

2022-2023
COMMITTEES
ABBEY LANE PTA NEEDS YOU!

In an effort to begin forming these committees for the school year, we are asking volunteers for help. Below is a list of both PTA & District committees available to all PTA members. Any type of service or amount of time you can provide to help assist with these committees is greatly appreciated.

Descriptions for most of the committees are listed are on the reverse side. If you are interested in volunteering or chairing a committee, please return this form to school addressed to the PTA mailbox with your selections.

Thank you for your support!

· Please check all the committees listed below that interest you.

PTA COMMITTEES:

- | | |
|---|---|
| <input type="checkbox"/> Annual Fundraiser (Sept-Mar) | <input type="checkbox"/> Membership (Sept-May) |
| <input type="checkbox"/> Audit (ALL YEAR) | <input type="checkbox"/> Moving Up (June) |
| <input type="checkbox"/> Beautification (ALL YEAR) | <input type="checkbox"/> PARP (December/Jan/Feb) |
| <input type="checkbox"/> BJ's Membership (Once a year) | <input type="checkbox"/> Plant/Flower Sale (May) |
| <input type="checkbox"/> Book Fair (Nov/Jan/May) | <input type="checkbox"/> Picture Day (Sept-Nov and March) |
| <input type="checkbox"/> Box Tops for Education (ALL YEAR) | <input type="checkbox"/> Red Ribbon (Oct) |
| <input type="checkbox"/> Cultural Arts (ALL YEAR) | <input type="checkbox"/> Reflections (Aug-Dec) |
| <input type="checkbox"/> Family Fun (ALL YEAR) | <input type="checkbox"/> School Apparel (ALL YEAR) |
| <input type="checkbox"/> Family Sporting Events (ALL YEAR) | <input type="checkbox"/> School Kits (Mar-June) |
| <input type="checkbox"/> Field Day (June) | <input type="checkbox"/> Secret Store (Dec) |
| <input type="checkbox"/> Honorary Life (Nov. and Mar-April) | <input type="checkbox"/> Staff Recognition Lunch (May) |
| | <input type="checkbox"/> Yearbook (September-March) |

DISTRICT COMMITTEES:

- | | |
|---|---|
| <input type="checkbox"/> Elementary/Secondary Curriculum (ALL YEAR) | <input type="checkbox"/> Levittown Schools Community Scholarship (ALL YEAR) |
| <input type="checkbox"/> Food Service (ALL YEAR) | <input type="checkbox"/> SEPTA (ALL YEAR) |
| <input type="checkbox"/> Health/Safety Awareness (ALL YEAR) | <input type="checkbox"/> Transportation (ALL YEAR) |
| <input type="checkbox"/> LEADD/Red Ribbon | |
| <input type="checkbox"/> SEPTA (ALL YEAR) | |

Name(s): _____

Phone #: _____

Email: _____

PTA COMMITTEES DESCRIPTIONS: Please note: The Chair(s) of each is responsible for providing updates to the Abbey Lane PTA Executive Board. Full list of committee descriptions available at www.Levittownschoools/AbbeyLane/PTA

** You can scan and return this form to sgallinapta@gmail.com or send in with your child at the start of school

PTA COMMITTEES DESCRIPTIONS: Please note: The Chair(s) of each is responsible for providing updates to the Abbey Lane PTA Executive Board. Full list of committee descriptions available at www.Levittownschoools/AbbeyLane/PTA

Annual Fundraiser:



Abbey Lane PTA

President – Susanne Gallina
Email: SGallinaPTA@gmail.com
<http://www.levittownschools.com/abbey/pta/>

1st VP – Erica Kerr
2nd VP – Laura Hickey
3rd VP – Jeanine Quigley
4th VP – TBA

Treasurer – Amy Hoffmann
Recording Secretary – Janette Ruddy
Corresponding Secretary – Rebecca McCrea

Various sub-committees responsible for decorating and set up of event, solicitation, donations, arranging of Raffle Baskets, and Ticket Sales. All proceeds fund the Cultural Arts Program.

Beautification:

Responsible for helping with various projects at schools such as the garden, etc.

BJ's Membership:

Responsible for sending out flyers, collecting applications and submitting them to BJ's.

Book Fair:

Responsible for ordering, checking inventory, and helping the students select books at our fair.

Box Tops for Education:

Responsible for submitting Box Tops collected from our families.

Cultural Arts:

Responsible for working with staff in selecting various education performers and assemblies throughout the school year, submitting paperwork for BOCES reimbursements and custodial assistance.

Field Day:

Responsible for working with the school staff to organize the events.

Honorary Life:

An award given by NYS PTA to a community member who goes above and beyond for our children. Responsible for requesting letters of nominations from PTA members and choosing the winner.

Membership:

Responsible for collecting dues, filling out membership cards and encouraging everyone to join PTA.

Moving Up:

Responsible for helping out for the 5th grade Social, Picnic and Ceremony.

PARP: Parents as Reading Partners

Work collaboratively with teachers to establish a theme, including activities during PARP event, including kickoff. Volunteers are needed to help out at kick-off night, Book Swap and Community Readers days

Picture Day: Coordinates the scheduling for the week, makes sure the children all get their photos taken and then collects and distributes the orders.

Plant/Flower Sale:

Responsible for ordering, delivery, distribution, and helping students during the May Plants sale.

Red Ribbon Week:

Responsible for organizing a themed, weeklong promotion of healthy lifestyle choices.

Reflections:

Responsible for supporting the yearly theme of the New York State PTA. They coordinate and submit all entries collected from our students.

School Apparel:

Responsible for placing orders of various items, selling items at PTA events and for the distribution of items.

Secret Store: Committee selects and prices items. Responsible for set up break down. Committee also helps children shop.

Staff Recognition Lunch:

Responsible for coordinating the luncheon to honor our staff.

Yearbook:

Responsible for creating the 5th grade yearbook.

DISTRICT COMMITTEES: Meetings held at Levittown Memorial Education Center (LMEC) or Online

Elementary/Secondary Curriculum:

Committee meets once a month on both levels to discuss current educational topics.

Food Service:

Appointed representative attends monthly meetings and visits the Abbey Lane cafeteria. Submits report and any concerns to the Food Service Committee and the Abbey Lane Principal.

Health/Safety Awareness:

Responsible for meeting once monthly and reports back the latest health and safety issues that are discussed.

Levittown Schools Community Scholarship:

Attends monthly meetings in addition to collecting funds and bringing them to the district meetings. The program provides annual scholarships to qualified seniors in our district.

LEADD: Levittown Educators against Destructive Decisions

Responsible for running the booth at the LEADD fair and working with staff members to coordinate programs for the children that promote healthy decision making during this week long event.

SEPTA: Special Education Parent Teacher Association
Members work with SEPTA and discuss Special Ed issues.

Transportation:

Responsible for attending scheduled meeting and reports back on items discussed.