

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

MINUTES

THE REGULAR MEETING OF THE BOARD OF EDUCATION was duly called and held on Wednesday, May 3, 2017 in the Board Meeting Room of the Levittown Memorial Education Center.

CERTIFICATION:

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

BOARD OF EDUCATION

Mr. James Moran, President
Ms. Peggy Marengi, Vice President
Ms. Marianne Adrian
Ms. Christina Lang
Mr. Michael Pappas – excused absence
Ms. Karen Quinones-Smith
Mr. Frank Ward (in memorium)

ADMINISTRATION

Dr. Tonie McDonald - Superintendent of Schools
Mr. William Pastore – Assistant Superintendent
Ms. Debbie Rifkin - Assistant Superintendent
Dr. Donald Sturz – Assistant Superintendent
Mr. Todd Winch - Assistant Superintendent

OTHERS

Mr. Robert H. Cohen - School Attorney
Ms. Elizabeth Appelbaum - District Clerk
Ms. Arianna Wynn - Student Liaison for MacArthur High School
Mr. Steven Reilly - Student Liaison for Division Avenue High School

I. CALL TO ORDER

- A. Mr. Moran, President, called the Regular Board Meeting to order at 6:30 PM. On a motion by Ms. Adrian, seconded by Ms. Marengi and approved (5-0) that the Board adjourn to Executive Session for the purpose of a disciplinary matter involving a particular student.

- B. The Board reconvened to Public Session at 7:35 PM on a motion by Ms. Lang seconded by Ms. Adrian and approved (5-0). Mr. Moran asked everyone to stand for the Pledge of Allegiance which was led by Julianne Magliano from Salk Middle School. Mr. Moran requested a moment of silence for our armed services here and overseas protecting us.

II. REPORTS

A. Student Presentations

Student Academic Presentation – Salk Middle School Virtual Field Trip

Mr. Winch introduced the faculty, Administration and students from Salk Middle School who were here tonight to talk about Virtual Field Trips. Mr. Zampaglione, Principal of Salk, thanked everyone for coming out to show their support. Ms. Anderson and Ms. Joshuakutty gave a brief description of Video Conferencing and noted that this is a tool to increase the use of technology in education. The potential benefits for students are endless. Ms. Anderson noted that 200 students participated in eight free Virtual Field Trips that were conducted. The teachers thanked Mr. Connell and the Tech Department for all their help.

B. Recognition (the audience adjourned to the auditorium for these ceremonies)

Science Standouts Recognition

Mr. McDermott, Science Director, spoke about the Science Program at Levittown and welcomed the district's top science students who were honored for their accomplishments throughout the 2016-17 school year. These students medaled in regional and state Science Olympiad competitions and participated in science research at the middle school and high school levels.

Skills USA Winners

Mr. Creter, Director of GC Tech, talked about the organization. He noted that SkillsUSA provides educational programs, events and competitions to support career and technical education in the nation's classrooms. Ms. Emeric, Coordinator of Skills USA, spoke about the students achievements. She noted that four students medaled during the New York State competition held in Syracuse, NY. The students were congratulated, and the parents were thanked for their support.

Music and Dance Student Standouts

Mr. D'Ulisse, Curriculum Associate for Music, thanked the Board of Education and Administration for acknowledging those students who have excelled in all phases of the music program. These selectees were given certificates of merit for their participation the in the Long Island String Festival, All County, All State and All National Music Awards. The Board congratulated these talented students.

Staff Tenure Recognition

Ms. Rifkin commented that tonight we spent time honoring our wonderful students and without our wonderful teachers those accomplishments would not be possible. She remarked that we will be honoring some of our relatively new teachers that received tenure at the last Board meeting. The Principals of each building were called up to introduce the recipients and give a brief highlight of their career. The Board congratulated them all.

NOTE: A short reception was held in the Panther Room to recognize the tenure awardees. The Board continued the meeting at 9:40 PM.

LI Scholar Arts Award

Dr. McDonald shared that this is the first time we have a student, Jared Stern, who has received the Long Island Scholar Arts Award of Merit for Dance.

C. Superintendent

1. Comments and Reports

Dr. McDonald announced that one of our Administrators, Mr. Costello, has been awarded “Outstanding Social Studied Supervisor” from the Long Island Council for Social Studies.

2. Follow-up to Prior Public Be Heard Questions
(none)

3. Follow-up to Board Questions
(none)

D. Board of Education

1. Comments and Reports
(none)

2. Correspondence
(none)

3. Student Liaisons

Arianna Wynn, the student representative from MacArthur High School, reported on the events at her school: Senior Shailyn Triano received the 2017 “Citation in Poetry” for her poem from the Aldelphi Poetry Contest; 96 members were sworn in at the National Honor Society Induction Ceremony; our school nurse Ms. Hastings was selected community Advocate of the Year and Ms. Ruczaj was awarded Teacher of the Year; four students were designated winners in the 2017 Senator Kemp Hannon Youth Leadership Award Contest; Autism Awareness Month was a huge success raising over \$11,000; upcoming events are the Senior Variety Show, the KamJam Tournament and our Annual Art Show.

Student Liaison, Steven Reilly was not in attendance but his report was read by Annie Tao who shared the events at Division Avenue High School: Liz Kirk was the recipient of the Honorary Life Award; the National Honor Society had their induction ceremony, a senior was awarded a \$400 scholarship from the VFW for her participation in the Voice of Democracy Competition; Annie Tao was 1 of 14 students accepted into the Partners for the Future program at Cold Spring Harbor Laboratory and Ms. Stritzl has been asked to attend the National Writing Project’s College Ready Writers Program for High Needs Schools in Washington, D.C.

IV. BUDGET HEARING/HEARING ON RESERVES/PUBLIC BE HEARD

(NONE)

NOTE: Mr. Pastore gave a brief overview of the budget. He mentioned that school districts by law have to present a Budget Hearing no earlier than 14 days and not later than 7 days. He stated that the budget has to be presented in a three part format which was done in our budget newsletter and 6 day notice.

V. CONSENT AGENDA

1. Minutes - Approval of Minutes

RESOLUTION # 16-17-301

MOTION: "Make the necessary corrections and move the approval of the minutes of the April 19th Regular Meeting and the April 20th Special Meeting."

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Peggy Marenghi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

2. Independent Accountant's Report On Applying Agreed-Upon Procedures
Corrective Action Plan

RESOLUTION # 16-17-302

MOTION "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Corrective Action Plan in response to the external auditor's recommendations contained in the Independent Accountant's Report On Applying Agreed-Upon Procedures dated February 2, 2017, and;

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the corrective action plan to New York State Education Department (NYSED)."

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Peggy Marenghi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

3. Reaffirmation of Reserves

RESOLUTION # 16-17-303

MOTION: "WHEREAS, by action of the Levittown Board of Education, the Levittown Union Free School District has previously established certain reserves having the following balances as of the fiscal year ending June 30, 2016;

	<i>Fiscal Year</i> <i>Ending 6/30/16</i>
Restricted for Employee Benefits Accrued Liability	\$ 4,027,886.00
Restricted for Workers' Compensation	5,043,460.53
Restricted for Capital Reserve	16,118,454.75
Restricted for Unemployment Insurance	948,391.11
Restricted for Employee Retirement	15,519,456.63
Total	\$41,657,649.02

and WHEREAS, the Levittown Board of Education wishes to utilize and/or contribute additional funds where appropriate;

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education, hereby, authorizes transfers of 2016-2017 fund balance to any of the properly established reserves not to exceed:

Transfers	Reserves
	<u>Not to Exceed:</u>
Restricted for Employee Retirement	\$ 3,000,000
Restricted for Capital Reserve	7,000,000
Total	\$ 10,000,000

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marengi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

4. Transfer from Reserve Funds

RESOLUTION # 16-17-304

MOTION: “WHEREAS, the Levittown Union Free School District utilizes a Retirement Contribution Reserve Fund, pursuant to New York General Municipal Law §6-r; and WHEREAS, the Board of Education seeks to transfer money from the Retirement Contribution Reserve Fund to the Capital Reserve Fund; and WHEREAS, in accordance with New York General Municipal Law §6-r, a public hearing was held regarding the proposed transfer; and WHEREAS, all prior notice requirements of the public hearing were met, NOW THEREFORE BE IT RESOLVED, that having satisfied all statutory requirements, the Board of Education hereby authorizes the transfer of \$4,859,545 from the Retirement Contribution Reserve Fund to the Capital Reserve Fund.”

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marengi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

NOTE: Mr. Cohen, school attorney, pointed out that Resolutions number 4 and 5 are identical and that one can be eliminated. The Board instructed the District Clerk to withdraw item 5 on the Agenda.

5. Use of Retirement Reserve Funds

RESOLUTION # 16-17-305

~~**MOTION:** "WHEREAS, the Levittown Union Free School District utilizes a Retirement Contribution Reserve Fund, pursuant to New York General Municipal Law §6 r; and WHEREAS, the Board of Education seeks to transfer money from the Retirement Contribution Reserve Fund to the Capital Reserve Fund; and~~

~~WHEREAS, in accordance with New York General Municipal Law §6-r, a public hearing was held regarding the proposed transfer; and~~

~~WHEREAS, all prior notice requirements of the public hearing were met,~~

~~NOW THEREFORE BE IT RESOLVED, that having satisfied all statutory requirements, the Board of Education hereby authorizes the transfer of \$4,859,545 from the Retirement Contribution Reserve Fund to the Capital Reserve Fund."~~

6. Bid Approval - Dumpsters

RESOLUTION # 16-17-306

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, award the Bid #LPS17-002 for roll-off dumpsters as per attached specifications for the 2017-2018 school year."

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Peggy Marenghi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

7. Election Workers

RESOLUTION # 16-17-307

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the individuals on the attached list as the Election Registrars for the 2017 budget and trustee vote."

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Peggy Marenghi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

8. Annual Professional Perform Review - Teacher Lead Evaluators

RESOLUTION # 16-17-308

MOTION: "RESOLVED that in accordance with Education Law 3012-d and the Commissioner's Regulations, Joseph Sheehan, John Coscia, John Zampaglione, John Avena, George Maurer, Jeanmarie Wink, Jared Vanderbeck, Anthony Goss, Frank Mortillaro, Keith Squillacioti and Frank Creter are approved as certified Teacher Lead Evaluators."

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Peggy Marenghi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

9. Annual Professional Perform Review - Principal Lead Evaluators

RESOLUTION # 16-17-309

MOTION: "RESOLVED that in accordance with Education Law 3012-d and the Commissioner's Regulations, Tonie McDonald, Debbie Rifkin, and Todd Winch are approved as certified Principal Lead Evaluators."

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marengi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

10. Budget Transfers

RESOLUTION # 16-17-310

MOTION: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A26304000	Computer Instructional Contractual Exp	\$28,000.00	
A26304500	Computer Instructional Material & Supplies		\$28,000.00

Reason: We are no longer able to purchase toner for the model used in the Elementary Schools and had to replace all these printers with a different model. The newer model has a starter toner set in each which runs out quickly and we had to purchase more toner than anticipated.

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A21124350	Equipment Rentals (Music)	\$12,000.00	
A21104650	Equipment Repairs (Music)		\$12,000.00

Reason: To cover repairs of district-owned instruments through the remainder of the year as well as the \$5,000 reconditioning of the DAHS Auditorium Piano inner-workings, similar to what was completed for the Mac Auditorium piano last year. Replacement of such pianos can cost as much as \$100,000, therefore, it is cost effective to do this work. These repairs should be good for many years to come and had not been done in the past. Exterior refinishing of both pianos to take place in the future.

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers."

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marengi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

11. Teachers' Center Continuation Grant

RESOLUTION # 16-17-311

MOTION: "WHEREAS, the Levittown Board of Education has received and reviewed the 2017-2018 grant application for the Teachers' Center; and

WHEREAS, it is understood that neither the autonomy nor the authority of the Teachers' Center, nor the costs associated with the District's support of the Teachers' Center, are altered in any substantive manner from the 2016-2017 program;

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the 2017-2018 Teachers' Center grant application in the amount of \$62,081."

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marengi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

12. Professional Development Plan

RESOLUTION # 16-17-312

MOTION: "WHEREAS, in compliance with the Commissioner's Regulations 100.2(dd), the Board of Education adopts a Professional Development Plan annually and subsequently addendums thereto; and

WHEREAS additional changes to the existing plan have been recommended;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education does, hereby, adopt the attached revised 2016 - 2018 Professional Development Plan."

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marengi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

13. Cooperative Bid - Levittown School District (Materials and Supplies - Bus, Van and Auto Parts) RESOLUTION # 16-17-313

MOTION: "WHEREAS, It is the plan of the Boards of Education of Garden City UFSD, Herricks UFSD, Mineola UFSD, Great Neck UFSD, Levittown UFSD, North Shore Central School District, Port Washington UFSD, East Rockaway School District, Roslyn UFSD , Long Beach UFSD, Island Park UFSD, Floral Park-Bellerose School District, Plainedge School District, Jericho School District, and East Williston UFSD, Bethpage UFSD, County of Nassau, New York, Southampton UFSD, County of Suffolk, New York to bid jointly for Materials & Supplies (Bus & Auto Parts & Transmission) and

WHEREAS, The Levittown UFSD is desirous of participating with other school districts in Nassau County in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and

WHEREAS, The Levittown UFSD wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

BE IT RESOLVED, That the Board of Education of the Levittown UFSD hereby appoints David C. Murphy, Jr., for the Garden City School District to represent it in all matters related above, and

BE IT FURTHER RESOLVED, That the Levittown UFSD Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, That the Levittown UFSD Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, That the Levittown UFSD Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards: (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee: (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).”

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marengi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

14. Special Education Contracts

RESOLUTION # 16-17-314

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the 2017-18 school year.

- Dr. Hilary Gomes

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized \ to execute these contracts.”

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marengi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

15. Out of District Contracts for Health and Welfare Services

RESOLUTION # 16-17-315

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school districts to provide health and welfare services to students attending schools in these districts for the 2016-17 school year:

- Mineola School District

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts.”

RESULT:	MOTION CARRIED (5-0-0]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marengi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

16. Obsolete Books

RESOLUTION # 16-17-316

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

RESULT:	MOTION CARRIED (5-0-0]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marengi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

17. Obsolete Equipment

RESOLUTION # 16-17-317

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the item may be discarded and/or sold at the highest possible salvage value.”

RESULT:	MOTION CARRIED (5-0-0]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marengi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

18. Board Meeting Calendar - 2017-2018 School Year - Revised

RESOLUTION # 16-17-318

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, adopt the attached updated calendar of Board of Education meeting dates for the Levittown Public Schools for the 2017-18 school year."

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marengi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

19. Schedules

RESOLUTION # 16-17-319

MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 "Resignations/Terminations, Certified Personnel:
- 1002 "Resignations/Terminations, Non-Instructional"
- 1003 "Appointments, Certified Personnel"
- 1004 "Designation, Consultants"
- 1005 "Appointments, Non-Instructional"
- 1006 "Leave of Absence, Certified Personnel"
- 1007 "Leave of Absence, Non-Instructional"
- 1008 "Students w/Disabilities"
- 1009 "Coaches"

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Marengi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

VI. ACTION ITEMS: NEW BUSINESS

1. Gifts to Schools

RESOLUTION # 16-17-320

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A Yamaha Piano to be donated to the music classes at Gardiners Avenue School from Charles McTierman, 578 Sand Hill Road, Wantagh, NY 11793."

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Marianne Adrian
SECONDER:	Christina Lang
AYES:	Adrian, Marenghi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

NOTE: The Board thanked Mr. McTierman for his generous donation.

VII. AD HOC

(NONE)

VIII. DATES

May 16, 2017 - Budget Vote

June 14, 2017 - Regular Meeting

IX. MOTION TO ADJOURN

RESULT:	MOTION CARRIED (5-0-0)]
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Lang, Moran, Quinones-Smith
EXCUSED:	Mike Pappas

The Board adjourned the public meeting at 9:45 PM.

Elizabeth Appelbaum
District Clerk

NOTE: Tapes of the meeting are available for review at the Levittown Library.

