

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

MINUTES

THE REGULAR MEETING OF THE BOARD OF EDUCATION was duly called and held on Wednesday, February 7, 2018 in the Board Meeting Room of the Levittown Memorial Education Center.

CERTIFICATION:

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

BOARD MEMBERS

Ms. Peggy Marengi, President
Ms. Marianne Adrian, Vice President
Mr. Dillon Cain
Ms. Christina Lang
Ms. Jennifer Messina
Mr. James Moran
Mr. Michael Pappas

ADMINISTRATION

Dr. Tonie McDonald – Superintendent of Schools
Mr. Bill Pastore– Assistant Superintendent
Ms. Debbie Rifkin – Assistant Superintendent
Dr. Donald Sturz- Assistant Superintendent
Mr. Todd Winch – Assistant Superintendent

OTHERS

Mr. Bob Cohen – Legal Counsel
Ms. Elizabeth Appelbaum – District Clerk
Ms. Erin Cassano – Student Liaison MacArthur High School
Ms. Sonia Inderjit – Student Liaison Division Avenue High School

I. CALL TO ORDER

A. Ms. Marengi, President, called the Regular Board Meeting to order at 6:30 PM. On a motion by Mr. Moran, seconded by Ms. Lang and approved (7-0) that the Board adjourn to Executive Session for the purpose of negotiations conducted pursuant to the Taylor Law involving the CSEA.

B. The Board reconvened to Public Session at 7:30 PM on a motion by Mr. Cain seconded by Ms. Adrian and approved (6-0). Ms. Marengi asked everyone to stand for the Pledge of Allegiance led by a student from Summit Lane Elementary School and requested a moment of silence for all the men and women serving our country at home and abroad.

II. REPORTS

A. Student Presentations

i. Outdoor Learning Center – Summit Lane School

Mr. Winch called upon Mr. Squillacioti, Principal of Summit Lane and Mr. McDermott, Director, Science and Outdoor Learning Center to introduce this presentation. Mr. Squillacioti began by thanking the Board, Administration, parents and his faculty members present for their support. Additionally, he thanked Mr. McDermott for being the pioneer of this program. He noted that the students are always excited to come to Levittown Memorial to visit the Outdoor Learning Center which consists of a classroom, pond and greenhouse. He remarked that when the students come back to Summit they are energized about science. Mr. Squillacioti stated that not many Districts have a program such as this where you can take a District bus for a few minutes and explore science. Mr. McDermott gave a short history of the program and explained that selected grade levels of elementary students are bused over to Memorial several times a year to experience real life science. The children were brought in to speak about their experiences working with the different tools a scientist uses.

B. Recognition

i. Adopt A Family – Esta Lachow and Gina Interdonato

Dr. McDonald noted that both Ms. Lachow and Ms. Interdonato were unable to attend tonight's meeting.

ii. Art Display – Gardiners Avenue School

Ms. Marengi asked everyone in the room to look at the beautiful art work in the Board Room and hallway from the Gardiners Avenue students.

C. Superintendent

1. Comments and Reports

Dr. McDonald was happy to announce that both high schools qualified for the State Science Olympiads Program. She noted that this is a first for Levittown.

Additionally, Dr. McDonald reported that she had received from Section 8 the cutoffs for schools and unfortunately Division and McArthur will be playing each other in league play.

A. 2018-2019 Budget

i. Draft of 2018-2019 Rollover Budget Presentation

Mr. Pastore stated that this was the second night of Budget Presentations. He gave an update on the changes made to the Budget Planning Calendar. He noted that the Tax Levy limit calculations have been revised to take into account the change in the growth factors. Mr. Pastore reviewed the Board of Education Goals which are to build financial and fiscal security and establish a future wellbeing for the District and the community. He noted that after review of some items on the budget, a few adjustments were made and the budget-to-budget increase is now 2.72 but we will continue to tweak it when we get better numbers.

ii. Special Education Budget

Dr. Sturz gave his presentation on the Department of Pupil Services. He commented that there is a wide variety of departments and programs under this office for which Special Education is a part. In developing his budget each year, Dr. Sturz looks at classification trends, high-needs students, programs and developing technology. He noted that we had a decline in the CSE numbers but it may be misleading in that we are seeing an increasing number of students with higher needs. These students require more therapeutic services. Additionally, we are experiencing an increase in requests for evaluations. Therefore, costs will be increasing because of these needs. Dr. Sturz stated that we are also seeing an increase in the number of Pre-School children since more and more children are being identified at an earlier age. He noted that the 504 number is increasing because the regulations have changed as far as eligibility and more students are presenting with more and more issues that are requiring accommodations. He explained that what we are seeing most frequently within the 504's children presenting with asthma, ADHD and anxiety. Mr. Sturz commented that his office has seen an increase in the number of meetings held. He explained that new budget codes were established to help create greater transparency for rate adjustments that occur for private schools and districts. The Planned Initiatives for next year include continuing the social emotional learning and expand support. Dr. Sturz showed a short video on a new program called Practical Assessment Exploration System which gives the students real life work experiences. He stated that the year-to-year budget increase is 6.27%. He remarked that he is always trying to be fiscally responsible while still meeting the needs of the children. Dr. Sturz thanked everyone for all their help.

The Board asked Dr. Sturz to provide the number of 504's per building and per grade level along with a three year history.

2. Follow-up to Prior Public Be Heard Questions
(none)

3. Follow-up to Board Questions

Dr. McDonald answered several questions asked by Board members prior to the Board meeting on the following:

Kickup Contract: Mr. Winch explained that this is a new company in the area that performs professional development that focuses on data to determine if the Professional Development Program you are using is working and having an impact.

Warrants: Dr. McDonald reported check #151302 was for Elementary Math Professional Development.

Account #: On **A5510.1500**, Dr. McDonald stated that the account is negative and explained that we hired a driver, who subs as a dispatcher when one of them is out. When he was hired the salary was classed to A5510.1500, but it should have been classed to A5510.1600. Only when he actually subs as a dispatcher should the money come from A5510.1500. It will be declassified for the February reports and that will make it a wash. On **A5540.400** for contracted buses, a question was asked if we would need a budget transfer for this in the near future. The answer is yes, we will need a budget transfer in March. Mr. Pastore is working on that projection. For the **HEX Fund, 2100.2000.7999-8002** Smart School Technology, a Board member asked if this is related to the Smart Fund Technology Bond. Dr. McDonald responded yes, and that we are moving along with the three year

plan that was submitted. The money carries forward each year. We received approval for \$1,384,922 and we have an additional allocation of \$3,584,148. There is no time limit on this grant. The plan is online and we will bring a copy to the meeting.

School Calendar Adoption: A question on our plans for the printed calendar. Dr. McDonald responded that the plan is to provide the same calendar that we did last year with all of the holidays listed.

- D. Board of Education
- 1. Comments and Reports

Ms. Marengi reported that she recently attended the Challenger Game. It was a great game with much support in the stands from students, faculty and parents.

Ms. Marengi commented that Mr. Matty Buchys, a student, had asked her to invite everyone to the Salk/MacArthur Challenger Homecoming at Salk Middle School to help support the athletes.

- 2. Correspondence
(none)

- 3. Student Liaisons

Erin Cassano, the student representative from MacArthur High School, reported on the events at her school: a sumo wrestling fundraiser was held; the second winter concert of the season was conducted; a 9th grade survey breakfast was held to try to improve the transition from middle school to high school; Science Olympiad students attended the Regional Competition and qualified for the New York State Tournament; the Junior Banquet will take place in March and the theme this year is The Great Gatsby; the Mathletes Team competed in the Nassau County Mathletes Tournament with a respectable showing; a third Winter Concert is coming up and congratulations go to two seniors who were selected candidates for the Unites States Presidential Scholarship Program.

Student Liaison, Sonia Inderjit, shared the events at Division Avenue High School: the Division Avenue and MacArthur Cheerleading Teams won first place in the respective divisions at the Nassau County Section 8 Competition; elective teachers held an Elective Fair for prospective students to raise awareness; Science Olympiad students attended the Regional Competition and earned a spot at the State Competition for the 10th consecutive year; the PTA will host a painting party; there is an upcoming Junior College Planning Night coming up; Junior Prom will be held at Verdi's; Spirit Week and Emmy Night will begin soon and the play Mary Poppins will be shown in March.

III. PUBLIC BE HEARD
(NONE)

IV. CONSENT AGENDA

1. Minutes - Approval of Minutes

RESOLUTION # 17-18-191

MOTION: "Make the necessary corrections and move the approval of the minutes of the January 10 Regular Meeting."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

2. Warrants

RESOLUTION #17-18-192

MOTION: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the JANUARY 2018 report of the Claims Auditor be accepted."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

3. Business Office Reports

RESOLUTION #17-18-193

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue reports for the month ending 12/31/17
- Claims Auditors Report prepared by Nawrocki Smith LLP for the month ending January 2018
- Treasurer's report for the month ending December 2017
- Trial Balance for the month ending 12/31/17
- Credit card statement from Citibank for period ending 12/22/17, 1/6/18 and 1/22/18."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

4. Federal Single Audit Report

RESOLUTION #17-18-194

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the Federal Single Audit Report for the Levittown Public Schools as prepared by the firm of R.S. Abrams & Co., LLP, for the period ending June 30, 2017."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

5. Extra Classroom Activity Fund Treasurer's Reports

RESOLUTION #17-18-195

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Extra Classroom Activity Fund Reports for the period October 1, 2017 through December 31, 2017."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

6. School Calendar 2018 - 2019

RESOLUTION #17-18-196

MOTION: "WHEREAS, the attached 2018-19 school calendar has been reviewed by all appropriate parties,

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education, does, hereby, adopt the attached calendar as the official dates for the operation of schools during the 2018-19 school year."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

7. Bid Approval - 2017-2018 School Year Transportation

RESOLUTION #17-18-197

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, award the Bid #LPS 17-008 for 2017-2018 School Year Transportation for the specified McKinney-Ventco Homeless Student to Acme Bus Corp."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

8. Contract with Music Theatre International (MTI)

RESOLUTION #17-18-198

MOTION: "RESOLVED that the Levittown Board of Education approve a contract with Music Theatre International (MTI), with terms as outlined in the attached contract for rights, scores and scripts for "The 25th Annual Putnam County Spelling Bee" for the MacArthur High School performance on April 13, 2018 to April 14, 2018;
and that the President of the Board of Education is, hereby, authorized to execute same."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

9. Asset Valuation and Inventory Updating Service

RESOLUTION #17-18-199

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and CBIZ Valuation Group, LLC to review the district's asset valuation and perform an inventory update for insurance and auditing purposes;

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute this contract."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

10. Contract with Colonial Flag

RESOLUTION #17-18-200

MOTION: RESOLVED that the Levittown Board of Education approve the contract with Colonial Flag to assist with the arrangements of flags displayed in the community to promote unity, awareness, understanding, fundraising and appreciation of charitable and patriotic causes; and, that the President of the Board of Education is, hereby, authorized to execute same."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

11. Agreement with Kickup, Inc.

RESOLUTION #17-18-201

MOTION: "RESOLVED that the Levittown Board of Education approve an agreement with Kickup, Inc. to provide a platform to collect, analyze and report on the ongoing impact on the professional development provided to our staff of educators through June 30, 2018 and,
BE IT FURTHER RESOLVED that the President of the Levittown Board of Education and the Assistant Superintendent for Instruction are, hereby, authorized to sign the attached agreements and documents."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

12. Special Education Contracts

RESOLUTION #17-18-202

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the 2017 - 18 school year.

- West Islip UFSD

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

13. Out of District Contracts for Health and Welfare Services RESOLUTION #17-18-203

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school districts to provide health and welfare services to students attending schools in these districts for the 2017-18 school year:

- Half Hollow Hills Central School District
- Malverne Union Free School District

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts.”

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

14. Approval of Board of Education Policies RESOLUTION #17-18-204

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following revised policy:

- Policy No. 3413 - Smoking on School Premises
- Policy No. 5670 - Records Management

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

15. Obsolete Books

RESOLUTION #17-18-205

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

16. Obsolete Equipment

RESOLUTION #17-18-206

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the item may be discarded and/or sold at the highest possible salvage value.”

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

17. Separation Agreement - Association of Levittown School Administrators

RESOLUTION #17-18-207

MOTION: “BE IT RESOLVED, that the Board hereby ratifies the February 2, 2018 memorandum of agreement with ALSA regarding the 2018 Separation Incentive.”

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

18. Appointment of Hearing Officer for Disciplinary Charges RESOLUTION #17-18-208

MOTION: “RESOLVED, that the Board hereby authorizes the appointment of Philip Maier, Esq. as the hearing officer with respect to a Civil Service Law Section 75 hearing involving a District employee; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the suspension (including without pay for up to 30 days) of this employee following the service upon the employee of disciplinary charges, pending the final determination of those charges.

RESOLVED, that the District Clerk is directed to forward a copy of this resolution to Sharon N. Berlin, Esq.”

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marenghi, Pappas, Cain, Messina, Moran

19. Schedules RESOLUTION #17-18-209

MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 “Resignations/Terminations, Certified Personnel”
- 1002 “Resignations/Terminations, Non-Instructional”
- 1003 “Appointments, Certified Personnel”
- 1004 “Designation, Coaching”
- 1005 “Designation, Consultants”
- 1006 “Extra -Curricular” Extracurricular
- 1007 “Appointments, Non-Instructional”
- 1008 “Leave of Absence, Certified Personnel”
- 1009 “Leave of Absence, Non-Instructional Personnel”
- 1010 “Salary Change, Certified Personnel”
- 1011 “Permanent Status, Non-Instructional Personnel”
- 1012 “Students with Disabilities”

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lang
SECONDER:	James Moran
AYES:	Adrian, Lang, Marenghi, Pappas, Cain, Messina, Moran

V. ACTION ITEMS

A. New Business

1. Gifts to Schools

RESOLUTION #17-18-210

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- Two checks each in the amount of \$10.00 to be donated to Northside School Student Activity Fund from Neiman Marcus Group Associate Giving Program.
- A check in the amount of \$418.30 to be donated to Abbey Lane School Student Activity Fund from Box Tops for Education, 13700 Oakland Avenue, Highland Park, MI 48203
- A check in the amount of \$1224.70 to be donated to Gardiners Avenue School for materials for student use during recess from Box Top Education, 13700 Oakland Avenue, Highland Park, MI 48203
- A check in the amount of \$2500.00 to be used for the MacArthur Class of 1966 Alumni Scholarship Fund in memory of Douglas Karpiloff, Class of 1966 to be awarded to two graduating seniors from MacArthur High School
- A check in the amount of \$364.50 to be donated to Summit Lane School Student Activity Fund from Box Tops for Education, 13700 Oakland Avenue, Highland Park, MI 48203."

AMEND AS FOLLOWS: Add to gifts:

- **A check in the amount of \$500.00 to be donated to MacArthur High School Student Activity Fund from Wantagh Car Care Center (Mr. Vito Giammarusco), 892 Wantagh Avenue, Wantagh, NY 11793.**

NOTE: Mr. Pappas asked if the District can participate in the AmazonSmile Fundraising Foundation which donates 0.5% of the purchase price of eligible products to the charitable organization of your choice. After a discussion, it was decided that more research was needed to explore this idea.

RESULT:	APPROVED AS AMENDED (7-0-0)
MOVER:	Jennifer Messina
SECONDER:	Mike Pappas
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

VI. AD HOC

(NONE)

VIII. MOTION TO ADJOURN

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Marianne Adrian
SECONDER:	Dillon Cain
AYES:	Adrian, Lang, Marengi, Pappas, Cain, Messina, Moran

The Board adjourned the public meeting at 8:45 PM.

Elizabeth Appelbaum
District Clerk

NOTE: Tapes of the meeting are available for review at the Levittown Library.