

# AGENDA

## BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK  
www.levittownschoools.com

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### REGULAR MEETING

### LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, June 14, 2017

6:30 PM (Meeting convenes with anticipated adjournment to Executive Session)

7:30 PM (Organization Meeting reconvenes in Public Session with Regular Meeting to immediately follow)

**Success for Every Student**

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## OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

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### NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

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Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons consistent with law.

I. CALL TO ORDER

CALL TO ORDER

- A. 6:30 P.M. - Anticipated Motion to move to Executive Session.

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session for the purpose of discussing the employment history of a particular Administrator."

- B. 7:30 P.M. Reconvene Public Session

1. Pledge of Allegiance
2. Moment of Silence

II. ANNOUNCEMENTS

III. REPORTS

- A. Student Presentations

- B. Recognition

Board Member - Karen Quinones-Smith

The Li Vigni Family Recognition

Student Art Presentation - Division Avenue HS

Student Art - A Year At a Glance

Honoring the Retirees

Spring Athletes

All County Art Exhibit Students

Student Liaisons Recognition

- C. Superintendent

1. Comments and Reports

District Calendar Format - T. Winch

School Lunch Prices

2. Follow-up to Prior Public Be Heard Questions

3. Follow-up to Board Questions

- D. Board of Education

1. Comments and Reports

2. Correspondence

3. Student Liaisons

IV. PUBLIC BE HEARDV. CONSENT AGENDA

## 1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the Regular Meeting of May 3, 2017 and the Annual Meeting of May 16, 2017."

## 2. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the MAY 2017 report of the Claims Auditor be accepted."

## 3. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue reports for the month ending 4/30/17
- Claims Auditors Report prepared by Nawrocki Smith LLP for the month of May 2017
- Treasurer's report for the month ending April 2017
- Trial Balance for the month ending 4/30/17
- Credit card statement for May 2017
- Fund Balance Projection for June 30, 2017."

4. SEQRA Type II for the Projects Described in the May 20, 2014  
annual meeting Proposition No. 2: Use of Capital Reserve Funds for  
School Building Improvement Projects

Enclosure

Recommended Motion: "WHEREAS, the Board of Education of the Levittown Union Free School District desires to embark upon a capital project for rehabilitating and renovating of the District's school buildings and facilities, including the Masonry portion of the capital project in accordance with the Voter Proposition that was approve at the May 20, 2014 Annual Election ("the Project"); and

WHEREAS, the Project is subject to classification pursuant to the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, the replacement, remodeling, rehabilitation or reconstruction of an existing structure or facility, in kind, on the same site, is classified as a Type II Action pursuant to current SEQRA regulations (5 N.Y.C.R.R. 617.5 (c)(2)); and

WHEREAS, SEQRA Regulations declared Type II Actions to be actions that have no significant impact on the environment and require no further review pursuant to SEQRA; and

WHEREAS, the Board of Education, as the only agency involved, has examined all information related to the Project and has determined, based upon the recommendation from the District's architect/engineer made in connection with the Board's review of the Project, that the Project is properly classified as a Type II Action; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares itself as the lead agency in connection with the requirements of SEQRA; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the Project is a Type II Action which requires no further SEQRA review."

#### 5. Extra Classroom Activity Fund Treasurer's Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Extra Classroom Activity Fund Reports for the period January 1, 2017 to March 31, 2017."

#### 6. Budget Increase for Use of Capital Reserve

Inclusive

Recommended Motion: "WHEREAS, the voters of the district approved the use of \$14,516,000 from the Capital Reserve Fund on May 16, 2017 (PROPOSITION NO. 3: EXPENDITURE OF 2013 CAPITAL RESERVE FUNDS FOR SCHOOL BUILDING IMPROVEMENT PROJECTS), the following budget increase to the 2016-17 budget has been prepared and recommended by the Assistant Superintendent for Business and Finance;

#### Amount

#### **Budgeted Revenues**

Appropriated Reserves	\$14,516,000
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#### **Budgeted Expenditures**

Inter-fund Transfers to the Capital Fund	\$14,516,000
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NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve this budget increase."

#### 7. Budget Transfers

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A22504700	Spec Ed Handicapped Tuition	\$15,000.00	
A22504710	Tuition Paid to Public District		\$15,000.00
<b>Reason:</b>	<b>Needed to pay foster tuition and transportation cost for 2016-17 school year.</b>		
A1620.1663	O&M Custodial OT/Outside Groups	\$27,000.00	
A1620.1664	O&M Custodial OT/Athletics & Extracurricular		\$12,000.00

A1620.1630	O&M Custodial Salaries	\$39,000.00
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**Reason:** To reclass funds to match the estimated budget to the actual costs incurred.

A2810.1600	Guidance Non-Instructional Salaries	\$72,000.00
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A2020.1600	Supervision - Non-instructional Salaries	\$72,000.00
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**Reason:** To reclass the budgeted salaries for clerical staff that has always been assigned to the Guidance Department but always budgeted in the Supervision code.

A22504700	Special Education Handicapped Tuition	\$160,000.00
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A22504900	Special Education BOCES Services	\$160,000.00
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A22504008	Residential Maintenance	\$50,000.00
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A22504900	Special Education BOCES Services	\$50,000.00
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A22501200	Special Education Teachers Salaries K-5	\$90,000.00
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A22504900	Special Education BOCES Services	\$90,000.00
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**Reason:** Due to new entrants to the school district requiring special education BOCES services, this code requires additional funds to cover the BOCES bill.

A1620.1630	O&M Custodial Salaries	\$40,000.00
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A1620.1664	O&M Custodial OT/Athletics & Extracurricular	\$40,000.00
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**Reason:** To reclass funds to match the estimated budget to the actual costs incurred.

A1621.1600	Maintenance Salaries	\$12,000.00
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A1621.1666	Maintenance OT/Special Projects	\$12,000.00
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**Reason:** To reclass funds to match the estimated budget to the actual costs incurred.

A2110.1359	Extra Period Pay 9-12	\$30,000.00
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A2110.1300	Teachers' Salaries 7-12	\$20,000.00
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A2110.1309	Extra Periods Pay 6-8	\$50,000.00
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**Reason:** To reclass the salary budget for actual Extra Period Pay.

A2020.1600	Supervision - Clerical Salaries	\$68,500.00
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A2810.1600	Guidance Non-instructional Salaries	\$68,500.00
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**Reason:** To reclass funds to proper account. Some Guidance clerical employees were originally coded A2020 so their expenditure code was changed and now the budget

**has to be adjusted.**

A2110.1300 Teachers' Salaries 7-12 \$30,000.00

A2855.1510 Interscholastic Athletics - Coaching Salaries \$30,000.00

**Reason: To reclass funds to match the estimated budget to the actual costs incurred.**

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers."

8. BOCES Letter of Intent 2017-18

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached Letter of Intent with Nassau County Board of Cooperative Educational Services (BOCES) to cover anticipated services and other expenses for the 2017-2018 school year."

9. Memorandum of Agreement with Levittown United Teachers

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, ratify and approve the Stipulation of Agreement between the Levittown United Teachers (LUT) and the Levittown Union Free School District covering the period of July 1, 2012 to June 30, 2019."

10. Memorandum of Agreement with Levittown United Teachers

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, ratify and approve the attached Memorandum of Agreement with the Levittown United Teachers (LUT) dated 5/30/17."

11. Contract with MTI Production

Enclosure

Recommended Motion: "RESOLVED that the Levittown Board of Education approve a contract with Music Theatre International, with terms as outlined in the attached contract for rights, scores and scripts for Disney's "Beauty and the Beast" from August 18, 2017 through November 18, 2017 at MacArthur High School; and that the President of the Board of Education is, hereby, authorized to execute same."

12. Contract - The Flippen Group

Enclosure

Recommended Motion: "RESOLVED, that the Board of Education does, hereby, approve the attached contract with The Flippen Group for professional development as outlined on the attached on September 28 and September 29, 2017.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contracts."

13. Intermunicipal Agreement - Swim Team

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education approve the

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attached contract with East Meadow UFSD with terms as outlined in the attached to establish a combined High School Boys Swim Team with East Meadow UFSD and the Levittown UFSD from 9/1/17 through 6/30/18.

BE IT FURTHER RESOLVED that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

14. Contract with East Meadow Driving School

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract with East Meadow Driving School to provide driver education services to Levittown students;

NOW, BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

15. Establish Scholarship

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, establish the Mrs. Linda Yearsley Alumni Scholarship Award for a Levittown School District graduating senior who attended Abbey Lane Elementary School in the amount of \$500 according to the attached criteria."

16. Renewal of Lease with BOCES for Seaman Neck School

Enclosure

Recommended Motion: "The District hereby acknowledges and accepts Nassau BOCES election to renew its Lease with the District of the Seaman Neck School through June 30, 2022, pursuant to the attached notice of renewal dated May 5, 2017."

17. Bid Renewal - Snacks for Levittown After School Program

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, renew the Bid #LPS16-007 for snacks for the Levittown After School Program for the 2017-2018 school year."

18. Bid Renewal - Tutorial, Special Education and Health Related Services

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, renew the Bid #LPS15-005 for Tutorial, Special Education and Health Related Services for the 2017-2018 school year."

19. Bid Renewal - Athletic Trainer Services

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, renew the Bid #LPS16-005 for Athletic Trainer Services for the 2017-2018 school year."

20. Bid Renewal - Reconditioning of Athletic Uniforms & Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, renew the Bid #LPS16-006 for the reconditioning of athletic uniforms and equipment for the 2017-2018 school year."

## 21. Out of District Contracts for Health and Welfare Services

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school districts to provide health and welfare services to students attending schools in these districts for the 2016-17 school year:

- Jericho School District
- Syosset School District
- New Hyde Park-Garden City Park UFSD
- Bellmore UFSD
- Manhasset UFSD

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts.”

## 22. Special Education Contracts

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the 2016-17 and 2017-18 school year.

- Copiague Public Schools
- Woodward Children’s Center
- Maryhaven Center for Hope
- Creative Tutoring
- United Cerebral Palsy of Nassau County
- Center for Developmental Disabilities, Inc.
- Eden II/Genesis
- Mill Neck Manor School for the Deaf
- Cleary School for the Deaf
- Variety Child Learning Center
- Harmony Heights
- School for Language and Communication
- Islip UFSD
- The Charlton School
- Brookville Center for Children’s Services
- Hofstra University - Joan and Arnold Saltzman Community Services



BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts.”

### 23. Transportation Contract

Enclosure

Recommended Motion: "Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following 2017 Summer transportation contracts/extensions:

413272	5/13/13	Acme/Baumann Bus Corp.	\$0
413626	5/15/14	Acme/Baumann Bus Corp.	\$5,794
414602	5/12/15	Acme/Baumann Bus Corp.	\$0
414704	6/23/15	Acme/Baumann Bus Corp.	\$0
276037	5/16/16	Acme/Baumann Bus Corp.	\$0
413627	5/15/14	Educational Bus Transportation, Inc.	\$7,416
414605	5/12/15	Educational Bus Transportation, Inc.	\$4,450
414706	6/23/15	Educational Bus Transportation, Inc.	\$6,812
276038	5/16/16	Educational Bus Transportation, Inc.	\$0
260762	4/17/08	Suburban Bus Transportation, Inc.	\$0
413629	5/15/14	Suburban Bus Transportation, Inc.	\$0
414603	5/12/15	Suburban Bus Transportation, Inc.	\$0
413273	5/13/13	We Transport, Inc.	\$0
414604	5/12/15	We Transport, Inc.	\$0
414705	6/23/15	We Transport, Inc.	\$0
276040	5/16/16	We Transport, Inc.	\$0

<u>BID DATE</u>	<u>NEW BIDS - Contractor</u>	<u>Amount</u>
5/22/17	Acme/Baumann Bus Corp.	\$0
5/22/17	Educational Bus Transportation, Inc.	\$0
5/22/17	First Student	\$0

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

## 24. Obsolete Books

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

## 25. Obsolete Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the item may be discarded and/or sold at the highest possible salvage value."

## 26. Extension of Employment Agreement - Dr. Tonie McDonald

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the Extension of the Employment Agreement between the Levittown Union Free School District and Dr. Tonie McDonald, as per the terms of the attached agreement;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Extension of Employment Agreement."

## 27. Modification of Employment Agreement -Todd Winch

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the Modification of the Employment Agreement between the Levittown Union Free School District and Mr. Todd Winch, as per the terms of the attached agreement;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Extension of Employment Agreement."

## 28. Personnel Agreements

Inclusive

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby ratifies the June 12, 2017 Agreement between the Levittown Union Free School District and Employee No. 8692 and also accepts and approves the June 12, 2017 irrevocable letter of resignation from Employee No. 8692.

## 29. Personnel Agreements

Inclusive

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby ratifies the June 12, 2017 Agreement between the Levittown Union Free School District and Employee No. 5784 and also accepts and approves the June 12, 2017 irrevocable letter of resignation from Employee No. 5784.

## 30. Schedules

Enclosure

"RECOMMENDED MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

1001 "Resignations/Terminations, Certified Personnel:

1002 "Resignations/Terminations, Non-Instructional"

1003 "Appointments, Certified Personnel"

- 1004 "Appointments, Summer School"
- 1005 "Designation, Coaching
- 1006 "Designation, Consultants"
- 1007 "Appointments, Non-Instructional"
- 1008 "Leave of Absence, Certified Personnel"
- 1009 "Leave of Absence, Non-Instructional Personnel
- 1010 "Permanent Status, Non-Instructional Personnel
- 1011 "Use of School Fields"
- 1012 "Students with Disabilities"

## VI. ACTION ITEMS: NEW BUSINESS

### 1. Gifts to Schools

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A check in the amount of \$328.90 to be donated to Abbey Lane School Student Activity Fund from General Mills Box Tops for Education, 13700 Oakland Avenue, Highland Park, MI 48203
- Two checks (\$10.00 and \$15.00) to be donated to Northside School for t-shirts for kindergarten students from Neiman Marcus Group Associate Giving Program, 2508 Highlander Way, Suite 210, Carrollton, TX 75006
- A check in the amount of \$186.20 to be donated to Summit Lane Elementary School Student Activity from Box Tops for Education, 13700 Oakland Avenue, Highland Park, MI 48203
- A 2000 Dodge Neon (VIN No. 1B3ES46C9yD717608) to be donated to the GC Tech Auto Shop from Mr. Barry Luna, 55 Rollstone Avenue, West Sayville, NY 11796
- A check in the amount of \$12.50 to be donated to Gardiners Avenue School for materials for student use during recess from Box Tops Education, 13700 Oakland Avenue, Highland Park, MI 58203
- Books as listed on the attached for the Wisdom Lane Middle School Library from Subaru Love Promise Project, Maria Sosa, [msosa@aes.org](mailto:msosa@aes.org)
- A check in the amount of \$1330.00 to be donated to Abbey Lane's ABA classes to be used to purchase supplies from The ExecuSearch Group, 675 Third Avenue, New York, NY 10017
- A Universal Gym to be donated to one of the High Schools from Gary Hudes, 17 Piper Lane, Levittown, NY 11756
- A \$10,000 donation towards the purchase of a new sound system for East Broadway School from the East Broadway PTA, 751 Seamans Neck Road, Seaford, NY 11783
- A check in the amount of \$5,044.00 to be used to purchase a new sound system for East

Broadway School from the East Broadway PTA, 751 Seamans Neck Road, Seaford, NY 11783

- A check in the amount of \$195.73 to be donated to Division Avenue High School's SGOF Extra Curricular Fund from Stop & Shop - A+ Rewards Program, PO Box 7200, Carlisle, PA 17013-0249
- A check in the amount of \$692.96 to be donated to MacArthur High School Activity Fund from Stop & Shop - A+ Rewards Program, PO Box 7200, Carlisle, PA 17013
- A check in the amount of \$519.99 to be donated to Northside School's Student Activity Fund from Ahold, PO Box 7200, Carlisle, PA 17013
- A check in the amount of \$323.45 to be donated to Summit Lane's Student Activity Fund from Ahold, PO Box 7200, Carlisle, PA 17013
- A 2004 Chrysler Sebring 4 door sedan to be donated to the GC Tech Automotive Program from Kevin M. Genco, 276 Gardiners Avenue, Levittown, NY 11756."

VII. AD HOC

VIII. DATES

July 5 - Organization Meeting and Regular Meeting

July 19 - Planning Meeting and Special Meeting

IX. MOTION TO ADJOURN