

# Levittown Council of PTAs – Scholarship or General Fund

## REMITTANCE FORM

USE THIS FORM WHEN SUBMITTING MONIES RECEIVED FROM ALL Levittown Council of PTAs ACTIVITIES. **NO MONIES SHOULD BE HELD OVER TWO WEEKS. DO NOT WAIT FOR ALL MONIES TO BE RECEIVED BEFORE SUBMITTING REMITTANCE FORM.**

SUBMIT TO TREASURER:

- Cash, Coins, and all checks. Make sure all checks are made out to Levittown Council of PTAs Scholarship Fund or General Fund.

NAME OF ACTIVITY \_\_\_\_\_

CASH \$ \_\_\_\_\_ SUB TOTAL \_\_\_\_\_ TOTAL \_\_\_\_\_  
COINS \$ \_\_\_\_\_ SUB TOTAL \_\_\_\_\_

# CHECKS \_\_\_\_\_ @ \_\_\_\_\_ = \_\_\_\_\_  
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# CHECKS \_\_\_\_\_ @ \_\_\_\_\_ = \_\_\_\_\_

TOTAL # CHECKS \_\_\_\_\_ SUB TOTAL \_\_\_\_\_ TOTAL \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ BOARD POSITION \_\_\_\_\_

PHONE # \_\_\_\_\_ DATE \_\_\_\_\_

**SUBMIT 2 COPIES, ONE FOR  
YOUR FILES, ONE FOR  
TREASURER**

TREASURER'S INITIALS \_\_\_\_\_  
DATE: \_\_\_\_\_