

BOARD OF EDUCATION  
LEVITTOWN UNION FREE SCHOOL DISTRICT  
LEVITTOWN, NY

DATE: JULY 1, 2019  
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ORGANIZATIONAL MEETING

**MINUTES**

**THE ORGANZATIONAL MEETING OF THE BOARD OF EDUCATION**, was duly called and held on Monday, July 1, 2019 in the Board Meeting Room of the Levittown Memorial Education Center.

**CERTIFICATION:**

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the local newspapers, the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

**PRESENT:**

**BOARD MEMBERS**

Ms. Marianne Adrian  
Mr. Dillon Cain  
Ms. Christina Lang  
Ms. Peggy Marengi  
Ms. Jennifer Messina  
Mr. James Moran  
Mr. Michael Pappas

**ADMINISTRATION**

Dr. Tonie McDonald – Superintendent of Schools  
Dr. Chris Dillon – Acting Assistant Superintendent for Business  
Ms. Debbie Rifkin – Assistant Superintendent for Human Resources  
Mr. Todd Winch – Assistant Superintendent for Instruction

**OTHERS**

Mr. Bob Cohen – Legal Counsel  
Ms. Elizabeth Appelbaum – District Clerk

**I. CALL TO ORDER**

- A. Pledge of Allegiance
- B. Ms. Peggy Marengi, called the Organizational Board Meeting to order at 6:30 PM. On a motion by Ms. Lang seconded by Ms. Messina and approved (7-0) that the Board adjourn to Executive Session for the purpose of seeking legal advice from the Board's Attorney.
- C. The Board reconvened to Public Session at 7:30 PM at which time Ms. Appelbaum asked everyone to stand for the Pledge of Allegiance and a moment of silence for all our service men and women serving our country at home and abroad.

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1. APPOINTMENT OF DISTRICT CLERK

**MOTION:** "That Elizabeth Appelbaum be appointed to the position of District Clerk for the 2019-2020 school year as per the attached Employment Agreement"

RESOLUTION #19-20-01  
District Clerk

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Mike Pappas  
**SECONDER:** Marianne Adrian  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**APPOINTED DISTRICT CLERK:**  
**Elizabeth Appelbaum**

2. ELECTION OF TEMPORARY CHAIRPERSON

RESOLUTION # 19-20-02  
Temporary Chairman

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Marianne Adrian  
**SECONDER:** Mike Pappas  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**ELECTED TEMPORARY CHAIRPERSON:**  
**Dillon Cain**

3. ELECTION OF PRESIDENT OF BOARD OF EDUCATION

RESOLUTION # 19-20-03  
President of Board of Education

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Mike Pappas  
**SECONDER:** James Moran  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**ELECTED PRESIDENT OF THE BOARD OF EDUCATION:**  
**Peggy Marenghi**

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4. ELECTION OF VICE-PRESIDENT OF BOARD OF EDUCATION

RESOLUTION # 19-20-04  
Vice President of Board of Education

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** James Moran  
**SECONDER:** Christina Lang  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**ELECTED VICE PRESIDENT OF BOARD OF EDUCATION:**  
**Dillon Cain**

**5. OATH OF OFFICE – BOARD MEMBERS AND NEW SUPERINTENDENT**

Ms. Peggy Marenghi, Ms. Christina Lang and Dr. Tonie McDonald were sworn in by Mr. Cohen.

6. APPOINTMENT OF ATTORNEY

**MOTION:** “That Lamb & Barnosky, LLP be appointed as Attorney for regular school business.”

RESOLUTION # 19-20-05  
Attorney

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Christina Lang  
**SECONDER:** Mike Pappas  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**APPOINTED ATTORNEY:**  
**Lamb & Barnosky**

7. APPOINTMENT OF BOND COUNSEL

**MOTION:** “That Hawkins, Delafield and Wood, LLP be appointed as Bond Counsel for the Levittown Public Schools.”

RESOLUTION # 19-20-06  
Bond Counsel

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** James Moran  
**SECONDER:** Marianne Adrian  
**AYES:** Adrian, Ward, Pappas, Quinones-Smith, Lang, Marenghi, Moran

**APPOINTED BOND COUNSEL:**  
**Hawkins, Delafield and Wood**

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8. APPOINTMENT OF DISTRICT ARCHITECT

**MOTION:** "That John A. Grillo, Architect, PC be appointed the Architect Record for the school year 2019-2020, to render services as determined by The District, with compensation as described as attached."

RESOLUTION #19-20-07  
Architect of Record

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Dillon Cain  
**SECONDER:** Christina Lang  
**AYES:** Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

**APPOINTED DISTRICT ARCHITECT:**  
**John A. Grillo**

9. Appointment of Fiscal Advisor

RESOLUTION #19-20-08  
Fiscal Advisor

**MOTION:** "That Capital Markets Advisors, LLC be appointed as fiscal advisors with regard to bond issues for the Levittown Public Schools."

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Christina Lang  
**SECONDER:** James Moran  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTED FISCAL ADVISOR:**  
**Capital Markets Advisors, LLC**

10. APPOINTMENT OF INSURANCE BROKER OF RECORD

**MOTION:** "That New York Schools Insurance Reciprocal be appointed as Insurance Broker of Record for the 2019-2020 school year."

RESOLUTION # 19-20-09  
Insurance Broker of Record

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Jennifer Messina  
**SECONDER:** Mike Pappas  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTED INSURANCE BROKER OF RECORD:**  
**New York Schools Insurance Reciprocal**

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11. APPOINTMENT OF INTERNAL AUDITOR

**MOTION:** "That Cullen & Danowski, LLP, be appointed Internal Auditor for the school district for the school year 2019-2020 to render such services as determined by the Personnel Office, with compensation as provided in the submitted RFP, said payment to be inclusive of disbursements and /or expenses and that the President of the Board of Education is authorized to sign the attached agreement with Cullen and Danowski, LLP."

RESOLUTION # 19-20-10  
Internal Auditor

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Marianne Adrian  
**SECONDER:** Dillon Cain, Vice President  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTED INTERNAL AUDITOR:**  
**Cullen & Danowski, LLP**

12. APPOINTMENT OF CLAIMS AUDITOR

**MOTION:** "That Nawrocki Smith to be appointed Internal Claims Auditor for the school year 2018-2019 to render such services as determined by the job specifications filed in the Personnel Office, with compensation as provided in the submitted RFP, said payment to be inclusive of disbursements and /or expenses and that the Board of Education President is authorized to sign the attached contract with Nawrocki Smith."

RESOLUTION #18-19-11  
Claims Auditor

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Mike Pappas  
**SECONDER:** Christina Lang  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTED CLAIMS AUDITOR:**  
**Nawrocki Smith**

13. APPOINTMENT OF TREASURER

**MOTION:** "That Linda Dolecek be appointed for the position of Treasurer, at no additional salary, with the amount of bond fixed at \$1,000,000."

RESOLUTION # 19-20-12  
Treasurer

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Jenifer Messina  
**SECONDER:** Marianne Adrian  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTED TREASURER:**  
**Linda Dolecek**

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14. APPOINTMENT OF ASSISTANT TREASURER

**MOTION:** "That Ping-Yann Chou be appointed to the position of Assistant Treasurer at no additional salary, with the amount of bond fixed at \$1,000,000."

RESOLUTION #19-20-13  
Assistant Treasurer

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** James Moran  
**SECONDER:** Christina Lang  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**APPOINTED ASSISTANT TREASURER:**  
**Ping-Yann Chou**

15. APPOINTMENT OF CENTRAL TREASURERS FOR EXTRACLASROOM ACTIVITY FUNDS

RESOLUTION #19-20-14  
Central Treasurers

**MOTION:** "The following be appointed as Central Treasurers for the Extraclassroom Activity Funds for their assigned schools for the 2019-20 school year.

- Alice LoGiudice Division Avenue
- Diana Benevento MacArthur
- Colleen Eck Jonas Salk
- Janice Friedman Wisdom Lane"

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Peggy Marenghi  
**SECONDER:** Mike Pappas  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**APPOINTED CENTRAL TREASURERS:**  
**LoGiudice, Benevento, Eck, Freidman, Flanagan**

16. APPOINTMENT OF MEDICAL INSPECTOR

**MOTION:** "That Dr. Suanne Kowal-Connelly be appointed as Medical Inspector at a contractual rate of \$20,000 per year."

RESOLUTION #19-20-15  
Medical Inspector

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Dillon Cain  
**SECONDER:** Mike Pappas  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**APPOINTED MEDICAL INSPECTOR:**  
**Dr. Suanne Kowal-Connelly**

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17. APPOINTMENT OF MEDICAL REVIEW OFFICER

**MOTION:** "That Partners in Safety, be appointed as the Medical Review Officer for the district for the 2019-2020 school year to provide individual drug/alcohol tests as needed."

RESOLUTION # 19-20-16  
Medical Review Officer

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Christina Lang  
**SECONDER:** Marianne Adrian  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**APPOINTED MEDICAL REVIEW OFFICER:**  
**Partners In Safety**

18. DESIGNATION OF 403(b) AND 457 RETIREMENT SAVINGS PLAN PROVIDERS

RESOLUTION # 19-20-17  
Designation of Annuity Co.

**MOTION:** "That Aspire Financial Services, AXA Advisors, AXA Equitable Life Insurance Company, Voya Opportunity Plus, Legend Group/ADSERV, Lincoln Investment Planning, Mass Mutual-Panorama, Metlife, Mutual Inc. Financial Services, Oppenheimer Shareholder Services, and New York State Deferred Compensation as official retirement savings plan providers."

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Jennifer Messina  
**SECONDER:** James Moran  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**DESIGNATION OF ANNUITY COMPANIES:**  
**Aspire Financial Services, AXA Advisors, AXA Equitable Life Insurance Company, Metlife**  
**Voya Opportunity Plus, Legend Group/ADSERV, Lincoln Investment Planning, Mass Mutual-Panorama,**  
**Mutual Inc. Financial Services, Oppenheimer Shareholder Services, and New York State Deferred Compensation**

19. APPOINTMENT OF THIRD PARTY ADMINISTRATOR FOR 403(b) AND 457 RETIREMENT PLAN PROVIDERS

**MOTION:** "That OMNI is appointed as third party administrator for 403(b) and 457 Retirement Saving Plan Providers."

RESOLUTION # 19-20-18  
Third Party Administrator for 403(b)  
and 457 Retirement Plan Providers

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Marianne Adrian  
**SECONDER:** Christina Lang  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**THIRD PARTY ADMINISTRATOR FOR 403(b) AND 457 RETIREMENT PLAN PROVIDERS**  
**OMNI**

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20. APPOINTMENT OF SURROGATE PARENT

**MOTION:** "WHEREAS the Commissioner's Regulation Part 200, subchapter P, requires each local Board of Education to annually appoint surrogate parents who will represent the interests of a student with a disability whose parents are either unknown or unable to provide such representation at Committee on Special Education (CSE) meetings and/or hearings; and

RESOLUTION #19-20-19  
Appointment of Surrogate  
Parent

WHEREAS, the Levittown CSE has carefully canvassed those persons who have demonstrated a willingness to serve in such capacity,

NOW, THEREFORE, BE IT RESOLVED, that Karen Buttner, 57 Barbara Lane, Levittown be appointed as surrogate parent for the 2019-2020 school year."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Pappas
<b>SECONDER:</b>	James Moran
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF SURROGATE PARENT**  
**Karen Buttner**

21. APPOINTMENT OF COMMITTEE ON SPECIAL EDUCATION  
AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

RESOLUTION #19-20-20  
Appointment of Committee  
on Special Education and  
Committee on Preschool  
Special Education

**MOTION:** "RESOLVED, that the Levittown Board of Education appoint the three past members: Karen Buttner, Tonie Anne Smith, and/or Krista Taormino, all chairpersons, psychologists and special and regular education teachers of special education students as well as Dr. Susan Farber, Jordan Margolis, Dr. Sean Haggerty, Dawn Wang, Rocco Ognibene, Richard Cirillo, Stephanie Adonna, Julia Joshuakutty, Dr. Margaret Ippolito, Joelle Andres and Dr. Noreen Vail-Gandolfo to serve on the District Committee on Special Education and the Committee on Preschool Special Education for the 2019-2020 school year."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Pappas
<b>SECONDER:</b>	James Moran
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF COMMITTEE ON SPECIAL EDUCATION  
AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**  
**Dr. Susan Farber, Jordan Margolis , Dr. Sean Haggerty, Dawn Wang, Rocco Ognibene, Richard Cirillo,  
Stephanie Adonna, Julia Joshuakutty, Dr. Margaret Ippolito, Joelle Andres and Dr. Noreen Vail-Gandolfo**



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22. APPOINTMENT OF IMPARTIAL HEARING OFFICERS

**MOTION:** "WHEREAS, the Commissioner's Regulation Section 200.5, requires each local Board of Education to annually appoint impartial hearing officers in the event of an appeal of a CSE action by a parent of a student with a disability, or a student with a disability over the age of 18,

RESOLUTION #19-20-21  
Appointment of Impartial  
Hearing Officers

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, appoint all impartial hearing officers from the district-specific Nassau County list of Impartial Hearing Officers as maintained by the Impartial Hearing Reporting System for the 2019-2020 school year; and authorizes the President of the Board of Education to appoint Impartial Hearing Officers from the above mentioned list on a rotational basis."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Pappas
<b>SECONDER:</b>	James Moran
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF IMPARTIAL HEARING OFFICERS**  
**Nassau County List**

23. APPOINTMENT OF SECTION 504 COORDINATOR

**MOTION:** "That Julia Joshuskutty be appointed as Section 504 Coordinator for Levittown Public Schools."

RESOLUTION #19-20-22  
Appointment of Section 504  
Coordinator

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Pappas
<b>SECONDER:</b>	Christina Lang
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF SECTION 504 COORDINATOR**  
**Julia Joshuskutty**

24. APPOINTMENT OF COMMITTEE ON SAFETY

**MOTION:** "RESOLVED, that the Levittown Board of Education appoint members as follows: School Board Member, Michael Pappas; Teacher Representative, Gayle Glicksman; Administrator, Debbie Rifkin; Parent/Teacher Organizations Member, Margaret Costa; School Safety Personnel, Brian McDonough; and School District Chief Emergency Officer Designee, Christopher Milano to serve on the District Committee on Safety for the 2019-2020 school year."

RESOLUTION #19-20-23  
Appointment of Committee  
on Safety

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**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Dillon Cain, Vice President  
**SECONDER:** Mike Pappas  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**Appointment of Committee on Safety**

**School Board Member, Michael Pappas; Teacher Representative, Gayle Glicksman; Administrator, Debbie Rifkin;  
Parent/Teacher Organizations Member, Margaret Costa; School Safety Personnel, Brian McDonough;  
and School District Chief Emergency Officer Designee, Christopher Milano**

25. APPOINTMENT OF SCHOOL PESTICIDE REPRESENTATIVE

**MOTION:** "That Christopher Milano be appointed as School Pesticide Representative for Levittown Public Schools."

RESOLUTION #19-20-24  
Appointment of School Pesticide Representative

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** James Moran  
**SECONDER:** Dillon Cain, Vice President  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF SCHOOL PESTICIDE REPRESENTATIVE**

**Chris Milano**

26. APPOINTMENT OF ASBESTOS HAZARD EMERGENCY RESPONSE ACT

**MOTION:** "That Christopher Milano be appointed as Asbestos Hazard Emergency Response Act (AHERA) designee for Levittown Public Schools."

RESOLUTION #19-20-25  
Appointment of Asbestos Hazard Emergency Response Act

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Dillon Cain, Vice President  
**SECONDER:** Marianne Adrian  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF ASBESTOS HAZARD EMERGENCY RESPONSE ACT**

**Chris Milano**

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27. APPOINTMENT OF CHEMICAL HYGIENE OFFICER

**MOTION:** "That Paul Ryan (MacArthur HS), Sarah LaBonte (Division Ave HS), Meghan Olsen (Wisdom Lane) and Jennifer Appelton (Salk MS) be appointed as Chemical Hygiene Officer for Levittown Public Schools."

RESOLUTION #19-20-26  
Appointment of Chemical Hygiene Officer

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Christina Lang  
**SECONDER:** Mike Pappas  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF CHEMICAL HYGIENE OFFICER**  
**Paul Ryan, Sarah LaBonte, Meghan Olsen and Jennifer Appelton**

28. APPOINTMENT OF DIGNITY FOR ALL STUDENTS ACT (DASA) COORDINATORS

**MOTION:** "That Debbie Rifkin, George Maurer, Frank Mortillaro, Jeanmarie Wink, Jared Vanderbeck, Keith Squillacioti, John Zampaglione, John Avena, John Coscia, Jamie Anspach, Frank Creter and Joseph Sheehan be appointed as Dignity For All Students Act (DASA) Coordinators for Levittown Public Schools."

RESOLUTION #19-20-27  
Appointment of Dignity For All Students Act (DASA) Coordinators

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Jennifer Messina  
**SECONDER:** James Moran  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF DIGNITY FOR ALL STUDENTS ACT (DASA) COORDINATORS**  
**Debbie Rifkin, George Maurer, Frank Mortillaro, Jeanmarie Wink, Jamie Anspach, Jared Vanderbeck, Keith Squillacioti, John Zampaglione, John Avena, John Coscia, John Creter and Joseph Sheehan**

29. APPOINTMENT OF RECORDS OFFICER

**MOTION:** "That Debbie Rifkin be appointed as Records Officer for Levittown Public Schools."

RESOLUTION #19-20-28  
Appointment of Records Officer

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Marianne Adrian  
**SECONDER:** Jennifer Messina  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF RECORDS OFFICER**  
**Debbie Rifkin**

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30. APPOINTMENT OF RECORDS APPEALS OFFICER

**MOTION:** "That Dr. Tonie McDonald be appointed as Records Appeals Officer for Levittown Public Schools."

RESOLUTION #19-20-29  
Appointment of Records Appeals Officer

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Mike Pappas  
**SECONDER:** Marianne Adrian  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF RECORDS OFFICER**

**Dr. Tonie McDonald**

31. APPOINTMENT OF RESIDENCY OFFICER

**MOTION:** "That Debbie Rifkin be appointed as Residency Officer for Levittown Public Schools."

RESOLUTION #19-20-30  
Appointment of Residency Officer

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** James Moran  
**SECONDER:** Marianne Adrian  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF RESIDENCY OFFICER**

**Debbie Rifkin**

32. APPOINTMENT OF HOMELESS LIAISON

**MOTION:** "That Jordan Margolis be appointed as Homeless Liaison for Levittown Public Schools."

RESOLUTION #19-20-31  
Appointment of Homeless Liaison

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Dillon Cain, Vice President  
**SECONDER:** Christina Lang  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF HOMELESS LIAISON**

**Jordan Margolis**

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33. APPOINTMENT OF DISTRICT ATTENDANCE OFFICER

**MOTION:** "That Debbie Rifkin be appointed as Attendance Officer for Levittown Public Schools."

RESOLUTION #19-20-32  
Appointment of District Attendance Officer

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Christina Lang  
**SECONDER:** Jennifer Messina  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF DISTRICT ATTENDANCE OFFICER**  
**Debbie Rifkin**

34. APPOINTMENT OF PREVAILING WAGE DESIGNEE

**MOTION:** "That Christopher Milano be appointed as Prevailing Wage Designee for Levittown Public Schools."

RESOLUTION #19-20-33  
Appointment of Prevailing Wage Designee

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Jennifer Messina  
**SECONDER:** Dillon Cain, Vice President  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF PREVAILING WAGE DESIGNEE**  
**Christopher Milano**

35. Authorization of Grants

**MOTION:** "RESOLVED, that the Superintendent of Schools is authorized to sign all applications and claims relating to Federal and State Grant applications."

RESOLUTION #19-20-34  
Authorization of Grants

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Marianne Adrian  
**SECONDER:** James Moran  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF GRANT APPLICATION DESIGNEE**  
**Dr. Tonie McDonald**

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36. Appointment of Agent to Accept Service of Process

**MOTION:** "RESOLVED, the Board of Education hereby designates the Secretary to the Superintendent as an authorized agent to accept service of process on behalf of the district in the absence of the District Clerk."

RESOLUTION #19-20-35  
Appointment of Agent to  
Accept Service of Process

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Marianne Adrian
<b>SECONDER:</b>	James Moran
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**APPOINTMENT OF AGENT TO ACCEPT SERVICE OF PROCESS**  
**Randi D'Ambrosio**

37. ANNUAL PROFESSIONAL PERFORM REVIEW - PRINCIPAL LEAD EVALUATORS

**MOTION:** "RESOLVED that in accordance with Education Law 3012-d and the Commissioner's Regulations, Tonie McDonald, Debbie Rifkin, and Todd Winch are approved as certified Teacher Lead Evaluators."

RESOLUTION #19-20-36  
Principal Lead Evaluators

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Marianne Adrian
<b>SECONDER:</b>	James Moran
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**APPOINTMENT OF PRINCIPAL LEAD EVALUATORS**  
**Dr. Tonie McDonald, Debbie Rifkin and Todd Winch**

38. ANNUAL PROFESSIONAL PERFORM REVIEW - TEACHER LEAD EVALUATORS

**MOTION:** "RESOLVED that in accordance with Education Law 3012-d and the Commissioner's Regulations, Joseph Sheehan, John Coscia, John Zampaglione, John Avena, George Maurer, Jeanmarie Wink, Jared Vanderbeck, Jaime Anspach, Frank Mortillaro, Keith Squillacioti and Frank Creter are approved as certified Teacher Lead Evaluators."

RESOLUTION #19-20-37  
Teacher Lead Evaluators

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**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Marianne Adrian  
**SECONDER:** James Moran  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**APPOINTMENT OF TEACHER LEAD EVALUATORS**

**Joseph Sheehan, John Coscia, John Zampaglione, John Avena, George Maurer, Jeanmarie Wink,  
Jared Vanderbeck, Anthony Goss, Frank Mortillaro, Keith Squillacioti and Frank Creter**

39. CIVIL RIGHTS COMPLIANCE OFFICER

**MOTION:** "That Debbie Rifkin be appointed Civil Rights Compliance Officer of the Levittown Public Schools for the 2017-18 school year and, in her absence, Dr. Christopher Dillon."

RESOLUTION #19-20-38  
Civil Rights Compliance  
Officer

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Marianne Adrian  
**SECONDER:** Dillon Cain, Vice President  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**CIVIL RIGHTS COMPLIANCE OFFICER**  
**Debbie Rifkin**

40. TEACHERS' CENTER POLICY BOARD LIAISON

**MOTION:** "BE IT RESOLVED, that Peggy Marenghi and Mike Pappas be appointed as a representative of the Levittown Board of Education to the Levittown Teachers' Center Policy Board for the 2018-2019 school year."

RESOLUTION #19-20-39  
Teachers' Center Liaison

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Mike Pappas  
**SECONDER:** Peggy Marenghi, President  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**Teachers' Center Policy Board Liaison**  
**Peggy Marenghi and Mike Pappas**

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41. READOPTION OF BOARD OF EDUCATION POLICIES

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, readopt all existing policies without changes. These policies need Board of Education review every year."

RESOLUTION #19-20-40  
Readopting of Board of  
Education Policies

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Mike Pappas  
**SECONDER:** James Moran  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

42. Professional Development Plan

**MOTION:** "WHEREAS, in compliance with the Commissioner's Regulations 100.2(dd), the Board of Education adopts a Professional Development Plan annually and subsequently addendums thereto; and

RESOLUTION #19-20-41  
Professional Development  
Plan

WHEREAS additional changes to the existing plan have been recommended;  
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education does, hereby, adopt the attached revised 2019-2020 Professional Development Plan."

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Mike Pappas  
**SECONDER:** James Moran  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

43. DISTRICT CODE OF CONDUCT

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached Code of Conduct for the 2019-2020 school year."

RESOLUTION #19-20-42  
District Code of Conduct

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Mike Pappas  
**SECONDER:** James Moran  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran



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44. AUDIT COMMITTEE

**MOTION:** "RESOLVED, that the Levittown Board of Education as a whole shall, heretofore, constitute the Audit Committee."

RESOLUTION #19-20-43  
Audit Committee

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Pappas
<b>SECONDER:</b>	James Moran
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**AUDIT COMMITTEE**  
**Board of Education**

45. NVISION PERMISSIONS

**MOTION:** "RESOLVED, that the Director of Computer and Media Services is, hereby, designated to be the District individual responsible for adding new users in nVision, and the Assistant to the Superintendent for Administration or the Treasurer with the approval of the Assistant Superintendent for Business and Finance, is responsible for assigning nVision permissions and privileges."

RESOLUTION #19-20-44  
nVision Permissions

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Pappas
<b>SECONDER:</b>	James Moran
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

46. PETTY CASH ACCOUNTS

**MOTION:** "BE IT RESOLVED, that the Levittown Board of Education does, hereby, appoint the following as Treasurers for a petty cash fund in the amount of \$100 for the 2019-2020 school year."

RESOLUTION #19-20-45  
Petty Cash Accounts

- Dr. Tonie McDonald, Superintendent of Schools
- Todd Winch, Assistant Superintendent for Instruction
- Debbie Rifkin, Assistant Superintendent for Administration and Personnel
- Dr. Christopher Dillon, Assistant Superintendent for Business and Finance
- Dr. Susan Farber, Director, Pupil Services
- Todd Connell, Director, Computer Department
- Dajuana Reeves, Supervisor, Transportation Department
- Christopher Milano, Supervisor, Buildings and Grounds

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- Dr. George Maurer, Principal, Abbey Lane School
- Jeanmarie Wink, Principal, East Broadway School
- Dr. Jared Vanderbeck, Principal, Gardiners Avenue School
- Jaime Anspach, Principal, Lee Road School
- Frank Mortillaro, Principal, Northside School
- Keith Squillacioti, Principal, Summit Lane School
- John Zampaglione, Principal, Jonas Salk Middle School
- John Avena, Principal, Wisdom Lane Middle School
- John Coscia, Principal, Division Avenue High School
- Joseph Sheehan, Principal, MacArthur High School”

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Pappas
<b>SECONDER:</b>	James Moran
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

47. MILEAGE COMPENSATION

**MOTION:** “That the mileage compensation rate for employee use of personal cars in the conduct of District business be approved at the IRS prevailing rate per mile and remaining in effect for the 2019-20 school year.”

RESOLUTION # 19-20-46  
Mileage Compensation

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Marianne Adrian
<b>SECONDER:</b>	Dillon Cain, Vice President
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**MILEAGE COMPENSATION**  
**(IRS prevailing rate per mile)**

48. PURCHASING POLICY AND PROCEDURES MANUAL

**MOTION:** “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached Purchasing Policy & Procedures Manual for the 2019-20 school year.”

RESOLUTION #19-20-47  
Purchasing Policy and  
Procedures Manual

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Pappas
<b>SECONDER:</b>	James Moran
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

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49. AUTHORIZATION TO SELL RANS, TANS, BANS

**MOTION:** "RESOLVED, that the President of the Board of Education, subject to the provisions of local finance law, is delegated the power to authorize the issuance and to sell RANS, TANS and BANS including renewals thereof, in anticipation of the collection of revenues for the fiscal year."

RESOLUTION #19-20-48  
Authorization to sell  
RANS, TANS, BANS

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Pappas
<b>SECONDER:</b>	James Moran
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

50. AUTHORIZATION TO APPROVE CONFERENCE REQUESTS

**MOTION:** "RESOLVED, that the Assistant Superintendent for Instruction be authorized to approve conference attendance requests with approved expenses as permitted by Section 77-6 of the General Municipal Law."

RESOLUTION #19-20-49  
Authorization to Approve  
Conference Requests

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Pappas
<b>SECONDER:</b>	James Moran
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

51. CERTIFIER OF PAYROLLS

**MOTION:** "RESOLVED, that the Superintendent of Schools or her designee are authorized to certify payrolls of the district."

RESOLUTION #19-20-50  
Certifier of Payrolls

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Pappas
<b>SECONDER:</b>	James Moran
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

52. CERTIFIER OF PAYROLLS – CIVIAL SERVICE REPORT

**MOTION:** "RESOLVED, that the President of the Board of Education is authorized as Certifier of Payrolls for the Annual Civil Service Report."

RESOLUTION #19-20-51  
Certifier of Payrolls -  
Civil Service Report

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**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Mike Pappas  
**SECONDER:** James Moran  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

53. DESIGNATION OF ALTERNATE TO SIGN CHECKS

RESOLUTION #19-20-52  
Alternate to Sign Checks

**MOTION:** "RESOLVED, That the President of the Board of Education be designated to sign checks in the absence of the Treasurer and Assistant Treasurer."

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Mike Pappas  
**SECONDER:** Christina Lang  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**DESIGNATION OF ALTERNATE TO SIGN CHECKS:**  
**President of the Board of Education**

54. DESIGNATION OF DEPOSITORIES

**MOTION:** "RESOLVED, That the following institution be designated as official depositories."

RESOLUTION # 19-20-53  
Depositories

- JP Morgan Chase Bank, N.A.
- HSBC Bank USA, N.A.
- Astoria Bank
- Citibank
- New York Community Bancorp
- First National Bank of Long Island
- Flushing Bank
- Bank of America

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** James Moran  
**SECONDER:** Mike Pappas  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**DESIGNATION OF DEPOSITORIES:**  
**JP Morgan Chase, HSBC, Astoria, Citibank, NY Community Bancorp**  
**First National Bank of LI, Flushing Bank and Bank of America**

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55. DESIGNATION OF NEWSPAPERS

**MOTION:** "That at the discretion of the Levittown Board of Education and the Superintendent, that the Levittown Tribune and the Long Island Herald be designated as the newspapers for the 2019-2020 school year."

RESOLUTION # 19-20-54  
Official Newspapers

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Dillon Cain, Vice President  
**SECONDER:** James Moran  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**APPOINTED OFFICIAL NEWSPAPERS:**  
**Levittown Tribune and Long Island Herald**

56. GC Tech Tuition Rate - 2019-2020

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the GC Tech tuition rate of \$13,999 for the 2019-2020 school year representing no increase in tuition."

RESOLUTION #19-20-55  
GC Tech Tuition Rate

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** James Moran  
**SECONDER:** Mike Pappas  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

57. DANCE PROGRAM TUITION

RESOLUTION #19-20-56  
Dance Program Tuition

**MOTION:** "That the Levittown Board of Education does, hereby, approve the following increase of \$5.00 to the Dance Program tuition commencing July 1, 2018:

Dance classes: \$175 per class/per year  
Gymnastics classes \$195 per class/per year."

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** James Moran  
**SECONDER:** Mike Pappas  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

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58. DRIVER EDUCATION TUITION

RESOLUTION #19-20-57  
Driver Education Tuition

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the Driver Education tuition of \$495 for the 2019-20 school year representing an increase of \$15.00 from the prior year."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Mike Pappas
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

59. ADULT EDUCATION TUITION

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the Adult Education tuition of \$10.00 per credit hour for the 2019-20 school year representing an increase of \$1.00 from the prior year."

RESOLUTION #19-20-58  
Adult Education Tuition

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Mike Pappas
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

60. SUMMER MUSIC TUITION

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the Summer Music tuition of \$105 for the 2019-20 school year representing no increase from the prior year."

RESOLUTION #19-20-59  
Summer Music Tuition

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Mike Pappas
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

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61. SCHOOL LUNCH PRICES

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the following school lunch prices for the 2019-20 school year representing no increase to cost as follows:

RESOLUTION #19-20-60  
School Lunch Prices

Elementary (Grades K - 5) ..... \$2.55  
 Secondary (Grades 6 - 12) ..... \$2.80

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** James Moran  
**SECONDER:** Mike Pappas  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

62. EMPLOYEE SALARIES NOT COVERED BY COLLECTIVE BARGAINING

**MOTION:** "That the salaries for the following employees not covered by a Collective bargaining agreement be set as follows for the 2019-20 school year.

RESOLUTION 19-20-61  
Employee Salaries

Labor Seasonal/Summer Worker	Year 1	\$12.00/hr.
Labor Seasonal/Summer Worker	Year 2	\$12.50/hr.
Election Workers - Chairperson/Inspector		\$13.00/hr.
Election Workers		\$12.00/hr.
Substitute Teacher		\$110/day
Substitute Nurse		\$18.69/hr.
Substitute Teacher Aides/Monitor		\$13.00/hr.
Substitute Clerical		\$13.14/hr.
Substitute Cleaner		\$13.14/hr.
Substitute Security		\$14.30/hr.
LAP/LAMP Teachers		\$40.59/hr.
Extra Period – Chairs		\$45.78/period

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**Dance Program:**

Trainee	Trainee level employee	\$13.00/hr.
Level 1	New employees w/full class, minimum experience	\$13.51/hr.
Level 2	2 <sup>nd</sup> year teaching and/or minimum experience	\$16.77/hr.
Level 3	3-4 years in program and/or intermediate level experience	\$17.89/hr.
Level 4	More than 4 years in program and/or experienced	\$22.41/hr.
Level 5	More than 20 years in program and/or master teacher w/advanced training	\$25.79/hr.
Level 6	More than 20 years in program and/or master teacher w/advanced training	2\$8.79/hr.
Gymnastics	Coordinator - level 1 - experienced personnel	\$37.66/hr.
Gymnastics	Coordinator - level 2- with limited experience	\$25.79/hr.

**Recital Pay:**

Except where noted, recital pay is based on 3 days of work (dress rehearsal and 2 performances)

Director	\$1,100
Stage Manager	\$1,000
Assistant Stage Manager	\$950
Artwork, Program Cover	\$275
Artwork, Stage Scenery	\$250
Program/Brochure Layout	\$190
Recording Music	\$225
Stage Crew, Level 1	\$210
Stage Crew, Level 2	\$230
Stage Crew, Level 3	\$250
Stage Assistant - Dressing Room Monitors	\$325



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Stage Assistant - Gathering/Holding Room Monitors	\$325
Stage Assistant - Hairdresser	\$325
Stage Assistant - Hall Monitors	\$325
Stage Assistant - Runners	\$325
Stage Assistant - Station Monitors	\$325
Ushers	\$325
Security (2 days)	\$425
Dance Faculty - Level 1 (1-2 classes in recital)	\$325
Dance Faculty - Level 2 (3 classes in recital)	\$400
Dance Faculty - Level 3 (4 classes in recital)	\$475
Dance Faculty - Level 4 (5 classes in recital)	\$625
Dance Faculty - Level 5 (5 classes in recital & additional responsibilities)	\$775

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Christina Lang  
**SECONDER:** Marianne Adrian  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

63. Memorandum of Understanding - Confidential Employee

**MOTION:** “RESOLVED, that the Levittown Board of Education does, hereby, approve the Memorandum of Understanding between the Levittown Union Free School District and confidential employee, Lori Pagano, as per the terms of the attached Memorandum of Understanding;

RESOLUTION 19-20-62  
Confidential Employee

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Memorandum of Understanding.”

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** James Moran  
**SECONDER:** Dillon Cain, Vice President  
**AYES:** Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

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**III. MOTION TO ADJOURN TO BUSINESS MEETING**

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Christina Lang
<b>SECONDER:</b>	James Moran
<b>AYES:</b>	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**NOTE: The Board continued with the July Regular Board Meeting at 8:00 PM.**