



LEVITTOWN PUBLIC SCHOOLS
Levittown Memorial Education Center
Abbey Lane
Levittown, New York 11756
Success for Every Student



Tonie McDonald, Ed.D. Superintendent of Schools
516-434-7020

Fax: 516-520-8314

tmcdonald@levittownschoos.com

August 21, 2018

Dear Parent/Guardian:

Please allow me to take this opportunity to welcome you and your child back to a new school year here in Levittown. Our staff has been working all summer to ensure that our buildings are looking their best. I would also like to bring you up to date on some enhancements to the security measures in our schools.

- Security vestibules will be functional for the beginning of school. ALL visitors MUST enter through the designated visitor entrance.
 - ALL visitors must present a valid photo ID (example: NYS Driver's License, passport, etc.) to enter ALL school buildings. The ID will be scanned into a visitor management system for security clearance and, if the visitor is cleared, a building specific, time stamped pass will be generated. The ID will be retained by the security guard until the visitor turns in the pass at the end of the visit.
- Students will be required to scan their school issued ID's each day before entering the building. We expect that there will be some delays on arrival the first few days of school. We thank you and your child in advance for your patience. Additionally, please be aware of the following:
 - Students who have been suspended from school will be denied entry.
 - Only current, registered students will be admitted to our school buildings.
 - Seniors who wish to leave the building for lunch will be required to scan their ID upon exit and re-entry.
- For events during the school day, a school specific bracelet will be issued to family members who will be attending. The procedures for distributing the bracelets prior to the event will be provided by your school's principal later this year. People who come for events and who do not have the required bracelet must go through the visitor management system.
- Over the course of the coming year, new security doors for classrooms will be installed in all buildings. We have scheduled this work to be done when school is not in session, either during breaks or after school hours.
- We have significantly increased our security force for additional coverage in all school buildings. This includes security for our Dance, LAP and LAMP programs.

Another safety issue that we will continue to address is vaping on school property. Vaping on school grounds negatively impacts students and staff who do not want to be exposed to, or breathe in, vapor. Please discuss the dangers of vaping with your child and inform them that severe disciplinary measures will be enforced, even with the first violation of the smoking policy.

The safety and security of our students and staff is our utmost priority and we will not rest with these measures. Rather, our plan is to periodically assess and continually revise our procedures as necessary and appropriate.

If you have questions regarding the safety and security of your school, please contact your school principal.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Dr. McDonald', written over the word 'Sincerely,'.

Dr. Tonie McDonald
Superintendent