



LEVITTOWN PUBLIC SCHOOLS

Levittown Memorial Education Center
Abbey Lane
Levittown, New York 11756
Success for Every Student



Darlene Rhatigan
Assistant Superintendent for Administration/Personnel

Leave Replacement Authorization

Teacher on Leave _____

School _____ Subject _____

Anticipation of leave from _____ to _____

Substitute Name _____

Status within District (ie. Subt, Title II, Previous Reg Subt.) _____

Authorization by Building Principal or Curriculum Associate _____

Authorization by Asst. Supt. of Personnel/Administration _____

Please attach to Recommendation for Appointment Instructional Staff