

Abbey Lane PTA Minutes

September 16, 2014

Call to order by Gabrielle Herbert at 7:00pm, Welcome to all present, followed by the Pledge of Allegiance.

I. Recording Secretary: Stephanie Gannon – Minutes requested for review and approval.

Motion to Approve Minutes - 1st Mrs. Schneider / 2nd Mrs. Weiner

All approved /No opposed/Motion Carried

II. Treasurers Report: Report by Michelle Fielding, Treasurer

May books were audited by Michelle Fielding in July. June Books were audited by Amy Hoffman in July. July/August books still pending review.

Annual Audit was conducted on 9/8/14 by the Audit Committee and all was found in order.

Budget for 2014-2015 School year was presented to membership. The budget committee devised the budget with gross numbers versus net numbers for more transparency. Several new line items were included in the budget such as Bake Sales, Entemanns, Father's Day Sale, Mother's Day Sale, Snifty Items, Volunteer Recognition and Boo Party, etc.

Please refer to the filed budget for the new format and changes.

Motion made by Michelle Fielding to approve budget - 1st Marion Renda/ 2nd Stephanie Faton

31 in Favor / 3 Opposed: Motion Carried

*Motion made by Greg Bodkin to add the Vendor Fair as an Income Line to the Budget, 2nd by Dawn Marmo, All in Favor, Motion Carried.

III. 1st VP Report: Reported by Dawn Marmo

- Reported on fundraising items, new items added this year: Snifty Items, scented pencil toppers will be selling for \$1 and scented Dog Tags will be selling for \$2, throughout the year at events and PTA meetings. Magnets are still available for sell at \$5 and New Bling Apparel will be selling via order forms. Kids Stuff Coupon Books and Gift Wrapping Fundraising will start shortly, Flyers will be sent home.
- The Annual Fundraiser will take place on February 27th, 2015 at Verdi's. The Planning Committee will meet later this month; anyone who would like to take part, please contact Dawn Marmo.
- Pie Sale will take place in October for a Christmas time delivery - Forms will be sent out.
- A vendor fair will also be set up, similar to last year's, cost for table will be \$25 and a donation of a basket for our Annual Fundraiser. Vendors are needed, if you or anyone you know has their own business and is interested; please contact either Gaby Herbert or Dawn Marmo. We are looking at December 5th and will confirm the date shortly and send home a flyer.

IV. Committee Reports:

Jamie Mahoney – 2nd VP:

5th Grade Activities; Culture Arts; PARP; LEADD/RED RIBBON, FIELD DAY: If anyone would like to chair or volunteer on these committees, please sign up at the sign up table or see Jamie.

Amy Hoffman – 3rd VP:

SEPTA, CURRICULUM, HEALTH SAFETY, FAMILY FUN, TRANSPORTATION: No Report

Marie Adams – Corresponding Secretary:

Correspondence received: Thank you cards and letters from Mrs. Wiener's, Mrs. O'Sullivan's and Mrs. Rush's class, Abbey Lane Nurses and Madison Pierce for Nutrition Day. Thank you card to 5th Grade Committee for their hard work last year and hanging flower baskets for the 5th Grade teachers. Thank you card to the PTA for the Award Alumni Scholarship - from recipient Gabrielle Gonzales; \$500 dollars is awarded to a student from each high school.

Gift Wrap Fundraiser: Will start September 22nd until October 6th, Samples displayed, Any questions please contact Beth Lyons, who is chairing the fundraiser.

Kids Stuff Coupon Books – Books or Payments are due back on 9/24/14

School Kits – There was confusion during distribution, due a change that took place from the school master list given last year and the school list distributed over the summer. If there are any missing items, please contact Dawn Marmo. Dawn explained that this school year, receipts or confirmations will be sent out upon

receiving forms with payment. Sue Yalvac stated the quality of the folders were poor, Dawn will look into other options for this school year's orders.

Boo Party: The Halloween Boo Party will be held on Friday, October 24th, Chairs requested. Rachel Senior and Linda Savage volunteered to chair.

Picture Day: Will take place on October 3rd, Chair is still needed for this event

Reflections: Gaby Herbert announced the Theme for this year Reflections Contest and it is "The World will Be A Better Place...." Chairs are still needed for this program.

V. Standing Committees:

Cultural Arts: Marion Renda informed membership that the American Indian Program for the 4th graders will take place on October 20th and 21st. Dates and Programs are being worked on for other grades and will be confirmed shortly.

Membership: Jennifer Banfich informed membership that those who sign up before September 23rd will receive a Snifty Pen with their membership card, The Theme is "Get The Scoop" and there will be ongoing incentives throughout the year. The grade with the most membership at the end of May will receive an ice cream party. There will also be emails sent out to PTA members regarding any upcoming events and school news. Be on the lookout for the "Online Newsletter".

Nominating Committee: Gaby Herbert explained that we are in need of members for the Nominating Committee. The Nominating Committee consists of three members from the executive board and two members from General Membership plus 1 alternate from the executive board and 1 alternate from general membership. Gaby asked for volunteers (see list below). Since more than 2 people are interested in serving we will be having a ballot vote at our next meeting in October. Gaby explained the role of the committee. The Nominating Committee's role is to recommend candidates for the officer positions of the PTA Board for the 2015/2016 school year. The proposed slate is presented at the March meeting and additional nominations can be made to run against anyone on the proposed slate (refer to bylaws for guidelines). At the April meeting, the general membership votes on the candidates for the 2015/2016 year so ultimately the general membership decides on the officers for the next year.

The Executive Board will be voting on the following individuals: Greg Bodkin, Jamie Mahoney, Amy Hoffman, Jennifer Banfich, Lori Edvabsky and Dawn Marmo.

At the October Meeting the General Membership will vote on: Samantha Stanley, Trinity Galarza, Frank Marmo, Beth Lyons, Beth DiCaprio and Lisa Lanyo.

VI. Liaison Reports

Audit Committee: Chair and members are needed to serve on the Audit Committee. If interested, there is a sign-up sheet on the table.

Food Service: The district has changed companies this year from Chartwells to Armark, to comply with the required government changes, the committee will be meeting in September.

VII. Principal Report: Dr. Maurer welcomed the new PTA board, members and parents to the school and meeting. He informed that approximately 800 people attended the Welcome Back BBQ and thanked PTA for their support and the parent volunteers for a great event for all. He thanked the Division students that came to assist with the face painting and tattoos. Opening week went well, welcoming 700 students back to school with a great team effort from all the staff, the kinks in transportation have been worked out and the buses are running smoothly now. Reminder that Back to School Night is September 23rd, times for each grade has changed from the original information. Also, date for Picture has changed and will be on Oct 3rd.

Parent University will take place again this year sometime by the end of October. Parents will be able to attend sessions on accessing the Parent Portal, Report Card Viewing and how to access and navigate through the online content and materials that are available. ELA and Math Assessments are now available on Parent Portal this year, moving towards a paperless environment. Any questions or concerns, Dr. Maurer can always be reached via phone, email or appointment at the office.

VIII. Unfinished Business:

There is still one position open for a delegate. This position is responsible for attending Board of Education and Council Meetings and reporting back at unit meetings. Dawn added that they will be part of the Executive Board. Lori Edvabsky volunteered. Motion made by Gaby Herbert to accept Lori Edvabsky without the formality of swearing her in. 1st by Jamie Mahoney, 2nd by Dawn Marmo. Motion Carried.

PayPal is now up and running on the PTA webpage for Abbey Lane, and members are able to pay for their membership through this avenue if they would like.

Last year, there was discussion in designating a “Photo Parent”, to take pictures of the students throughout the year, Beth DiCaprio volunteered. More information will be shared regarding what the role will entail.

IX. New Business:

Gaby Herbert explained that several Executive Board members have received requests from parents to offer Red Apparel since it is the Abbey Lane Color. Motion made by Gaby Herbert to look into Red Apparel. Motion made by Marion Renda to look into Red Apparel, 1st by Stephanie Gannon, 2nd by Frank Marmo. 42 in Favor, 3 Opposed. Motion carried. Gaby will look into it.

Gaby Herbert explained that the PTA has provided the School Nurse with extra underwear and socks in the past for children in need after having any type of accident, etc. Motion made by Gaby Herbert to purchase clothing items for the Health office not to exceed \$300. 1st by Sue Yalvac/ 2nd by Jamie Mahoney. All in Favor, Motion carried.

Marion Renda announced that the Levittown Swim & Dive Team will be hosting a Fundraiser Night at the Governor’s Club on Sunday October 26th Showtime 7:30pm – Tickets are 15 Dollars.

Meeting Adjourned 8:15pm by Gaby Herbert

Minutes submitted by: Stephanie Gannon/ Recording Secretary