

AGENDA

BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK
www.levittownschoools.com

REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, August 14, 2019

6:30 PM	Meeting convenes with anticipated adjournment to Executive Session
7:30 PM	Meeting reconvenes with Regular Meeting

Success for Every Student

OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons consistent with law.

CALL TO ORDER

CALL TO ORDER

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session for the purpose of seeking legal advice from the Board's Attorney."

I. RECONVENE TO PUBLIC SESSION

- A. Pledge of Allegiance
- B. Moment of Silence

II. REPORTS

- A. Recognitions
 - i. Heroic Action - Robert Cosgrove
- B. Superintendent
 - 1. Comments and Reports
 - A. Value Identification
 - B. RSA - Rural Schools Association of New York State
 - C. Homework Guidelines - T. Winch
 - 2. Follow-up to Prior Public Be Heard Questions
 - 3. Follow-up to Board Questions
- C. Board of Education
 - 1. Comments and Reports
 - 2. Correspondence

III. PUBLIC BE HEARDIV. CONSENT AGENDA

- 1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the July 1, 2019 Organization and Regular Meeting and the July 17, 2019 Special Meeting."

- 2. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the JUNE and JULY 2019 report of the Claims Auditor be accepted."

3. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Credit card statement from Citibank for statement dates 6/22/19 and 7/06/19
- Claims Audit 2018/2019 year end summary report
- Claims Audit Report for July 2019"

4. Budget Transfers

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

Code	Code Description	Amount From	Amount To
A2280.4900	BOCES Voc Ed/Occupational Ed Tuition	\$10,010.86	
A1310.4900	BOCES Services Instructional		\$10,010.86
A2250.4900	BOCES Special Ed Services	\$32,938.22	
A1430.4900	BOCES Transportation Services		\$32,938.22
A2250.4900	BOCES Special Ed Services	\$96,643.49	
A1620.4900	BOCES O&M Health/Safety		\$96,643.49
A9901.9501	Inter-fund Transfer to State Support Schools	\$35,307.39	
A9901.9300AI	Inter-Fund Transfer to School Lunch Fund		\$35,307.39

Reason: Year-End adjustment - To adjust budget to actual expenditures

A9060-8000-00-0000	Emp Benefits Health Insurance	\$55,114.00	
A9060-8100-00-0000	Emp Benefits Dental Insurance		\$55,114.00

Reason: To cover increase in Supplemental Benefits Fund

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers."

5. BID #LPS 19-005 School Bus Vehicle Outside Repairs & Service Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, award BID #LPS 19-005 School Bus & Vehicle Outside Repairs & Service as per attached tabulations."

6. BID #LPS 19-004 School Bus, Vehicle & Garage Parts, Supplies, & Enclosure
Equipment
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, award BID #LPS 19-004 School Bus, Vehicle & Garage Parts, Supplies, & Equipment as per attached tabulations."

7. RFP #LPS 19-006 External Auditing Services Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, award RFP# LPS 19-006 External Auditing Services to R.S. Abrams."

8. RFP #LPS 19-007 Internal Auditing Services Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, award RFP #LPS 19-007 Internal Auditing Services to Cullen & Danowski."

9. RFP #LPS 19-008 Claims Auditing Services Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, award RFP #LPS 19-008 Claims Auditing Services to Nawrocki Smith LLP."

10. Corrective Action Plan Enclosure
Recommend Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Risk Assessment Update Report and the Corrective Action Plan in response to the Internal Auditor's recommendations contained in the report dated June 30, 2019.

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the Corrective Action Plan to New York State."

11. Setting the Tax Levy Inclusive
Recommended Motion: "RESOLVED, that the following budget (\$230,019,919) of the necessary claims and expenditures in Levittown Union Free School District (#5), in the Town of Hempstead, school year 2019-2020, amounting to:

\$ 222,353,639	School Purpose
\$ 7,666,280	Library Purpose

Total \$ 230,019,919 be and the same is hereby accepted; and

BE IT FURTHER RESOLVED, that the sum of:

\$ 141,721,798 School Purpose

\$ 7,520,780 Library Purpose

Total \$ 149,242,578 be the remainder of

budget adopted as above and the amount which must be raised by taxation \$141,721,798 for School Purposes and \$ 7,520,780 for Library Purposes; total of \$149,242,578 for the Levittown Union Free School District (#5) of the Town of Hempstead, Nassau County, New York for the year 2018-2019 be levied upon the taxable property of said school district as said property has been certified by the Assessor for the school year 2019-2020; and,

BE IT FURTHER RESOLVED, that the District Clerk of this School District be and is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code to file a certified copy of these resolutions with the Nassau County Legislature and the Department of Assessment, Mineola, New York, on or before August 15, 2019."

12. Nassau BOCES Final Contract 2018-2019

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education approve the final contract with Nassau County Board of Cooperative Education Services (BOCES) in the amount of \$11,267,497.40 to cover services and other expenses for the 2018-2019 school year, and;

Be it further RESOLVED that the President of the Levittown Board of Education is hereby authorized to sign the attached agreement."

13. Nassau BOCES Initial Contract for 2019-2020

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education approve the initial contract with Nassau County Board of Cooperative Education Services (BOCES) in the amount of \$7,939,694.83 to cover services and other expenses for the 2019-2020 school year, and;

Be it further RESOLVED that the President of the Levittown Board of Education is hereby authorized to sign the attached agreement."

14. Board Meeting Calendar - 2019-2020 School Year - Revised

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, adopt the attached revised calendar of Board of Education meeting dates for the Levittown Public Schools for the 2019-2020 school year."

15. Appointment of External Auditor

Enclosure

Recommended Motion: "RESOLVED, that R. S. Abrams be appointed External Auditor for the 2019-2020 school year to render such services as determined by the Business Office, with compensation provided in the submitted RFP, said payment to be inclusive of disbursements and/or expenses and that the President of the Board of Education and the Assistant Superintendent of Business is authorized to sign the attached agreement with R. S. Abrams."

16. District Wide Safety Plan

Enclosure

Recommended Motion: "WHEREAS, that upon the recommendation of the Superintendent of Schools, and as more fully discussed in executive session, the Board of Education hereby accepts and adopts the District's District-wide Safety Plan and the Building-Level Emergency Response Plan for each of its buildings;

AND BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent of Schools to file the same with the State Education Department and appropriate law enforcement officials, as required by 8 NYCRR §155.17."

17. Memorandum of Understanding - Confidential Employees

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the Memorandum of Understanding between the Levittown Union Free School District and confidential employees: Lori Pagano, Randi D'Ambrosio, Jill Steiger, Susan Garibaldi, and Debby Sloan as per the terms of the attached Memorandums of Understanding dated 8/2/19;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Memorandum of Understanding."

18. Appointment of Delegate to New York State School Boards Association

Inclusive

Recommended Motion: "RESOLVED that the Levittown Board of Education does, hereby, approve a Board Trustee Delegate as voting delegate to the NYSSBA Annual Convention on October 24 - 26, 2019."

19. Contract with Music Theatre International (MTI)

Enclosure

Recommended Motion: "RESOLVED that the Levittown Board of Education approve a contract with Music Theatre International (MTI), with terms as outlined in the attached contract for licensing for "Into The Woods" for MacArthur High School for the 2019-2020 school year;

and that the President of the Board of Education is, hereby, authorized to execute same."

20. Contract with Sound Actuarial Consulting

Enclosure

Recommended Motion: "RESOLVED that the Levittown Board of Education approve a contract with Sound Actuarial Consulting with terms as outlined in the attached contract, to perform an

actuarial review of the District's Workers Compensation Program;

BE IT FURTHER RESOLVED and that the President of the Board of Education is, hereby, authorized to execute same."

21. Guidelines for Free and Reduced Price Meal Program

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education accepts the Free and Reduced Price Meal Program policy, including the annual Family Eligibility Criteria for Free and Reduced Meals as described in accordance with the guidelines established by the U. S. Department of Agriculture and the New York State Education Department, Bureau of School Food Management and Nutrition."

22. Intermunicipal Agreements - Fuel

Enclosure

Recommended Motion: "RESOLVED, pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education, does, hereby, approve the attached Intermunicipal Agreement between the Levittown Union Free School District and the following school district for the purpose of Levittown providing access to the fueling station;

- Wantagh School District

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the agreements and the coordinating contracts."

23. Transportation Contract

Enclosure

Recommended Motion: "Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following transportation contract/extension:

2019 Summer Contracts

<u>Contract #</u>	<u>Bid Date</u>	<u>Contractor</u>	<u>Cost</u>
New	N/A	NASSAU BOCES	\$14,872.00
NEW	5/22/19	First Student	\$47,900
NEW	7/31/19	First Student	\$0
NEW	5/22/19	Suburban Bus	\$0
NEW	7/31/19	Suburban Bus	\$0

2019-2020 Contracts/Extensions

<u>Contract #</u>	<u>Bid Date</u>	<u>Contractor</u>	<u>Cost</u>
New	5/22/19	ACME	\$32,320
New	7/31/19	ACME	\$0

<u>Contract #</u>	<u>Bid Date</u>	<u>Contractor</u>	<u>Cost</u>
E999780	4/20/99	ACME	\$51,573.70
E412441	5/6/10	ACME	\$15,915.20
E266545	5/6/11	ACME	\$14,943.60
E270444	5/8/12	ACME	\$8,845.08
E414707	5/12/15	ACME	\$32,498.00
E413276	5/13/13	ACME	\$0
E273929	5/15/14	ACME	\$39,530
E414922	5/16/16	ACME	\$10,008.80
E416485	5/16/18	ACME	\$21,426.70
E514610	5/22/17	ACME	\$0
E256986	5/30/06	ACME	\$27,404.00
E411039	5/31/07	ACME	\$0
E800650	6/2/00	ACME	\$0
E412446	6/23/10	ACME	\$0
E272986	8/6/14	ACME	\$0
E514612	8/7/17	ACME	\$0
E273929	8/11/15	ACME	\$63,163.30
E271615	8/12/13	ACME	\$0
E515604	8/14/18	ACME	\$14,169.40
E270445	8/15/12	ACME	\$42,034.20
E414925	8/16/16	ACME	\$0
E412449	8/25/10	ACME	\$0
E272389	10/2/13	ACME	\$14,114.70
E412443	5/6/2010	First Student	\$0
E514614	8/7/2017	First Student	\$0
E416487	8/14/2018	First Student	\$0
E414926	8/16/2016	First Student	\$36,727.60
E414930	5/16/2016	First Student	\$38,121.60
E514609	5/22/2017	First Student	\$35,777.50
E515606	5/16/2018	First Student	\$0
E256989	5/30/2006	Suburban Bus	\$0
E266549	5/6/2011	Suburban Bus	\$0

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E410146	5/25/2005	Suburban Bus	\$0
E411041	5/31/2007	Suburban Bus	\$0
E412444	5/6/2010	Suburban Bus	\$233,364.10
E414929	5/16/2016	Suburban Bus	\$34,087.80
E414710	5/12/2015	Suburban Bus	\$0
E515607	5/16/2018	Suburban Bus	\$0

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

24. Special Education Contracts

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the periods specified below.

- Bethpage UFSD (7/1/19 - 8/9/19)
- Long Island Home d/b/a South Oaks Hospital (9/1/19 - 8/31/20)
- Westbury School District (7/1/19 - 6/30/20)
- Anderson Center for Autism (7/1/19 - 6/30/20)
- Plainedge UFSD (7/1/19 - 6/30/20)
- Henry Viscardi School (7/1/19 - 6/30/20)
- The Charlton School/Ketchum-Grande (7/1/19 - 6/30/20)
- Bethpage UFSD (7/1/19 - 8/9/19)
- East Meadow UFSD (7/1/19 - 6/30/20)
- Wyandanch UFSD (7/1/19 - 6/30/20)
- United Cerebral Palsy (7/1/19 - 6/30/20)
- Plainedge UFSD (7/1/19 - 8/9/20)
- Syosset Central School District (7/1/19 - 6/30/20)
- Brookville Center for Children's services (7/1/19 - 6/30/20)
- Roslyn Public Schools (7/3/19 - 8/13/19 and 9/3/19 - 6/26/20)

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts."

25. Obsolete Books

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

26. Obsolete Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the items may be discarded and/or sold at the highest possible salvage value."

27. Medical Evaluation of an Employee

Inclusive

Recommended Motion: "WHEREAS, upon recommendation of the Superintendent of Schools, be it RESOLVED that pursuant to Education Law Section 913, Employee No. 5778 is hereby directed to submit to a medical/psychiatric examination before a physician of the District's choosing; and

BE IT FURTHER RESOLVED that the Board of Education hereby directs that Employee No. 5778 submit, at or before the examination/evaluation, all relevant records from all health care providers with whom he has consulted or received treatment during the last three years, or such other time period as is deemed appropriate by the District's designated physician(s)."

28. Schedules

Enclosure

"RECOMMENDED MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 "Resignations/Terminations, Certified Personnel"
- 1002 "Resignations/Terminations, Non-Instructional Personnel"
- 1003 "Appointments, Certified Personnel"
- 1004 "Appointments, Administrators"
- 1005 "Designation, Coaching"
- 1006 "Designation, Consultants"
- 1007 "Salary Change, Instructional"
- 1008 "Appointments, Non-Instructional Personnel"
- 1008.1 "LOA, Non-Instructional Personnel"
- 1008.2 "LOA, Instructional Personnel"
- 1009 "Permanent Status, Non-Instructional"
- 1010 "Textbooks"
- 1011 "Students with Disabilities"

V. ACTION ITEMS

A. New Business

1. Gifts to Schools

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gift:

- A check in the amount of \$957.92 to be donated to MacArthur High School activity fund from Ahold USA Financial Services, PO Box 7200, Carlisle, PA 17013."

VI. AD HOC

1. Board Policies - First and Second Read

Enclosure

First Read

Policy No. 5661 District Wellness Policy

Second Read

Policy No. 7222 Diploma or Credential Options for Students with Disabilities

Policy No. 7511 Immunization of Students

VII. UPCOMING DATES

A. September 11 - Regular Meeting

B. September 25 - Planning Meeting

VIII. MOTION TO ADJOURN