

# AGENDA

## BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK  
www.levittownschoools.com

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REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, February 6, 2019

6:30 PM Meeting convenes with anticipated adjournment to Executive Session  
7:30 PM Meeting reconvenes with Regular Meeting

**Success for Every Student**

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### OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

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### NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

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Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons consistent with law.

CALL TO ORDER

CALL TO ORDER

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session for the purpose of negotiations conducted pursuant to the Taylor Law involving the LUT."

I. RECONVENE TO PUBLIC SESSION

- A. Pledge of Allegiance
- B. Moment of Silence

II. REPORTS

- A. Student Presentations
  - i. Student Academic Presentation - Abbey Lane - Social Emotional Learning
- B. Recognition
  - i. Art Display - Division Avenue High School
  - ii. Adopt a Family Recognition
- C. Superintendent
  - 1. Comments and Reports
    - A. Curriculum and Instruction Budget - Todd Winch
      - i. Smart School Bond Funding
    - B. Revenue and Tax Calculation
  - 2. Follow-up to Prior Public Be Heard Questions
  - 3. Follow-up to Board Questions
- D. Board of Education
  - 1. Comments and Reports
  - 2. Correspondence
  - 3. Student Liaisons

III. PUBLIC BE HEARD

IV. CONSENT AGENDA

- 1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the Regular Meeting of January 9, 2019."

2. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the January 2019 report of the Claims Auditor be accepted."

3. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue Report for the period 7/1/18 to 12/31/18
- Treasurers Report for the month ending December 2018
- Trial Balance for the period 7/1/18 to 12/31/18
- Credit card statement from Citibank for statement date 1/6/19."

4. Budget Transfer

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A55105710	Transportation Fuel	\$150,000.00	
A55404000	Transportation Contracted Buses		\$150,000.00

**Reason: Out of District Transportation Costs, Due to McKinney Vento Law**

A2020.1600	Supervision Clerical Salaries	\$45,649.00	
A1310.1500	BO Instructional Salaries		\$45,649.00
A2110.1930	Graduate Credit Incentive	\$56,453.24	
A1310.1600	BO Staff Salaries		\$56,453.24
A2110.1400	Substitute Teachers	\$27,843.38	
A2110.1310	Teachers' Salaries/Summer School		\$27,843.38

*Reason: To adjust salary codes due to internal movements.*

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers.”

5. Federal Single Audit Report Enclosure  
Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, accept the Federal Single Audit Report for the Levittown Public Schools as prepared by the firm of R.S. Abrams & Co., LLP, for the fiscal year ended June 20, 2018.”

6. Risk Assessment Update Report - Corrective Action Plan Enclosure  
Recommend Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Risk Assessment Update Report and the Corrective Action Plan in response to the Internal Auditor's recommendations contained in the report dated June 30, 2018.

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the Corrective Action Plan to New York State.”

7. Extra Classroom Activity Fund Treasurer's Reports Enclosure  
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Extra Classroom Activity Fund Reports for the period October 1, 2018 through December 31, 2018."

8. Cullen and Danowski Engagement Letter Enclosure  
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached engagement letter from Cullen and Danowski dated January 2, 2019 for the previously-agreed upon procedures.

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the agreement."

9. Inter-municipal Agreements - Fuel Enclosure  
Recommended Motion: "RESOLVED, pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education, does, hereby, approve the attached Inter-municipal Agreements between the Levittown Union Free School District and the following school district for the purpose of Levittown providing access to the fueling station;

- Island Trees School District

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the agreements and the coordinating contracts."

10. Asset Valuation and Inventory Updating Service Enclosure  
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby,

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approve the attached contract between the Levittown Public Schools and CBIZ Valuation Group, LLC to review the district's asset valuation and perform an inventory update for insurance and auditing purposes;

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute this contract."

11. Board Meeting Calendar - 2018-19 School Year - Second Revision Enclosure  
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, adopt the attached second revision of the Board of Education meeting date calendar for the Levittown Public Schools for the 2018-19 school year."

12. School Calendar 2019-2020 Enclosure  
Recommended Motion: "WHEREAS, the attached 2019-2020 school calendar has been reviewed by all appropriate parties,

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education, does, hereby, adopt the attached calendar as the official dates for the operation of schools during the 2019-2020 school year."

13. Special Education Contracts Enclosure  
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the period 7/1/18 through 6/30/19.

- The Center for Developmental Disabilities

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts."

14. Obsolete Equipment/Books Enclosure  
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment/books on the attached lists obsolete and that the items may be discarded and/or sold at the highest possible salvage value."

15. Schedules Enclosure  
"RECOMMENDED MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 "Resignations/Terminations, Certified Personnel"
- 1002 "Resignations/Terminations, Non-Instructional Personnel"
- 1003 "Appointments, Certified Personnel"
- 1004 "Designation, Coaching"

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- 1005 “Designation, Consultants”
- 1006 “Salary Change, Certified Personnel”
- 1007 “Appointments, Non-Instructional Personnel”
- 1008 “Leave of Absence, Certified Personnel”
- 1009 “Leave of Absence, Non-Instructional Personnel”
- 1010 “Permanent Status”
- 1011 “Students with Disabilities”

V. ACTION ITEMS

A. New Business

1. Gifts to School

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gift:

- A check in the amount of \$150.00 to be donated to Division Avenue High School’s English Department for a diversity related project from Hofstra University, 255 Hofstra University, Hempstead, NY 11549
- A check in the amount of \$150.00 to be donated to MacArthur High School’s Student Activity Fund from Hofstra University, 255 Hofstra University, Hempstead, NY 11549
- A check in the amount of \$396.30 to be donated to Abbey Lane’s Student Activity Fund from Box Tops for Education, 13700 Oakland Avenue, Highland Park, MI 48203
- A check in the amount of \$100.00 to be donated to Division Avenue High School’s Chef Club from Amy Dubin, 27 Clay Lane, Levittown, NY 11756
- A check in the amount of \$24.10 to be donated to Summit Lane’s Student Activity Fund from Box Tops for Education, 13700 Oakland Avenue, Highland Park, MI 48203
- Plants, potting soil and fertilizer valued at approximately \$1,000 to be donated to the Levittown Outdoor Learning Center Greenhouse from Mr. Mark Lewis, 36 Tanager Lane, Levittown, NY 11756”

VI. AD HOC

VII. UPCOMING DATES

- A. February 27 - Budget Planning Session #2
- B. March 13 - Budget Planning Session #3/Regular Meeting

VIII. MOTION TO ADJOURN