BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY

DATE: NOVEMBER 16, 2016 SPECIAL MEETING

MINUTES

THE SPECIAL MEETING OF THE BOARD OF EDUCATION, was duly called and held on Wednesday, November 16, 2016 in the Board Meeting Room of the Levittown Memorial Education Center.

CERTIFICATION:
The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the local newspapers, the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

I. CALL TO ORDER

BOARD OF EDUCATION
PRESENT:
Mr. James Moran, President (excused absence)
Ms. Peggy Marenghi, Vice President
Ms. Marianne Adrian
Ms. Christina Lang
Mr. Michael Pappas
Ms. Karen Quinones-Smith
Mr. Frank Ward (in memorium)

ADMINISTRATORS
Dr. Tonie McDonald – Superintendent of Schools
Mr. William Pastore– Assistant Superintendent for Business
Ms. Debbie Rifkin - Assistant Superintendent for Human Resources
Mr. Todd Winch - Assistant Superintendent for Instruction
Dr. Donald Sturz – Assistant Superintendent for Pupil Services

I. Ms. Marenghi, acting chairman, called the Special Meeting to order at 6:30 PM. On a motion by Ms. Lang, seconded by Ms. Adrian and approved (5-0) that the Board adjourn to Executive Session to discuss negotiations conducted pursuant to the Taylor Law involving the ALSA.

II. The Board reconvened to Public Session at 7:33 PM on a motion by Ms. Lang seconded by Ms. Adrian and approved (5-0). Ms. Marenghi asked everyone to stand for the Pledge of Allegiance and a moment of silence for all those serving our country at home and abroad.

II. PUBLIC BE HEARD
(None)

III. ACTION ITEMS: CONSENT AGENDA

1. Warrants RESOLUTION # 16-17-176

MOTION: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the October 2016 report of the Claims Auditor be accepted."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Pappas
ABSENT:	James Moran

2. Business Office Reports RESOLUTION # 16-17-177

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue reports for the month ending 9/30/16
- Treasurer's report for the month ending September 2016
- Claims Auditors Report prepared by Nawrocki Smith LLP for the month ending October 2016
- Trial Balance for the month ending 9/30/16."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Pappas
ABSENT:	James Moran

3. Extra Classroom Activity Fund Treasurer's Report RESOLUTION # 16-17-178

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached

Extra Classroom Activity Fund Reports for the period April 1, 2016 to June 30, 2016."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Pappas
ABSENT:	James Moran

4. Risk Assessment Update Report RESOLUTION # 16-17-179

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Risk Assessment Update Report dated October 7, 2016 and;

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the Risk Assessment Update Report to New York State."

NOTE: Mr. Pappas asked if there were any changes. Dr. McDonald responded there were not changes.

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Pappas
ABSENT:	James Moran

5. Annual Audit Report - Management Letter RESOLUTION # 16-17-180

MOTION: "RESOLVED, that the Board of Education accept the annual Audit Report dated June 30, 2016 and

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business & Finance is authorized to submit the Audit Report to the New York State."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Pappas
ABSENT:	James Moran

6. Cullen and Danowski Engagement Letter RESOLUTION # 16-17-181

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached engagement letter from Cullen and Danowski dated October 25, 2016 for the agreed upon procedures;

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Pappas
ABSENT:	James Moran

7. Budget Transfers RESOLUTION # 16-17-182

MOTION: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfer has been prepared and recommended by the Assistant Superintendent for Business and Finance,

Code	Code Description	$ From	$ To		Reason
A16201630	Custodial Salaries	$ 30,256.41			For Summer workers incl subs additional hrs
A16201670	O&M Summer Custodians/Grounds		$ 30,256.41		
A16204620	O&M Contractual Expenditures	$ 10,752.59			Projects done in-house
A16211666	Maintenance OT/Spec Projects		$ 10,752.59		

A22501250	Spec Ed Teachers' Salaries 6-8	$ 22,266.00			Salary Adjustments for actual staff
A22501255	Spec Ed Teachers' Assist 6-8		$ 22,266.00		
A21102000	Inst Equipment District	$ 12,750.00			To Purchase LAX helmets for DAHS
A28552000	Interscholastic Athletic Equip		12,750.00		
	Total	76,025.00	76,025.00		

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfer."

RESULT:	**MOTION CARRIED (5-0-0)]**
MOVER:	Karen Quinones-Smith
SECONDER:	Marianne Adrian
AYES:	Adrian, Marenghi, Quinones-Smith, Lang, Pappas
ABSENT:	James Moran

IV. MOTION TO ADJOURN

RESULT:	**MOTION CARRIED (5-0-0)**
MOVER:	Mike Pappas
SECONDER:	Christina Lang
AYES:	Adrian, Marenghi, Quinones-Smith, Pappas, Lang
ABSENT:	James Moran

The Board adjourned the Special Meeting at 7:40 PM.

Elizabeth Appelbaum
District Clerk

NOTE: Tapes of the meeting are available for review at the Levittown Library.