

# AGENDA

## BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK  
www.levittownschoools.com

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REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, September 16, 2020

6:30 PM Meeting convenes with anticipated adjournment to Executive Session  
7:30 PM Meeting reconvenes with Regular Meeting

**Success for Every Student**

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### OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

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### NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

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Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons consistent with law.

CALL TO ORDER

CALL TO ORDER

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session for the purpose of seeking legal advice from the Board's Attorney."

I. RECONVENE TO PUBLIC SESSION

- A. Pledge of Allegiance
- B. Moment of Silence

II. REPORTS

- A. Recognition
- B. Superintendent
  - 1. Comments and Reports
  - 2. Follow-up to Prior Public Be Heard Questions
  - 3. Follow-up to Board Questions
- C. Board of Education
  - 1. Comments and Reports
  - 2. Correspondence
  - 3. Student Liaisons

III. PUBLIC BE HEARD

IV. CONSENT AGENDA

1. Minutes - Approval of Minutes Enclosure  
Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the August 12 Regular Meeting."

2. Warrants Enclosure  
Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the AUGUST 2020 report of the Claims Auditor be accepted."

3. Business Office Reports Enclosure  
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue Report for the period 7/1/2020 to 7/31/2020
- Treasurers Report for the month ending July 2020
- Claims Audit Report Year End Summary 2019-2020 and August 2020
- Credit card statement from Citibank for statement dated 8/6/2020.”

4. Transferring Funds and Amending Budget

Inclusive

Recommended Motion: "WHEREAS, upon recommendation of the Superintendent of Schools, it is hereby

RESOLVED that surplus monies in the sum of \$900,000 contained in the Capital Reserve Account that were not expended on the capital projects previously authorized by the District, be transferred to the District’s General Fund and added to its Unassigned Fund Balance; and it is further

RESOLVED, that the District’s 2020/2021 budget be amended/increased by the sum of \$900,000, in light of the unanticipated increased health and safety equipment expenses incurred by the District due to the COVID-19 pandemic.”

5. Internal Audit/Risk Assessment and Corrective Action Plan

Enclosure

Recommend Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Risk Assessment Update Report and the Corrective Action Plan in response to the Internal Auditor's recommendations contained in the report dated June 30, 2020.

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the Corrective Action Plan to New York State.”

6. Budget Transfers

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers has been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A9060.8000	EMP BENEFITS HEALTH INS	\$25,000.00	
A9060.8100	EMP BENEFITS DENTAL INS		\$25,000.00

*Reason: To adjust budget to actual expenditures.*

A16204080001630	ELECTRIC	\$20,000.00	
A16204350001630	EQUIPMENT RENTAL		\$20,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers.”

7. Change Order

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following Change Order (contract decreases):

Change Order #2 Northside Elementary School

Irwin Contracting Inc.- Credit Allowance for Money Not Used \$-11,617.00

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change order."

8. Temporary Teacher Positions Agreement

Enclosure

Recommended Motion: "WHEREAS, by Executive Order, the Governor directed that every school district develop a reopening plan for the 2020-2021 school year in accordance with New York State Department of Health ("NYSDOH") and New York State Education Department ("NYSED") guidance; and

WHEREAS, in light of the social distancing requirements in the NYSDOH and NYSED guidance, it is necessary to create the temporary position of Temporary Teacher for the 2020-2021 school year.

NOW, THEREFORE, upon recommendation of the Superintendent of Schools, it is hereby:

RESOLVED, that six non-tenure bearing Temporary Teacher positions are created effective September 1, 2020.

BE IT FURTHER RESOLVED, that Kathleen Cantelmo, Kristen DeSimone, Elba Bocado

Angela DaSilva, Nicole Wolfe and Amanda Santa Maria (Russo) are hereby appointed to these six Temporary Teacher positions for a period commencing effective September 1, 2020 and terminating on June 30, 2020, unless terminated earlier.

BE IT FURTHER RESOLVED, that the Board of Education hereby ratifies the attached employment agreements with Kathleen Cantelmo, Kristen DeSimone, Elba Bocado, Angela DaSilva, Nicole Wolfe and Amanda Santa Maria (Russo) and authorizes and directs the Board President to execute same on the Board's behalf."

9. Contract for Nursing Services

Enclosure

Recommended Motion: RESOLVED that the Levittown Board of Education does, hereby, approve the attached contract with Health Source Group, to provide nursing services for students of Levittown Public Schools during 2020-2021 school year;

BE IT FURTHER RESOLVED that the President of the Board of Education is authorized to sign the contract."

10. Amendment to the Teachers Pets Child Care Center, Inc. Lease Enclosure  
Recommended Motion: "WHEREAS, that the Levittown Board of Education approve the attached fifth amendment dated July 29, 2020 to the lease agreement dated August 22, 2007 between the Levittown Public Schools and Teachers Pets Child Care Center, Inc. waiving rent for the April through June 2020 due to the Covid-19 pandemic

BE IT FURTHER RESOLVED, That the President of the Board of Education is, hereby, authorized to sign the attached amended lease agreement."

11. Contract for Prom Venue Enclosure  
Recommended Motion: "RESOLVED, that the Board of Education does, hereby, approve the attached contract with the Crest Hollow Country Club as the venue for MacArthur High School Senior Prom on Thursday, June 10, 2021.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contracts."

12. District Code of Conduct Enclosure  
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the revised (8/14/2020) attached Code of Conduct for the 2020-2021 school year."

13. Out of District Contracts for Health and Welfare Services Enclosure  
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school districts to provide health and welfare services to students attending schools in these districts for the 2019-2020 school year:

- Hempstead School District

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts."

14. Special Education Contracts Enclosure  
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors

to provide special education services as indicated:

- All About Kids
- Caryl Oris, MD
- Copiague Public Schools
- Islip UFSD
- Woodward Children's Center
- The Summit School
- Sail at Ferncliff
- Metro Therapy, Inc.
- Kids First Evaluation & Advocacy Center
- Henry Viscardi School
- Harmony Heights
- Hagedorn Little Village School
- Eden II Programs
- Developmental Disabilities Institute
- Cerebral Palsy Association of Nassau County
- Bilinguals, Inc/Achieve Beyond
- Anderson Center for Autism
- ACDS, Inc.
- Just Kids Early Childhood Learning Center
- Kidz Therapy Services, PLLC
- Variety Child Learning
- Hempstead UFSD
- East Meadow UFSD
- Westbury UFSD
- Out East Therapy New York
- Hicksville UFSD
- Elizabeth Axel, PhD
- The Charlton
- North Shore Speech-Language Assoc
- Martin De Porres Elementary School

- Henry Viscardi School
- Life’s WORC
- Hillside Children’s Center
- Brookville Center
- Gersh Academy

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts.”

15. Transportation Reimbursement

Inclusive

Recommended Motion: “RESOLVED that the Levittown Board of Education does, hereby, approve the following resolution.

Due to the Covid 19 pandemic and the limited number of responses from outside transportation contractors on transportation bids for bus routes outside the district boundaries, that the mileage compensation rate for student transportation provided by parents who use their personal cars in transporting their children to and from school, who are eligible for transportation and meet the requirements of the district’s transportation mileage policy, be approved at the current IRS prevailing rate per mile and remain in effect for the 2020-2021 school year.”

16. Inter-municipal Agreements - Transportation

Enclosure

Recommended Motion: "RESOLVED, pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education, does, hereby, approve the attached inter-municipal agreement between the Levittown Public Schools and the following school district for the purpose of Levittown providing transportation services to students in the school district;

- Hicksville UFSD

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the agreement and the coordinating contract."

17. Transportation Contract

Enclosure

Recommended Motion: “Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following 2020-2021 Transportation Contracts Extensions:

**2020-2021 Contract Extensions**

<u>Contract #</u>	<u>Bid Date</u>	<u>Contractor</u>	<u>Cost</u>
NEW	8/27/2020	Suburban Bus	\$0

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contracts(s).”

18. Obsolete Equipment

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the items may be discarded and/or sold at the highest possible salvage value.”

19. Obsolete Books

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

20. Schedules

Enclosure

“RECOMMENDED MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 “Resignations, Certified Personnel”
- 1002 “Resignations, Non-Instructional Personnel”
- 1003 “Appointments, Certified Personnel”
- 1004 “Coaching”
- 1005 “Appointments, Administrators”
- 1006 “Appointments, Non-Instructional”
- 1007 “Salary Change, Certified Personnel”
- 1008 “Leave of Absence, Certified Personnel”
- 1009 “Leave of Absence, Non-Instructional Personnel”
- 1010 “Consultants”
- 1011 “Students with Disabilities”

21. Medical Evaluation of an Employee

Inclusive

Recommended Motion: "WHEREAS, upon recommendation of the Superintendent of Schools, be it RESOLVED that pursuant to Education Law Section 913, Employee No. 4842 is hereby directed to submit to a medical/psychiatric examination before a physician of the District’s choosing; and

BE IT FURTHER RESOLVED that the Board of Education hereby directs that Employee No. 4842 submit, at or before the examination/evaluation, all relevant records from all health care

providers with whom he has consulted or received treatment during the last three years, or such other time period as is deemed appropriate by the District’s designated physician(s)."

22. Medical Evaluation of an Employee

Inclusive

Recommended Motion: "WHEREAS, upon recommendation of the Superintendent of Schools, be it RESOLVED that pursuant to Education Law Section 913, Employee No. 1126 is hereby directed to submit to a medical/psychiatric examination before a physician of the District’s choosing; and

BE IT FURTHER RESOLVED that the Board of Education hereby directs that Employee No. 1126 submit, at or before the examination/evaluation, all relevant records from all health care providers with whom he has consulted or received treatment during the last three years, or such other time period as is deemed appropriate by the District’s designated physician(s)."

V. ACTION ITEMS

A. New Business

1. Gifts to Schools

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gift:

- Checks in the amounts of \$15.00, \$10.00, \$10.00 and \$10.00 to be donated to Northside School from YourCause LLC Trustee for Neiman Marcus Group Associate Giving Program, 6111 W. Plano Parkway, Suite 1000YC, Plano, TX 75093."

VI. AD HOC

1. Board Policies - First Read

Enclosure

- Policy No. 3140      Flag Display
- Policy No. 3150      School Volunteers
- Policy No. 3520      Extraordinary Circumstances
- Policy No. 5676      Privacy and Security for Student Data and Teacher and Principal Data

VII. UPCOMING DATES

- October 14 - Regular Meeting
- November 4 - Regular Meeting

VIII. MOTION TO ADJOURN