

Application for Use of Turf Fields

LEVITTOWN UNION FREE SCHOOL DISTRICT – LEVITTOWN, N.Y.

“Success For Every Student”

Applicant please submit the following information (1 green sheet) to:

Director of Physical Education and Athletics
Levittown Memorial Education Center
150 Abbey Lane
Levittown, NY 11756 Tel: 520-8300 x625

Turf Fields

All who apply for use of the Levittown Union Free School District Turf Fields must maintain current field use policies in conjunction with additional requirements listed below:

- Applicant must have a current three (3) consecutive year positive relationship, in terms of facilities use, with the District.
- Light use - Turf field permit requests for night time games require a lighting fee. The cost of lighting shall be adjusted annually by the Board of Education. The current lighting fee is \$100.00 for four (4) hours and any portion up to and including four hours.
- There are no portable chairs allowed on the turf.
- The turf fields are to be used as lined and no permanent markings shall be made to the turf surface.
- There shall be no weeknight permits issued without Board of Education approval.
- Friday and Saturday night games are to be completed by 10:45 PM and lights out by 11:00 PM.
- Sunday night games are to be completed by 8:45 PM and lights out by 9:00 PM
- All participants must wear the proper footwear for turf use. There are **NO** metal cleats permitted on the turf fields.

As with all events proper supervision of participants and facilities are required.

I, the undersigned, as authorized representative of _____
(Name of organization)

do hereby request the use of the Turf Field at (check one) Division Avenue H.S. General Douglas MacArthur H.S.

on _____
(Date(s) specifying day of the week)

From: Starting time _____ Starting Date _____
To: Ending time _____ Ending Date _____

The nature of this meeting is (describe) _____

Approximately _____ persons are expected to attend. Special facilities or arrangements requested include:

INSURANCE REQUIREMENTS:

Note: All participants before using our fields and/or buildings must provide the District with a Certificate of Insurance. The policy must name the Levittown School District as additional insured with a combined single limit of, at least one million dollars (1,000,000.00) for bodily and property damage. (ALL CERTIFICATES MUST BE SUBMITTED WITH THE ADDITIONAL INSURED ENDORSEMENT ISO CG 2026 OR EQUIVALENT).

Applicant please do not write below this line

Principal’s approval of Turf Field availability _____,
(Date) (Initials)

Date of Insurance Certificate:	Expiration Date:
Insurance Carrier:	Amount of Coverage:
N.Y. Schools Insurance Reciprocal approval date:	
FEES CHARGED	
Room:	
Cust.	
Other:	
Total:	

ANY GROUP USING OUR FACILITY FOR FUNDRAISING WILL NOT BE PERMITTED TO USE OUTSIDE VENDORS, (For Example: Tupperware, Pampered Chef, Mary Kay Cosmetics, Home Interiors, Mia Bella Candles, etc.)

Will there be an admission charge or donations solicited? YES ___ NO ___ If so, what individual admission fee will be charged? (\$ _____), and what is your advanced listing and estimate of total receipts and expenses?
Receipts: \$ _____ Expenses: \$ _____

For what purpose (please state specific beneficiary) will any receipts in excess of expenses be used?

Note: A detailed financial account will be required within 30 days after this event if an admission fee is charged. If receipts are donated to a charitable organization a receipt from such organization will be required.

Please check all blanks which refer to the use requested

Are you a society, association, or organization of a religious sect or denomination? YES ___ NO ___
Are you a fraternal, secret or exclusive society? YES ___ NO ___
Will attendance be limited exclusively to the membership of any religious sect or denomination or fraternal, secret or exclusive Society? YES ___ NO ___
Are you a Veterans organization or an organization of Volunteer Firemen? YES ___ NO ___
Will this activity be non-exclusive and open to the general public? YES ___ NO ___
Will this activity be conducted for purely educational, entertainment, social, civic or recreational purposes, and NOT to further the tenets of a particular fraternal or secret society or religious belief? YES ___ NO ___
If admission is charged, shall any profit from this activity be expended for the benefit of a society, association or organization of a religious sect or denomination or of a fraternal, secret or exclusive society or organization (other than Veterans or Firemen)? YES ___ NO ___
Shall all profit from this activity be expended for charitable and educational purposes? YES ___ NO ___

DECLARATION:

I HAVE READ THE BOARD OF EDUCATIONS STATEMENT OF POLICIES, REGULATIONS AND PROCEDURES AND I BELIEVE THAT THIS REQUEST SATISFIES THE STATED CONDITIONS FOR BOARD APPROVAL OF BUILDING USE. _____ does hereby covenant and agree to defend, indemnify and hold harmless the Levittown School District from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys fees) for bodily injury and/or property damage, to the extent permissible by law arising out of or in connection with the actual or proposed use of the Levittown School District's property, facilities and/or services by _____ and/or the activities, functions, events, affairs or proceeding of _____.

DATE

PRINT NAME CLEARLY
REPRESENTATIVE

SIGNATURE OF AUTHORIZED

ADDRESS

TOWN

PHONE

**PRESIDENT
Or
SECRETARY**

NAME

PHONE

ADDRESS