

**BOARD OF EDUCATION  
LEVITTOWN UNION FREE SCHOOL DISTRICT  
LEVITTOWN, NY**

**DATE: MAY 7, 2014**

**REGULAR MEETING**

**MINUTES**

**THE REGULAR MEETING OF THE BOARD OF EDUCATION** was duly called and held on Wednesday, May 7, 2014 in the Board Meeting Room of the Levittown Memorial Education Center.

**CERTIFICATION:**

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

**I. CALL TO ORDER**

**BOARD OF EDUCATION**

**PRESENT:**

Mr. Kevin Regan, President  
Ms. Peggy Marengi, Vice President  
Mr. Ed Powers, Secretary  
Mr. James Moran  
Mr. Michael Pappas  
Mr. Peter Porrazzo  
Mr. Frank Ward

**ADMINISTRATION**

Dr. James Grossane - Superintendent of Schools (arrived at 8:00)  
Ms. Darlene Rhatigan - Assistant Superintendent  
Ms. Debbie Rifkin - Assistant Superintendent  
Mr. William Pastore – Assistant Superintendent

**OTHERS**

Mr. Robert H. Cohen - School Attorney  
Ms. Elizabeth Appelbaum - District Clerk

- A. Pledge of Allegiance
- B. Mr. Regan, President, called the Regular Board Meeting to order at 6:15 PM. On a motion by Mr. Ward, seconded by Ms. Marengi and approved (7-0) that the Board adjourns to Executive Session to discuss the following items: legal and personnel matters.
- C. The Board reconvened to Public Session at 7:35 PM at which time Mr. Regan asked everyone to stand for the Pledge of Allegiance and a moment of silence to remember all the men and women who are protecting our liberties overseas and at home and to keep in our prayers for Karen Jennaco, a former Teachers' Assistant and Christine Constant, a former special education student.

**II. ANNOUNCEMENTS**

(none)

III. APPROVAL OF MINUTES

**MOTION:** "Make the necessary corrections and move the approval of the minutes of April 9, 2014 (Regular Meeting) and April 24, 2014 (Special Meeting)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ed Powers, Secretary
<b>SECONDER:</b>	Frank Ward, Trustee
<b>AYES:</b>	Powers, Ward, Porrazzo, Pappas, Regan, Marengi, Moran

IV. REPORTS

## A. Recognition

Skills USA Regional Competition Award Winners

Shianne Comodo - 1st Place - Restaurant Services  
Patricia Hastings - 1st Place - Employment Application Process  
Tyler Spratt - 1st Place - Carpenter's Assistant  
Nicholas Castaldo - 2nd Place - Culinary Arts  
Daniel Cusack - 2nd Place - Automotive Service Basic  
Nicholas Hoops - 2nd Place - Electrical Construction Wiring  
Maria Izzo - 2nd Place - Action Skills  
Michael Nizza - 2nd Place - Carpenter's Assistant  
Steven Sculco - 2nd Place - Architectural Drafting  
Alexander Perez - 3rd Place - Action Skills  
Zachary Cronin - 3rd Place - Architectural Drafting  
Nicholas Fernandez - 3rd Place - Automotive Service Basic  
Joseph Kalbacher - 3rd Place - Electrical Construction Wiring  
Lawrence Yip - 3rd Place - Job Interview

Skills USA State Competition Award Winners

Bridget Glennon - 1st Place - Medical Assisting  
Julie Skeggs and Julia Vargas - 1st Place - 3D Visualization and Animation  
John Buchler - 2nd Place - First Aid/CPR  
Patricia Hastings - 2nd Place - Employment Application Process  
Steven Sculco - 2nd Place - Architectural Drafting  
Brittany Giannandrea - 3rd Place - Food Prep Basic  
Nicholas Hoops - 3rd Place - Electrical Construction Wiring  
Robert Nicholson - 3rd Place - Criminal Justice

Ms. Lorelli, the principal of GC Tech and Ms. Fox-Wilson, chairperson, were introduced. Ms. Lorelli was asked to speak about the program. She noted that Skills USA is a partnership between teachers and the industry to prepare our next generation's workforce. She remarked that there could be nothing more

relevant to the State and the Federal government's goal to make students college and career ready than what we are doing in GC Tech and at Skills USA. She invited the co-advisors to introduce the students and their accomplishments, along with the faculty who advised and prepared them for their competition. The Board stepped up front to congratulate the students from GC Tech on their awards. The Board, Central Office, faculty and parents were thanked for their continued support. Group photos were taken.

### Art Display – Wisdom Lane Middle School

Dr. Grossane suggested that everyone view the beautiful artwork in the Board Room and hallway. He thanked the students for their wonderful work.

**MOTION:** "RESOLVED, that the Levittown Board of Education, does, hereby, approve taking item #18 out of order in the Agenda and vote on at the beginning of the meeting.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Peggy Marengi, Vice President
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran

### 18. Appointment of Superintendent of Schools

### RESOLUTION #

**MOTION:** "BE IT RESOLVED, that the Board of Education of the Levittown Union Free School District appoints Dr. Tonie McDonald as Superintendent of Schools and hereby agrees to employ her as Superintendent of Schools for a three (3) year term, commencing July 1, 2014 and terminating on June 30, 2017, and be it further

RESOLVED that the Board of Education authorizes the Board President to sign the attached agreement establishing the terms and conditions of employment of the Superintendent of Schools."

**NOTE:** Mr. Regan announced that the Board took the responsibility of selecting a new Superintendent very seriously after input from all the district shareholders and as a result of working with a professional national search firm. We are extremely confident that Dr. McDonald possesses the professionalism, experience, character, communication skills and vision to lead our school district to even greater levels of success. Dr. McDonald is an outstanding choice. Her professional qualifications combined with her prior experience working in our school district, make her a very confident choice of the Board. Mr. Regan, on behalf of the Board, congratulated Dr. McDonald.

<b>RESULT:</b>	<b>MOTION CARRIED [5 TO 1]</b>
<b>MOVER:</b>	Mike Pappas, Trustee
<b>SECONDER:</b>	Peggy Marengi, Vice President
<b>AYES:</b>	Powers, Pappas, Porrazzo, Regan, Marengi
<b>NAYS:</b>	James Moran
<b>ABSTAIN:</b>	Frank Ward

**NOTE:** A short reception was held in the Panther Room. The meeting was reconvened in public at 8:15 PM.

## B. Superintendent

1. Food Service

Mr. Pastore gave a brief review of the changes in the Food Service Program for next year and how they will impact the district. He introduced two representatives from Chartwells, our current food service provider. They reported on some of the major changes for next year such as: an extra cup of fruit must be served for breakfast; all grains served must be whole grains or enriched; restrictions on calorie, sugar, fat and sodium for all a la carte items even beverages; food in the vending machines and fund raisers at schools will be affected. Mr. Pappas asked if many school districts have opted out of the federal lunch program at the high school level. The answer was yes. Mr. Porrazzo and Mr. Pappas wanted to know if you opt out, what the impact on pricing would be for the students. The representative responded that other districts increase the cost of the food but it would depend on the item and the district. Mr. Porrazzo suggested we look into opting out of the federal lunch program. Mr. Pappas asked what happens to the Free and Reduced Lunch Program if we have a pay by student program. Mr. Pastore commented that this presents a problem. He noted that some districts only opt out of the high school program and therefore still get reimbursed for the meals served at the elementary and middle schools. He remarked that then you can design your own program and offer heroes and pizza within the nutritional guidelines. The representatives advised that the federal regulations do not affect any schools that are off their program. Mr. Pastore asked if any operational changes have to be made when you opt out. The answer was no.

Additionally, Mr. Pastore wanted to discuss the bid for a Food Service Management Company and the changes that were made to the process. He handed out a spread sheet listing our price structure based on the national school lunch program guidelines. He remarked that we are required to adjust our prices by ten cents to match the level of the free and reduced lunch price. Mr. Pastore explained how he calculated the new food prices and that they needed to be set in order for vendors to bid on the program. He went on to discuss the revenue and guarantee from the new prices with the enhancements such as fresh fruits and vegetables vs. canned, more promotions and sample tastings, to use stronger trays and ones that are more environmentally friendly and any changes to food service personnel. Mr. Porrazzo questioned the food prices and our net. Mr. Pappas remarked that when he became a Trustee, the food program was losing money and now we are in good shape. He does not want to see us go back to losing money again. Mr. Porrazzo asked if we would still be able to maintain three months' worth of operating expenses in the C Fund. Mr. Pastore responded that because of the enhancements added to the contract, he could not say yes. Mr. Porrazzo was concerned that there would be no money left for program improvement and new equipment. Mr. Powers asked questions on the pricing structure and felt changes had to be made. He asked what was needed from the Board tonight. Mr. Pastore shared that he just wanted the Board to be aware of what was included in the Food Service bid and to discuss any changes requested so that it could then be sent up to the State. The Board and Dr. Grossane discussed different issues involved in the Food Program. Mr. Pastore commented that he would present the Board's recommendations to the consultant and incorporate any ideas into the RFP. Mr. Pastore thanked Mr. Howard, Assistant Business Manager, for all his help.

## 2. Follow-up to Prior Public Be Heard Questions

Dr. Grossane responded to a question that was asked at the last regular meeting.

- In response to Ms. Finkelstein question on unfunded mandates, Dr. Grossane commented that it is almost impossible to quantify this. He stated you would have to go through every budget line to determine the exact cost and determine what you consider to be unfunded. He reported that Ms. Pastore has been researching this topic and talking to other business officials but every district looks at this in a different way. Unfortunately, he is unable to give a specific answer but a ballpark figure is \$150,000,000.

## 3. Follow-up to Board Questions

Dr. Grossane stated that Mr. Porrazzo had asked a question regarding if we ready for the PARCC Assessment. He advised that our Tech Department did an extensive analysis of our readiness. He asked that the Board review the summary sheets that he handed out. He noted that to successfully implement PARCC as specified today, we would have to purchase additional devices and equipment especially at the secondary level. Dr. Grossane commented that we would still utilize our existing computer resources which will result in a significant cost savings. He noted that the impact to the buildings throughout the duration of the testing, potentially two months, there will be less computer resources available for general usage. Dr. Grossane remarked that it is a little early to be acting on the PARCC initiative, and he was hoping to receive funding in the fall. He stated if the Board had any questions, to be please e-mail them to him.

### C. Board of Education

#### 1. Comments and Reports

Mr. Regan thanked the Levittown PTAs for a delightful evening at their dinner/dance. congratulated all the students that received recognition tonight.

#### 2. Correspondence

There was no correspondence at this time.

#### 3. Student Liaisons

Mr. Regan announced that Mr. Fuchs and Mr. Zilli were absent tonight due to studying.

### V. BUDGET HEARING/PUBLIC BE HEARD

Comments appear at the end of the minutes.

Mr. Pastore gave a brief overview of the proposed budget for the 2014- 2015 school year. He went over each of the three propositions, spoke of the district's accomplishments, highlighted our state aid, summarized our revenue and gave budget and voter information.

VI. ACTION ITEMS: NEW BUSINESS1. Warrants

RESOLUTION # 13-14-183

**MOTION:** "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the April, 2014 report of the Claims Auditor be accepted."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran

2. Appropriation, Revenue, Trial Balance and Balance Reports

RESOLUTION # 13-14-184

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Appropriation, Revenue and Trial Balance Reports for the period ending March 31, 2014 and the Fund Balance Report as of April 30, 2014."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran

3. Treasurer's Report

RESOLUTION # 13-14-185

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached reports and placed same on file:

Summary of Treasurer's Reports for the month ending March 31, 2014"

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran

4. Claims Auditor Reports**PULLED**

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Claims Auditor Report prepared by Albrecht, Viggiano and Zureck and Company, P.C. for the month ending April 30, 2014."

**NOTE:** Dr. Grossane mentioned that to date, we did not receive the report. Mr. Pappas wanted a written statement as to why this report was not received in time.

5. Budget Transfer

RESOLUTION # 13-14-186

**MOTION:** "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code from</u>	<u>Code to</u>	<u>Amount</u>
<u>A90608000 Health Insurance</u>	<u>A13204000 Auditing</u>	<u>\$45,000</u>
<u>A16214900 O&amp;M BOCES</u>	<u>A26304900 Computer Instruction</u>	<u>\$130,000</u>
	<u>BOCES</u>	
<u>A22501250 Spec. Ed. Salaries 6-8</u>	<u>A22501200 Spec. Ed. Salaries K-5</u>	<u>\$150,000</u>

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers."

**NOTE:** Mr. Porrazzo had questions about the budget transfers for Special Education. Mr. Pastore shared that this was an adjustment from last month's transfer. Mr. Powers asked about the transfer to the auditing code. Mr. Pastore stated that he was encumbering the funds before the auditing process started and there were not enough funds available. He mentioned that at the last meeting the Board advised using some of the funds available this year that were not spent for the Computer Department's equipment and switch it out next year.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Ward, Pappas, Porrazzo, Regan, Marengi

6. Independent Accountant's Report on Applying Agreed-upon Procedures

RESOLUTION #13-14-187

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept the Independent Accountant's Report on Applying Agreed-upon Procedures, prepared by Cullen & Danowski, LLP, dated March 31, 2014."

**NOTE:** Mr. Pastore reported that in December the Auditors were engaged to determine the effectiveness related to the purchasing function in complying with policies and procedures of the District. This report addresses their findings. The Auditors made ten recommendations which will be addressed at the next meeting with a Corrective Action Plan. Mr. Porrazzo asked if the Audit Committee had met and if they accepted this report. Ms. Pastore replied that they met in April and reviewed this report.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	James Moran, Trustee
<b>SECONDER:</b>	Frank Ward, Trustee
<b>AYES:</b>	Powers, Ward, Porrazzo, Regan, Marengi, Moran
<b>ABSTAIN:</b>	Mike Pappas

7.Cooperative Bid - Levittown School District (Materials and Supplies Bus,  
Van and Auto Parts)

RESOLUTION # 13-14-188

**MOTION:** “WHEREAS, it is the plan of the Garden City UFSD, Herricks UFSD, Mineola UFSD, Great Neck UFSD, Levittown UFSD, North Shore Central School District, Port Washington UFSD, East Rockaway School District, Roslyn UFSD, Long Beach UFSD and Island Park UFSD, Floral Park-Bellerose School District, Plainedge School District in Nassau County, New York to bid jointly for Materials and Supplies (Bus and Auto Parts), and

WHEREAS, the Levittown School District is desirous of participating with other school districts in Nassau County in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and;

WHEREAS, the Levittown School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

BE IT RESOLVED, that the Board of Education of the Levittown School District hereby appoints Dajuana Reeves for the Levittown School District to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the Levittown School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, that the Levittown School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Levittown School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards: (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee: (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).”

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Peggy Marengi, Vice President
<b>AYES:</b>	Powers, Ward, Moran, Pappas, Porrazzo, Regan, Marengi



8. Bid - Approval of Bids SED #28-02-05-03-0-018-026

RESOLUTION # 13-14-189

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the following bids regarding SED Project # 28-02-05-03-0-018-026 - MacArthur High School Cafeteria Renovation:

**Contract G-1: General Construction**

\$1,494,746.00

Awarded to: Stalco Const., Inc. 1316 Motor Parkway, Islandia, NY 11749

**Contract G-1: Base Bid Contract #FFE-1 - Serving Line**

\$ 281,000.00

Awarded to: QG Mechanical Service Co., PO Box 643, Center Moriches, NY 11934"

**NOTE:** The Board asked Mr. Mark, our architect, to discuss this item. Mr. Mark explained that bids were taken for the renovation of the cafeteria and a recommendation for award was included. He reported that he met with intended subcontractors to review time frames and that we are on budget. Mr. Mark noted that as of now we are approximately 15 weeks from substantial completion and 17 weeks from the start of school. He stated we need to get moving ASAP to finalize everything. Mr. Pappas asked if the 15 weeks included the side projects. Mr. Mark responded that it was for the entire project. He commented that the Board had the recommendations for review and the summary of bids. Mr. Powers wanted to make sure that there was a clear communication path with the kitchen consultant. Mr. Pastore pointed out that the consultant had recommendations after his review of the plans and adjustments were made accordingly. He noted that this helped us save money and time. Mr. Porrazzo was concerned that we do not have the same problems at the MacArthur renovation that we had at Division. Mr. Mark spoke about some of the steps that were taken to alleviate the issues such as having a series of meetings and follow-ups to make sure that all suggestions were incorporated in the bids. Mr. Powers wanted to know if we were rejecting all the bids on the roll off dumpsters. Mr. Pastore stated that the response form on the bid was difficult to read and therefore a new form is being designed.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Peggy Marengi, Vice President
<b>AYES:</b>	Powers, Ward, Moran, Pappas, Porrazzo, Regan, Marengi

9. Bid - Approval of Bids

RESOLUTION # 13-14-190

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, reject all bids received related to bid #13E#22 and conduct a new bid for roll-off dumpsters."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Peggy Marengi, Vice President
<b>AYES:</b>	Powers, Ward, Moran, Pappas, Porrazzo, Regan, Marengi

10.Designation of Additional Depositories

RESOLUTION # 13-14-191

**MOTION:** That the Levittown Board of Education does, hereby, move that the New York Community Bancorp, Inc. and the First National Bank of Long Island be designated as additional official depositories."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Peggy Marengi, Vice President
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Ward, Moran, Pappas, Porrazzo, Regan, Marengi

11.BOCES Technology Programs Contract: Project #5-426066 AP -RESOLUTION # 13-14-192 Telephone System

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the contract between the Levittown Union Free School District and Nassau BOCES: Technology Programs Contract Project #5-426066 AP, for replacement of the district-wide telephone system."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	James Moran, Trustee
<b>SECONDER:</b>	Mike Pappas, Trustee
<b>AYES:</b>	Powers, Ward, Moran, Pappas, Porrazzo, Regan, Marengi

**NOTE:** There was discussion to amend the motion.

**AMEND AS FOLLOWS:** Add to the last line "subject to the approval of the Board attorney."

**NOTE:** Mr. Pappas asked Mr. Cohen, legal counsel, when he would have his decision. Mr. Cohen responded within a week.

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Porrazzo, Trustee
<b>SECONDER:</b>	Mike Pappas, Trustee
<b>AYES:</b>	Powers, Ward, Moran, Pappas, Porrazzo, Regan, Marengi

12.Division Ave Change Order

RESOLUTION # 13-14-193

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve a credit Change Order to the existing contract with Ultimate Power in the amount of \$15,177.88.

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change order."

**NOTE:** Mr. Powers asked about Ultimate Power. Mr. Pastore said it was HVAC.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Ed Powers, Secretary
<b>SECONDER:</b>	Mike Pappas, Trustee
<b>AYES:</b>	Powers, Ward, Moran, Pappas, Porrazzo, Regan, Marengi

13.Change Order- Division Ave Cafeteria

RESOLUTION # 13-14-194

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve a Change Order to the existing contract with J. P. Daly in the amount of \$48,846.57.

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change order."

**NOTE:** Mr. Powers asked if J. P. Daly was for electrical. Mr. Pastore answered affirmatively.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Ed Powers, Secretary
<b>SECONDER:</b>	Mike Pappas, Trustee
<b>AYES:</b>	Powers, Ward, Moran, Pappas, Porrazzo, Regan, Marengi

14.Request for Proposals

RESOLUTION # 13-14-195

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the following Requests for Proposals:

RFP #LPS-14-001 - Special Education Related Educational Services (as per proposals)"

**NOTE:** Mr. Pastore explained that the responses would be posted on a spreadsheet so they would be easier to read and compare to Western Suffolk BOCES.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Mike Pappas, Trustee
<b>AYES:</b>	Powers, Ward, Moran, Pappas, Porrazzo, Regan, Marengi

15. Professional Development Plan

RESOLUTION # 13-14-196

**MOTION:** "WHEREAS, in compliance with the Commissioner's Regulations 100.2(dd), the Board of Education adopts a Professional Development Plan annually and subsequently addendums thereto; and

WHEREAS additional changes to the existing plan have been recommended;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education does, hereby, adopt the attached revised 2014-2016 Professional Development Plan."

**NOTE:** Ms. Rifkin explained that each year the Professional Development Committee meets, reviews the plans from the previous years and makes recommendation for the future year. She noted that last year's plan was a much simpler plan. This year, the committee researched other district's plans and redesigned a whole new plan. Ms. Rifkin pointed out that the most important piece of the plan that teachers refer to most often, is the activities that can count for their professional development hours which had only one change. The new document includes a table of contents and is more informative. Mr. Pappas asked what the number of hours was for teachers for professional development. Ms. Rifkin responded 175 hours over five years.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Peggy Marengi, Vice President
<b>AYES:</b>	Powers, Ward, Porrazzo, Regan, Marengi, Moran Pappas

16. Gifts to School

RESOLUTION #13-14-197

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- a. check for \$100 for the East Broadway Woolwich Award, given at their moving up ceremony, from Mrs. Kerry Couture, 160 Poplar Street, Garden City, New York 11530;
- b. 25 school-appropriate books for East Broadway's classroom libraries, donated by Mr. Lawrence Davidson, 808 Carolyn Court, Seaford, NY 11783;
- c. check for \$150 for the "Jino Masone Service Award" to be given to a Division Avenue graduating senior donated by the Masone family, 31 Belleview Drive, Severna Park, MD 21146;
- d. 48 books donated to the Wisdom Lane School library from Scholastic Books Fairs, P.O. Box 3745, Jefferson City, MO 65102;
- e. a check for \$500 to establish the "Marion and Michael Sheridan Memorial Scholarship" fund, to be created for a \$500 award to be given to a graduating senior at Division Avenue High School-donated by Marion Gray and Peggy Marengi, 6 Hollyhock Road, Levittown, New York 11756;
- f. donations to establish a fund to be called the "Karen Jennaco Memorial Scholarship Fund." The award will be given to a graduating senior at Division Avenue High School. The money will be collected at Division Avenue High School and the amount of the scholarship will be determined based on the amount donated."

**NOTE:** Mr. Regan thanked everyone for their generous donations.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Ed Powers, Secretary
<b>SECONDER:</b>	James Moran, Trustee
<b>AYES:</b>	Powers, Ward, Porrazzo, Regan, Marengi, Moran, Ward

17.Obsolete Equipment

RESOLUTION #13-14-198

**MOTION:** “RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the following lists obsolete and that the items may be discarded and/or sold at the highest possible salvage value:

<u>School</u>	<u>No. of Items</u>	<u>Date of List</u>
Salk	Rockwell Drill Press	April 10, 2014
LMEC Dept of Instruction	Overhead Projector	April 28, 2014
East Broadway	Piano	April 23, 2014“

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Ward, Porrazzo, Regan, Marengi, Moran, Ward

20.Schedules

RESOLUTION # 13-14-200

**MOTION:** “That the Levittown Board of Ed approve the following schedules.

1001	2013-G-No. 11	Resignations/Terminations, Certified Personnel
1002	2013-GG-No. 11	Resignation/Terminations, Non-Instructional
1003	2013-H-No 12	Appointments, Certified Personnel
1004	2013-N-No.12g	Designation, Coaching
1005	2013-H-No. 12h	Appointments, Extra Curricular, Certified Personnel
1006	2013-HH-No.12	Appointments, Non-Instructional Personnel
1007	2013-JJ-No. 8	Permanent Status, Non-Instructional Personnel
1008	2013-K-No. 9	LOA, Certified Personnel
1009	2013-KK-No.9	LOA, Non-Instructional Personnel
1010	2013-N-No. 3	Health Services
1011	2013-O-No. 10	Students w/Disabilities"

**NOTE:** Since Mr. Powers was not available during the discussion of this Motion, he abstained from the vote.

<b>RESULT:</b>	<b>MOTION CARRIED [5-0-1]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Peggy Marengi, Vice President
<b>AYES:</b>	Ward, Porrazzo, Regan, Marengi, Porrazzo, Pappas
<b>ABSTAIN:</b>	Ed Powers

**NOTE:** Dr. Grossane requested that an item be added to the agenda under new business. He explained that two new cases come before the CSE and need Impartial Hearing Officers appointed.

21. Add an Agenda Item

**MOTION:** “RESOLVED, that the Levittown Board of Education does, hereby, suspend the policy rules to add an agenda item #22.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Ed Powers, Secretary
<b>SECONDER:</b>	Peter Porrazzo, Trustee
<b>AYES:</b>	Powers, Ward, Porrazzo, Regan, Marengi, Moran, Ward

22. Appointment of Impartial Hearing Officers

RESOLUTION #13-14-201

**MOTION:** “RESOLVED that the Levittown School District does, hereby, appoint Mr. Robert Mackreth as an Impartial Hearing Officer for a student; and Mr. James McKeever as an Impartial Hearing Officer for another student.”

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Peter Porrazzo, Trustee
<b>AYES:</b>	Powers, Ward, Porrazzo, Regan, Marengi, Moran, Ward

**VIII. AD HOC****MacArthur Tennis Court Access**

Dr. Grossane reported that he had a discussion with the Board regarding the tennis courts at MacArthur High School located on our property on Wantagh Avenue just north of the girls' softball field and south of the town little league field. He noted that there has been a request to put a gate on the fence onto Wantagh Avenue. Dr. Grossane investigated the cost involved with Mr. Milano, the Director of School Facilities, and it was determined to cost approximately \$500 and can be easily done. A concern was raised that there might not be adequate parking on Wantagh Avenue so we are not sure how much it would alleviate this problem. Mr. Pappas advised that there were several entrances on Wantagh Avenue already. He asked if these gates are ADA compliant. Dr. Grossane responded he would check and asked for a consensus to move forward. The Board was in agreement to put a gate in.

**Laurel Lane Lease**

Dr. Grossane explained that the Elijah School currently leases about two-thirds of the Laurel Lane building. He remarked that their Director had inquired about leasing the remainder of the building to them. He asked for direction from the Board. Mr. Porrazzo asked if the Elijah School was expanding their existing program. Dr. Grossane stated it was not to put more students in the program but to conduct parent training and community outreach and for an evening class. Mr. Porrazzo noted that we use part of the building for storage. Dr. Grossane pointed out that a lot of items in storage were cleared out and other options for storage were being considered. Mr. Porrazzo asked if we could buy containers to use for storage and keep them on the property. Dr. Grossane said that was a possibility. He mentioned that if they are utilizing more of the building, we may have to increase our rate. Mr. Ward asked about the utilities. Dr. Grossane responded that utilities were included in the cost. Mr. Porrazzo noted by the time we have to revisit this matter, we will be better able to gauge of what it is costing us a month since we will have had a couple of months of operating expenses under our belt. Mr. Powers was concerned about the night programs and to make sure the Elijah School is working under their original premise. Mr. Porrazzo asked if we could request to see their financial statements. Mr. Cohen responded that they are a private company, therefore we cannot ask to see their records. Dr. Grossane noted that some of the rooms that they have asked to use have air conditioning and that needs to be taken into account. Dr. Grossane stated he will review all the options and bring this matter back to the Board.

**Revision of Policy #5220 – District Investments (first read)**

Mr. Pastore requested that the Board add this paragraph to this policy under Authorization in regards to letters of credit for the home loan bank. This is a source of collateral to banks which enables them to provide a higher rates to us because they are paying a lower rate for collateral. He commented that it is approved by the State Comptroller's Office. Mr. Powers noted they can use letters of credit as collateral against our deposits. Mr. Porrazzo questioned why we were only insuring for 100% and not more and what our collateral policy states. Mr. Pastore replied that we only need 100% with the federal home loan bank and that this policy (#5220) is our collateral policy. Mr. Porrazzo asked which accounts this applied to. Mr. Pastore responded for all our accounts but specifically the New York Community Bank since they are offering more competitive rates.

**Revision of Policy #5630 – Facilities, Inspection, Operation and Maintenance (first read)**

Mr. Pastore reported that this revision was based on a discussion regarding maintaining our vehicles. He remarked that he incorporated into the policy what the district should do to follow up on making sure our vehicles are well kept. Mr. Pastore noted that in addition to this policy, regulations were developed which will be sent home to the Board for review. He went on to discuss these regulations and gave examples. Mr. Porrazzo asked who was inspecting the trucks. Mr. Pastore remarked that they could build into the schedule that once every few months an inspector examine the condition of the trucks. Mr. Moran questioned whether the body work on the vehicles, such as dents would be fixed. Mr. Pastore replied he would check on this.

Supplemental Development Fund

Mr. Powers noted that he had requested information on this fund. Dr. Grossane responded that the most recent report was sent via e-mail to all Board members and additional information would be sent home in the Friday packet. Mr. Porrazzo asked if there was a lapse in receiving this report. Dr. Grossane remarked that LUT has a new accountant whose schedule does not coincide with their contract. He said that the last report was a semi-annual accounting. Dr. Grossane shared that their accountant will do whatever we request and a new report will be out shortly. Mr. Porrazzo asked what the process was to obtain a report. Dr. Grossane remarked that we should receive it automatically and should not have to request it. Mr. Pappas inquired who reviews this report. Dr. Grossane stated the Business Office. Mr. Porrazzo commented that we need a better system to monitor what we should be receiving. Dr. Grossane stated that we should establish a schedule with their accounting firm to clarify when we should receive this report. Additionally, Mr. Pappas asked if there was an opinion letter from the auditors in the report. Dr. Grossane noted he did not see one.

Hiring Process

Mr. Powers pointed out that the Board wanted to discuss this topic in public. Ms. Marengi reported that she and Mr. Ward are members of a Board Sub-Committee on hiring procedures. She stated that the Committee met several times with Ms. Rhatigan to review all current data on this subject. Ms. Marengi handed out documents for the Board to look at to understand how the hiring process works. She asked that they make suggestions on this issue, so that she could summarize everyone's ideas and decide how to proceed. Dr. Grossane stated that his understanding is that the Board wanted to revise our existing policy to incorporate in a written format exactly what our procedures are. Mr. Pappas remarked that he felt the Board wanted to change from procedures to policy. Mr. Powers commented that there are elements that will always be in procedures. He noted that it's the higher level elements that say: this is how we as a district handle certain issues and how we represent ourselves. He pointed out that in this way we will have complete clarity and transparency for all future applicants, the community and the Board. Dr. Grossane said the policy would have more weight if we codified the procedures in the Superintendent's Regulations. Mr. Porrazzo and Ms. Marengi asked about internal posting of all jobs in the district. Dr. Grossane felt the clarification the Board was looking for was which positions are posted and which ones aren't because they want all jobs posted. He commented that our policy would have to be changed to reflect that. He stated that short term positions were not posted since they were usually handled by the principals. Ms. Marengi stated that you do not have time to go through the formal process when you need an emergency replacement. Mr. Porrazzo suggested these be defined so that everyone is on the same page. Ms. Marengi commented that the Board's input was needed to create a document everyone would agree on. Mr. Powers said that the policy should not take away the flexibility of running the school but he wants everything to be obvious and clear. Ms. Marengi noted that some positions have many variables and we have to consider the students involved. Ms. Rhatigan recommended using a flow chart. Ms. Marengi asked that the Board and Central Office e-mail her their suggestions on this issue. Mr. Cohen advised that there are legal implications to this policy and he would like to review it before it is approved.

**IX. DATES****X. MOTION TO ADJOURN**

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mr. Ward, Trustee
<b>SECONDER:</b>	Ms. Marengi, Vice President
<b>AYES:</b>	Ward, Powers, Pappas, Porrazzo, Regan, Marengi
<b>EXCUSED:</b>	James Moran

The Board adjourned the meeting at 10:05 PM.

Elizabeth Appelbaum  
District Clerk



**NOTE: Tapes of the meeting are available for review at the Levittown Library**

**PUBLIC BE HEARD**

**Gina Interdonato**

Ms. Interdonato, a former Board President, commended the Board members who voted for Dr. MacDonald. She praised Ms. MacDonald's commitment to the community and the district and spoke about what an amazing individual she is. Ms. Interdonato wished Dr. Grossane well and good luck in his future endeavors.