BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY

DATE: DECEMBER 7, 2016 REGULAR MEETING

MINUTES

THE REGULAR MEETING OF THE BOARD OF EDUCATION was duly called and held on Wednesday, December 7, 2016 in the Board Meeting Room of the Levittown Memorial Education Center.

CERTIFICATION:
The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

BOARD OF EDUCATION

Mr. James Moran, President
Ms. Peggy Marenghi, Vice President
Ms. Marianne Adrian
Ms. Christina Lang
Mr. Michael Pappas – excused absence
Ms. Karen Quinones-Smith
Mr. Frank Ward (in memorium)

ADMINISTRATION

Dr. Tonie McDonald - Superintendent of Schools
Mr. William Pastore – Assistant Superintendent
Ms. Debbie Rifkin - Assistant Superintendent
Dr. Donald Sturz – Assistant Superintendent
Mr. Todd Winch - Assistant Superintendent

OTHERS

Mr. Robert H. Cohen - School Attorney
Ms. Elizabeth Appelbaum - District Clerk
Ms. Arianna Wynn - Student Liaison for MacArthur High School
Mr. Steven Reilly - Student Liaison for Division Avenue High School

I. CALL TO ORDER

A. Mr. Moran, President, called the Regular Board Meeting to order at 6:30 PM. On a motion by Ms. Adrian, seconded by Ms. Marenghi and approved (5-0) that the Board adjourn to Executive Session for the purpose of discussing the employment history of various employees.

B. The Board reconvened to Public Session at 7:35 PM on a motion by Ms. Lang seconded by Ms. Adrian and approved (5-0). Mr. Moran asked everyone to stand for the Pledge of Allegiance which was led by Nicole Bowe, a Wisdom Lane student. She then spoke about Pearl Harbor Remembrance Day followed by a moment of silence for all our military forces past and present.

II. REPORTS

A. Student Presentations

i. Musical Presentation: MacArthur Winter Wind Ensemble

Dr. McDonald thanked the musicians, who performed holiday music in the auditorium for a wonderful enjoyable performance. She commented it was a nice way to get into the holiday spirit.

ii. Student Presentation: Wisdom Lane School – "Middle School 101"

Mr. Avena, Principal of Wisdom Lane Middle School, thanked the Guidance Department for their help in the presentation for tonight. He explained that three years ago a decision was made to put together a program to help middle school students transition from elementary school to middle school. He stated that this was for not just for their academic performance but for their social and emotional growth also. Students from each grade spoke about the program. They talked about the many areas that will help them be successful in school with topics such as: who to talk to, goal setting; good study skills, importance of using an agenda book, and stress management. A short video was shown.

B. Recognition

i. Student Art Display: Wisdom Lane School

Dr. McDonald acknowledged the beautiful art work adorning the Board room and hallway.

ii. Fall Scholar Athletes

Mr. Winch introduced Mr. Snyder, Director of Physical Education, Athletics, Chairperson of Physical Education, MacArthur High School, who welcomed the student athletes and their coaches. He thanked the Board of Education, Administration and parents who continually support these students. Mr. Snyder recapped the year by reporting that between the two high schools, there were four scholar athletics, twenty-eight all conference, six all class, nine all county, three all division and two scholastic award winners. He noted that there were playoff teams in girls soccer, boys soccer, girls volleyball, football and girls swimming won the Conference Championship. He stated that two coaches were retiring and spoke of them fondly. Mr. Snyder commented that he was proud of all of these athletes.

C. Superintendent

1. Comments and Reports

a. Eagle Scout

Dr. McDonald reported that a Division Avenue Boy Scout, Jake Martin, completed his Eagle Scout Project which was to research all graduates from Division Avenue who served in the military. She noted that a brick was laid for each one of these graduates in front of Division. She encourages everyone to visit as it is absolutely beautiful. Dr. McDonald commented that we are very proud of him and the Veterans who attended our schools.

b. Change for ESL Students

Mr. Winch shared that one of the programs the district has been reviewing is the English as a New Language Program formally the English as a Second Language Program. He noted that currently the program is offered at Summit, Northside and Abbey and all of those students that require services move on to Salk and MacArthur. He stated that after researching the program, it was determined that 70% or more of students re really zoned for Wisdom and Division. Mr. Winch stated that the districts philosophy is that students should attend the schools that they are zoned for as often as possible so that they are closer to their homes. He remarked that we are considering changing the secondary model which is also in alignment with the Utilization Study that we have been looking at where Salk and MacArthur are at maximum utilization. He stated that by transitioning the program over to Wisdom and Division, we are better utilizing these schools which are at 55% utilization. To recap, Mr. Winch noted that the elementary schools would remain the same but starting with next year's sixth grade, we would slowly phase in the Wisdom/Division schools. Dr. McDonald stated that it would be a very slow phase in over three years.

2. **Follow-up to Prior Public Be Heard Questions**
(none)

3. **Follow-up to Board Questions**
(none)

C. Board of Education

1. Comments and Reports
(none)

2. Correspondence

Mr. Moran noted that we received a holiday card from John A. Grillo Architects.

3. Student Liaisons

Mr. Reilly, Student Liaison, reported on some of the achievements from the students at Division Avenue: a student received the Girl Scout Silver Award; five students will be representing our school for the HOBY Award Conference; a Book Fair and Winter Concerts are scheduled; a Teaching Assistant won an Honorary Life Award; more than 10,000 food items and $1500 worth of gift cards were donated to families in the Levittown Community.

Ms. Wynn, Student Liaison for MacArthur, reported on the events at her school: a new entrant breakfast for students new to the District was held; AP Government students took an educational trip to Boston; the play "The Addams Family" had three exceptionally successful performances; ABA students went skating at United Skates of America; a 9th grade Parent workshop was conducted; the Annual Teachers Choice Breakfast was held; the Art Honor Society had a Gingerbread House Workshop; two students will be representing our school at the HOBY Conference at Adelphi University; Ms. Davidian, the former Math Chairperson was inducted in the Mathematics Hall of Fame; and concerts will be performed throughout the month.

III. PUBLIC BE HEARD

(NONE)

IV. CONSENT AGENDA

1. Minutes - Approval of Minutes Resolution #16-17-183

MOTION: "Make the necessary corrections and move the approval of the minutes of the November 2, 2016 Regular Meeting and the November 16, 2016 Special Meeting."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

2. Warrants Resolution #16-17-184

MOTION: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the November 2016 report of the Claims Auditor be accepted."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

3. Business Office Reports Resolution #16-17-185

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue reports for the month ending October 2016
- Claims Auditors Report prepared by Nawrocki Smith LLP for the month ending November 2016
- Treasurer's report for the month ending October 2016
- Trial Balance for the month ending October 2016
- Citibank bill for November 2016.”

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

4. Risk Assessment Update Report - Corrective Action Plan Resolution #16-17-186

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Corrective Action Plan in response to the external auditor's recommendations contained in the Risk Assessment Update Report dated November 2, 2016, and;

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the corrective action plan to New York State."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

5. Risk Assessment Update Report - Corrective Action Plan Resolution #16-17-187

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Corrective Action Plan in response to the internal auditor's recommendations contained in the Risk Assessment Update Report dated October 7, 2016, and;

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the corrective action plan to New York State."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

6. Extra Classroom Activity Fund Treasurer's Reports Resolution #16-17-188

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Extra Classroom Activity Fund Reports for the period July 1, 2016 to September 30, 2016."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

7. Budget Transfer Resolution #16-17-189

MOTION: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfer has been prepared and recommended by the Assistant Superintendent for Business and Finance,

Code	Code Description	$ From	$ To		Reason
A22504700	Sp Ed Handicapped Tuition	409,700.00			**To reclass funds for students attending other public schools to the proper account code.**
A22504710	Sp Ed - Tuition paid to other districts		409,700.00		
	Total				
		409,700.00	409,700.00		

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfer."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

8. Change Order Resolution #16-17-190

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following Change Order:

Change order #1 Nickerson Corp - MacArthur Bleachers (not to exceed) $42,380.00

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change order."

AMEND AS FOLLOWS: Change the school from MacArthur to Division Avenue High School.

RESULT:	**APPROVED AS AMENDED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

9. Cooperative Purchasing Agreements Resolution #16-17-191

MOTION: “RESOLVED that the Levittown Board of Education approve the Cooperative Purchasing Agreements with Purchasing Association of Cooperative Entities, BuyBoard National Purchasing Cooperative and the National Cooperative Purchasing Alliance; and,

BE IT FURTHER RESOLVED: that the President of the Board of Education is, hereby, authorized to execute the agreements."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

10. Bid Approval -BID #LPS-16-010: HVAC CONSTRUCTION - Elementary School Cooling Stations Resolution #16-17-192

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, award the BID # LPS-16-010: HVAC CONSTRUCTION - Elementary School Cooling Stations to JNS Heating as per attached specifications.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contracts with JNL Heating."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

11. Bid Approval -BID #LPS-16-011: Cafeteria/Kitchen Equipment, Installation, Repairs & Service Resolution #16-17-193

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, award the BID # LPS-16-011: Cafeteria/Kitchen Equipment, Installation, Repairs & Service to Summit Restaurant Repairs as per attached specifications.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contracts with Summit Restaurant Repairs."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

12. RFP Approval -RFP# LPS 15-005 Tutorial, Special Education & Health Related Services Resolution #16-17-194

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, award RFP# LPS 15-005 Tutorial, Special Education & Health Related Services, addition of Hearing Services (All other terms and conditions of this award remain unchanged) as per attached specifications.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contracts with All About Kids/Mid Island Therapy; Anne Kearney, CCCSLP; Gayle Kligman Therapeutic Resources; Top Grade; and Metro Therapy, Inc.."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

13. Inter-municipal Agreements - Fuel Resolution #16-17-195

MOTION: "RESOLVED, pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education, does, hereby, approve the attached Inter-municipal Agreements between the Levittown Union Free School District and the following school districts for the purpose of Levittown providing access to the fueling station;

- Wantagh School District
- Plainedge Public Schools

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the agreements and the coordinating contracts."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

14. Contract for Greenkill Trip Resolution #16-17-196

MOTION: RESOLVED that the Levittown Board of Education does, hereby, approve the attached contracts with New York YMCA Camp - Greenkill Outdoor Education Center for trips on March 13, 14, and 15, 2017; May 15, 16, and 17, 2017; and June 5, 6 and 7, 2017 for students of Levittown Public Schools for the 2016-17 school year;

BE IT FURTHER RESOLVED that the President of the Board of Education is authorized to sign the contract."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

15. Contract for Prom Venue Resolution #16-17-197

MOTION: "RESOLVED, that the Board of Education does, hereby, approve the attached contract with the Venetian Yacht Club as the venue for the Division Avenue High School Senior Prom.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contracts."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

16. Contract for June 2017 Commencement - Hofstra University Resolution #16-17-198

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and Hofstra University in the sums of $8,500 for the license fee for the use of the facility and estimated applicable expenses of $7,200 for two high school graduation rehearsals and ceremonies for Division Avenue HS and MacArthur HS to be held at the David S. Mack Sports Complex of Hofstra University on June 1, 2017 and June 17, 2017;

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

17. Special Education Contracts Resolution #16-17-199

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors and consultants to provide special education services for the 2015-16 and 2016 - 17 school year.

- Bellmore (2015-16) UFSD
- ANDRUS
- Greenburg North Castle
- Island Trees Public Schools
- Hillside Children's Center
- Bellmore (2016-17) UFSD
- Dr. Karin E. Burkard

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

18. Out of District Contracts for Health and Welfare Services Resolution #16-17-200

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school districts to provide health and welfare services to students attending schools in these districts for the 2016-17 school year:

- Hempstead Public Schools
- Seaford Union Free School District

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

19. Transportation Contract IMA contract from Island Trees SD Resolution #16-17-201

MOTION: "RESOLVED, that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the contract with the Island Trees UFSD for transportation services for the 2016-2017 school year.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

20. Obsolete Equipment Resolution #16-17-202

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the item may be discarded and/or sold at the highest possible salvage value."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

21. Obsolete Library Books Resolution #16-17-203

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

22. Waive Second Read of Policies Resolution #16-17-204

MOTION: "RESOLVED, that in accordance with Board Policy #1410, the Board of Education hereby waives the second reading for proposed revision of Board Policy #5681 School Safety Plans, Policy #5683 Fire Drills, Bomb Threats and Bus Emergency Drills, Board Policy #5720 Transportation of Students, Policy #7131 Education of Homeless Children and Youth, Policy #7222 Diploma or Credential Options for Students with Disabilities, Policy #7616 Prereferral Intervention Strategies and Policy #7618 Response to Intervention (RTI) Process."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

23. Approval of Board of Education Policies Resolution #16-17-205

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following revised policies:

Policy #5681 School Safety Plans
Policy #5683 Fire Drills, Bomb Threats and Bus Emergency Drills
Policy #5720 Transportation of Students
Policy #7131 Education of Homeless Children and Youth
Policy #7222 Diploma or Credential Options for Students with Disabilities
Policy #7616 Prereferral Intervention Strategies
Policy #7618 Response to Intervention (RTI) Process

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

24. Schedules Resolution #16-17-206

MOTION: "That the Levittown Board of Education approve the following Schedules:

1001 Resignations/Terminations, Non-Instructional Personnel
1002 Appointments, Certified Administrators
1003 Appointments, Administrators
1004 Designation, Coaching
1005 Designation, Consultants
1006 Appointments, Extra-Curricular
1007 Salary Change, Instructional
1008 Appointments, Non-Instructional Personnel
1009 Leave of Absence, Instructional Personnel
1010 Leave of Absence, Non-Instructional Personnel
1011 Permanent Status, Non-Instructional Personnel
1011 Students w/Disabilities

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

"V. ACTION ITEMS: NEW BUSINESS

1. Gifts to School Resolution #16-17-207

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A check in the amount of $1,827.90 to be deposited in the Division Avenue High School General Student Fund Account from Lifetouch National School Studios, 11000 Viking Drive, Eden Prairie, MN 55344
- A check in the amount of $2,000.00 to be used for scholarships for the Class of 2017 at Division Avenue High School from Lifetouch National School Studios, 11000 Viking Drive, Eden Prairie, MN 55344
- Checks in the amounts of $10.00 and $15.00 to be used to purchase balls for the playground at Northside School from Neiman Marcus Group Associate Giving Program, 2508 Highlander Way, Suite 210, Carrollton, TX 75006."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Marianne Adrian
SECONDER:	Peggy Marenghi
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Moran
ABSENT:	Mike Pappas

VI. AD HOC

VII. DATES

January 11, 2017 - Regular Meeting

January 25, 2017 - Budget Planning Session #1

VIII. MOTION TO ADJOURN

RESULT:	**MOTION CARRIED [5-0-0]**
MOVER:	Marianne Adrien
SECONDER:	Peggy Marenghi
AYES:	Moran, Lang, Quinones-Smith, Marenghi, Adrian
EXCUSED:	Michael Pappas

The Board adjourned the public meeting at 8:50 PM.

Elizabeth Appelbaum
District Clerk

NOTE: Tapes of the meeting are available for review at the Levittown Library