BOARD OF EDUCATION LEVITTOWN UNION FREE SCHOOL DISTRICT LEVITTOWN, NY

MINUTES

THE REGULAR MEETING OF THE BOARD OF EDUCATION was duly called and held on Tuesday, June 16, 2020 in the Board Meeting Room of the Levittown Memorial Education Center.

CERTIFICATION:

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

BOARD OF EDUCATION

Ms. Peggy Marenghi, President Mr. Dillon Cain, Vice President Ms. Marianne Adrian Ms. Christina Lang Ms. Jennifer Messina Mr. James Moran Mr. Michael Pappas

ADMINISTRATION

Dr. Tonie McDonald - Superintendent of Schools Dr. Chris Dillon – Assistant Superintendent Ms. Debbie Rifkin - Assistant Superintendent Mr. Todd Winch - Assistant Superintendent

OTHERS

Mr. Robert H. Cohen - School Attorney Ms. Elizabeth Appelbaum - District Clerk (arrived during certification of the vote)

I. CALL TO ORDER

- **A.** Ms. Marenghi, President, called the Regular Board Meeting to order at 6:30 PM. She asked everyone to stand for the Pledge of Allegiance and requested a moment of silence for all those serving our country at home and abroad.
- B. On a motion by Ms. Messina, seconded by Ms. Arian and approved (7-0) that the Board adjourn to Executive Session for the purpose of seeking legal advice from the Board's Attorney."
- C. The Board reconvened to Public Session at 7:30 PM on a motion by Mr. Cain seconded by Mr. Moran and approved (7-0).

MINUTES PAGE - 2

II. <u>REPORTS</u>

B. Superintendent

- 1. Comments and Reports (none)
- 2. Follow-up to Board Questions (none)

D. Board of Education

- 1. Comments and Reports (none)
- 2. Correspondence (none)
- 3. Student Liaisons

(none)

III. <u>PUBLIC BE HEARD –PUBLIC WILL NOT BE IN ATTENDANCE AT THIS</u> <u>MEETING</u>

IV. CONSENTAGENDA

1. Minutes - Approval of Minutes

RESOLUTION #19-20-256

MOTION: "Make the necessary corrections and move the approval of the minutes of the Regular Meeting of the May 6, 2020 Regular Meeting, May 19, 2020 Special Meeting and May 27, 2020 Special Meeting and Budget Planning Session."

TION CARRIED (7-0-0)
n Cain, Vice President
anne Adrian
n, Cain, Messina, Pappas, Marenghi, Moran, Lang

2. Warrants

RESOLUTION #19-20-257

MOTION: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the April 2020 and MAY 2020 report of the Claims Auditor be accepted."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Dillon Cain, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

3. Business Office Reports

RESOLUTION #19-20-258

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue reports for the period 7/01/19 through 4/30/20
- Claims Auditors Report for the month of April and May 2020
- Trial Balance for the period 7/01/19 to 4/30/20
- Treasurer's report for the month ending April 2020
- Credit card statements from Citibank for statement date5/6/2020 and 5/22/2020"

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Dillon Cain, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

4. Reaffirmation of Reserves

RESOLUTION #19-20-259

MOTION: "WHEREAS, by action of the Levittown Board of Education, the Levittown Union Free School District has previously established certain reserves having the Following balances as of the fiscal year ending June 30, 2019;

Reserve Balances	Fiscal Year
	Ending
	6/30/19
Restricted Unemployment	\$980,163
Restricted Worker's Compensation	\$4,206,618
Restricted TRS	\$806,349
Restricted ERS	\$10,598,608
Restricted Capital Reserve	\$8,492,144
Restricted Employee Benefit Accrued	\$3,327,546
Liability	
Totals	\$28,411,428

and WHEREAS, the Levittown Board of Education wishes to utilize and/or contribute additional funds where appropriate;

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education, hereby, authorizes transfers of 2019-2020 fund balance to any of the properly established reserves not to exceed:

Reserves Transfers Not To Exceed	
Restricted for Workers' Compensation	\$6,000,000
Restricted for Employee Retirement	\$6,000,000
Restricted for Capital Reserve	\$6,000,000
Restricted for Teachers Retirement	\$2,000,000
Reserve	
Restricted Employee Benefit Accrued	\$6,000,000
Liability	
Total Transfers	\$26,000,000

Reserves Transfers Not To Exceed Restricted for Workers' Compensation \$ 5,000,000 Restricted for Employee Retirement \$ 6,000,000 Restricted for Capital Reserve \$ 6,000,000, Restricted for Teachers Retirement Reserve \$2,000,000 Total Transfers \$ 19,000,000

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Dillon Cain, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

5. EBALR Reserve

RESOLUTION #19-20-260

MOTION: "EBALR RESERVE: WHEREAS, the Board of Education of the Levittown Union Free School District ("Board") has determined that the moneys presently held in the District's Employee Benefit Accrued Liability Reserve Fund exceeded the amount required for the payment of the monetary value of accumulated or accrued and unused sick leave, holiday leave, and vacation leave to an employee upon termination of employment and separation from service as of June 30, 2020 now, therefore,

BE IT RESOLVED, that the Board hereby directs the District's Treasurer to take the necessary action to transfer \$X,XXX,XXXX from the District's Employee Benefit Accrued Liability Reserve Fund into the District's General Fund, effective June 18, 2020."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Dillon Cain, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

6. Budget Transfers

RESOLUTION #19-20-261

MOTION: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

MINUTES PAGE - 5

JUNE 16, 2020 REGULAR MEETING

Code Cod	le Description	Amount From	Amount To
2630.2000	INSTRUCTIONAL EQUIPMENT	\$22,891.87	
2630.4000	CONTRACTUAL		\$30,000.00
2630.4500	MATERIALS AND SUPPLIES	\$30,000.00	
2630.4650	REPAIR	\$30,000.00	
2630.4900	BOCES		\$112,891.87

Reason: To purchase devices for remote learning through BOCES

Code Description From	Code From	Amount	Code Description To	Code To
A 1310.2000-00-0000	BO OFFICE EQUIPMENT	1,125.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 1622.2000-00-1640	SECURITY EQUIPMENT	74,226.10	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2010.2000-00-0000	CURRIC DEV/SUPR EQUIP	15,358.20	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-00-0000	SUPRVSN EQUIP-DISTRICT	51,923.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-00-2200	SUPRVSN EQUIP/ATHLETICS	12,335.25	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-11-0000	SUPRVSN EQUIP/ABBEY	117.07	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-14-0000	SUPRVSN EQUIP/GARDINERS	500.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-16-0000	SUPRVSN EQUIP/LEE	234.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-17-0000	SUPRVSN EQUIP/NORTHSIDE	500.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-19-0000	SUPRVSN EQUIP/EAST BROAD	500.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-20-0000	SUPRVSN EQUIP/SUMMIT	500.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-21-0000	SUPRVSN EQUIP/WISDOM	2.97	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-28-0000	SUPRVSN EQUIP/SALK	349.72	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-31-0000	SUPRVSN EQUIP/DIVISION	302.32	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-32-0000	SUPRVSN EQUIP/MACARTHUR	650.01	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-33-0000	SUPRVSN EQUIP/GC TECH	1,000.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-00-0000	INST EQUIP/DISTRICT	12,265.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-11-0000	INST EQUIP/ABBEY LN	515.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-14-0000	INST EQUIP/GARDINERS	1,200.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-16-0000	INST EQUIP/LEE ROAD	2,742.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-17-0000	INST EQUIP/NORTHSIDE	2,000.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-19-0000	INST EQUIP/EAST BWAY	427.75	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-20-0000	INST EQUIP/SUMMIT LN	14,254.97	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-21-0000	INST EQUIP/WISDOM	4,887.42	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2112.2000-00-1900	INST EQUIPMENT/MATH	1,621.62	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2113.2000-00-2400	INST/EQUIPMENT/SCIENCE	560.49	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2116.2000-00-2100	INST EQUIPMENT/MUSIC	161.98	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2117.2000-00-1000	INST EQUIPMENT/ ART	31,882.84	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2118.2000-00-1200	INST EQUIPMENT/ BUSINESS	3,300.51	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2250.2000-00-3450	SPEC ED EQUIPMENT	7,929.86	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2280.2000-00-0000	OCCUPAT ED EQUIP	0.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2630.2000-00-1800	COMPUTER INST EQUIP	22,891.87	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2810.2000-00-0000	GUIDANCE EQUIPMENT	1,000.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2815.2000-00-0000	HEALTH SERVICES EQUIP	13,949.22	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2850.2000-00-2102	COMP MARCHING BAND EQUIPMENT	576.36	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2855.2000-00-0000	INTERSCHOLATHLT EQUIPMENT	13,456.62	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 5510.2000-00-0000	TRANSPORTATION EQUIPMENT	5,461.54	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 5530.2000-00-0000	GARAGE EQUIPMENT	10,800.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 7310.2000-00-0000	DANCE PROGRAM EQUIPMENT	1,000.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630

Reason: End of the Year Transfers

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Dillon Cain, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

7. Annual Audit Report - Internal

RESOLUTION #19-20-262

MOTION: "RESOLVED, that the Board of Education accept the Annual Audit Report from Cullen and Danowski dated June 2, 2020 for the period ending December 31, 2019. "

RESULT:MOTION CARRIED (7-0-0)MOVER:Dillon Cain, Vice PresidentSECONDER:Marianne AdrianAYES:Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

8. Cooperative Purchasing Agreement - PEPPM

RESOLUTION #19-20-263

MOTION: "RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and authorizes the District's participation in Choice Partners Cooperative."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Dillon Cain, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

9. Extra Classroom Activity Fund Treasurer's Reports

RESOLUTION 19-20-264

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Extra Classroom Activity Fund Reports for the period January 1, 2020 to March 31, 2020."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Dillon Cain, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

10. Updated Separation Incentive - Levittown United Teachers (LUT) and Association of Levittown School Administrators

RESOLUTION #19-20-265

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, authorize an updated retirement incentive for the Levittown United Teachers (LUT) and Association of Levittown School Administrators (ALSA) This would be an amendment to the agreements approved by the Board of Education on March 11, 2020 and March 25, 2020."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Dillon Cain, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

11. Intermunicipal Agreement - Swim Team

RESOLUTION #19-20-266

MOTION: "RESOLVED, that the Levittown Board of Education approve the attached contract with East Meadow UFSD with terms as outlined in the attached to establish a combined High School Boys Swim Team with East Meadow UFSD and the Levittown UFSD for the 2020/2021 swim season.

BE IT FURTHER RESOLVED that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Dillon Cain, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

12. Contract with Newsela

RESOLUTION #19-20-267

MOTION: "RESOLVED, that the Board of Education does, hereby, approve the attached contract with Newsela to develop customized digital instructional content for the 2020-21 school year in ELA for Salk Middle School and Wisdom Lane Middle School.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Dillon Cain, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

13. Out of District Contracts for Health and Welfare Services RESOLUTION #19-20-268

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school districts to provide health and welfare services to students attending schools in these districts for the 2019-2020 school year:

- Garden City Union Free School District
- Huntington School District
- Plainedge Union Free School District
- West Hempstead School District
- Bellmore Union Free School District

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Dillon Cain, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

RESOLUTION 19-20-269

14. Transportation Contracts

MOTION: "Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following 2019 Summer Transportation contracts/extensions:

2020-2021 Contracts

Contract #	Bid Date	Contractor	Cost
New	5/26/2020	WE Transport Inc.	\$58,950.00

2020-2021 Contract Extensions

<u>Contract #</u>	Bid Date	Contractor	Cost
E260762	4/17/2008	Suburban Bus Transportation	\$6,734.10
E413629	5/15/2014	Suburban Bus Transportation	\$0
E414603	5/12/2015	Suburban Bus Transportation	\$0
E416128	5/16/2018	Suburban Bus Transportation	\$0

MOTION CARRIED (7-0-0)
Dillon Cain, Vice President
Marianne Adrian
Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

17. Obsolete Books

RESOLUTION 19-20-270

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Dillon Cain, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

16. Schedules

RESOLUTION #19-20-271

"RECOMMENDED MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 "Resignations, Certified Personnel"
- 1002 "Resignations, Non-Instructional Personnel
- 1003 "Appointments, Certified Personnel"
- 1004 "Appointments, Extra-Curricular"
- 1005 "Students with Disabilities"

RESULT:	MOTION CARRIED (6-0-0)
MOVER:	Dillon Cain, Vice President
SECONDER:	Marianne Adrian
AYES:	Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang
ABSENT:	

Mr. Cain made a motion to go out of order to the Action Items, Ms. Messina seconded. The

NOTE: There was a consensus of the Board to go out of order and have the Resolution for Certification of the Vote, Resolution #17, voted on at the end of the meeting. Ms. Marenghi proceeded to the Action Items.

V. ACTION ITEMS

A. New Business

1. Gifts to Schools

RESOLUTION #19-20-272

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A check in the amount of \$168.00 to be donated to Abbey Lane Activity Fund from Box Tops for Education, 13700 Oakland Avenue, Highland Park, MI 48203
- A check in the amount of \$79.10 to be donated to Gardiners Avenue School from Box Tops Education, 13700 Oakland Avenue, Highland Park, MI 48203."

RESULT:	MOTION CARRIED (7-0-0)
MOVER:	Christina Lange
SECONDER:	Mike Pappas
AYES:	Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

VI. AD HOC

(NONE)

The Board reconvened to Public Session at 9:05 PM to vote on the following Resolution:

17. Certification of Vote

RESOLUTION #19-20-273

MOTION: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, certify the results of Proposition No. 1 (School District Budget Vote), Proposition No. 2 (Expenditure of Capital Reserve Funds for School Building Improvement Project), Proposition No. 3 (Library Budget Vote) and Board member elections for the school district and library which took place on Tuesday, June 16, 2020 by absentee ballot with the following results:

PROPOSITION NO. 1: LEVITTOWN UFSD ANNUAL BUDGET FOR 2020-2021

RESOLVED, that the School District budget for the school year 2020-2021 proposed by the Board of Education in accordance with Section 1716 of the Education Law and on file with the District Clerk shall be approved and the necessary taxes be levied therefore on the taxable real property of the district.

	Results:	Yes 5337	No 2203
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PROPOSITION NO. 2: EXPENDITURE OF CAPITAL RESERVE FUNDS FOR SCHOOL BUILDING IMPROVEMENT PROJECT

RESOLVED, that the Board of Education of the Levittown Union Free School District ("District"), be hereby authorized to expend from the District's Capital Reserve Fund, previously established by the voters of the District, an amount not to exceed \$1,700,000 to undertake and perform a school building improvement project ("Project") as described in the District's Budget Brochure ("Brochure") on file in the office of the District Clerk, said Project to commence during the 2020-2021 school year and to consist of capital improvements, renovations and/or alterations to all District Buildings, including but not limited to: District Wide Masonry, Plumbing, Electrical, HVAC, Athletic Field Repairs, & Upgrades (Environmental Testing, Architect and Contingency), Division Avenue Tennis Courts, District Wide Parking Lot Expansion, Replacement & Repairs; Salk Parking Lot, including necessary equipment and related work, as well as preliminary and incidental costs; and that the specified Project costs as set forth in the Brochure may be reallocated among the Project's components within the scope of this authorization.

Results: Yes 5531	No 1923
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PROPOSITION NO. 3: Levittown Library Annual Budget for 2020-2021

RESOLVED, that the Library budget for the year 2020-2021 proposed by the Board of Trustees of the Levittown Public Library, and a levy of a tax therefore in accordance with Section of 259 of the Education law be approved.

Results: Yes 5496	No 1762
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SCHOOL DISTRICT BOARD CANDIDATES

	Name	# of
		votes
1A	Dillon Cain	4163
2A	David Finn	1709
3A	Jennifer Messina	5463
4A	Michael Pappas	5194
5A	Steven R. Schwartz	1570

LIBRARY BOARD TRUSTEE

	Name	# of
		votes
1A	Susan Maher	5416

RESULT:MOTION CARRIED (7-0-0)MOVER:James MoranSECONDER:Mike PappasAYES:Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

NOTE: Dr. McDonald read the Write In Candidates for the Board of Education and the Library which are listed on the District website. Ms. Marenghi congratulated Levittown and the candidates for the School Board. Additionally, she thanked Steven Schwartz and David Finn for their efforts. Dr. McDonald thanked all the volunteers who helped to count the ballots. Dr. McDonald remarked that this election was very difficult with the constant changes and she wanted to especially thank her Central Office staff and District Clerk for all their help. The Board shared the Superintendents sentiments.

VII. <u>UPCOMING DATES</u>

July 6 - Organizational and Regular Meetings

July 29 - Planning and Special Meetings

VIII. MOTION TO ADJOURN

RESULT:MOTION CARRIED (7-0-0)MOVER:Marianne AdrianSECONDER:Dillon Cain, Vice PresidentAYES:Adrian, Cain, Messina, Pappas, Marenghi, Moran, Lang

The Board adjourned the meeting at 9:20 PM