

AGENDA

BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK
www.levittownschoools.com

REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER
Wednesday, December 12, 2018

Immediately following the Audit Committee Meeting

Success for Every Student

OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons consistent with law.

CALL TO ORDER

CALL TO ORDER

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session for the purpose of negotiations conducted pursuant to the Taylor Law involving the LUT."

I. RECONVENE TO PUBLIC SESSION

- A. Pledge of Allegiance
- B. Moment of Silence

II. REPORTS

- A. Student Presentations
- B. Recognition
 - i. MacArthur High School Wind Ensemble - Auditorium
 - ii. Coca Cola Scholarship Semi-Finalist Recognition
 - iii. Fall Sports Recognition - Auditorium
 - iv. Art Display - Wisdom Lane School
- C. Superintendent
 - 1. K12 Insights Presentation - Mr. Todd Winch
 - 2. Mindfulness - Mr. Todd Winch
 - 3. Comments and Reports
 - A. Budget Topics By Month 2019-20 - Dr. Chris Dillon
 - 4. Follow-up to Prior Public Be Heard Questions
 - 5. Follow-up to Board Questions
- D. Board of Education
 - 1. Comments and Reports
 - 2. Correspondence
 - 3. Student Liaisons

III. PUBLIC BE HEARD

IV. CONSENT AGENDA

- 1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes

of the Regular Meeting of November 14, 2018 and the Special Meeting of November 28, 2018."

2. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the NOVEMBER 2018 report of the Claims Auditor be accepted."

3. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue Report for the period 7/1/18 to 10/31/18
- Treasurers Report for the month ending October 2018
- Trial Balance for the period 7/1/18 to 10/31/18
- Claims Audit Report for November 2018
- Credit card statement from Citibank for statement date 11/6/18."

4. Risk Assessment Update Report - Corrective Action Plan

Enclosure

Recommend Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Risk Assessment Update Report and the Corrective Action Plan in response to the external auditor's recommendations contained in the report dated June 30, 2018."

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the corrective action plan to New York State."

5. Budget Transfers

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A20201600	Supervision-Clerical Salaries	\$44,733.00	
A28101600	Guidance-Non Instructional Salaries		\$44,733.00
A26301500	Computer Instruction T/Assists	\$64,211.00	
A26301510	Computer Instruction IT Staff		\$64,211.00
A22501350	Spec. Ed Chairpersons	\$23,671.00	

A26301510 Computer Instruction IT Staff \$23,671.00

Reason: Change of staff status and administrative re-organization

A21101400 Substitute Teachers \$25,000.00

A10104750 Bd of Ed Training/Travel \$25,000.00

Reason: To cover the cost of the Board to attend conventions/workshops

A1620.4080 O&M Electricity \$60,000.00

A1620.4620 O&M Contractual Expenditures \$22,266.44

A1620.1666 O&M Custodial OT/Special Projects \$82,266.44

A1620.1650 O&M Groundskeepers Sal \$21,181.42

A1620.1670 O&M Summer Custodial/Grnds \$21,181.42

A1620.4620 O&M Contractual Expenditures \$10,077.69

A1622.1660 Security Overtime \$10,077.69

A5510.5710 Transportation Fuel for Buses \$50,000.00

A5581.4900 BOCES Transportation Services \$50,000.00

Reason: To adjust budget to actual salaries. To cover BOCES Transportation Services

A21104500PE PE Supplies & Materials \$20,000.00

A28554500 Athletic Supplies & Materials \$20,000.00

Reason: Purchase of football uniforms/to take advantage of special pricing offer

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers.”

6. Reserves Adjustment

Inclusive

Recommended Motion: “WHEREAS, by action of the Levittown Board of Education, the Levittown Union Free School District has previously established certain reserves having the following balances as of the fiscal year ending June 30, 2018;

	<i>Fiscal Year Ending 6/30/17</i>
Restricted for Workers' Compensation	\$ 5,064,732
Restricted for Unemployment Insurance	\$ 952,391
Restricted for Employee Retirement	\$11,850,104
Restricted for Employee Benefits Accrued Liability	\$ 4,044,874
Restricted for Capital Reserve	\$ 5,462,000
Total Reserves	\$ 27,374,101

and WHEREAS, the Levittown Board of Education wishes to utilize and/or contribute additional funds where appropriate;

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education, hereby, authorizes transfers of 2017-2018 fund balance to any of the properly established reserves not to exceed:

Reserves Transfers Not To Exceed	
Restricted for Workers' Compensation	\$ 1,000,000
Restricted for Employee Retirement	\$ 2,000,000
Restricted for Capital Reserve	\$ 6,000,000
Total Transfers	\$ 9,000,000"

7. Change Orders

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following Change Orders (contract decreases):

Change Order #1 East Broadway Elementary School

JNS Heating - Credit Allowance for Money Not Used \$-8,000.00

Change Order #1 Gardiners Avenue Elementary School

JNS Heating - Credit Allowance for Money Not Used \$-8,000.00

Change Order #1 Summit Lane Elementary School

JNS Heating - Credit Allowance for Money Not Used \$-4,000.00

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change order."

8. Agreement with CSEA

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education hereby ratifies an agreement with the CSEA dated December 5, 2018.

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

9. Memorandum of Understanding - Supervisor of Operations

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby,

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ratifies the agreement with the CSEA regarding the terms and conditions of employment for a bargaining unit position;

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

10. Employee Agreement

Inclusive

Recommended Motion: "BE IT RESOLVED, that the Board of Education hereby ratifies an agreement with Employee No. 5276 regarding her separation from employment."

11. Contract with Heartland Payment Systems

Enclosure

Recommended Motion: " RESOLVED that the Levittown Board of Education approve the K-12 merchant processing agreement with Heartland Payment Systems (formally Nutrikids) to provide payment processing services;

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract."

12. National Inventors Hall of Fame, Inc.

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract with National Inventors Hall of Fame, Inc. to provide curricula and course materials for use by Levittown Schools in a summer education enrichment program from July 15 through July 26, 2019 at no cost to the District.

NOW, BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

13. Approval of Board of Education Policies

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following revised policies:

Policy No. 4211 - Organizational Chart

Policy No. 5551 - Allocation of Title I, Part A Funds in the District

Policy No. 5660.1 - Meal Charge and Prohibition Against Meal Shaming Policy

Policy No. 7134 - Education of Students in Foster Care

Policy No. 7221 - Participation in Graduation Ceremonies and Activities

Policy No. 7222 - Diploma or Credential Options for Students with Disabilities

14. Special Education Contracts

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the period 7/1/18 through 6/30/19.

- The Opportunity Pre School
- Oyster Bay - East Norwich CSD
- Heart Share
- West Islip UFSD

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts.”

15. Transportation Contract

Enclosure

Recommended Motion: "Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following 2018-2019 School Year transportation contracts/extensions:

Contractor’s Name	Date of Contract	Cost
Acme Bus Corp	8/23/18	\$0
Educational Bus Transportation	8/23/18	\$0
First Student	8/23/18	\$0
We Transport	8/23/18	\$0

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

16. Out of District Contract for Health and Welfare Services

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school district to provide health and welfare services to students attending schools in these districts for the 2018-19 school year:

- Seaford UFSD

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute this contract.”

17. Obsolete Equipment

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the items may be discarded and/or sold at the highest possible salvage value.”

18. Obsolete Books

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

19. Schedules

Enclosure

"RECOMMENDED MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 "Resignations/Terminations, Certified Personnel"
- 1002 "Resignations/Terminations, Non-Instructional Personnel"
- 1003 "Appointments, Certified Personnel"
- 1004 "Designation, Coaching"
- 1005 "Designation, Consultants"
- 1006 "Extra-Curricular"
- 1007 "Appointments, Non-Instructional Personnel"
- 1008 "Salary Change, Certified Personnel"
- 1009 "Salary Change, Non-Instructional Personnel"
- 1010 "Leave of Absence, Certified Personnel"
- 1011 "Leave of Absence, Non-Instructional Personnel"
- 1012 "Permanent Status, Non-Instructional Personnel"
- 1013 "Students with Disabilities"

V. ACTION ITEMS

A. New Business

1. Gifts to School

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gift:

- A check in the amount of \$100.00 to be awarded to two graduating fifth graders from the class of 2019 (The James Woolwhich Award) at East Broadway School from Mrs. Kerry Couture, 160 Poplar Street, Garden City, NY 11530
- A 2003 Volkswagon Jetta to be donated to Mr. Luna's GC Tech Automotive Class from Ms. Ruth Castellani, 14 Wildwood Road, Rocky Point, NY 11778
- A 1998 Honda Motorcylce to be donated to Mr. Luna's GC Tech Automotive Class from Mr. Joseph Pernick, 245 Kings Park Avenue, No. Massapequa, NY 11758
- Two checks in the amounts of \$175.00 and \$84.00 to be donated respectively to Ms. Bonomo's class at East Broadway for the butterfly program and Ms. Nulty's class at East Broadway for the mammal study program from NEFCU, 1000 Corporate Drive,

Westbury, NY 11590.”

VI. AD HOC

VII. UPCOMING DATES

- A. January 9 - Regular Meeting
- B. January 23 - Budget Planning Session #1

VIII. MOTION TO ADJOURN