

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

MINUTES

THE REGULAR MEETING OF THE BOARD OF EDUCATION was duly called and held on Wednesday, May 2, 2018 in the Board Meeting Room of the Levittown Memorial Education Center.

CERTIFICATION:

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

BOARD MEMBERS

Ms. Peggy Marenghi, President
Ms. Marianne Adrian, Vice President
Mr. Dillon Cain
Ms. Christina Lang
Ms. Jennifer Messina
Mr. Michael Pappas
Mr. James Moran

ADMINISTRATION

Dr. Tonie McDonald - Superintendent of Schools
Mr. William Pastore – Assistant Superintendent
Ms. Debbie Rifkin - Assistant Superintendent
Dr. Donald Sturz – Assistant Superintendent
Mr. Todd Winch - Assistant Superintendent

OTHERS

Mr. Robert H. Cohen - School Attorney
Ms. Elizabeth Appelbaum - District Clerk
Ms. Erin Cassano - Student Liaison for MacArthur High School
Ms. Sonia Inderjit - Student Liaison for Division Avenue High School

I. CALL TO ORDER

- A. Ms. Marenghi, President, called the Regular Board Meeting to order at 6:30 PM. On a motion by Ms. Adrian, seconded by Ms. Lang and approved (7-0) that the Board adjourn to Executive Session for the purpose of negotiations conducted pursuant to the Taylor Law involving the CSEA.”
- B. The Board reconvened to Public Session at 7:30 PM on a motion by Mr. Cain seconded by Ms. Adrian and approved (7-0). Ms. Marenghi asked everyone to stand for the Pledge of Allegiance and requested a moment of silence for all those serving our country at home and abroad.

II. REPORTS

A. Student Presentations

(none)

B. Recognition

i. Musical Student Standouts - in Auditorium

Mr. D'Ulisse, Curriculum Associate for Music, thanked the Board of Education and Administration for acknowledging those students who have excelled in all phases of the music program. These selectees were given certificates of merit for their participation in the Long Island String Festival Association, NMEA All County, and All State. The Board congratulated these talented students.

ii. Science Standouts Recognition - Auditorium

Mr. McDermott, Science Director, spoke about the Science Program at Levittown and welcomed the district's top science students who were honored for their accomplishments throughout the 2017-18 school year. He pointed out that it was an amazing year. The Board applauded these students and handed out certificates.

iii. Skills USA Winners - in Auditorium

Mr. Creter, Director of GC Tech, acknowledged the hardworking students and staff. Ms. Cuomo spoke about the program and the students' achievements. The New York State winners received certificates and congratulations from the Board. Ms. Cuomo thanked the staff and Administration for their support.

iv. Student Art Presentation by Salk Middle School

Ms. Marengi asked everyone to view the beautiful artwork by the students from Salk Middle School and thanked them for a lovely display.

v. Eagle Scout Recognition

Ms. Coscia, Principal of Division Avenue High School, introduced Jonathan Swift who achieved the rank of Eagle Scout which is the Scout's highest rank. He commented that Mr. Swift is a quiet, unassuming and dedicated student. Mr. Swift's project was to support the Levittown Community repairing and upgrading the school kitchen in St. Bernard's Catholic Church. The Board congratulated Mr. Swift on his achievement.

vi. Staff Tenure Recognition - Reception to Follow

Ms. Rifkin commented that tonight it was her pleasure to honor some of the District's finest, newest teachers that have been with us for three to four years and are being appointed tenure. The Principals of each building were called up to introduce the recipients and give a brief highlight of their career. The Board congratulated them all.

C. Superintendent

1. Comments and Reports
2. Follow-up to Prior Public Be Heard Questions
3. Follow-up to Board Questions

Mr. Winch responded to questions asked by the Board in regards to his presentation on RtI at the last meeting on. He noted that one question was related to the programs and strategies used to support reading instruction. He handed out a chart covering this topic. He noted that if the Board wants further information he would need more specific direction from them. The other question was on the numbers of students being identified in each tier as progress through the grades. Mr. Winch shared that over the summer his department would be doing an in-depth project on this subject.

D. Board of Education

1. Comments and Reports

Mr. Pastore gave a presentation on our Fund Balance and Five Year Projections. He commented that he recently attended a Conference which was also attended by auditors, accounts and business officials. He noted that the meeting reviewed what the State Controller is doing with the new reserves, and gave an update on the Fund Balance and Reserves and technical changes in the GASBY. Mr. Pastore went over our Fund Balance and handed out a spreadsheet of his five year projections for year end. He discussed his estimates and explained that the numbers on the worksheet tie into his budget documents. He shared that he does projections on expenditures such as employee benefits and payroll and revenue. Mr. Pastore advised that we are in good shape and should keep doing what we are doing. Dr. McDonald explained that this report is different than prior reporting in that it is more complicated now. Mr. Pastore stated that at the next meeting he would have a more detailed report on the Fund Balance with plans for use. The Board had questions on our reserves, employee benefits, unemployment and workers compensation. Mr. Pappas thanked Mr. Pastore for an amazing job to help clarify the budget for the layman.

2. Correspondence
3. Student Liaisons
3. Student Liaisons

Erin Cassano, the student representative from MacArthur High School, reported on the events at her school: Senator Kemp Hannon's Youth Leadership Awards Program awarded five students; the Autism Awareness campaign was tremendously successful with several thousand dollars raised; and our Annual Spring Concert was recently held.

Student Liaison, Sonia Inderjit, shared the events at Division Avenue High School: our AP Economics teacher was named Teacher of the Year by the National Honor Society Students; the 12th Annual Levittown Community Council Earth Day Cleanup was held recently; the Science Research Environthon Team finished in second place at the USDAN Center for the Creative and Performing Arts; and the Art Show and Spring Concerts will be held in a few weeks.

III. BUDGET HEARING/PUBLIC BE HEARD

Mr. Pastore explained that as part of the budget process, the District has to hold a Budget Hearing and provide a Budget Statement. The Budget Hearing has to be presented in three parts, Administration, Program and Capital. Mr. Pastore gave a brief overview of each of these portions. He noted that the Six Day Notice will be mailed home tomorrow. As required, the budget statement is posted on our website and is available at each school building and the library.

IV. CONSENT AGENDA

1. Minutes - Approval of Minutes

RESOLUTION # 17-18-269

MOTION: "Make the necessary corrections and move the approval of the minutes of the minutes of the April 17, 2018 Regular Meeting."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marengi, Moran , Pappas, Messina, Cain, Lang

2. Business Office Reports

RESOLUTION # 17-18-270

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation Report for the period 7/1/17 - 3/31/18
- Revenue Report for the period 7/1/17 - 3/31/18
- Trial Balance for the period 7/1/17 - 3/31/18
- Treasurer's report for the month ending March 2018
- Fund Balance Projection for June 30, 2018
- Five Year Projection

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marengi, Moran , Pappas, Messina, Cain, Lang

3. Budget Transfers

RESOLUTION # 17-18-271

MOTION: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A1620.1600	O&M Custodial Salaries	\$15,000.00	
A1620.1663	O&M Custodial OT/Outside Groups		\$15,000.00

Reason: To realign the custodial budget to where the actual expenditures are being incurred.

A1622.1600	Security Salaries	\$80,000.00	
A2110.1200	Teachers' Salaries K-6		\$80,000.00

Reason: To transfer funds to Security Salaries to reflect additional staffing.

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers.”

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marenghi, Moran , Pappas, Messina, Cain, Lang

4. Extra Classroom Activity Fund Treasurer's Reports

RESOLUTION # 17-18-272

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Extra Classroom Activity Fund Reports for the period January 1, 2018 through March 31, 2018."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marenghi, Moran , Pappas, Messina, Cain, Lang

5. Change Order – Division Locker Room

RESOLUTION # 17-18-273

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following Change Order:

Change order #1 Connelly & Sons Plumbing & Heating - Division Locker Room \$ 36,870.41

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change order."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marenghi, Moran , Pappas, Messina, Cain, Lang

6. Change Order – Division Locker Room

RESOLUTION #17-18-274

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following Change Order:

Change order #2 Construction Consultants LI, Inc. - Division Locker Room \$ -10,146.60

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change order."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marengi, Moran , Pappas, Messina, Cain, Lang

7. Transportation Cooperative BOCES

RESOLUTION # 17-18-275

MOTION: "WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services ("BOCES") for pupil transportation services for the 2018-19 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and the BOCES have agreed to form a Cooperative (the "Cooperative") for this purpose;

WHEREAS, the Levittown Union Free School District is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the Levittown Union Free School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marengi, Moran , Pappas, Messina, Cain, Lang

6. Bid Approval – Musical Instrument Rentals

RESOLUTION # 17-18-276

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, award the Bid #LPS 17-004 for Musical Instrument Rentals to Advantage Music Ltd. for the 2018-2019 school year."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marengi, Moran , Pappas, Messina, Cain, Lang

9. RFP for Bus Transportation (Athletics, Field Trips & District Sponsored Trips) RESOLUTION # 17-18-277

MOTION: "It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED that the Levittown Board of Education does, hereby, award the RFP # LPS-17-011 for Bus Transportation (Athletics, Field Trips & District Sponsored Trips) to We Transport Inc. at the rates in the attached tabulation, for services on an as-needed basis for athletics, field trips and other District sponsored activities that require bus transportation services for the 2018-2019 school year..

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the agreement."

NOTE: Mr. Pastore explained that an RFP was awarded to We Transport so that the District is covered when one of our regular buses cannot do a run, especially with athletic runs. He noted that we will only use We Transport if none of our own drivers are available. Dr. McDonald commented that this will save us money because we now have a consistent price for when we have to use them. There was discussion from the Board.

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marengi, Moran , Pappas, Messina, Cain, Lang

10. Horizon Educational Equipment Rental

RESOLUTION #17-18-278

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract with Horizon Educational Equipment Rental to provide equipment for the Automotive Challenge for the GC Tech Students on May 5, 2018 at no cost to the District.

NOW, BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marengi, Moran , Pappas, Messina, Cain, Lang

11. Professional Development Plan

RESOLUTION # 17-18-279

MOTION: "WHEREAS, in compliance with the Commissioner's Regulations 100.2(dd), the Board of Education adopts a Professional Development Plan annually and subsequently addendums thereto; and WHEREAS additional changes to the existing plan have been recommended; NOW, THEREFORE, BE IT RESOLVED, that the Board of Education does, hereby, adopt the attached revised 2018 - 2020 Professional Development Plan."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marengi, Moran , Pappas, Messina, Cain, Lang

12. Appointment of Additional Member of the Food Service Committee

RESOLUTION #17-18-280

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, appoint Dyanna Wunsch as a member of the Food Service Committee replacing Danielle Famiglietti for the 2017 - 2018 school year as a representative for the Lee Road School."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marengi, Moran , Pappas, Messina, Cain, Lang

14. Special Education Contracts

RESOLUTION #17-18-281

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the 2017-2018 and 2018-2019 years.

- Hillside Children's Center

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marenghi, Moran , Pappas, Messina, Cain, Lang

14. Out of District Contracts for Health and Welfare Services RESOLUTION # 17-18-282

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school districts to provide health and welfare services to students attending schools in these districts for the 2017-18 school year:

- Westbury Union Free School District
- Mineola Union Free School District

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts.”

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marenghi, Moran , Pappas, Messina, Cain, Lang

15. Obsolete Equipment RESOLUTION # 17-18-283

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the item may be discarded and/or sold at the highest possible salvage value.”

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marenghi, Moran , Pappas, Messina, Cain, Lang

16. Schedules

RESOLUTION # 17-18-284

“RECOMMENDED MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 “Resignations/Terminations, Certified Personnel”
- 1002 “Resignations/Terminations, Non-Instructional Personnel”
- 1003 “Appointments, Certified Personnel”
- 1004 “Designation, Coaching”
- 1005 “Designation, Consultants”
- 1006 “Appointments, Extra-Curricular”
- 1007 “Appointments, Non-Instructional Personnel”
- 1008 “Leave of Absence, Certified Personnel”
- 1008a “Leave of Absence, Non-Instructional Personnel”
- 1009 “Textbooks”
- 1010 “Students with Disabilities”

17. Medical Evaluation of an Employee

RESOLUTION # 17-18-285

MOTION: "WHEREAS, upon recommendation of the Superintendent of Schools, be it RESOLVED that pursuant to Education Law Section 913, Employee No. 5276 is hereby directed to submit to a medical/psychiatric examination before a physician of the District’s choosing; and

BE IT FURTHER RESOLVED that the Board of Education hereby directs that Employee No. 5276 submit, at or before the examination/evaluation, all relevant records from all health care providers with whom he has consulted or received treatment during the last three years, or such other time period as is deemed appropriate by the District’s designated physician(s)."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marengi, Moran , Pappas, Messina, Cain, Lang

V. ACTION ITEMS

A. New Business

1. Board Meeting Calendar - 2018-19 School Year

RESOLUTION # 17-18-286

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, adopt the attached updated calendar of Board of Education meeting dates for the Levittown Public Schools for the 2018-19 school year."

NOTE: Dr. McDonald advised that the date of the May 2019 Budget and Trustee Vote on the calendar needed to be changed from May 14th to May 21st on the attachment which was approved.

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Jennifer Messina
SECONDER:	Christina Lang
AYES:	Adrian, Marenghi, Moran , Pappas, Messina, Cain, Lang

2. Gifts to Schools

RESOLUTION # 17-18-287

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A mini iPad (Serial No. F4KML2TKFLMM) to be donated to the Computer Department for student use from Dr. Tonie McDonald, 72 Grey Lane, Levittown, NY 11756
- A check in the amount of \$2,000 to establish the David Anthony Sattano, Jr. Memorial Scholarship to be awarded yearly to one graduating GC Tech student pursuing a career in the culinary arts/restaurant management field from Ms. LisaMarie Sattano, 205 Boston Avenue, Massapequa, NY 11758."

NOTE: Ms. Marenghi thanked everyone for their generous gifts.

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Marianne Adrian, Vice President
SECONDER:	James Moran
AYES:	Adrian, Marenghi, Moran , Pappas, Messina, Cain, Lang

VI. AD HOC
(NONE)

VII. MOTION TO ADJOURN

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Marenghi, Moran , Pappas, Messina, Cain, Lang

The Board adjourned the public meeting at 9:05 PM.

Elizabeth Appelbaum
District Clerk

NOTE: Tapes of the meeting are available for review at the Levittown Library.

