

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

MINUTES

THE ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION, was duly called and held on Wednesday July 5, 2017 in the Board Meeting Room of the Levittown Memorial Education Center.

CERTIFICATION:

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the local newspapers, the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

PRESENT:

BOARD MEMBERS

Ms. Marianne Adrian
Mr. Dillon Cain
Ms. Christina Lang
Ms. Peggy Marenghi
Ms. Jennifer Messina
Mr. James Moran
Mr. Michael Pappas

ADMINISTRATION

Dr. Tonie McDonald – Superintendent of Schools
Mr. Bill Pastore– Assistant Superintendent
Ms. Debbie Rifkin – Assistant Superintendent
Dr. Donald Sturz- Assistant Superintendent, excused absence
Mr. Todd Winch – Assistant Superintendent

OTHERS

Mr. Bob Cohen – Legal Counsel
Ms. Elizabeth Appelbaum – District Clerk

I. CALL TO ORDER

- A.** Pledge of Allegiance
- B.** Mr. James Moran, called the Organizational Board Meeting to order at 6:30 PM. On a motion by Ms. Lang seconded by Ms. Marenghi and approved (7-0) that the Board adjourn to Executive Session for the purpose of the Taylor Law involving the CSEA.
- C.** The Board reconvened to Public Session at 7:30 PM at which time Mr. Moran asked everyone to stand for the Pledge of Allegiance which was led by the Division Avenue and MacArthur Baseball Teams. Mr. Moran requested a moment of silence for our service men and women and for the recently fallen police officer. Dr. McDonald introduced the two newly appointed Board members, Dillon Cain and Jennifer Messina.

NOTE: Recognitions were taken out of order and presented before the Organization Meeting.

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page – 2.

1. APPOINTMENT OF DISTRICT CLERK

MOTION: “That Elizabeth Appelbaum be appointed to the position of District Clerk for the 2017-2018 school year, at a salary of \$49,371 (plus \$3,000 stipend) per year.”

RESOLUTION #17-18-01
District Clerk

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Marianne Adrian
SECONDER:	Christina Lang
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTED DISTRICT CLERK:
Elizabeth Appelbaum

2. ELECTION OF TEMPORARY CHAIRPERSON

RESOLUTION # 17-18-02
Temporary Chairman

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Christina Lang
SECONDER:	Jennifer Messina
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

ELECTED TEMPORARY CHAIRPERSON:
Mike Pappas

3. APPOINTMENT OF TEMPORARY SECRETARY TO RECORD MEETING

RESOLUTION # 17-18-03
Temporary Secretary to Record Meeting

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Peggy Marengi
SECONDER:	Marianne Adrian, Vice President
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTMENT OF TEMPORARY SECRETARY TO RECORD THIS MEETING:
Dillon Cain

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page – 3.

4. ELECTION OF PRESIDENT OF BOARD OF EDUCATION

RESOLUTION # 17-18-04
President of Board of Education

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran
SECONDER:	Christina Lang
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

ELECTED PRESIDENT OF THE BOARD OF EDUCATION:
Peggy Marengi

5. ELECTION OF VICE-PRESIDENT OF BOARD OF EDUCATION

RESOLUTION # 17-18-05
Vice President of Board of Education

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Peggy Marengi
SECONDER:	Mike Pappas
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

ELECTED VICE PRESIDENT OF BOARD OF EDUCATION:
Marianne Adrian

6. OATH OF OFFICE – BOARD MEMBERS AND NEW SUPERINTENDENT

Ms. Jennifer Messina, Mr. Mike Pappas, Mr. Dillon Cain and Dr. Tonie McDonald were sworn in by Mr. Cohen. Ms. Moran congratulated everyone and welcomed Ms. Messina and Mr. Cain.

7. APPOINTMENT OF ATTORNEY

MOTION: “That Lamb & Barnosky, LLP be appointed as Attorney for regular school business.”

RESOLUTION # 17-18-06
Attorney

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Christina Lang
SECONDER:	Marianne Adrian, Vice President
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTED ATTORNEY:
Lamb & Barnosky

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page – 4.

8. APPOINTMENT OF BOND COUNSEL

MOTION: “That Hawkins, Delafield and Wood, LLP be appointed as Bond Counsel for the Levittown Public Schools.”

RESOLUTION # 17-18-07
Bond Counsel

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	James Moran
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTED BOND COUNSEL:
Hawkins, Delafield and Wood

9. APPOINTMENT OF DISTRICT ARCHITECT

MOTION: “That John A. Grillo, Architect, PC be appointed the Architect Record for the school year 2017-18, to render services as determined by The District, with compensation as described as attached.”

RESOLUTION # 17-18-08
Architect of Record

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Marianne Adrian, Vice President
SECONDER:	Dillon Cain
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

APPOINTED DISTRICT ARCHITECT:
John A. Grillo

10. Appointment of Fiscal Advisor

RESOLUTION #17-18-09
Fiscal Advisor

MOTION: “That Capital Markets Advisors, LLC be appointed as fiscal advisors with regard to bond issues for the Levittown Public Schools.”

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Jennifer Messina
SECONDER:	Mike Pappas
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTED FISCAL ADVISOR:
Capital Markets Advisors, LLC

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page – 5.

11. APPOINTMENT OF INSURANCE BROKER OF RECORD

MOTION: “That New York Schools Insurance Reciprocal be appointed as Insurance Broker of Record for the 2017-2018 school year.”

RESOLUTION # 17-18-10
Insurance Broker of Record

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Dillon Cain
SECONDER:	Jennifer Messina
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

APPOINTED INSURANCE BROKER OF RECORD:
New York Schools Insurance Reciprocal

12. APPOINTMENT OF INTERNAL AUDITOR

MOTION: “That Cullen & Danowski, LLP, be appointed Internal Auditor for the school district for the school year 2017-2018 to render such services as determined by the Personnel Office, with compensation as provided in the submitted RFP, said payment to be inclusive of disbursements and /or expenses and that the President of the Board of Education is authorized to sign the attached agreement with Cullen and Danowski, LLP.”

RESOLUTION # 17-18-11
Internal Auditor

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	James Moran
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

APPOINTED INTERNAL AUDITOR:
Cullen & Danowski, LLP

13. APPOINTMENT OF EXTERNAL AUDITOR

MOTION: “That R.S. Abrams, be appointed External Auditor for the school district for the school year 2017-2018 to render such services as determined by the Personnel Office, with compensation as provided in the submitted RFP, said payment to be inclusive of disbursements and/or expenses and that the President of the Board of Education is authorized to sign the attached agreement with R.S. Abrams.”

RESOLUTION # 17-18-12
External Auditor

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page -6.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Christina Lang
SECONDER:	Mike Pappas
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

APPOINTED INTERNAL AUDITOR:
R.S. Abrams

14. APPOINTMENT OF CLAIMS AUDITOR

MOTION: "That Nawrocki Smith to be appointed Internal Claims Auditor for the school year 2017-2018 to render such services as determined by the job specifications filed in the Personnel Office, with compensation as provided in the submitted RFP, said payment to be inclusive of disbursements and /or expenses and that the Board of Education President is authorized to sign the attached contract with Nawrocki Smith."

RESOLUTION # 17-18-13
Claims Auditor

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Marianne Adrian, Vice President
SECONDER:	Jennifer Messina
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

APPOINTED CLAIMS AUDITOR:
Nawrocki Smith

15. APPOINTMENT OF TREASURER

MOTION: "That Linda Dolecek be appointed for the position of Treasurer, at no additional salary, with the amount of bond fixed at \$1,000,000."

RESOLUTION # 17-18-14
Treasurer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Dillon Cain
SECONDER:	James Moran
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

APPOINTED TREASURER:
Linda Dolecek

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 7.

16. APPOINTMENT OF ASSISTANT TREASURER

MOTION: "That Ping-Yann Chou be appointed to the position of Assistant Treasurer at no additional salary, with the amount of bond fixed at \$1,000,000."

RESOLUTION #17-18-15
Assistant Treasurer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran
SECONDER:	Christina Lang
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTED ASSISTANT TREASURER:
Ping-Yann Chou

17. APPOINTMENT OF PURCHASING AGENT

MOTION: "That Bonnie Pampinella be appointed to the position of Purchasing Agent for the 2017-2018 school year at no additional salary; and in her absence, William Pastore at no additional salary."

RESOLUTION # 17-18-16
Purchasing Agent

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Marianne Adrian, Vice President
SECONDER:	Dillon Cain
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTED PURCHASING AGENT:
Bonnie Pampinella

18. APPOINTMENT OF CENTRAL TREASURERS FOR EXTRACLASSROOM ACTIVITY

MOTION: "That the following be appointed as Central Treasurers for the Extraclassroom Activity Funds for their assigned schools for the 2017-18 school year."

RESOLUTION #17-18-17
Appointment of Central Treasurers
for Extraclassroom Activity

- | | |
|-------------------|-----------------|
| • Alice LoGiudice | Division Avenue |
| • Diana Benevento | MacArthur |
| • Colleen Eck | Jonas Salk |
| • Janice Friedman | Wisdom Lane |
| • Rachel Flanagan | GC Tech" |

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 8.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Jennifer Messina
SECONDER:	Christina Lang
AYES:	Adrian, Ward, Pappas, Quinones-Smith, Lang, Marengi, Moran

NOTE: Item #19 PULLED

Dr. McDonald reported that at this time we do not have a signed contract. She noted it will be on the next Agenda.

19. Appointment of Medical Inspectors Enclosure
~~_____ moved that Dr. Suanne Kowal Connelly be appointed as Medical Inspector at a contractual rate of \$27,500.00 per year.~~

20. APPOINTMENT OF MEDICAL REVIEW OFFICER

MOTION: "That Partners in Safety, be appointed as the Medical Review Officer for the district for the 2017-2018 school year to provide individual drug and alcohol tests as needed."

RESOLUTION # 17-18-18
Medical Review Officer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran
SECONDER:	Mike Pappas
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTED MEDICAL REVIEW OFFICER:
Partners In Safety

21. DESIGNATION OF 403(b) AND 457 RETIREMENT SAVINGS PLAN PROVIDERS

RESOLUTION # 17-18-19
Designation of Annuity Co.

MOTION: "That Aspire Financial Services, AXA Advisors, AXA Equitable Life Insurance Company, Voya Opportunity Plus, Legend Group/ADSERV, Lincoln Investment Planning, Mass Mutual-Panorama, Metlife, Mutual Inc. Financial Services, Oppenheimer Shareholder Services, and New York State Deferred Compensation as official retirement savings plan providers."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

DESIGNATION OF ANNUITY COMPANIES:
Aspire Financial Services, AXA Advisors, AXA Equitable Life Insurance Company, Metlife
Voya Opportunity Plus, Legend Group/ADSERV, Lincoln Investment Planning, Mass Mutual-Panorama,
Mutual Inc. Financial Services, Oppenheimer Shareholder Services, and New York State Deferred Compensation

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 9.

22. APPOINTMENT OF THIRD PARTY ADMINISTRATOR FOR 403(b) AND 457 RETIREMENT PLAN PROVIDERS

MOTION: "That OMNI is appointed as third party administrator for 403(b) and 457 Retirement Saving Plan Providers."

RESOLUTION # 17-18-20
Third Party Administrator
for 403(b) and 457
Retirement Plan Providers

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Jennifer Messina
SECONDER:	Marianne Adrian, Vice President
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

THIRD PARTY ADMINISTRATOR FOR 403(b) AND 457 RETIREMENT PLAN PROVIDERS
OMNI

23. APPOINTMENT OF SURROGATE PARENT

MOTION: "WHEREAS the Commissioner's Regulation Part 200, subchapter P, requires each local Board of Education to annually appoint surrogate parents who will represent the interests of a student with a disability whose parents are either unknown or unable to provide such representation at Committee on Special Education (CSE) meetings and/or hearings; and

RESOLUTION #17-18-21
Appointment of Surrogate
Parent

WHEREAS, the Levittown CSE has carefully canvassed those persons who have demonstrated a willingness to serve in such capacity,

NOW, THEREFORE, BE IT RESOLVED, that Karen Buttner, 57 Barbara Lane, Levittown be appointed as surrogate parent for the 2016-2017 school year."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Christina Messina
SECONDER:	Mike Pappas
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTMENT OF SURROGATE PARENT
Karen Buttner

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 10.

**24. APPOINTMENT OF COMMITTEE ON SPECIAL EDUCATION
AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

**RESOLUTION #17-18-22
Appointment of Committee
on Special Education and
Committee on Preschool
Special Education**

MOTION: "RESOLVED, that the Levittown Board of Education appoint the fifteen parent members on the attached list dated July 1, 2017, all chairpersons, psychologists and special and regular education teachers of special education students as well as Dr. Donald Sturz, Jordan Margolis, Dr. Susan Farber, Dr. Sean Haggerty, Dawn Wang, Rocco Ognibene, Richard Cirillo, Terence Rusch, Julia Joshuskutty , Dr. Margaret Ippolito And Dr. Noreen Vail-Gandolfo to serve on the District Committee on Special Education and the Committee on Preschool Special Education for the 2017-2018 school year."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Jennifer Messina
SECONDER:	Mike Pappas
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF COMMITTEE ON SPECIAL EDUCATION
AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

**Lisa Carelli-Lang, Jordan Margolis, Dr. Susan Farber, Dr. Sean Haggerty, Dawn Wang, Rocco Ognibene,
Richard Cirillo, Terence Rusch, Julia Joshuskutty, Dr. Margaret Ippolito and Dr. Noreen Vail-Gandolfo**

25. APPOINTMENT OF IMPARTIAL HEARING OFFICERS

MOTION: "WHEREAS, the Commissioner's Regulation Section 200.5, requires each local Board of Education to annually appoint impartial hearing officers in the event of an appeal of a CSE action by a parent of a student with a disability, or a student with a disability over the age of 18,

**RESOLUTION #17-18-23
Appointment of Impartial
Hearing Officers**

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, appoint all impartial hearing officers from the district-specific Nassau County list of Impartial Hearing Officers as maintained by the Impartial Hearing Reporting System for the 2017-2018 school year; and authorizes the President of the Board of Education to appoint Impartial Hearing Officers from the above mentioned list on a rotational basis."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Christina Lang
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**APPOINTMENT OF IMPARTIAL HEARING OFFICERS
Nassau County List**

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 11.

26. APPOINTMENT OF SECTION 504 COORDINATOR

MOTION: "That Rocco Ognibene be appointed as Section 504 Coordinator for Levittown Public Schools."

RESOLUTION #17-18-24
Appointment of Section 504
Coordinator

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Christina Lang
SECONDER:	Jennifer Messina
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTMENT OF SECTION 504 COORDINATOR
Rocco Ognibene

27. APPOINTMENT OF SCHOOL PESTICIDE REPRESENTATIVE

MOTION: "That Christopher Milano be appointed as School Pesticide Representative for Levittown Public Schools."

RESOLUTION #17-18-25
Appointment of School
Pesticide Representative

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Marianne Adrian, Vice President
SECONDER:	Dillon Cain
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTMENT OF SCHOOL PESTICIDE REPRESENTATIVE
Chris Milano

28. APPOINTMENT OF ASBESTOS HAZARD EMERGENCY RESPONSE ACT

MOTION: "That Christopher Milano be appointed as Asbestos Hazard Emergency Response Act (AHERA) designee for Levittown Public Schools."

RESOLUTION #17-18-26
Appointment of Asbestos Hazard
Emergency Response Act

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	James Moran
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTMENT OF ASBESTOS HAZARD EMERGENCY RESPONSE ACT
Chris Milano

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 12.

29. APPOINTMENT OF CHEMICAL HYGIENE OFFICER

MOTION: "That James Ripka (MacArthur HS), Sarah LaBonte (Division Ave HS), Meghan Olsen (Wisdom Lane) and Jennifer Appelton (Jonas Salk) be appointed as Chemical Hygiene Officer for Levittown Public Schools."

RESOLUTION #17-18-27
Appointment of Chemical
Hygiene Officer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Jennifer Messina
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTMENT OF CHEMICAL HYGIENE OFFICER
James Ripka, Sarah LaBonte, Meghan Olsen and Jennifer Appelton

30. APPOINTMENT OF DIGNITY FOR ALL STUDENTS ACT (DASA) COORDINATORS

MOTION: "That Debbie Rifkin, George Maurer, Frank Mortillaro, Jeanmarie Wink, Anthony Goss, Keith Squillacioti, John Zampaglione, John Avena, John Coscia, Jared Vanderbeck and Joseph Sheehan be appointed as Dignity For All Students Act (DASA) Coordinators for Levittown Public Schools."

RESOLUTION #17-18-28
Appointment of Dignity For
All Students Act (DASA)
Coordinators

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran
SECONDER:	Christina Lang
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTMENT OF DIGNITY FOR ALL STUDENTS ACT (DASA) COORDINATORS
**Debbie Rifkin, George Maurer, Frank Mortillaro, Jeanmarie Wink, Anthony Goss,
Jared Vanderbeck, Keith Squillacioti, John Zampaglione, John Avena, John Coscia and Joseph Sheenan**

31. APPOINTMENT OF RECORDS OFFICER

MOTION: "That Debbie Rifkin be appointed as Records Officer for Levittown Public Schools."

RESOLUTION #17-18-29
Appointment of Records Officer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Marianne Adrian, Vice President
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTMENT OF RECORDS OFFICER
Debbie Rifkin

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 13.

32. APPOINTMENT OF RECORDS APPEALS OFFICER

MOTION: "That Dr. Tonie McDonald be appointed as Records Appeals Officer for Levittown Public Schools."

RESOLUTION #17-18-30
Appointment of Records
Appeals Officer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Jennifer Messina
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTMENT OF RECORDS OFFICER

Dr. Tonie McDonald

33. APPOINTMENT OF RESIDENCY OFFICER

MOTION: "That Debbie Rifkin be appointed as Residency Officer for Levittown Public Schools."

RESOLUTION #17-18-31
Appointment of Residency
Officer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTMENT OF RESIDENCY OFFICER

Debbie Rifkin

34. APPOINTMENT OF HOMELESS LIAISON

MOTION: "That Jordan Margolis be appointed as Homeless Liaison for Levittown Public Schools."

RESOLUTION #17-18-32
Appointment of Homeless
Liaison

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Marianne Adrian, Vice President
SECONDER:	James Moran
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTMENT OF HOMELESS LIAISON

Jordan Margolis

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 14.

35. APPOINTMENT OF DISTRICT ATTENDANCE OFFICER

MOTION: "That Debbie Rifkin be appointed as Attendance Officer for Levittown Public Schools."

RESOLUTION #17-18-33
Appointment of District
Attendance Officer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTMENT OF DISTRICT ATTENDANCE OFFICER
Debbie Rifkin

36. APPOINTMENT OF PREVAILING WAGE DESIGNEE

MOTION: "That Christopher Milano be appointed as Prevailing Wage Designee for Levittown Public Schools."

RESOLUTION #17-18-34
Appointment of Prevailing
Wage Designee

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Christina Lang
SECONDER:	Marianne Adrian, Vice President
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

APPOINTMENT OF PREVAILING WAGE DESIGNEE
Christopher Milano

37. CIVIL RIGHTS COMPLIANCE OFFICER

MOTION: "That Debbie Rifkin be appointed Civil Rights Compliance Officer of the Levittown Public Schools for the 2017-18 school year and, in her absence, William Pastore."

RESOLUTION #17-18-35
Civil Rights Compliance
Officer

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

CIVIL RIGHTS COMPLIANCE OFFICER
Debbie Rifkin

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 15.

38. READOPTION OF BOARD OF EDUCATION POLICIES

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, readopt all existing policies without changes. These policies need Board of Education review every year."

RESOLUTION #17-18-36
Readopting of Board of
Education Policies

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Christina Lang
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

39. DISTRICT CODE OF CONDUCT

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached Code of Conduct for the 2017-2018 school year."

RESOLUTION #17-18-37
District Code of Conduct

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Christina Lang
SECONDER:	Mike Pappas
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

40. DESIGNATION OF ALTERNATE TO SIGN CHECKS

RESOLUTION #17-18-38
Alternate to Sign Checks

MOTION: "RESOLVED, That the President of the Board of Education be designated to sign checks in the absence of the Treasurer and Assistant Treasurer."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Jennifer Messina
SECONDER:	James Moran
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

DESIGNATION OF ALTERNATE TO SIGN CHECKS:
President of the Board of Education

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 16.

41. AUDIT COMMITTEE

MOTION: "RESOLVED, that the Levittown Board of Education as a whole shall, heretofore, constitute the Audit Committee."

**RESOLUTION #17-18-39
Audit Committee**

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran
SECONDER:	Jennifer Messina
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**AUDIT COMMITTEE
Board of Education**

42. FINANCE MANAGER PERMISSIONS

MOTION: "RESOLVED, that the Director of Computer and Media Services is, hereby, designated to be the District individual responsible for adding new users in Finance Manager, and the Principal Account Clerk assigned to the Department of Human Resources or the Treasurer with the approval of the Assistant Superintendent for Business and Finance, is responsible for assigning Finance Manager permission and privileges."

**RESOLUTION #17-18-40
Finance Manager
Permissions**

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran
SECONDER:	Marianne Adrian, Vice President
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

43. PETTY CASH ACCOUNTS

MOTION: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, appoint the following as Treasurers for a petty cash fund in the amount of \$100 for the 2017-2018 school year."

**RESOLUTION #17-18-41
Petty Cash Accounts**

- Dr. Tonie McDonald, Superintendent of Schools
- Todd Winch, Assistant Superintendent for Instruction
- Debbie Rifkin, Assistant Superintendent for Administration and Personnel
- William Pastore, Assistant Superintendent for Business and Finance
- Dr. Donald Sturz, Assistant Superintendent for Pupil Services
- Todd Connell, Director, Computer Department
- J. Keith Snyder, Director, Health, Physical Education and Athletics
- Dajuana Reeves, Supervisor, Transportation Department
- Christopher Milano, Supervisor, Buildings and Grounds

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 17.

- Dr. George Maurer, Principal, Abbey Lane School
- Jeanmarie Wink, Principal, East Broadway School
- Dr. Jared Vanderbeck, Principal, Gardiners Avenue School
- Anthony Goss, Principal, Lee Road School
- Frank Mortillaro, Principal, Northside School
- Keith Squillaciotti, Principal, Summit Lane School
- John Zampaglione, Principal, Jonas Salk Middle School
- John Avena, Principal, Wisdom Lane Middle School
- John Coscia, Principal, Division Avenue High School
- Joseph Sheehan, Principal, MacArthur High School
- Frank Creter, GC Tech"

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran
SECONDER:	Jennifer Messina
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

44. MILEAGE COMPENSATION

MOTION: "That the mileage compensation rate for employee use of personal cars in the conduct of District business be approved at the IRS prevailing rate OF 53.5 cents per mile and remaining in effect for the 2017-18 school year."

RESOLUTION # 17-18-42
Mileage Compensation

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Christina Lang
SECONDER:	Marianne Adrian, Vice President
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

MILEAGE COMPENSATION
(IRS prevailing rate per mile)

45. PURCHASING POLICY AND PROCEDURES MANUAL

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached Purchasing Policy & Procedures Manual for the 2017-2018 school year."

RESOLUTION #17-18-43
Purchasing Policy and
Procedures Manual

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Jennifer Messina
SECONDER:	Marianne Adrian, Vice President
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 18.

46. AUTHORIZATION TO SELL RANS, TANS, BANS

MOTION: "RESOLVED, that the President of the Board of Education, subject to the provisions of local finance law, is delegated the power to authorize the issuance and to sell RANS, TANS and BANS including renewals thereof, in anticipation of the collection of revenues for the fiscal year."

RESOLUTION #17-18-44
Authorization to sell
RANS, TANS, BANS

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Marianne Adrian, Vice President
SECONDER:	Jennifer Messina
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

47. AUTHORIZATION TO APPROVE CONFERENCE REQUESTS

MOTION: "RESOLVED, that the Assistant Superintendent for Instruction be authorized to approve conference attendance requests with approved expenses as permitted by Section 77-6 of the General Municipal Law."

RESOLUTION #17-18-45
Authorization to Approve
Conference Requests

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Jennifer Messina
SECONDER:	Dillon Cain
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

48. CERTIFIER OF PAYROLLS

MOTION: "RESOLVED, that the Superintendent of Schools or her designee are authorized to certify payrolls of the district."

RESOLUTION #17-18-46
Certifier of Payrolls

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Marianne Adrian, Vice President
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

49. CERTIFIER OF PAYROLLS – CIVIL SERVICE REPORT

MOTION: "RESOLVED, that the President of the Board of Education is authorized as Certifier of Payrolls for the Annual Civil Service Report."

RESOLUTION #17-18-47
Certifier of Payrolls -
Civil Service Report

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 19.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran
SECONDER:	Dillon Cain
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

50. AUTHORIZATION OF GRANTS

MOTION: "RESOLVED, that the Superintendent of Schools is authorized to sign all applications and claims relating to Federal and State Grant applications."

RESOLUTION #17-18-48
Authorization of Grants

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Jennifer Messina
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

51. DESIGNATION OF DEPOSITORIES

MOTION: "RESOLVED, That the following institution be designated as official depositories."

RESOLUTION # 17-18-49
Depository

- JP Morgan Chase Bank, N.A.
- HSBC Bank USA, N.A.
- Astoria Bank
- Citibank
- New York Community Bancorp
- First National Bank of Long Island
- Flushing Bank
- Bank of America

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Marianne Adrian, Vice President
SECONDER:	Christina Lang
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

DESIGNATION OF DEPOSITORIES:
JP Morgan Chase, HSBC, Astoria, Citibank, NY Community Bancorp
First National Bank of LI, Flushing Bank and Bank of America

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 20.

52. DESIGNATION OF NEWSPAPERS

MOTION: "That at the discretion of the Levittown Board of Education and the Superintendent, that the Levittown Tribune, the Wantagh Herald Citizen, the Seaford Herald Citizen be designated as the newspapers for the 2017-2018 school year."

RESOLUTION # 17-18-50
Official Newspapers

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran
SECONDER:	Christina Lang
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

APPOINTED OFFICIAL NEWSPAPERS:
Levittown Tribune, Wantagh Herald Citizen, Seaford Herald Citizen

53. DANCE PROGRAM TUITION

RESOLUTION #17-18-51
Dance Program Tuition

MOTION: "That the Levittown Board of Education does, hereby, approve the following increase to the Dance Program tuition commencing July 1, 2017:

Dance classes: \$170 per class/per year
Gymnastics classes \$190 per class/per year."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	Dillon Cain
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

54. Driver Education Tuition

RESOLUTION #17-18-52
Driver Education Tuition

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve no increase to the Driver Education tuition of \$475 for the 2017-18 school year."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Christina Lang
SECONDER:	Dillon Cain
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 21.

55. Memorandum of Understanding - Confidential Employees

RESOLUTION # 17-18-53
Confidential Employees

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the Memorandum of Understanding between the Levittown Union Free School District and confidential employees: Randi D'Ambrosio, Jill Steiger, Cathy Dinda, Susan Garibaldi, Debby Sloan, and Charlene Drewes, as per the terms of the attached Memorandums of Understanding;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Memorandum of Understanding."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Marianne Adrian, Vice President
SECONDER:	Jennifer Messina
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, suspend the Policy rules to change an item on Resolution # 56 (17-18-54) on the Agenda."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	James Moran
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marengi, Moran

NOTE: Dr. McDonald explained that the salary for election workers should be changed to reflect an increase of \$1.00 for the Chairperson/Inspector and Regular Election Workers. Bob Cohen was asked to check to see if the minimum wage pertains to these workers. If it does the amount will be minimum wage for the Regular Workers and \$2.00 over that for the Chairperson/Inspector. Dr. McDonald remarked that it the amount would be approved at the next Regular Board Meeting.

56. Employee Salaries Not Covered by Collective Bargaining

RESOLUTION #17-18-54
Employee Salaries

MOTION: "That the salaries for the following employees not covered by a collective bargaining agreement be set as follows for the 2017-18 school year.

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 22.

Labor Seasonal/Summer Worker Rates:

Year 1 \$10.00/hr.
Year 2 \$11.00/hr.

Election Worker Rates:

Chairperson/Inspector — ~~\$11.00/hr.~~
Election Workers — ~~\$9.00/hr.~~

Substitute Teacher Rate:

\$100/day

Substitute Nurse Rate:

see CSEA schedule for P/T Registered Nurse

Substitute Teacher Aides/Monitor Rate:

see CSEA schedule for P/T aides/monitors

Substitute Clerical Rate:

see CSEA schedule for P/T clerical

Substitute Cleaner Rate:

see CSEA schedule for P/T cleaner

Substitute Security:

see CSEA schedule for P/T security aide

Dance Program:

Trainee:		\$10.14/hr.
Level 1	New employees w/full class, minimum experience	\$10.51/hr.
Level 2	2 nd year teaching and/or minimum experience	\$15.77/hr.
Level 3	3-4 years in program and/or intermediate level experience	\$16.89/hr.
Level 4	More than 4 years in program and/or experienced	\$21.41/hr.
Level 5	More than 20 years in program and/or master teacher with advanced training	\$24.79/hr.
Gymnastics: Coordinator	- level 2 - with limited experience	\$24.79/hr.
Gymnastics: Coordinator	- level 1 - experience personnel	\$36.86/hr.

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 23.

Recital Pay:

Except where noted, recital pay is based on 3 days of work (dress rehearsal and 2 performances)

A.	Director	\$1,000
B.	Stage Manager	\$1,000
C.	Assistant Stage Manager	\$950
D.	Artwork, program cover	\$250
E.	Artwork, stage scenery	\$250
F.	Program/brochure layout	\$170
G.	Recording music	\$200
H.	Stage crew, level 1	\$200
I.	Stage crew, level 2	\$220
J.	Stage crew, level 3	\$240
K	Stage assistants	\$300
	1.Dressing room monitors	
	2.Gathering/holding room monitors	
	3.Hairdresser	
	4.Hall monitors	
	5.Runners	
	6.Station monitors	
	7.Ushers	
L.	Security (2 days)	\$400

Dance Faculty

Level 1 (1-2 classes in recital)	\$300
Level 2 (3 classes in recital)	\$375
Level 3 (4 classes in recital)	\$450
Level 4 (5 classes in recital)	\$600
Level 5 (5 classes in recital & additional responsibilities)	\$750

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 5, 2017

ORGANIZATIONAL MEETING

Page 24.

RESULT:	MOTION CARRIED
MOVER:	Marianne Adrian, Vice President
SECONDER:	Jennifer Messina
AYES:	Adrian, Messina, Pappas, Cain, Lang, Marenghi, Moran

NOTE: The Board continued with the June Regular Board Meeting at 8:40 PM.