$11,407.50	
			\$11,407.50
A 2110 1205 A 2110 1209	TEACH ASST/CLASSRM K-6  EXTRA PERIOD PAY ELEMENTARY	\$13,088.99	
			\$13,088.99

**Reason: Auditor required budget transfers**

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers."

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marengi, James Moran, Mike Pappas

5. Approval of Budget Transfers

19-20-116

**MOTION:** "Whereas, the Board of Education has financial obligations for salaries, Social Security and health insurance which must be met in a timely fashion; and Whereas there are sometimes deficiencies in the individual budget codes which cover these items; and

Whereas Education Law stipulates that the Board of Education may delegate its authority to transfer funds, within limits, to the Superintendent; it is, therefore,

Resolved, that the Superintendent is authorized to make all necessary budgetary transfers between different codes at the ST-3 level to pay for salaries, Social Security and health insurance in amounts not to exceed \$150,000 in any reporting period. Other transfers between other codes at the ST-3 level may not exceed \$10,000 in any reporting period. All transfers at the ST-3 level will continue to be reported to the Board on a monthly basis."

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marenghi, James Moran, Mike Pappas

6. Change Order

19-20-117

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the following Change Order:

Change Order #1 Northside Elementary School  
Irwin Contracting, Inc. - Additional Egress Doors \$17,603.00

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change order."

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marenghi, James Moran, Mike Pappas

7. Personnel Agreement

19-20-118

**MOTION:** "BE IT RESOLVED, that the Board hereby ratifies an agreement with Employee No . 8663 and authorizes the Board President to execute same."

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marenghi, James Moran, Mike Pappas

8. Agreement with CSEA

19-20-119

**MOTION:** "RESOLVED, that upon recommendation of the Superintendent of Schools, the Board of Education hereby ratifies the Agreement between the District and the CSEA dated August 14, 2019."

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the agreement."

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marengi, James Moran, Mike Pappas

9. Agreement with Nassau BOCES for Culinary Arts Program

19-20-120

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached agreement with Board of Cooperative Educational Services of Nassau County (Nassau BOCES) to have Nassau BOCES provide an in-district Culinary Arts Program at the Gerald Claps Technical Center from September 1, 2019 to June 20, 2020.

NOW, BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

<b>RESULT:</b>	<b>APPROVED (4-0-0]</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marengi, James Moran, Mike Pappas

10. Contract with Newsela

19-20-121

**MOTION:** "RESOLVED, that the Board of Education does, hereby, approve the attached contracts with Newsela to develop customized digital instructional content for the 2019-20 school year in ELA and Social Studies for MacArthur High School, Division High School, Salk Middle School and Wisdom Lane Middle School.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract."

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marengi, James Moran, Mike Pappas

11. Molloy College - Social Worker Affiliation Agreement

19-20-122

**MOTION:** "RESOLVED that the Levittown Board of Education approve an agreement with Molloy College, with terms as outlined in the attached agreement, to cover students of the social work program seeking field instruction for the period of September 3, 2019 through June 30, 2020 at no cost to the District;

and that the President of the Board of Education is, hereby, authorized to execute same."

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marengi, James Moran, Mike Pappas

12. Agreement with Creative Leadership Solutions

19-20-123

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and Creative Leadership Solutions to provide professional development for the District and,

BE IT FURTHER RESOLVED that the President of the Board of Education is, hereby, authorized to execute the agreement."

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marengi, James Moran, Mike Pappas

13. Extension of Employment Agreement - Dr. Tonie McDonald

19-20-124

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the Extension of the Employment Agreement between the Levittown Union Free School District and Dr. Tonie McDonald, as per the terms of the attached agreement;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Extension of Employment Agreement."

**NOTE:** Mr. Cohen remarked that in the Agreement in schedule A under Vision Insurance there is a typo. It should read vision not dental. A corrected copy was provided to the District Clerk.

<b>RESULT:</b>	<b>APPROVED AS AMENDED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marengi, James Moran, Mike Pappas

14. Special Education Contracts

19-20-125

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services as indicated.



- Hicksville UFSD
- West Hills Academy
- St. James Tutoring
- LI Whole Child Academy

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marenghi, James Moran, Mike Pappas

15. IMA - Emergency Transportation

19-20-126

**MOTION:** “WHEREAS, upon recommendation of the Superintendent of Schools, it is RESOLVED, that the IMA to provide emergency transportation commencing September 1, 2019 and terminating on June 30, 2020 between the Levittown School District and the Plainedge, Seaford, Wantagh and Island Trees School Districts is hereby approved and the Board President is authorized to sign it on behalf of Levittown.”

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marenghi, James Moran, Mike Pappas

16. Transportation Contract

19-20-127

**MOTION:** "Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following transportation contract/extension:

<u>Contract #</u>	<u>Bid Date</u>	<u>Contractor</u>	<u>Cost</u>
NEW	5/22/2019	Educational Bus	\$0
NEW	8/21/2019	Educational Bus	\$0
NEW	5/22/2019	We Transport Inc.	\$0
NEW	8/21/2019	Acme	\$0
NEW	8/21/2019	WE Transport	\$0
NEW	8/21/2019	Educational Bus	\$0
E266547	5/6/2011	Educational Bus	\$10,871.50
E270442	5/8/2012	Educational	\$0

**MINUTES  
PAGE - 10**

**SEPTEMBER 11, 2019  
REGULAR MEETING**

E270447	8/15/2012	Bus Educational	\$65,969.00
E271612	8/12/2013	Bus Educational	\$0
E412442	5/6/2010	Bus Educational	\$0
E412447	6/23/2010	Bus Educational	\$0
E413279	5/13/2013	Bus Educational	\$0
E414708	5/12/2015	Bus Educational	\$0
E414927	8/16/2016	Bus Educational	\$0
E414932	5/16/16	Bus Educational	\$0
E514611	5/22/2017	Bus Educational	\$0
E514615	8/7/2017	Bus Educational	\$0
E514778	10/10/2017	Bus Educational	\$0
E515656	8/14/2018	Bus Educational	\$0
E515605	5/16/2018	Bus Educational	\$0
E251838	5/22/2003	WE Transport	\$0
E256988	5/30/2006	WE Transport	\$0
E266550	5/6/2011	WE Transport	\$0
E266551	8/18/2011	WE Transport	\$0
E270439	5/8/2012	WE Transport	\$19,773.00
E271614	8/12/2013	WE Transport	\$0
E272985	8/6/2014	WE Transport	\$0
E272988	5/15/2014	WE Transport	\$0
E273932	8/11/2015	WE Transport	\$0
E411042	5/31/2007	WE Transport	\$0
E412445	5/6/2010	WE Transport	\$61,019.40
E412451	8/25/2010	WE Transport	\$0
E413278	5/13/2013	WE Transport	\$0
E414711	5/12/2015	WE Transport	\$42,620.20
E414931	5/16/2016	WE Transport	\$0
E414928	8/16/2016	WE Transport	\$0
E416486	8/14/2018	WE Transport	\$0
E514613	8/7/2017	WE Transport	\$0
E514779	10/10/2017	WE Transport	\$39,937.20
E515608	5/16/2018	WE Transport	\$0
E416124	4/24/2018	WE Transport	\$100,000
E515073	4/24/2018	WE Transport	\$29,045.20
E414933	5/25/2016	WE Transport	\$474,567.60

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute same."

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marengi, James Moran, Mike Pappas

17. Inter-municipal Agreements - Transportation

19-20-128

**MOTION:** "RESOLVED, pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education, does, hereby, approve the attached inter-municipal agreement between the Levittown Public Schools and the following school district for the purpose of Levittown providing transportation services to students in the school district;

- Hicksville UFSD

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the agreement and the coordinating contract."

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marengi, James Moran, Mike Pappas

18. Approval of Board of Education Policies

19-20-129

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the following revised policies:

Policy No. 7222 - Diploma or Credential Options for Students with Disabilities

Policy No. 7511 - Immunization of Students

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marengi, James Moran, Mike Pappas

19. Schedules

19-20-130

**“MOTION:** That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 “Resignations/Terminations, Certified Personnel”
- 1002 “Resignations/Terminations, Non-Instructional Personnel”
- 1003 “Appointments, Certified Personnel”
- 1004 “Designation, Coaching”
- 1004.1 “Designation, Consultants”
- 1005 “Appointments, Extra-Curricular”
- 1006 “Salary Change, Certified Personnel”
- 1007 “Appointments, Non-Instructional Personnel”
- 1008 “Permanent Status”
- 1009 “LOA, Certified Personnel”
- 1010 “LOA, Non-Instructional Personnel”
- 1011 “Textbooks”
- 1011.1 “Textbooks”
- 1012 “Students with Disabilities”

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marengi, James Moran, Mike Pappas

V. ACTION ITEMS

A. **New Business**

1. Gift to School

19-20-131

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gift:

- An electric stove to be donated to the Division Avenue Quarterback Club for use in the shack shed from JD Home Improvements, 26 Munson Court, Melville, NY 11747.”

**NOTE:** The Board thanked JD Home Improvements for its generous donation.

<b>RESULT:</b>	<b>APPROVED (4-0-0)</b>
<b>MOVER:</b>	Marianne Adrian
<b>SECONDER:</b>	Jennifer Messina
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marenghi, James Moran, Mike Pappas

**VI. AD HOC**

1. Board Policy - First and Second Read

First Read

Policy No. 5330      Budget Transfer

Second Read

Policy No. 5661      District Wellness Policy

The Board had no questions regarding these policies.

**VII. MOTION TO ADJOURN**

<b>RESULT:</b>	<b>APPROVED (4-0-0)]</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	Marianne Adrian
<b>AYES:</b>	Adrian, Cain, Lang, Messina
<b>ABSENT:</b>	Peggy Marenghi, James Moran, Mike Pappas

**The Board adjourned the public meeting at 7:55 PM.**

Elizabeth Appelbaum  
District Clerk

**NOTE: Tapes of the meeting are available for review at the Levittown Library.**

