

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

MINUTES

THE ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION, was duly called and held on Wednesday July 6, 2016 in the Board Meeting Room of the Levittown Memorial Education Center.

CERTIFICATION:

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the local newspapers, the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

PRESENT:

BOARD MEMBERS

Ms. Marianne Adrian, via Video Conferencing
Ms. Christina Lang
Ms. Peggy Marengi
Mr. James Moran
Mr. Michael Pappas
Ms. Karen Quinones-Smith
Mr. Frank Ward

ADMINISTRATION

Dr. Tonie McDonald – Superintendent of Schools
Mr. Bill Pastore– Assistant Superintendent
Ms. Debbie Rifkin – Assistant Superintendent
Dr. Donald Sturz- Assistant Superintendent, excused absence
Mr. Todd Winch – Assistant Superintendent

OTHERS

Mr. Bob Cohen – Legal Counsel
Ms. Elizabeth Appelbaum – District Clerk
Ms. Arianna Wynn - MacArthur High School Student Liaison
Mr. Steven Reilly – Division Avenue High School Student Liaison -excused absence

I. CALL TO ORDER

- A.** Pledge of Allegiance
- B.** Ms. Marengi, called the Organizational Board Meeting to order at 6:15 PM. On a motion by Mr. Ward seconded by Mr. Moran and approved (7-0) that the Board adjourn to Executive Session to seek advice from the Board's attorney.
- C.** The Board reconvened to Public Session at 7:30 PM at which time Mr. Moran asked everyone for a moment of silence for all those men and women serving overseas.

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

Page – 2.

NOTE: Mr. Cohen, legal Counsel, announced that Ms. Adrian would be attending the meeting via video conferencing.

Ms. Marengi shared that before tonight’s meeting, there was a dedication ceremony at the Athletic Fields in honor of former Board member Kevin Regan. She encouraged everyone to visit the signs. Additionally, she noted that this year the position of Board Secretary would be eliminated. A temporary Secretary will be appointed just for this meeting. Ms. Marengi pointed out that minutes are taken by the District Clerk and posted on the District’s website.

MOTION: “That the position of Secretary of the Board of Education be eliminated.

RESOLUTION #16-17-01
Eliminate Board Secretary

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward
SECONDER:	Karen Quinones-Smith
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

1. APPOINTMENT OF DISTRICT CLERK

MOTION: “That Elizabeth Appelbaum be appointed to the position of District Clerk for the 2016-2017 school year, at a salary of \$48,815 (plus \$3,000 stipend) per year.”

RESOLUTION #16-17-02
District Clerk

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward
SECONDER:	Peggy Marengi
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTED DISTRICT CLERK:
Elizabeth Appelbaum

2. ELECTION OF TEMPORARY CHAIRPERSON

RESOLUTION # 16-17-03
Temporary Chairman

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Peggy Marengi
SECONDER:	James Moran
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Moran, Marengi, Lang

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

ELECTED TEMPORARY CHAIRPERSON:

Karen Quinones-Smith

Page 3

3. APPOINTMENT OF TEMPORARY SECRETARY TO RECORD MEETING

RESOLUTION # 16-17-04
Temporary Secretary to Record Meeting

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Peggy Marengi
SECONDER:	Christina Lang
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTMENT OF TEMPORARY SECRETARY TO RECORD THIS MEETING:

Frank Ward

4. ELECTION OF PRESIDENT OF BOARD OF EDUCATION

RESOLUTION # 16-17-05
President of Board of Education

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Karen Quinones-Smith
SECONDER:	Peggy Marengi
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

ELECTED PRESIDENT OF THE BOARD OF EDUCATION:

James Moran

5. ELECTION OF VICE-PRESIDENT OF BOARD OF EDUCATION

RESOLUTION # 16-17-06
Vice President of Board of Education

RESULT:	MOTION CARRIED (UNANIMOUS)
MOVER:	James Moran, President
SECONDER:	Karen Quinones-Smith
AYES:	Quinones-Smith, Lang, Adrian, Marengi, Moran, Pappas, Ward

ELECTED VICE PRESIDENT OF BOARD OF EDUCATION:

Peggy Marengi

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

Page 4

6. OATH OF OFFICE – BOARD MEMBERS AND NEW SUPERINTENDENT

Ms. Christina Lang, Mr. James Moran, Ms. Peggy Marengi and Dr. Tonie McDonald were sworn in by Mr. Cohen. Ms. Moran congratulated everyone and welcomed Ms. Lang.

7. APPOINTMENT OF TREASURER

MOTION: “That Rafael Garcia be appointed for the position of Treasurer, at no additional salary, with the amount of bond fixed at \$1,000,000.”

RESOLUTION # 16-17-07
Treasurer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Karen Quinones-Smith
SECONDER:	Frank Ward
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTED TREASURER:
Rafael Garcia

8. APPOINTMENT OF ASSISTANT TREASURER

MOTION: “That Ping-Yann Chou be appointed to the position of Assistant Treasurer at no additional salary, with the amount of bond fixed at \$1,000,000.”

RESOLUTION #16-17-08
Assistant Treasurer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Peggy Marengi, Vice President
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTED ASSISTANT TREASURER:
Ping-Yann Chou

9. APPOINTMENT OF PURCHASING AGENT

MOTION: “That Bonnie Pampinella be appointed to the position of Purchasing Agent for the 2016-2017 school year at no additional salary; and in her absence, the Assistant Superintendent for Business and Finance with no additional salary.”

RESOLUTION # 16-17-09
Purchasing Agent

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

Page 5

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, President
SECONDER:	Marianne Adrian
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marenghi, Moran

APPOINTED PURCHASING AGENT:
Bonnie Pampinella

10. APPOINTMENT OF ATTORNEY

MOTION: "That Lamb & Barnosky, LLP be appointed as Attorney for regular school business as per the submitted RFP."

RESOLUTION # 16-17-10
Attorney

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward
SECONDER:	James Moran, President
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marenghi, Moran

APPOINTED ATTORNEY:
Lamb & Barnosky

11. APPOINTMENT OF BOND COUNSEL

MOTION: "That Hawkins, Delafield and Wood, LLP be appointed as Bond Counsel for the Levittown Public Schools."

RESOLUTION # 16-17-11
Bond Counsel

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Christina Lang
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marenghi, Moran

APPOINTED BOND COUNSEL:
Hawkins, Delafield and Wood

12. Appointment of Fiscal Advisor

MOTION: "That Capital Markets Advisors, LLC

RESOLUTION # 16-17-12

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

(NYMAC) be appointed as fiscal advisors with regard to bond issues for the Levittown Public Schools.”

Fiscal Advisor

Page – 6

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTED FISCAL ADVISOR
Capital Markets Advisors, LLC

13. APPOINTMENT OF INSURANCE BROKER OF RECORD

MOTION: “That New York Schools Insurance Reciprocal be appointed as Insurance Broker of Record for the 2016-2017 school year. school year.”

RESOLUTION # 16-17-13
Insurance Broker of Record

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, President
SECONDER:	Frank Ward
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTED INSURANCE BROKER OF RECORD:
New York Schools Insurance Reciprocal

14. APPOINTMENT OF INTERNAL AUDITOR

MOTION: “That Cullen & Danowski, LLP, be appointed Internal Auditor for the school district for the school year 2016-2017 to render such services as determined by the Personnel Office, with compensation as provided in the submitted RFP, said payment to be inclusive of disbursements and /or expenses and that the President of the Board of Education is authorized to sign the attached agreement with Cullen and Danowski, LLP.”

RESOLUTION # 16-17-14
Internal Auditor

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Karen Quinones-Smith
SECONDER:	James Moran, President
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTED INTERNAL AUDITOR:
Cullen & Danowski, LLP

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

Page – 7

15. APPOINTMENT OF EXTERNAL AUDITOR

MOTION: “That R.S. Abrams, be appointed External Auditor for the school district for the school year 2016-2017 to render such services as determined by the Personnel Office, with compensation as provided in the submitted RFP, said payment to be inclusive of disbursements and /or expenses and that the President of the Board of Education is authorized to sign the attached agreement with R.S. Abrams.”

RESOLUTION # 16-17-15
External Auditor

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward
SECONDER:	Peggy Marengi, Vice President
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTED INTERNAL AUDITOR:
R.S. Abrams

16. APPOINTMENT OF CLAIMS AUDITOR

MOTION: “That Nawrocki Smith to be appointed Internal Claims Auditor for the school year 2016-2017 to render such services as determined by the job specifications filed in the Personnel Office, with compensation as provided in the submitted RFP, said payment to be inclusive of disbursements and /or expenses and that the Board of Education President is authorized to sign the attached contract with Nawrocki Smith.”

RESOLUTION # 16-17-16
Claims Auditor

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Christina Lang
SECONDER:	Karen Quinones-Smith
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTED CLAIMS AUDITOR:
Nawrocki Smith

17. APPOINTMENT OF MEDICAL INSPECTORS

MOTION: “That the following be appointed be appointed as Medical Inspectors at a contractual rate of \$15,000 per year”

RESOLUTION # 16-17-17
Appointment of Medical
Inspectors

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

Dr. Suanne Kowal-Connelly and Dr. Salvatore Corso

Page 8

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	James Moran
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

**APPOINTMENT OF MEDICAL INSPECTORS:
Dr. Suanne Kowal-Connelly and Dr. Salvatore Corso**

18. APPOINTMENT OF MEDICAL REVIEW OFFICER

MOTION: "That Partners in Safety, be appointed as the Medical Review Officer for the district for the 2016-2017 school year to provide individual drug and alcohol tests as needed."

RESOLUTION # 16-17-18
Medical Review Officer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Marianne Adrian
SECONDER:	Frank Ward
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

**APPOINTED MEDICAL REVIEW OFFICER:
Partners In Safety**

19. DESIGNATION OF OFFICIAL NEWSPAPERS

MOTION: "That at the discretion of the Levittown Board of Education and the Superintendent, that the Levittown Tribune, the Wantagh Herald Citizen, the Seaford Herald Citizen and the Penneysaver be designated as the newspapers for the 2016-2017 school year."

RESOLUTION # 16-17-19
Official Newspapers

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Karen Quinones-Smith
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

**APPOINTED OFFICIAL NEWSPAPERS:
Levittown Tribune, Wantagh Herald Citizen, Seaford Herald Citizen
and Penneysaver**

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

Page 9

20. DESIGNATION OF DEPOSITORIES

MOTION: "That the following institution be designated as official depositories."

RESOLUTION # 16-17-20
Depository

- JP Morgan Chase Bank, N.A.
- HSBC Bank USA, N.A.
- Astoria Bank
- Citibank
- New York Community Bancorp
- First National Bank of Long Island
- Flushing Bank

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Christina Lang
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

DESIGNATION OF DEPOSITORIES:
JP Morgan Chase, HSBC, Astoria, Citibank,
NY Community Bancorp and First National Bank of LI, Flushing Bank

21. DESIGNATION OF ALTERNATE TO SIGN CHECKS

RESOLUTION #16-17-21
Alternate to Sign Checks

MOTION: "That the President of the Board of Education be designated to sign checks in the absence of the Treasurer and Assistant Treasurer."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Karen Quinones-Smith
SECONDER:	Mike Pappas
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

DESIGNATION OF ALTERNATE TO SIGN CHECKS:
President of the Board of Education

22. DESIGNATION OF 403(b) AND 457 RETIREMENT SAVINGS PLAN PROVIDERS

RESOLUTION # 16-17-22
Designation of Annuity Co.

MOTION: "That Aspire Financial Services, AXA Advisors, AXA Equitable Life Insurance Company, Voya Opportunity Plus, Legend Group/ADSERV, Lincoln Investment Planning, Mass Mutual-Panorama,

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

Metlife, Mutual Inc. Financial Services, Oppenheimer Shareholder Services, and New York State Deferred Compensation as official retirement savings plan providers.”

Page 10

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward
SECONDER:	James Moran, President
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marenghi, Moran

DESIGNATION OF ANNUITY COMPANIES:

Aspire Financial Services, AXA Advisors, AXA Equitable Life Insurance Company, Voya Opportunity Plus, Legend Group/ADSERV, Lincoln Investment Planning, Mass Mutual-Panorama, Metlife, Mutual Inc. Financial Services, Oppenheimer Shareholder Services, and New York State Deferred Compensation

23. APPOINTMENT OF THIRD PARTY ADMINISTRATOR FOR 403(b) AND 457 RETIREMENT PLAN PROVIDERS

MOTION: “That OMNI is appointed as third party administrator for 403(b) and 457 Retirement Saving Plan Providers.”

RESOLUTION # 16-17-23
Third Party Administrator
for 403(b) and 457
Retirement Plan Providers

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Peggy Marenghi, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marenghi, Moran

THIRD PARTY ADMINISTRATOR FOR 403(b) AND 457 RETIREMENT PLAN PROVIDERS
OMNI

24. MILEAGE COMPENSATION

MOTION: “That the mileage compensation rate for employee use of personal cars in the conduct of District business be approved at the IRS prevailing rate per mile as of July 1, 2016.”

RESOLUTION # 16-17-24
Mileage Compensation

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Frank Ward
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marenghi, Moran

MILEAGE COMPENSATION
(IRS prevailing rate per mile)

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

Page 11

25. CIVIL RIGHTS COMPLIANCE OFFICER

MOTION: "That Debbie Rifkin be appointed Civil Rights Compliance Officer of the Levittown Public Schools for the 2016-17 school year and, in her absence, William Pastore."

RESOLUTION #16-17-25
Civil Rights Compliance
Officer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, President
SECONDER:	Peggy Marengi, Vice President
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

CIVIL RIGHTS COMPLIANCE OFFICER
Debbie Rifkin

26. APPOINTMENT OF SURROGATE PARENT

MOTION: "WHEREAS the Commissioner's Regulation Part 200, subchapter P, requires each local Board of Education to annually appoint surrogate parents who will represent the interests of a student with a disability whose parents are either unknown or unable to provide such representation at Committee on Special Education (CSE) meetings and/or hearings; and

RESOLUTION #15-16-26
Appointment of Surrogate
Parent

WHEREAS, the Levittown CSE has carefully canvassed those persons who have demonstrated a willingness to serve in such capacity,

NOW, THEREFORE, BE IT RESOLVED, that Karen Buttner, 57 Barbara Lane, Levittown be appointed as surrogate parent for the 2016-2017 school year."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Karen Quinones-Smith
SECONDER:	Frank Ward
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTMENT OF SURROGATE PARENT
Karen Buttner

27. APPOINTMENT OF COMMITTEE ON SPECIAL EDUCATION
AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

MOTION: "RESOLVED, that the Levittown Board of Education appoint the fifteen parent members on the attached list dated July 1, 2016, all

RESOLUTION #16-17-27
Appointment of Committee
on Special Education and
Committee on Preschool
Special Education

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

chairpersons, psychologists and special and regular education teachers of special education students as well as Dr. Donald Sturz, Jordan Margolis,
Page 12

Dr. Susan Farber, Dr. Sean Haggerty, Dawn Wang, Rocco Ognibene, Richard Cirillo, Terence Rusch, Julia Joshuskutty and Dr. Margaret Ippolito to serve on the District Committee on Special Education and the Committee on Preschool Special Education for the 2016-2017 school year.”

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Peggy Marengi, Vice President
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

**APPOINTMENT OF COMMITTEE ON SPECIAL EDUCATION
AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

**Lisa Carelli-Lang, Jordan Margolis, Dr. Susan Farber, Dr. Sean Haggerty, Dawn Wang, Rocco Ognibene,
Richard Cirillo Terence Rusch, Julia Joshuskutty and Dr. Margaret Ippolito**

28. APPOINTMENT OF IMPARTIAL HEARING OFFICERS

MOTION: “WHEREAS, the Commissioner’s Regulation Section 200.5, requires each local Board of Education to annually appoint impartial hearing officers in the event of an appeal of a CSE action by a parent of a student with a disability, or a student with a disability over the age of 18,

RESOLUTION #16-17-28
Appointment of Impartial
Hearing Officers

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, appoint all impartial hearing officers from the district-specific Nassau County list of Impartial Hearing Officers as maintained by the Impartial Hearing Reporting System for the 2016-2017 school year; and authorizes the President of the Board of Education to appoint Impartial Hearing Officers from the above mentioned list on a rotational basis.”

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward
SECONDER:	Peggy Marengi, Vice President
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

**APPOINTMENT OF IMPARTIAL HEARING OFFICERS
Nassau County List**

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

Page 13

29. APPOINTMENT OF SECTION 504 COORDINATOR

MOTION: "That Rocco Ognibene be appointed as Section 504 Coordinator for Levittown Public Schools."

RESOLUTION #16-17-29
Appointment of Section 504
Coordinator

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Christina Lang
SECONDER:	Marianne Adrian
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTMENT OF SECTION 504 COORDINATOR
Rocco Ognibene

30. APPOINTMENT OF SCHOOL PESTICIDE REPRESENTATIVE

MOTION: "That Christopher Milano be appointed as School Pesticide Representative for Levittown Public Schools."

RESOLUTION #16-17-30
Appointment of School
Pesticide Representative

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Karen Quinones-Smith
SECONDER:	Peggy Marengi, Vice President
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTMENT OF SCHOOL PESTICIDE REPRESENTATIVE
Chris Milano

31. APPOINTMENT OF ASBESTOS HAZARD EMERGENCY RESPONSE ACT

MOTION: "That Christopher Milano be appointed as Asbestos Hazard Emergency Response Act (AHERA) designee for Levittown Public Schools."

RESOLUTION #16-17-31
Appointment of Asbestos Hazard
Emergency Response Act

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, President
SECONDER:	Mike Pappas
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

APPOINTMENT OF ASBESTOS HAZARD EMERGENCY RESPONSE ACT

Chris Milano

Page 14

32. APPOINTMENT OF CHEMICAL HYGIENE OFFICER

MOTION: "That James Ripka (MacArthur HS), Sarah LaBonte (Division Ave HS), Meghan Olsen (Wisdom Lane) and Jennifer Appelton (Jonas Salk) be appointed as Chemical Hygiene Officer for Levittown Public Schools."

RESOLUTION #16-17-32
Appointment of Chemical
Hygiene Officer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward
SECONDER:	Mike Pappas
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTMENT OF CHEMICAL HYGIENE OFFICER

James Ripka, Sarah LaBonte, Meghan Olsen and Jennifer Appelton

33. APPOINTMENT OF DIGNITY FOR ALL STUDENTS ACT (DASA) COORDINATORS

MOTION: "That Debbie Rifkin, George Maurer, Frank Mortillaro, Jeanmarie Wink, Anthony Goss, Keith Squillacioti, John Zampaglione, John Avena, John Coscia, Jared Vanderbeck and Joseph Sheehan be appointed as Dignity For All Students Act (DASA) Coordinators for Levittown Public Schools."

RESOLUTION #16-17-33
Appointment of Dignity For
All Students Act (DASA)
Coordinators

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Christina Lang
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTMENT OF DIGNITY FOR ALL STUDENTS ACT (DASA) COORDINATORS

**Debbie Rifkin, George Maurer, Frank Mortillaro, Jeanmarie Wink, Anthony Goss,
Jared Vanderbeck, Keith Squillacioti, John Zampaglione, John Avena, John Coscia and Joseph Sheenan**

34. APPOINTMENT OF RECORDS OFFICER

MOTION: "That Darlene Rhatigan be appointed as Records Officer for Levittown Public Schools."

RESOLUTION #16-17-34
Appointment of Records Officer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, President
SECONDER:	Frank Ward
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY

DATE: July 6, 2016

ORGANIZATIONAL MEETING

APPOINTMENT OF RECORDS OFFICER

Debbie Rifkin

Page 15

35. **APPOINTMENT OF RECORDS APPEALS OFFICER**

MOTION: "That Dr. Tonie McDonald be appointed as Records Appeals Officer for Levittown Public Schools."

RESOLUTION #16-17-35
**Appointment of Records
Appeals Officer**

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Karen Quinones-Smith
SECONDER:	Christina Lang
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Regan, Marenghi, Moran

APPOINTMENT OF RECORDS OFFICER

Dr. Tonie McDonald

36. **APPOINTMENT OF RESIDENCY OFFICER**

MOTION: "That Debbie Rifkin be appointed as Residency Officer for Levittown Public Schools."

RESOLUTION #16-17-36
**Appointment of Residency
Officer**

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	James Moran, President
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marenghi, Moran

APPOINTMENT OF RESIDENCY OFFICER

Debbie Rifkin

37. **APPOINTMENT OF HOMELESS LIAISON**

MOTION: "That Jordan Margolis be appointed as Homeless Liaison for Levittown Public Schools."

RESOLUTION #16-17-37
**Appointment of Homeless
Liaison**

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward
SECONDER:	Christina Lang
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marenghi, Moran

APPOINTMENT OF HOMELESS LIAISON

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

Jordan Margolis

Page 16

38. APPOINTMENT OF DISTRICT ATTENDANCE OFFICER

MOTION: "That Debbie Rifkin be appointed as Attendance Officer for Levittown Public Schools."

RESOLUTION #16-17-38
Appointment of District
Attendance Officer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Peggy Marengi, Vice President
SECONDER:	Mike Pappas
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTMENT OF DISTRICT ATTENDANCE OFFICER

Debbie Rifkin

39. APPOINTMENT OF PREVAILING WAGE DESIGNEE

MOTION: "That Christopher Milano be appointed as Prevailing Wage Designee for Levittown Public Schools."

RESOLUTION #16-17-39
Appointment of Prevailing
Wage Designee

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, President
SECONDER:	Marianne Adrian
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTMENT OF PREVAILING WAGE DESIGNEE

Christopher Milano

40. APPOINTMENT OF DELEGATE TO NASSAU-SUFFOLK SCHOOL BOARDS ASSOCIATION

MOTION: "That Mr. Frank Ward be appointed official delegate to the Nassau-Suffolk School Boards Association."

RESOLUTION # 16-17-40
Delegate to Nassau- Suffolk
School Boards Association

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, President
SECONDER:	Peggy Marengi, Vice President
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

DELEGATE TO NASSAU-SUFFOLK SCHOOL BOARDS ASSOCIATION

Frank Ward

Page 17

41. AUDIT COMMITTEE

MOTION: "RESOLVED, that the Levittown Board of Education as a whole shall, Heretofore, constitute the Audit Committee."

**RESOLUTION #16-17-41
Audit Committee**

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Christina Lang
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

**AUDIT COMMITTEE
Board of Education**

42. PETTY CASH ACCOUNTS

MOTION: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, appoint the following as Treasurers for a petty cash fund in the amount of \$100 for the 2016-2017 school year."

**RESOLUTION #16-17-42
Petty Cash Accounts**

- Dr. Tonie McDonald, Superintendent of Schools
- Todd Winch, Assistant Superintendent for Instruction
- Debbie Rifkin, Assistant Superintendent for Administration and Personnel
- William Pastore, Assistant Superintendent for Business and Finance
- Dr. Donald Sturz, Assistant Superintendent for Pupil Services
- Todd Connell, Director, Computer Department
- J. Keith Snyder, Director, Health, Physical Education and Athletics
- Dajuana Reeves, Supervisor, Transportation Department
- Christopher Milano, Supervisor, Buildings and Grounds
- Dr. George Maurer, Principal, Abbey Lane School
- Jeanmarie Wink, Principal, East Broadway School
- Dr. Jared Vanderbeck, Principal, Gardiners Avenue School
- Anthony Goss, Principal, Lee Road School
- Frank Mortillaro, Principal, Northside School
- Keith Squillacioti, Principal, Summit Lane School

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

-
- John Zampaglione, Principal, Jonas Salk Middle School
 - John Avena, Principal, Wisdom Lane Middle School
 - John Coscia, Principal, Division Avenue High School
 - Joseph Sheehan, Principal, MacArthur High School
 - Frank Creter, GC Tech"

Page 18

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward
SECONDER:	Christina Lang
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marenghi, Moran

43. FINANCE MANAGER PERMISSIONS

MOTION: "RESOLVED, that the Director of Computer and Media Services is, hereby, designated to be the District individual responsible for adding new users in Finance Manager, and the Principal Account Clerk assigned to the Business Office with the approval of the Assistant Superintendent for Business and Finance, is responsible for giving out permissions and code assignments."

RESOLUTION #16-17-43
Finance Manager
Permissions

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, President
SECONDER:	Peggy Marenghi, Vice President
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marenghi, Moran

44. PURCHASING POLICY AND PROCEDURES MANUAL

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached Purchasing Policy & Procedures Manual for the 2016-2017 school year."

RESOLUTION #16-17-44
Purchasing Policy and
Procedures Manual

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Karen Quinones-Smith
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

45. DISTRICT CODE OF CONDUCT

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached Code of Conduct for the 2016-2017 school year."

RESOLUTION #16-17-45
District Code of Conduct

Page 19

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Christina Lang
SECONDER:	Karen Quinones-Smith
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

46. AUTHORIZATION TO SELL RANS, TANS, BANS

MOTION: "RESOLVED, that the President of the Board of Education, subject to the provisions of local finance law, is delegated the power to authorize the issuance and to sell RANS, TANS and BANS including renewals thereof, in anticipation of the collection of revenues for the fiscal year."

RESOLUTION #16-17-46
Authorization to sell
RANS, TANS, BANS

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Marianne Adrian
SECONDER:	Frank Ward
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

47. AUTHORIZATION TO APPROVE CONFERENCE REQUESTS

MOTION: "RESOLVED, that the Assistant Superintendent for Instruction be authorized to approve conference attendance requests with approved expenses as permitted by Section 77-6 of the General Municipal Law."

RESOLUTION #16-17-47
Authorization to Approve
Conference Requests

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran
SECONDER:	Christina Lang
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marenghi, Moran

48. CERTIFIER OF PAYROLLS

MOTION: "RESOLVED, that the Superintendent of Schools or her designee are authorized to certify payrolls of the district."

RESOLUTION #16-17-48
Certifier of Payrolls

Page 20

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Karen Quinones-Smith
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Regan, Marenghi, Moran

49. CERTIFIER OF PAYROLLS – CIVIL SERVICE REPORT

MOTION: "RESOLVED, that the President of the Board of Education is authorized as Certifier of Payrolls for the Annual Civil Service Report."

RESOLUTION #16-17-49
Certifier of Payrolls -
Civil Service Report

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Peggy Marenghi, Vice President
SECONDER:	Frank Ward
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marenghi, Moran

50. AUTHORIZATION OF GRANTS

MOTION: "RESOLVED, that the Superintendent of Schools is authorized to sign all applications and claims relating to Federal and State Grant applications."

RESOLUTION #16-17-50
Authorization of Grants

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Karen Quinones-Smith
SECONDER:	James Moran
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

51. APPOINTMENT OF DISTRICT ARCHITECT

MOTION: "That John A. Grillo, Architect, PC is hereby appointed the Architect of Record for the school year 2016-17, to render such services as determined by the district, with compensation as described in BOCES RFP No. 2311."

RESOLUTION #16-17-51
Appointment of District Architect

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran
SECONDER:	Frank Ward
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

Page 21

52. READOPTION OF BOARD OF EDUCATION POLICIES

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, Readopt all existing policies without changes. These policies need Board of Education review every year."

RESOLUTION #16-17-52
Readopting of Board of
Education Policies

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Karen Quinones-Smith
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

51. APPOINTMENT OF CENTRAL TREASURERS FOR EXTRACLASROOM ACTIVITY

MOTION: "That the following be appointed as Central Treasurers for the Extraclassroom Activity Funds for their assigned schools for the 2016-17 school year."

RESOLUTION #16-17-53
Appointment of Central
Treasurers for Extraclassroom Activity

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Peggy Marengi
SECONDER:	Frank Ward
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

NOTE: The Board continued with the June Regular Board Meeting.

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 6, 2016

ORGANIZATIONAL MEETING
