

AGENDA

BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK
www.levittownschoools.com

REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, February 8, 2017

6:30 PM (Meeting convenes with anticipated adjournment to Executive Session)

7:30 PM (Meeting reconvenes in Public Session)

Success for Every Student

OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons consistent with law.

I. CALL TO ORDER

CALL TO ORDER

- A. 6:30 P.M. - Anticipated Motion to move to Executive Session.

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session for the purpose of seeking legal advice from the Board's Attorney."

- B. 7:30 P.M. Reconvene Public Session

1. Pledge of Allegiance
2. Moment of Silence

II. REPORTS

- A. Student Presentations

Student Academic Presentation - Gardiners Avenue School

- B. Recognition

Student Art Presentation - Gardiners Avenue School

Patriot's Pen Essay Contest Winners

Adopt A Family Program - Esta Lachow and Gina Interdonato

Regional Coach of the Year - Steve Costello

- C. Superintendent

1. Comments and Reports

- A. 2017-2018 Budget Presentations

Special Education - Dr. Donald Sturz

2. Follow-up to Prior Public Be Heard Questions

3. Follow-up to Board Questions

- D. Board of Education

1. Comments and Reports

2. Correspondence

3. Student Liaisons

III. PUBLIC BE HEARD

IV. CONSENT AGENDA

1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the January 11, 2017 Regular Meeting."

2. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the JANUARY 2017 report of the Claims Auditor be accepted."

3. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue reports for the month ending 12/31/16
- Claims Auditors Report prepared by Nawrocki Smith LLP for the month of January 2017
- Treasurer's report for the month ending December 2016
- Trial Balance for the month ending 12/31/16
- Credit card statement for statement date 2/16/17."

4. Federal Single Audit Report

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the Federal Single Audit Report for the Levittown Public Schools as prepared by the firm of R.S. Abrams & Co., LLP, for the period ending June 30, 2016."

5. Cullen and Danowski Engagement Letter

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached engagement letter from Cullen and Danowski dated January 27, 2017 for the agreed upon procedures;

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

6. Budget Transfers

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfer has been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A1620.4580	O&M Vehicle Parts & Supplies	\$10,000.00	
A1620.4550	O&M Custodial Supplies		\$10,000.00

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A1620.4090	O&M Fuel Oil	\$20,000.00	
A1620.4550	O&M Custodial Supplies		\$20,000.00
A1621.4540	Maintenance Electric/Plumbing Supplies	\$15,000.00	
A1620.4550	O&M Custodial Supplies		\$15,000.00
A1621.4550	Maintenance Heat & Vent Supplies	\$15,000.00	
A1620.4550	O&M Custodial Supplies		\$15,000.00

Reason: Supplies for additional gym floors and honing of terrazzo floors (one time cost for first honing). Typically there is a surplus of materials since some of the floors are done by outside contractors but this year we did most of the floors in-house so we had to restock. In addition, we had to use about \$26,000 last year for carbon monoxide alarms so we couldn't buy the amount of supplies we normally do. Lastly, although we were using green products before, we are converting to "pure" bio-based green cleaning products system. Initially there were startup costs for these projects, but the 2017-2018 budget will sustain the cleaning and maintenance process that has been put in place.

Code	Code Description	<u>Amount From</u>	<u>Amount To</u>
A1620.1663	O&M Custodial OT/ Outside Groups	\$14,000.00	
A7310.1663	Dance Custodian Services		\$14,000.00

Reason: To reclass Dance program custodial OT to new Dance OT code.

A1620.1816	O&M Groundskeeper OT/Snow	\$15,000.00	
A1620.1664	O&M Cust. OT/Athletic/ Extraclass		\$15,000.00

Reason: To reclass funds to new codes (to better capture expenditures).

A1620.1816	O&M Groundskeeper OT/Snow	\$16,000.00	
A1620.1665	O&M Custodial OT/Snow		\$16,000.00

Reason: To reclass funds to new codes (to better capture expenditures).

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfer."

7. Board Meeting Calendar - 2017-2018 School Year

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, adopt the attached calendar of Board of Education meeting dates for the Levittown Public Schools for the 2017-18 school year."

8. Appointment of Additional Member of the Food Service Committee Inclusive
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, appoint Diane Drescher as an additional member of the Food Service Committee for the 2016-2017 school year as a representative for the Summit Lane School."

9. Agreement with Educational Data Services Enclosure
Recommended Motion: "RESOLVED, WHEREAS, it would be in the interest of the Levittown Union Free School District, as advertised and awarded by the Clarkstown Central School District and acting as the Lead Agency, as provided by General Municipal Law Section 119-0 and,

WHEREAS, the Board retains the legal authority to contract with the successful vendor(s) and shall not be bound by purchase contracts and other agreements made by the other Board(s), therefore,

BE IT RESOLVED, that the Board of Education of the Levittown School District, hereby agrees to continue participation in such cooperative bids, and;

BE IT FURTHER RESOLVED that the President of the Levittown Board of Education and the Assistant Superintendent for Business and Finance are, hereby, authorized to sign the attached agreement."

10. Contract for Prom Venue Enclosure
Recommended Motion: "RESOLVED, that the Board of Education does, hereby, approve the attached contract with the Crest Hollow Country Club as the venue for MacArthur High School Senior Prom on Friday, June 7, 2019.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contracts."

11. Easement Agreement - PSEGLI Enclosure
Recommended Motion: "RESOLVED, that the Board of Education hereby approves the attached Easement Information Request Form with PSEGLI for the purposes of new switch gear installations at Wisdom Lane Middle School and Division Avenue High School and,
BE IT FURTHER RESOLVED that the President of the Board of Education is, hereby, authorized to execute the agreement/request."

12. Special Education Contracts Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the 2016 - 17 school year.

- SCO Family of Services Madonna Heights School
- New York Therapy Placement Services
- Wyandanch UFSD

- Donna Geffner

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts.”

13. Out of District Contracts for Health and Welfare Services

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school districts to provide health and welfare services to students attending schools in these districts for the 2016-17 school year:

- Malverne Union Free School District
- Uniondale Union Free School District

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts.”

14. Obsolete Books

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

15. Obsolete Equipment

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the item may be discarded and/or sold at the highest possible salvage value.”

16. Schedules

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, approve the following schedules:

Resignations/Terminations, Certified Personnel

Resignations/Terminations, Non-Instructional Personnel

Appointments, Certified Personnel

Designation, Coaching

Designation, Consultants

Appointments, Extra-Curricular

Salary Change, Certified Personnel

Appointments, Non-Instructional Personnel

Leave of Absence, Instructional Personnel

Leave of Absence, Non- Instructional Personnel

Permanent Status, Non-Instructional Personnel

Students with Disabilities.”

V. ACTION ITEMS: NEW BUSINESS

1. Gifts to School

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A check in the amount of \$1,184.20 to be donated to Gardiners Avenue School for materials for student use during recess from Box Tops Education, 13700 Oakland Avenue, Highland Park, MI 48203.
- A check in the amount of \$591.80 to be donated to the Summit Lane School Student Activity Fund from Box Tops for Education, 13700 Oakland Avenue, Highland Park, MI 48203
- Pavers to replace the current cement to be donated to Lee Road School for walkway around the flagpole from JT Masonry, PO Box 1006, Levittown, NY 11756
- Two checks (\$500.00 and \$250.00) to be donated to Gardiners Avenue School to pay off all the student lunch balances from an anonymous donor.”

VI. AD HOC

Policies - First Read

Enclosure

Policy #7110 - Comprehensive Student Attendance Policy

VII. DATES

- A. February 15, 2017 - Budget Planning Session #2
- B. March 1, 2017 - Budget Planning Session #3
- C. March 15, 2017 - Regular Meeting
- D. March 29, 2017 - Budget Planning Session #4/Audit Committee Meeting/Special

Meeting - Board Adopts Budget

VIII. MOTION TO ADJOURN