

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: April 17, 2012

REGULAR MEETING

MINUTES

THE REGULAR BOARD MEETING OF THE BOARD OF EDUCATION, was duly called and held on Wednesday, April 17, 2012 in the Board Meeting Room of the Levittown Memorial Education Center.

CERTIFICATION:

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the local newspapers, the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

PRESENT:

BOARD MEMBERS

Mr. James Moran
Ms. Peggy Marengi
Mr. Michael Pappas – President
Mr. Peter Porrazzo – Vice President
Mr. Edward Powers - (excused absence)
Mr. Kevin Regan – Secretary
Mr. Frank Ward

ADMINISTRATION

Dr. James Grossane – Superintendent of Schools
Ms. Darlene Rhatigan – Assistant Superintendent
Ms. Debbie Rifkin – Assistant Superintendent
Mr. Mark Flower Assistant Superintendent

OTHERS

Mr. Robert H. Cohen– School Attorney
Ms. Elizabeth Appelbaum – District Clerk
Ms. Colleen Bradley – MacArthur High School Liaison
Ms. Ellen Chaleff – Division Avenue High School Liaison

I. CALL TO ORDER

- A.** Pledge of Allegiance
- B.** Mr. Pappas, called the Regular Board Meeting to order at 6:15 PM. On a motion by Mr. Porrazzo, seconded by Mr. Regan and approved (6-0) that the Board adjourn to Executive Session to discuss items on the Executive Session Agenda relating to personnel.
- C.** The Board reconvened to Public Session at 7:40 PM in the auditorium for the Awards Ceremony at which time Mr. Pappas asked everyone to stand for the Pledge of Allegiance.

Mr. Moran asked for a moment of silence for the passing of a student, who was a sophomore at Division Avenue High School, and a Maintainer at MacArthur High School, who was employed by the District for six years. Mr. Pappas offered the Board's condolences to both families.

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II. ANNOUNCEMENTS

Mr. Pappas announced that there would not be a Planning Session Meeting on April 25, 2012. He congratulated the Board of Education candidates, Mr. Powers and Mr. Regan, who are running unopposed.

NOTE: The Approval of Minutes was taken out of order and voted on after the awards ceremony.

III. APPROVAL OF MINUTES

MOTION: Mr. Porrazzo moved to “Make the necessary corrections and move the approval of the minutes of March 14, 2012 (Regular Meeting), March 21, 2012 (Special Meeting), and April 3, 2012 (Special Meeting).

APPROVAL OF MINUTES

Seconded: Mr. Regan

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

IV. REPORTS

A. Recognition:

1. Student Athletics:

- a) Justin Cooksey, MacArthur High School – Wrestling: All County, 2nd New York State
- b) Kelly Clifford, MacArthur High School – Track: Outstanding Nassau County Female Track Athlete
- c) Kristina Coiro, MacArthur High School – Track: 2nd All-State and All-Federation

Mr. Snyder, Director of Physical Education, Athletics, Health & Health Services, introduced the coaches from the various schools and students that were receiving awards. The students were given certificates for their achievements.

2. Music Award Acceptances - LISFA, All-County and All-State:

Mr. Bracco, District Music Coordinator, thanked the Board of Education and Administration for acknowledging those students who have excelled in all phases of the music programs. They were given certificates of merit for LISFA, All-County and All State Music Awards. The Board of Education congratulated these remarkable students.

3. Art Display: MacArthur Elementary School

Dr. Grossane thanked the students and faculty of the MacArthur School for the art work in the hallway and Board Room.

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IV. REPORTS (continued)

MOTION: Mr. Moran moved, "That the Board go into Executive Session at 8:20 PM to discuss personnel issues.

Executive Session

Seconded: Ms. Marenghi

MOTION CARRIED. Six members voting yes.

APPROVED 6-0.

NOTE: The Board reconvened in public session at 8:55 PM.

B. Superintendent:

Dr. Grossane reported on the first phase of the Administrative Reorganization, which will be approved by the Board at tonight's meeting. He remarked that as part of our efforts to be in support of the new APPR and Common Core Curriculum, a determination was made that on the secondary level in the four major content areas, a District Curriculum Coordinator would be in charge of each common core area. This would mean that there would no longer be a separate chairperson in each building for English, Math, Social Studies and Science. Dr. Grossane explained that these Coordinators would have K-12 responsibilities and work under the direct supervision of Ms. Rifkin and in conjunction with each building principal. Each Curriculum Associate will be housed in each of the secondary buildings. They will not have teaching responsibilities. Their primary job will be to make sure that the Common Core is implemented, that the evidence of good teaching strategies for APPR is viewed through a common lens and develop a unified curriculum throughout the district. Dr. Grossane noted that he met with the current chairpeople to explain the new positions and once posted, they are welcome to apply for these Coordinator positions.

1. Follow-up to Public Be Heard Questions
(none)
2. Follow-up to Board Questions
(none)

C. Board of Education:

1. Comments & Reports

Mr. Ward recognized a Track and Field student at MacArthur, Jordan Kohlman, who set a record for pole vaulting.

Mr. Pappas reported that the Division Avenue football scoreboard is up and should be working shortly. MacArthur's scoreboard is being installed this week.

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IV. REPORTS (continued)

2. Correspondence
(none)

3. Student Liaisons to the Board of Education

Ms. Chaleff noted that she will be attending Notre Dame in the fall. She reported on some of the activities at Division Avenue. She remarked that the Science Olympiads went on a two night trip to Buffalo for the State Competition and came in 4th place for the Thermo Dynamics. Humanitarian Awareness Night is coming up which would have food tastings and presentations on humanitarian issues. Honor Society Inductions are this week.

Ms. Bradley shared some of the events at MacArthur . She noted the World Language Society was having its induction this week and the National Honor Society is next week. Ms. Bradley reported that she was one of the 13 students who went to Peru over the break with the school. She acknowledged it was the best experience ever. The students spent two days building a wall for the school and another day with the children. Mr. Pappas complimented Ms. Bradley on her enthusiasm and noted that having known her since she was baby, he was very proud of her.

V. **PUBLIC BE HEARD**
(Attached)

1. **MOTION:** Mr. Moran moved, "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Internal Claims Auditor and have been certified by the Internal Claims Auditor for payment,

RESOLUTION # 11-12-178
Warrants

NOW, THEREFORE, BE IT RESOLVED, that the March 2012 report of the Internal Claims Auditor be accepted."

Seconded: Ms. Marenghi

NOTE: Mr. Porrazzo questioned what the intention of the district is in regards to the purchase from Apple Computer for the iPads. Dr. Grossane explained they are being utilized within the ABA Programs for augmentative communication devices. He noted research has shown that these devices help students who have difficulty communicating facilitate their communication. It is a more wide spread type of use and a huge saving. Mr. Porrazzo asked how many were bought. The answer was 120.

Mr. Porrazzo asked about the payments to Lexington School for the Deaf. He noticed four payments in the exact same amount. Mr. Flower explained that they were held back because of contract issues. He noted we did not have a contract in place with them and once we did, they were paid. Mr. Pappas wanted to know what the issue was with the contract. Mr. Flower responded that they did not present a contract for us to approve.

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

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VI. ACTION ITEMS: NEW BUSINESS

2. **MOTION:** Mr. Moran moved, "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Treasurer's Report for the month ending February 29, 2012 and place same on file." RESOLUTION # 11-12-179
Treasurer's Report

Seconded: Ms. Marenghi

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

3. **MOTION:** Mr. Porrazzo moved, "WHEREAS, in compliance with New York State Government Accounting practices, the following budget transfers have been prepared and are recommended by the Assistant Superintendent for Business & Finance, RESOLUTION #11-12-180
Budget Transfers

1. <u>Code (from)</u>	<u>Code (to)</u>	<u>Amount</u>
A5510.2400-A-0	A5510.2300-A-0	\$ 48,218.65

(for the purchase of a fuel management system);

2. <u>Code (from)</u>	<u>Code (to)</u>	<u>Amount</u>
A5540.4520-A-0	A5510.5710-A-0	\$ 50,000.00

(for fuel for buses due to increase in fuel prices);

3. <u>Code (from)</u>	<u>Code (to)</u>	<u>Amount</u>
A5510.2400-A-0	A5510.2300-A-0	\$ 78,926.00

(for the purchase of 61 camera systems to equip remaining buses without cameras);

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers."

Seconded: Mr. Ward

NOTE: Mr. Porrazzo inquired about a pricing sheet from the Nassau County Dept of Public Works. Mr. Flower responded that it is a generic list used by Fenley & Nicol Environmental, who will be installing the new gas monitoring system. Mr. Porrazzo questioned the pricing of cutting the concrete. Mr. Flower noted that there is only a minimal amount of concrete work and the price includes labor. He commented that this list is only used for the purpose of this project since the company is the sole source for installing the system. If we were doing concrete work outside this project, we would get more competitive pricing.

Mr. Moran questioned if the two part-time attendant positions for pumping gas would be eliminated. Mr. Flower felt the positions could be excessed since the system would be self-operated. He asked Mr. Cohen, our legal counsel, to comment on the elimination of these positions. Mr. Cohen responded that if there is no longer a need for the position, he felt it could be excessed under the Civil Service rules. Mr. Pappas and Mr. Ward wanted Mr. Flower to

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VI. **ACTION ITEMS: NEW BUSINESS** (Continued.)

make sure that the two positions would be eliminated since that is where the savings is coming from. Mr. Flower responded that there is also a cost saving from being able to monitor our fuel more accurately. Mr. Flower went on to explain the system.

Mr. Porrizzo asked whether Mr. Flower had revisited looking into a grant for this system. Mr. Flower replied that in reviewing the grant, it stated it had to be a new initiative, and since we are already providing fueling systems to other districts, we do not qualify.

**MOTION CARRIED. Four members present voting yes.
Two members abstaining.** (Mr. Pappas and Mr. Porrizzo)

APPROVED 4-0-2.

4. **MOTION:** Mr. Regan moved, "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Appropriation and Revenue Status reports for the period ending February 29, 2012."

RESOLUTION # 11-12-181
Appropriation and Revenue
Status Reports.

Seconded: Ms. Marengi

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

5. **MOTION:** Mr. Moran moved, "RESOLVED, that the Levittown Board of Education does, hereby, approve no increase to the Driver Education tuition of \$470 for the summer 2012 semester."

RESOLUTION # 11-12-182
Driver Education Tuition

Seconded: Mr. Ward

NOTE: Mr. Pappas asked if the program was generating a profit so we can purchase replacement vehicles. Ms. Rifkin Responded if we keep the tuition the same, we should have \$10,000 - \$15,000 left over to put towards a new vehicle. If we move the program forward next year, we may have to purchase an additional car because one of current cars needs replacement. Ms. Rifkin commented that in the summer, we will have four cars of our own with instructors and will take all applicants. If we have more than 76 students, we will look to expand with East Meadow Driving School as we have done in the past. Mr. Pappas commented that with the lower tuition, he expected more students. He questioned the necessity of running a hybrid program when East Meadow is charging so much less than our cost for an in-house program. Mr. Pappas remarked that we are subsidizing an unnecessary expense and maybe it's time to disband the program. Dr. Grossane commented that he would confer Mr. Cohen to see what could be done with the program.

Mr. Ward agreed with Mr. Pappas that if we could outsource the program to East Meadow that would be beneficial. Ms. Rifkin noted that she had discussions regarding this issue in the past. She was told that since it's listed in the LUT Contract as a position, we had been advised by our attorney, that we did not have the ability to contract it out. Mr. Cohen reported that it might be considered illegal sub-contracting. He would have to look at the history and the contract. Dr. Grossane mentioned that the district could disband Driver's Ed by choosing to no longer offer the program as an option. The community on their own, would have to find a program for their children. Mr. Regan asked what the cost of the East Meadow program was. Ms. Rifkin responded she would find out the cost along with whether the students would get blue cards.

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

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VI. ACTION ITEMS: NEW BUSINESS (Continued.)

6. **MOTION:** Mr. Moran moved, "RESOLVED, that the Levittown Board of Education does, hereby, approve an increase in the GC Tech student tuition rate from \$13,106 to \$12,303 for the 2012-2013 school year." RESOLUTION # 11-12-183
GC Tech Tuition Rate
2012-2013

Seconded: Mr. Ward

NOTE: Mr. Pappas asked if the 1.5% tuition increase would cover our costs. Mr. Flower responded we are still generating revenue as a result of the tuition.

Mr. Porrazzo questioned why the Perkins Grant was not factored in to the 2012 – 2013 numbers. Mr. Flower noted that he had to figure out how the revenue was coming in. Mr. Porrazzo explained that this grant money is usually used to buy equipment for the program. Mr. Flower commented that the money would lower our cost.

Mr. Porrazzo stated that the out-of-district enrollment seems to have dipped a little but the cost for in-district students went up quite a bit. He questioned the method used to calculate these figures. Mr. Flower noted that he had not prepared the previous report, only this year's. He too questioned how the numbers were determined. Mr. Pappas remarked Mr. Flower should review the Audit that was done in 2008.

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

7. **MOTION:** Mr. Moran moved, "RESOLVED, that the Levittown Board of Education does, hereby, approve Tender Garden located at 3100 Hempstead Turnpike, Levittown, NY 11756 and Kiddie Junction located at 3 North Village Green, Levittown, NY 11756, as the two sites for the Universal Pre-K Program for the 2012-2013 school year." RESOLUTION # 11-12-184
Universal Pre-K Sites

Seconded: Mr. Ward

NOTE: Mr. Ward acknowledged that Universal Pre-K is a wonderful program and would like to have more children involved. Ms. Rifkin commented that the program is completely funded by a grant and we can only take a certain number of students by a lottery system. Ms. Marengi asked how many students are in the program. Ms. Rifkin responded approximately 135 students. Mr. Porrazzo asked if we could offer half tuition to be able to take more students. Dr. Grossane explained that the parameters of the grant are very specific that we have to fully fund the students that participate. Ms. Rifkin noted that hundreds of students are left out.

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

8. **MOTION:** Mr. Regan moved, "RESOLVED, that the Levittown Board of Education does hereby, accept with thanks, the following gifts: RESOLUTION # 11-12-185
Gifts to School
- a. a rocking chair for the ABA Program at LMEC,
given by Dot Powers, 3529 Tuscalo Street, Seaford, NY 11783

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VI. ACTION ITEMS: NEW BUSINESS (Continued.)

- b. paperback books for the classroom libraries at Lee Road Elementary School, given by Ms. Carol Coucci, 2947 Bayview Avenue, Wantagh, NY 11793
- c. \$1,850 to establish a scholarship at MacArthur High School for graduating seniors, given by MacArthur H. S. Class of 1962, c/o Michael Koenig, 124 Maple Avenue, Northport, NY 11768
- d. a check in the amount of \$350 for a graduating senior at MacArthur High School, given by the family of former Levittown teacher, James Slattery, Jr., c/o the Slattery family, 25 Loring Road, Levittown, NY 11756.

Seconded: Mr. Porrazzo

NOTE: Mr. Pappas asked if Item d. was for a scholarship. He requested clarification of this gift from the family.

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

- 9. MOTION:** Mr. Ward moved, RESOLVED, that the Levittown Board of Education does, hereby, approve the individuals on the attached list as the Election Registrars for 2011."

RESOLUTION #11-12-186
Election Workers

Seconded: Mr. Moran

NOTE: Mr. Pappas thanked the District Clerk, Elizabeth Appelbaum, for recruiting all the election workers.

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

- 10. MOTION:** Mr. Regan moved, "RESOLVED, that the Levittown Board of Education does, hereby, declare the items on the following lists obsolete and that they may be discarded and/or donated as possible:

RESOLUTION # 11-12-187
Obsolete Equipment

<u>School/Building</u>	<u>Number of Item</u>	<u>Date</u>
Abbey (monitor)	1	2/27/12
Wisdom (trumpets)	2	3/14/12
LMEC (printers, fax)	5	3/21/12
LMEC (projector)	1	3/26/12
Salk (ovens, drying rack)	3	3/12/12
Abbey (monitor)	1	3/27/12."

Seconded: Mr. Porrazzo

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VI. **ACTION ITEMS: NEW BUSINESS** (Continued.)

Note: Mr. Pappas asked about the one year old printer that was beyond repair. Mr. Vanderberg , an IT Specialist II, commented that the company does not make the part. They never expected that part to break and the printer is out of warranty. Mr. Ward asked if we could find it on-line. Mr. Vanderberg answered no.

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

11. **MOTION:** Mr. Regan moved, "RESOLVED, that the Levittown Board of Education does, declare the library books on the attached lists obsolete and that the books may be discarded and/or donated as possible."

RESOLUTION # 11-12-188
Obsolete Library Books

NOTE: Mr. Ward mentioned that there were a lot of books that were being excessed. He wanted to know where the books were going. Dr. Grossane reported that they were being shipped to Division Avenue, to Ellen Chaleff, the student liaison, to be donated. He noted that after time the books become dog eared and time worn. If they stay in circulation, it is more likely that they start to miss pages and the spine breaks. Dr. Grossane mentioned that a new form will be distributed for obsolete books.

Seconded: Mr. Porrazzo

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

12. **MOTION:** Ms. Marengi moved, "WHEREAS, the Board of Cooperative Educational Services of Nassau County (herein called "BOCES") has proposed and presented its tentative administrative budget for the 2012-2013 school year (July 1, 2012 through June 30, 2013),

RESOLUTION # 11-12-189
Approval of BOCES
Budget and Candidates

NOW, THEREFORE, BE IT RESOLVED, that the BOCES proposed Administrative Operations Budget for the 2012-2013 school year in the amount of \$19,305,205 be, and hereby is, approved by the Levittown Board of Education; and

BE IT FURTHER RESOLVED, that the Levittown Board of Education does, hereby, cast a vote for Susan Bergtraum, Michael Weinick, and Martin R. Kaye to be the three candidates for the BOCES Board of Education."

Seconded: Mr. Regan

NOTE: Mr. Porrazzo pointed out that their total expenditure budget is 19 million and 10 million of that goes to benefits. Mr. Flower remarked that the budget does not reflect the total cost of operating Nassau BOCES. It is just for their administration portion.

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

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VI. **ACTION ITEMS: NEW BUSINESS** (Continued.)

13. **MOTION:** Mr. Porrazzo moved, "RESOLVED, that the Levittown Board of Education does, hereby, agree and consent to the establishment in accordance with the provisions of Education Law §1950(4)(ee) and applicable regulations of the Commissioner of Education of a career education instructional equipment reserve fund by the Board of Cooperative Educational Services of Nassau County (hereinafter "Nassau BOCES") for the replacement and purchase of advanced technology equipment used in instructional programs conducted by the BOCES; and

RESOLUTION # 11-12-190
Career and Technical Education
Reserve by the Board of
Cooperative Educational Services
of Nassau County

BE IT FURTHER RESOLVED, that the district clerk of this Board be and is hereby directed to promptly provide to the Nassau BOCES District Clerk a certification of the approval of these resolutions; and

BE IT FURTHER RESOLVED, that the Nassau BOCES District Superintendent (and/or his designee) is hereby directed upon the approval of the establishment of said reserve fund by a majority of Nassau BOCES' component school districts to so notify the Commissioner of Education and each component school district, and to take such other actions as may reasonably be necessary to establish and operate said reserve fund."

Seconded: Mr. Regan

NOTE: Mr. Porrazzo noted this is for BOCES to put away money to buy new equipment.

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

14. **MOTION:** Mr. Porrazzo moved, "RESOLVED, that the Initial Risk Assessment dated November 25, 2011 and the Independent Accountant's Report on Applying Agreed-Upon Procedures dated November 28, 2011, be accepted as presented to the Audit Committee on March 14, 2012, by the Internal Auditor, Mr. Donald Hoffman, CPS, from the firm of Cullen & Danowski, LLP."

RESOLUTION # 11-12-191
Risk Assessment and
Independent Accountant's
Report

Seconded: Mr. Ward

NOTE: Mr. Ward felt this item needed more discussion to approve. Dr. Grossane pointed out the resolution needs to be approved before we can begin our Corrective Action Plan.

Mr. Porrazzo mentioned the report was not flattering. There seems to be serious internal control deficiencies that need to be resolved in a timely fashion. Dr. Grossane remarked that the report was recently received and some issues have already been addressed. He reported that Mr. Flower has responded by creating a timeline to work with the concerns and has met with Mr. Cohen to discuss some issues. Dr. Grossane noted that we have 90 days to refine our action plan. We will resolve as many problems as we can and what needs to be put in place for procedure for the coming year will be set up. Mr. Porrazzo asked where the reports go from here. Mr. Flower responded that they get filed with SED. Mr. Cohen remarked that once approved they become public and can go onto the website.

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VI. **ACTION ITEMS: NEW BUSINESS** (Continued.)

Mr. Porrazzo stated that Dr. Grossane and Mr. Flower did not create these problems but have now inherited them.

Mr. Pappas stated that these are the same issues that have not been resolved since 2010. He agreed that a time line was necessary to report when issues will be addressed and who is responsible for them. He stressed that these problems need to be taken care of. Mr. Pappas asked when the Corrective Action Plan would be available. Dr. Grossane remarked that a draft is available this evening for review. Mr. Pappas was not sure when the Board would be available to review the draft since the next Planning Session Meeting was cancelled. Dr. Grossane shared that the Board can always communicate in between meetings with any questions or clarifications needed. Mr. Moran suggested that Dr. Grossane's weekly Friday reports contain updates on what corrective action has taken place.

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

15. **MOTION:** Mr. Moran moved, "RESOLVED, that due to administrative reorganization for the 2012-2013 school year, and in accordance with the appropriate section of the New York State law, the Levittown Board of Education does, hereby, declare that the Math, English, Science and Social Studies chairperson positions as listed on the attached, will be abolished effective June 30, 2012."

RESOLUTION # 11-12-192
Abolishment of Math, English,
Science and Social Studies
Chairperson Positions

Seconded: Ms. Marengi

NOTE: Dr. Grossane noted he had discussed the Administrative Reorganization Plan earlier and in his report. He reiterated that this plan will create a much clearer vision in terms of content, common core and APPR. This should lead to improved instructional practices within our classrooms. Mr. Pappas noted that one of the main reasons the Board hired Dr. Grossane was for his curriculum skills and leadership. He was pleased to see that Dr. Grossane waited to see if things worked and made changes only if he felt there was a better plan.

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

16. **MOTION:** Mr. Porrazzo moved, "RESOLVED, that the Levittown Board of Education does, hereby, enter into a Cross Contract with Eastern Suffolk BOCES for the EDULOG Advanced Routing & Scheduling Software System for the 2011/2012 school year as per the attached proposal."

RESOLUTION # 11-12-193
EDULOG Advanced Routing
& Scheduling Software System

Seconded: Ms. Ward

NOTE: Mr. Ward asked if the EDULOG is the software that is going to route the buses. Mr. Flower reported that it's both the software and the GPS Units that are going on the buses. He noted that the GPS units will monitor the idling of the buses and thereby save on fuel. The software will also give you live feedback of where the bus driver is on his route which will give you information on whether the bus have missed a stop, made a wrong stop or is speeding.

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

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VI. **ACTION ITEMS: NEW BUSINESS** (Continued.)

17. **MOTION:** Mr. Porrazzo moved, "RESOLVED, that the Levittown Board of Education continue the cooperative bidding agreement with Educational Data Services, Inc., for the 2012-2013 school year at a fee of \$14,900; an
- RESOLUTION # 11-12-194
Agreement with Educational
Data Services

BE IT FURTHER RESOLVED that the President of the Levittown Board of Education is, hereby, authorized to sign the attached agreement."

Seconded: Mr. Ward

NOTE: Mr. Porrazzo inquired why we were using Educational Data again when Mr. Flower had previously suggested not using them. Mr. Flower commented that he wanted to keep Ed Data for one more year because some departments are still using the Ed Data vending. There is a cost saving from eliminating one of their functions which is to not use their automatic purchase order system. The fee is for them to do all the bidding. Mr. Flower mentioned that it is his intention to eliminate Ed Data in the 2013 - 2014 school year. Mr. Pappas was concerned that there may be significantly more work than the Business Office can handle.

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

18. **MOTION:** Mr. Porrazzo moved, "WHEREAS, in accordance with Chapter 97 of the Laws of 2011 requiring school districts to report data elements necessary to calculate a Property Tax Levy Limit and amending requirements concerning reporting elements on the Property Tax Report Card;
- RESOLUTION # 11-12-195
2012-13 Property
Tax Report Card

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached Property Tax Report Card pursuant to the regulations of the commissioner."

Seconded: Mr. Ward

NOTE: Mr. Flower reported that a new form was used this year for the Property Tax Report Card. He remarked that the Board needs to discuss a Contingency Budget because it must be included in the Six Day Notice. Additionally, Syntax, our public relations agency, needs that information. Mr. Porrazzo questioned if you wait to see what your budget failed by before putting up a contingency plan. Mr. Flower explained that the laws have changed this year and you must declare in your Six Day Notice what your Contingency Budget would be if your budget failed. This budget form was also modified to indicate what items would be removed if the budget were to go under contingency. Mr. Flower remarked that the challenge for us this year, is that we have already dropped our budget and are under the guidelines of the property tax cap requirement, so what would we do with the budget. He went on to explain that the contingency laws still require that you are not allowed to have any non-contingent expenses. Mr. Porrazzo asked if some other things that have to come out of the budget would we be charging user groups to use your facilities. Mr. Flower responded that is a revenue generating process and not affect our costs. Under contingency, you have to charge everyone who uses the building. He mentioned that the Business Office was in the process of developing a new facilities use policy. Mr. Flower remarked that the punishment for a failed budget is significantly worse this year than in the past because you have a zero percent increase on your levy.

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VI. ACTION ITEMS: NEW BUSINESS (Continued.)

MOTION CARRIED. Six members present voting yes.

APPROVED 6-0.

19. **MOTION:** Mr. Ward moved, "To approve the following Schedules:

RESOLUTION# 11-12-196
Schedules

Schedule 11-G-11 (Resignation/Termination – Certified Personnel)."	1001
Schedule 11-GG-11 (Resignation/Termination – Non-Instructional Personnel)."	1002
Schedule 11-H-15 (Appointments – Certified Personnel)."	1003
Schedule 11-H-15c (Designation - Consultants)."	1004
Schedule 11-H-15h (Appointments – Extra-Curricular Activities)."	1005
Schedule 11-HH-15 (Appointments – Non-Instructional Personnel)."	1006
Schedule 11-HH-15 a l (Salary Change)."	1007
Schedule 11-I-5 (Use of School Buildings)."	1008
Schedule 11-J-5 (Tenure – Certified Personnel)."	1009
Schedule 11-JJ-5 (Permanent Status – Non-Instructional Personnel)."	1010
Schedule 11-K-10 (Leave of Absence – Certified Personnel)."	1011
Schedule 11-KK-10 (Leave of Absence – Non-Instructional Personnel)."	1012
Schedule 11-N-4 (Health Services)."	1013
Schedule 11-O-10 (Students with Disabilities)."	1014

Seconded: Mr. Regan

AMEND AS FOLLOWS: Schedule 11-H-15h #3, Schedule 11-HH-15 #1, and Schedule 11-J-5 - **PULLED**
Schedule 11-K-10 #2 change the effective date to 6/30/13

MOTION CARRIED. Six members present voting yes.

APPROVED AS AMENDED 6-0.

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: April 17, 2012

REGULAR MEETING

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VI. **ACTION ITEMS: NEW BUSINESS** (Continued.)

20. **Ad Hoc -**
(none)

MOTION: Mr. Ward moved, "That the Board go into Executive Session at 10:15PM to discuss personnel issues.

Executive Session

Seconded: Mr. Moran

MOTION CARRIED. Six members voting yes.

APPROVED 6-0.

The Board reconvened in public at 11:30 PM.

VII. **ADJOURN**

MOTION: Mr. Porrazzo moved, seconded by Mr. Regan to adjourn the public meeting 11:35 PM.

ADJOURNMENT

Respectfully submitted

Elizabeth Appelbaum
District Clerk

NOTE: TAPES OF THE MEETING ARE AVAILABLE FOR REVIEW AT THE LEVITTOWN LIBRARY.