

# AGENDA

## BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK  
www.levittownschoools.com

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REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER  
Wednesday, March 10, 2021

Immediately following the Budget Planning Session

**Success for Every Student**

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### OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

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### NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

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Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons consistent with law.

CALL TO ORDER

## CALL TO ORDER

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session for the purpose of seeking legal advice from the Board's Attorney."

I. RECONVENE TO PUBLIC SESSION

- A. Pledge of Allegiance
- B. Moment of Silence

II. REPORTS

## A. Student Presentations

- i. 21st Century Learning - Use of Instructional Apps in the Elementary Classroom - Summit and Abbey Lane Schools

## B. Recognition

- i. Student Art Presentation - MacArthur High School
- ii. PTA Council Board and PTA Presidents
- iii. Food Service Committee

## C. Superintendent

- 1. Comments and Reports
- 2. Follow-up to Prior Public Be Heard Questions
- 3. Follow-up to Board Questions

## D. Board of Education

- 1. Comments and Reports
- 2. Correspondence
- 3. Student Liaisons

III. PUBLIC BE HEARDIV. CONSENT AGENDA

## 1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the February 10, 2021 Regular Board Meeting."

## 2. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the FEBRUARY 2021 report of the Claims Auditor be accepted."

### 3. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue Report for the period 7/1/2020 to 1/31/2021
- Trial Balance Report for the period 7/1/2020 to 1/31/2021
- Treasurers Report for the month ending January 2021
- Credit card statement from Citibank for statement dated 2/6/2021
- Claims Audit Report for February 2021."

### 4. Change Order

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following Change Order (contract decreases):

Change Order #1	Gardiners Avenue Elementary School	
	JP Daly & Sons, Inc.- Credit Allowance for Money Not Used	\$-30,000.00
Change Order #1	Levittown Memorial Education Center	
	Baltray Ent/Bancker Electric.- Credit Allowance for Money Not Used	\$- 8,984.55
Change Order #2	Salk Middle School	
	Baltray Ent/Bancker Electric.- Credit Allowance for Money Not Used	\$-21,516.66
Change Order #3	Division Avenue High School	
	Baltray Ent/Bancker Electric.- Credit Allowance for Money Not Used	\$-8,501.54
Change Order #4	Summit Lane Elementary School	
	Baltray Ent/Bancker Electric.- Credit Allowance for Money Not Used	\$-19,731.90
Change Order #5	Lee Road School	
	Baltray Ent/Bancker Electric.- Credit Allowance for Money Not Used	\$-9,678.44

Change Order #6 Wisdom Lane Middle School

Baltray Ent/Bancker Electric.- Credit Allowance for Money Not Used \$-9,147.80

Change Order #7 East Broadway School

Baltray Ent/Bancker Electric.- Credit Allowance for Money Not Used \$-20,525.66

Change Order #8 Abbey Lane Elementary School

Baltray Ent/Bancker Electric.- Credit Allowance for Money Not Used \$-20,737.65

Change Order #9 General Douglas MacArthur High School

Baltray Ent/Bancker Electric.- Credit Allowance for Money Not Used \$-5,910.14

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change order."

#### 5. Annual Meeting Resolution

Inclusive

**RECOMMENDED MOTION:** "RESOLVED, that the annual School District election of Levittown Union Free School District, Town of Hempstead, Nassau County, shall be held in the various election districts of said school district on Tuesday, May 18, 2021, at 7:00 A.M., for the purposes set forth in the annexed notice of meeting, the form of which is hereby approved, and that the polls will be open between 7:00 A.M. and 8:00 P.M., in each election district; and it is further

RESOLVED, that the following notice be published once a week in four (4) of the seven (7) weeks preceding the date of the meeting in the Levittown Tribune, Long Island Herald and Noticia newspapers having general circulation in the district; and it is further

RESOLVED, that Inspectors of Election be appointed in accordance with previous procedure.

#### **NOTICE OF ANNUAL MEETING, ELECTION AND PERSONAL REGISTRATION, LEVITTOWN UNION FREE SCHOOL DISTRICT, TOWN OF HEMPSTEAD, NASSAU COUNTY, NEW YORK.**

NOTICE IS HEREBY GIVEN, that the Annual Meeting of the School District, the vote on the School District budget and election of candidates for the School Board of Levittown Union Free School District, Town of Hempstead, Nassau County, New York, and the vote on the Public Library budget and election of a candidate for the Board of Trustees for the Levittown Public Library, will be held in the several election districts of the School District at the voting places designated below on Tuesday, May 18, 2021 between the hours of 7:00 AM and 8:00 PM,

to vote by ballot on voting machines on the proposition or propositions set forth below, as well as any other propositions which may properly come before the electorate, and to elect members of the Board of Education and to elect a member of the Library Board of Trustees.

Shall the following resolutions be adopted:

**PROPOSITION NO. 1**

**SCHOOL DISTRICT BUDGET**

BE IT RESOLVED, that the School District budget for the school year 2021-2022 proposed by the Board of Education and filed with the District Clerk in accordance with Section 1716 of the Education Law shall be approved and the necessary taxes be levied therefore on the taxable real property of the district.

**PROPOSITION NO. 2**

**LIBRARY BUDGET**

RESOLVED, that the Public Library Budget for the fiscal year 2021-2022 proposed by the Library Board of Trustees of the Levittown Public Library heretofore filed pursuant to law shall be approved and the necessary taxes be levied therefore on the taxable real property of the district.

NOTICE IS FURTHER GIVEN, that petitions nominating candidates for the office of member of the Board of Education and for the office of member of the Library Board of Trustees must be filed with the District Clerk between the hours of 8:00 AM and 5:00 PM but no later than 5:00 PM on April 19, 2021. Forms of the petitions may be obtained from the District Clerk.

The following vacancies are to be filled on the Board of Education: Two (2) members for the term of three (3) years, commencing July 1, 2021 and expiring June 30, 2024.

A separate petition is required to nominate a candidate for member of the Board of Education. The two candidates receiving the highest number of votes shall be elected. Each petition must be directed to the District Clerk, must be signed by at least twenty-five (25) qualified voters of the District, or 2% of the voters who voted in the 2019 election, whichever is greater, and shall state the residence of each person who signed, must state the name and residence of the candidate and the length of the term of office. This year all nominating petitions must include 39 signatures.

The following vacancies are to be filled on the Library Board of Trustees: One (1) member for the term of five (5) years, commencing July 1, 2021 and ending June 30, 2026.

A separate petition is required to nominate a candidate for member of the Library Board of Trustees. Each petition must be directed to the District Clerk, must be signed by at least twenty-five (25) qualified voters of the District, or 2% of the voters who voted in the 2019 election for members of the Library Board of Trustees, whichever is greater, and shall state the residence of each person who signed, must state the name and residence of the candidate and the length of the term of office. This year all nominating petitions must include 39 signatures.

NOTICE IS FURTHER GIVEN, that a statement of estimated expenses for the 2021-2022 school year will be presented at a Public Hearing on Wednesday, May 5, 2021, at 7:30 PM in the Board Meeting Room of the Levittown Memorial Education Center and copies of such statement, as well as the statement of the amount of money required for the 2021-2022 fiscal year of the Public Library, will be made available on the District's website and at each schoolhouse and library in the District during the hours of 9:00 AM and 4:00 PM on each day other than a Saturday, Sunday or holiday during the fourteen (14) calendar days immediately preceding the election together with the text of any resolution which will be presented to the voters.

NOTICE IS FURTHER GIVEN, that pursuant to Section 2014 of the Education Law, personal registration of voters is required and only those persons whose names appear on the register of the said school district, or who are registered pursuant to Article 5 of the Election Law, shall be entitled to vote at said meeting and election.

NOTICE IS FURTHER GIVEN, that all qualified voters who have previously registered for any annual or special meeting or election and have voted at any annual or special election held or conducted at any time within four (4) calendar years prior to this year are not required to register with the Board of Registration for this meeting.

All other persons who wish to vote must register. A voter may register at the office of the District Clerk of the Levittown UFSD between the hours of 8:00 AM. and 1:00 PM on school days provided that such registration is effected no later than May 13, 2021.

NOTICE IS FURTHER GIVEN, that said register will be filed in the office of the District Clerk and will be open for inspection by any qualified voter of the District on each of the five (5) days prior to the day of the election, except Sunday, between the hours of 9:00 AM and 4:00 PM, on Monday through Friday and between the hours of 11:00 AM and 12 noon on Saturday ( May 15, 2021), in the office of the District Clerk and at each voting place on the day of the election.

NOTICE IS FURTHER GIVEN, that absentee ballots for those eligible pursuant to the provision of Section 2018a of the Education Law are available, and that applications for absentee ballots may be applied for at the office of the the District Clerk. A list of all persons to whom absentee

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ballots have been issued will be available in the office of the Clerk on each of the five (5) calendar days prior to the day of election except Sunday, between the hours of 9:00 AM and 5:00 PM on Monday through Friday and between the hours of 11:00 AM and 12 noon on Saturday (May 15, 2021), in the office of the District Clerk. Such application must be received by the District Clerk at least seven (7) calendar days before the election if the ballot is to be mailed to the voter or by the day before the election if the ballot is to be delivered personally to the voter. No absentee voter's ballot will be canvassed unless it has been received in the office of the District Clerk not later than 5:00 PM on the day of the election.

NOTICE IS FURTHER GIVEN, that during the voting hours on Tuesday, May 18, 2021, between the hours of 7:00 AM and 8:00 PM, in the various election districts, the Board of Registration will meet to receive registrations for subsequent elections. During the hours of 7:00 AM and 8:00 PM on voting days, the District Clerk shall be in her office at the Levittown Memorial Education Center.

NOTICE IS FURTHER GIVEN, that a Real Property Tax Exemption Report prepared in accordance with Section 495 of the Real Property Tax Law will be annexed to any tentative/preliminary budget as well as the final adopted budget of which it will form a part; and shall be posted on District bulletin board(s) maintained for public notices, as well as on the District's website.

FURTHER NOTICE IS HEREBY GIVEN, that pursuant to Education Law §2018-d, Military Voters who are not currently registered may apply to register as a qualified voter of the District by submitting a Military Voter Registration Application to the District Clerk, no later than 5:00 p.m. on April 22, 2021. A copy of the Military Voter Registration Application is available both by contacting the District Clerk by email at [EAppelbaum@levittownschoools.com](mailto:EAppelbaum@levittownschoools.com) <<mailto:EAppelbaum@levittownschoools.com>> and online at the District's website located at <<http://www.levittownschoools.com/>>. Military voters who are qualified voters of the District may submit an application for a military ballot. A Military Voter is entitled to designate a preference to receive a Military Voter Registration Application, Military Ballot Application or Military Ballot by mail, facsimile or electronic mail. Such designation will remain in effect until revoked or changed by the voter. If no preference is designated, the District will transmit the Military Voter Registration Application, Military Ballot Application or Military Ballot by mail. Military Voter Ballot Application forms must be received by the District Clerk no later than 5:00 p.m. on April 22, 2021. Military Ballots will not be canvassed unless it is received by the District Clerk on or before 5:00 p.m. on May 18, 2021.

### **SCHOOL ELECTION DISTRICTS:**

The boundaries of the school election districts and the place of each election district for voting and registration shall be as follows:

### **ELECTION DISTRICT #1 - GARDINERS AVENUE SCHOOL**

Beginning at Wantagh Parkway and Chase Lane; east on Chase Lane to Center Lane, thence south to Prairie Lane; thence east to Gardiners Avenue; thence south to Slate Lane; then east and north to Swan Lane; then east and north to Grey Lane; continuing east to Wantagh Avenue; thence south on Wantagh Avenue to Jerusalem Avenue; thence west to Oakfield Avenue; continuing north to Old Jerusalem Road; thence east on Old Jerusalem Road to Wantagh Parkway Line; north along Line to the point of beginning.

### **ELECTION DISTRICT #2 - EAST BROADWAY SCHOOL**

Beginning at north side of Southern State Parkway and east side of Wantagh Avenue; north on Wantagh to Miller Place; thence east to Exit Lane; thence south to Elm Drive; thence west to Elbow Lane; thence southwest to End Lane; south to End Lane and Elm Drive East to Pope Street; thence east to District Line; thence south to Regent Lane; thence east to Red Maple Drive; thence northeast, and south to Regal Lane; east on Regal Lane and Cordwood Lane to Arlington Drive; thence southeast to Town Line; thence south to Southern State Parkway; west along Parkway to point of beginning. Beginning at south side of Southern State Parkway and west side of Town Line; south on Town Line to Jerusalem Avenue; thence west to Wantagh Avenue; thence north to Southern State Parkway; thence east to point of beginning.

### **ELECTION DISTRICT #3 - LEVITTOWN MEMORIAL EDUCATION CENTER**

Beginning at east side of Wantagh Parkway and south side of Hempstead Turnpike; east on Hempstead Turnpike to Silver Lane; thence south to Forge Lane; thence east to Cotton Lane; thence southeasterly to Wantagh Avenue; then south to Grey Lane; thence west to Swan Lane; then southwesterly to Slate Lane; then south to Gardiners Avenue, thence north to Prairie Lane; thence west to Center Lane; thence north to Chase Lane; thence west to Wantagh Parkway Line; north along Line to point of beginning.

### **ELECTION DISTRICT #4 - DIVISION AVENUE HIGH SCHOOL**

Beginning at north side of Hempstead Turnpike and west side of Jerusalem Avenue; west on Hempstead Turnpike to District Boundary Line at Wantagh State Parkway; thence northeast to northerly border of School District; east on Boundary Line (Flamingo Rd., Magpie Lane, Blacksmith Rd) to Jerusalem Avenue; thence south to point of beginning.

Dated: Levittown, New York

March 2021



## BY ORDER OF THE BOARD OF EDUCATION

## LEVITTOWN UNION FREE SCHOOL DISTRICT

## TOWN OF HEMPSTEAD, NASSAU COUNTY, NEW YORK

6. RFP #LPS 19-011 - Universal Pre-Kindergarten Program Enclosure  
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, award RFP #LPS 19-011 Universal Pre-Kindergarten Program to Tender Garden Early Childhood and Kiddie Junction Preschool, the proposers whose proposals met all mandatory requirements and obtained the highest composite scores, inclusive of both cost and technical components as highlighted in the attached tabulation sheet as per the Business Office."

7. Memorandum of Agreement with CSEA Enclosure  
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, ratify and approve the memorandum of agreement dated 2/10/21 between the Levittown UFSD and the Levittown Unit #7551 of the National Educational Local 865 of the Civil Service Employees Association, Inc. (CSEA)."

8. Personnel Agreement Inclusive  
Recommended Motion: "RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby ratifies the agreement between the Levittown Union Free School District and Employee No. 9053."

9. Board Meeting Calendar - 2021 - 2022 School Year Enclosure  
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, adopt the attached updated calendar of Board of Education meeting dates for the Levittown Public Schools for the 2021-2022 school year."

10. Contract with Irvin Simon Photographers Enclosure  
Recommended Motion: "RESOLVED, that the Board of Education does, hereby, approve the attached contract with Irvin Simon Photographers to serve as school photographer for Jonas Salk Middle School.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract."

11. District Wide Safety Plan - Revised Enclosure  
Recommended Motion: "WHEREAS, that upon the recommendation of the Superintendent of Schools, and as more fully discussed in executive session, the Board of Education hereby accepts and adopts the revised District-wide Safety Plan and the Building-Level Emergency Response Plan for each of its buildings;

AND BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent of Schools to file the same with the State Education Department and appropriate law

enforcement officials, as required by 8 NYCRR §155.17.”

#### 12. Special Education Contract

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following vendor to provide special education services as indicated:

- Jericho UFSD

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract.”

#### 13. Out of District Contracts for Health and Welfare Services

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following school districts to provide health and welfare services to students attending school in this district for the 2020-2021 school year:

- West Islip Union Free School District
- Hicksville Union Free School District
- Smithtown Central Free School District
- Syosset Central Free School District
- North Merrick Free School District
- South Huntington Free School District

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts.”

#### 14. Obsolete Equipment

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the items may be discarded and/or sold at the highest possible salvage value.”

#### 15. Obsolete Books

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

#### 16. Schedules

Enclosure

“RECOMMENDED MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 “Resignations, Certified Personnel”
- 1002 “Resignations, Non-Instructional Personnel”
- 1003 “Appointments, Certified Personnel”
- 1004 “Appointments, Administrators”
- 1005 “Coaching”
- 1006 “Consultants”
- 1007 “Extra-Curricular”
- 1008 “Appointments, Non-Instructional”
- 1009 “Leave of Absence, Certified Personnel”
- 1010 “Leave of Absence, Non-Instructional Personnel”
- 1011 “Tenure, Certified Personnel”
- 1012 “Permanent Status, Non-Instructional Personnel”
- 1013 “Salary Change, Certified Personnel”
- 1014 “Students with Disabilities”

V. ACTION ITEMS

A. New Business

1. Gifts to Schools

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A check in the amount of \$65.20 to be donated to Gardiners Avenue School classroom and playground from Box Tops Education, 13700 Oakland Avenue, Highland Park, MI 48203
- Ten xylophones to be donated to the Levittown General Music Classes from Brandy Hooper, 4 Summit Lane Road, Levittown, NY 11756
- Fifty care packages (crayons, pencils, folders and hand sanitizer) to be donated to the Summit Lane students from Staples, 2981-2991 Hempstead Turnpike, Levittown NY 11756
- CPR in school kits to be donated to the Health and CPR classes at Division Avenue High School from Katie Bauer, Regional Director, Youth Market, American Heart Association, 125 Bethpage Road, Suite 100, Plainview, NY 11803.”

VI. AD HOC

VII. UPCOMING DATES

- A. March 24 - Budget Planning Session and Special Meeting - Adopt Budget

- B. April 20 - Regular Meeting - BOCES Vote

VIII. MOTION TO ADJOURN

IX. RESOLUTIONS