BOARD OF EDUCATION LEVITTOWN UNION FREE SCHOOL DISTRICT LEVITTOWN, NY

DATE: NOVEMBER 4, 2015 REGULAR MEETING

MINUTES

THE REGULAR MEETING OF THE BOARD OF EDUCATION was duly called and held on Wednesday, November 4, 2015 in the Board Meeting Room of the Levittown Memorial Education Center.

CERTIFICATION:

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

I. CALL TO ORDER

BOARD OF EDUCATION

PRESENT:

Ms. Peggy Marenghi, President

Ms. Karen Quinones-Smith, Secretary

Ms. Marianne Adrian

Mr. Frank Ward

Mr. James Moran

Mr. Michael Pappas

ADMINISTRATION

Dr. Tonie McDonald - Superintendent of Schools

Ms. Darlene Rhatigan - Assistant Superintendent

Ms. Debbie Rifkin - Assistant Superintendent

Mr. William Pastore – Assistant Superintendent

Dr. Donald Sturz – Assistant to the Superintendent

OTHERS

Mr. Robert H. Cohen - School Attorney

Ms. Elizabeth Appelbaum - District Clerk

Mr. Amaninder Thind – MacArthur High School Student Liaison

Mr. James Lunetta- Division Avenue High School Student Liaison

- A. Pledge of Allegiance
- B. Ms. Marenghi, President, called the Regular Board Meeting to order at 6:15 PM. On a motion by Mr. Moran, seconded by Mr. Ward and approved (6-0) that the Board adjourn to Executive Session to seek advice of legal counsel.
- C. The Board reconvened to Public Session at 7:35 PM on a motion by Ms. Adrian, seconded by Mr. Ward and approved (6-0). Ms. Marenghi asked everyone to stand for the Pledge of Allegiance and a moment of silence to remember all those fighting overseas for our freedom and also for the police officer who was killed in the line of duty.

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II. ANNOUNCEMENTS

Ms. Marenghi welcomed everyone to the meeting especially the family of Kevin Regan. She read a statement regarding the passing of Mr. Regan. Additionally, Dr. McDonald read a statement from the District. She mentioned that in the near future, the Board of Education and Administration will decide how best to express their appreciation and remember Mr. Regan. Parents and community residents will have an opportunity to make suggestions before any final decisions are made. Of course the wishes of his family will have a pivotal role as well. If you would like to be part of that discussion, please contact us at Levittown Memorial. Ms. Marenghi also read a letter from the Syosset Central School District expressing their condolences.

Dr. McDonald announced that every year there is an Memorial Mass for the district employees that is coordinated by the teacher. The date this year is December 16th at St. Bernards.

III. APPROVAL OF MINUTES

MOTION: "Make the necessary corrections and move the approval of the minutes of the October 7, 2015 (Regular Board Meeting).

RESULT: MOTION CARRIED [5-0-1)

MOVER: James Moran
SECONDER: Marianne Adrianne

AYES: Moran, Ward, Quinones-Smith, Marenghi, Pappas, Adrian

IV. REPORTS

A. <u>Student Presentations</u>

1. MacArthur High School Musical Performance- Legally Blonde

Ms. Marenghi asked everyone to step into the auditorium to view a few numbers from the musical. Dr. McDonald remarked we will get a taste tonight of what is in store for us when we actually see the play.

NOTE: During the middle of the performance, the fire alarm went off. Everyone evacuated the building. At 8:35 pm the fire department determined it was safe to return as the problem was a faulty sensor. Due to the lateness of the hour, the meeting was continued in the Large Board room. The Board apologized to the cast of the play but noted the Board would be attending the actual performance to support the students.

2. Student Academic Presentation: Abbey Lane School, "Personalized Learning with eSpark"

Mr. Mauer, Principal of Abbey Lane School, introduced the students and teachers involved with eSpark. He explained that this is a new initiative that is now a pilot program throughout all the elementary schools. He showed how the program works through the eyes of the students. The program empowers teachers to transform their classroom with technology. They can focus iPad instruction on students' individual needs to improve their academic outcomes. The teachers involved with the program remarked that they like eSpark because it helps them differentiate instruction in the classroom and it provides live usage and progress on a teacher dash board. Dr. McDonald thanked everyone for their help and she appreciated their willingness to learn new things.

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3. Lee Road Art Display

Ms Marenghi spoke about the beautiful art work in the Board Room and hallway and encouraged everyone to view it. She remarked they did an excellent job.

B. Recognition

1. Student Presentation – Bobby Evans

Bobby Evans, Division Avenue High School, Semifinalist in the Siemens Competition presenting "Engineering and Characterization of Biodegradable Non-Halogen Flame Retardant Nanocomposites"

Ms. Rifkin stated it was a great pleasure to honor Mr. Evans tonight. She reported that he is the first ever, in the Levittown School District, to be a Siemens Competition semifinalist. Ms. Rifkin thanked Mr. Marzigliano who was instrumental in getting Mr. Evans into the research program and the staff and team who helped support him through this. She stated that we are proud of him. Mr. Evans explained his project to the audience and Board.

2. Recognition: Board of Education

Ms. Rikfin presented citations from local politicians for the Board. Members of the three Unions, ALSA, LUT and the CSEA were in attendance to honor the Board along with the PTA Council President. Each school came up to speak a few words about the dedication and commitment of the Board. Dr. McDonald shared that the Board of Education responds not only to the respective educational needs of the community, but also serve, in the interest of the children in our schools. The Board thanked everyone for their gifts.

C. Superintendent

1. Comments and Reports –

Guest Visitor – Dr. Robert R. Dillion

Mr. Dillion, District Superintendent, Nassau BOCES was present to discuss the 2015-2016 Long Island Education Coalition School Budget Impact Survey. This survey includes an analysis of the responses from 101 school districts. Some of the key issues he talked about were the disproportionate State Aid on Long Island; the impact on school programs and services; and the tax levy cap environment. Mr. Dillion stated that the study was used by R.E.F.I.T. to lobby local legislators. Mr. Pappas asked for an update on the Opt-Out movement. Mr. Dillion remarked that we need to understand the value of assessments. He noted that the new Commissioner has a tough job ahead of her. He commented that he was impressed with her qualifications and we now have the opportunity to work together. He was encouraged by the two new Regents because they have a grasp for what it takes. Mr. Dillion thanked the Board for the invitation to speak. The Board in turn thanked him for meeting with us. Dr. McDonald shared that she had met with BOCES to discuss things that they can do for districts collectively and how we plan to take advantage of that at the next budget cycle.

Ms. Rifkin - Math Information

Ms. Rifkin noted that she had many questions asked regarding math such as: the number of students enrolled in Algebra II from beginning of the year across the district (251); how many moved out of the Algebra II class (25); how many students dropped honors for academic level in Algebra I (0), in in Geometry (2) and in Algebra II (0); how many dropped Regents Level classes for essential classes in Algebra I (0), Geometry (7) and in Algebra II (16); and how many dropped Algebra II completely (9). Ms. Rifkin shared that although there has been a lot of concern about math, especially with the transition to Common Core Regents, if you look at our data, we have exceeded the County average on every Common Core Regents we have transitioned to over the last three years. She commented that although the tests are more difficult, as a district we are doing everything we can to help our students. She acknowledged that unfortunately for the students, the State intentionally put a difficult course in place with Algebra II. Mr. Ward asked if students can go to other teachers for extra help. Ms. Rifkin responded yes and that the district has paid for additional classes just for math. Dr. McDonald mentioned that we have not received any further guidance from the State regarding the Algebra II/Trigonometry curriculum. Dr. McDonald remarked that she had consulted with other districts to see what they are doing, and we feel that we are giving our children the best chance. Ms. Rifkin reported that the plan is to teach the curriculum for the Common Core Regents and will offer the other Regents to anyone that wants to take it but it will not be required. She noted that the Board will be asked to have summer school for Algebra II. There was a discussion from the Board regarding placing Teaching Assistants in the classroom, the size of the classes, and extra help. Ms. Rifkin shared that although she is always in favor of reducing the student teacher ratio, she does not feel it would be helpful to place Teacher Assistants in those classrooms. She noted that you need to have very well trained teachers for these courses. Dr. McDonald stated that you would need to have another certified math teacher in the classroom in order to be effective but she doesn't feel there is enough money in the budget this year. Ms. Rifkin stressed that it is a rough course. She pointed out that a report will be available at the end of each quarter tracking the number of students who take advantage of the extra help offered. Dr. McDonald commented that she would cost out additional teachers and provide that data to the Board.

Ms. Rifkin – Superintendents Conference Day

Ms. Rifkin pointed out that Superintendents Conference Day was very successful. She noted that on the elementary level CPR training was given and very well received; in Grade 5 STEAM workshops, in the middle and high school level all the teachers met with their content area and had professional development with their Curriculum Associate; Dr. Sturz did professional development with the teacher assistants, teacher aids, psychologists and social workers.

2. Follow-up to Prior Public Be Heard Questions (none)

3. Follow-up to Board Questions (none)

Board of Education

1. Comments and Reports

(none)

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2. Correspondence

(none)

3. Student Liaisons

Mr. Thind, Student Liaison for MacArthur, shared that the MacArthur had the following events: another college mini-fair with approximately 30 representatives from various colleges; Dig Pink volleyball fundraiser game; our marching band, MacEttes and Color Guard performed in the Newsday March Bank Festival; the Mac's Got Talent Show; the Football Pink Out Game; and the District LEAD Walk and Fair. He congratulated the students who had their science research work displayed at the Middle States Association for American Geographers.

Mr. Lunetta, reported that Division Avenue annual Toys for Tots drive is starting mid November and the last date for drop off is December 17th. She commented that this drive is done in conjunction with the Marine Corps and all the toys brought in are given back to the community for children in need. Ms. Reilly mentioned that the school was having a blood drive and a Pantene Beautiful Length Haircutting drive along with bowling and badminton tournaments as fundraisers.

V. PUBLIC BE HEARD

Comments appear at the end of the minutes.

VI. ACTION ITEMS: NEW BUSINESS

1. Warrants RESOLUTION # 15-16-117

MOTION: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the October 2015 report of the Claims Auditor be accepted."

NOTE: Mr. Pappas asked about the Claims Audit Report, Check numbers 14497-14500. Mr. Pastore responded that he would investigate those claims. Mr. Moran wanted to know about confirming purchase orders which Mr. Pastore explained. Mr. Pappas stated that this report used to say who was guilty of the offence. Mr. Pastore commented that the information is included in Exhibit 3, which was sent home to the Board.

RESULT: MOTION CARRIED [UNANIMOUS]

MOVER: Frank Ward SECONDER: Mike Pappas

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2. Business Office Reports

RESOLUTION # 15-16-118

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office.

- End of Year Appropriation and Revenue Reports for the month ending June 30, 2015
- Appropriation and Revenue for the month ending September 30, 2015
- Claims Auditors Report Prepared by Nawrocki Smith LLP for the month ending October 31, 2015
- Treasurer's Report For the month ending September 30, 2015
- Trial Balance for the month ending September 30, 2015
- Credit card statement for the period ending September 22, 2015"

RESULT: MOTION CARRIED [UNANIMOUS]

MOVER: Frank Ward SECONDER: Mike Pappas

AYES: Moran, Ward, Quinones-Smith, Pappas, Marenghi, Adrian

3. GC Tech Tuition Contracts

RESOLUTION # 15-16-119

MOTION: "RESOLVED, that the Levittown Board of Education, does, hereby, approve the attached tuition contracts between the Levittown Public Schools and the following school districts for the purpose of Levittown providing specialized educational services at the GC Tech program to children residing in those districts:

- East Rockaway School District
- Oceanside School District

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contract(s)."

NOTE: Mr. Pappas inquired if the rate for the GC Tech contract went up. Dr. McDonald responded that it remained the same. Mr. Pappas asked how that compares with the rate of inflation, budget cap and our actual cost of running the programs. Dr. McDonald stated that we provide that information each year during the budget process. Mr. Pappas wanted to know if that was done last year. Dr. McDonald responded affirmatively. Mr. Pappas discussed the history of GC Tech when it was operating at a loss.

RESULT: MOTION CARRIED [UNANIMOUS]

MOVER: Frank Ward SECONDER: Mike Pappas

4. Special Education Contracts

RESOLUTION # 15-16-120

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the 2015-16 school year.

- Hillside Children's Center
- The Opportunity Pre-School
- Hicksville UFSD
- Brookville Center/AHRC Nassau County
- Cleary School for the Deaf
- Center for Developmental Disabilities
- Bethpage UFSD

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contract(s)."

NOTE: Mr. Pappas wanted to know why the contracts do not include the number of students. He commented that we do not know what we are paying or actually spending. Mr. Sturz responded that we do not know the number of students that may enter or leave the program throughout the school year. He stated that every time a student leaves, we would need a new contract. Mr. Pappas discussed Schedule A and noted that it was not included. Mr. Sturz reported that the contract states tuition per student and the tuition is constant. Mr. Cohen, legal advisor, responded that the contract could say as of this time, how many students appear on the schedule (A), with the understanding that the number could go up or down. Mr. Sturz wanted the Board to understand that in the Spring the invoice could be higher when more students are added. Dr. McDonald noted that we have a contract request form that goes with every contract and we could include the number of students. This page also includes the rate of service, the prior rate of service, who requested it and if it has been signed. Dr. McDonald asked Mr. Pastore to change the form to state the number of students. Mr. Cohen said it would be a current snapshot.

RESULT: MOTION CARRIED [UNANIMOUS]

MOVER: Frank Ward SECONDER: Mike Pappas

AYES: Moran, Ward, Quinones-Smith, Pappas, Marenghi, Adrian

5. Intermunicipal Agreement - Swim Team

RESOLUTION # 14-15-121

MOTION: "RESOLVED, that the Levittown Board of Education approve the attached contract with East Meadow UFSD with terms as outlined in the attached to allow the consolidation of the East Meadow Swim Team and the Levittown UFSD Swim Team.

BE IT FURTHER RESOLVED that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

NOTE: Mr. Pappas had questions regarding this contract. He wanted to know the dollar breakdown for coaches, uniforms, diving boards, and swim practices. Dr. McDonald stated that this was not a contract but rather an agreement. She noted that information could be included in the actual contract. Dr. McDonald explained that we would be paying for what we would normally be

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paying for along with transportation their students would pay for the dive coach, additional chaperons and additional lanes if needed. Mr. Cohen stated that the intent was that we would be paying for a certain cost anyway and that anything above because of the additional East Meadow team members, they would be responsible for. Dr. McDonald commented that this is an opportunity for students to participate in a sport that they normally would not be able to. Mr. Moran reported that it was his understanding that East Meadow did not have enough students to compete and we did not have a diving coach so by joining forces it would help out both schools. There was a discussion about this agreement. Mr. Cohen stated he would review the contract when it is available.

RESULT: MOTION CARRIED [UNANIMOUS]

MOVER: Frank Ward SECONDER: Mike Pappas

AYES: Moran, Ward, Quinones-Smith, Pappas, Marenghi, Adrian

6. Emergency Repair

RESOLUTION # 15-16-122

MOTION: "RESOLVED, based on the recommendation of the District Engineer, that repairs are necessary on an emergency basis to immediately address significant and dangerous cracks and holes in the sidewalk on Wantagh Avenue adjacent to MacArthur High School, the Board of Education hereby authorizes that these repairs be undertaken on an emergency basis and that the bidding requirements of General Municipal Law § 103 are not to be applied to these emergency repairs."

NOTE: The Board thanked Legislator Dennis Dunne for his help.

RESULT: MOTION CARRIED [UNANIMOUS]

MOVER: Frank Ward

SECONDER: Karen Quinones-Smith, Secretary

AYES: Moran, Ward, Quinones-Smith, Pappas, Marenghi, Adrian

7. Contract with MyHealthyThing

RESOLUTION # 15-16-123

MOTION: "Upon the recommendation of the Superintendent of Schools, it is hereby RESOLVED, that the attached Modification and Extension Agreement for food services provided by MyHealthyThing through the 2015-2016 school year is hereby approved and the Board of Education President is hereby authorized to execute same on behalf of the District."

NOTE: There was discussion among the Board members regarding this agreement. There was concern about not getting what we used to get for the children. Mr. Cohen reported on the history of this bid. Dr. McDonald asked if the Board wanted to bid out for the vending machines. It was decided that a bid would go out in May for the vending machines and include wording about Scholarships. In the meantime, the Board requested a report on the vending machines.

RESULT: MOTION CARRIED [4-2-0]

MOVER: Frank Ward SECONDER: Mike Pappas

AYES: Ward, Quinones-Smith, Marenghi, Adrian

NAYS: Pappas, Moran

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8. Appointment of Additional Member of the Food Service Committee

RESOLUTION # 15-16-124

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, appoint Juarline Stavrinos (East Broadway), Tina Adamo (Northside) and Monica Martins (Summit Lane) as an additional members of the Food Service Committee for the 2015-2016 school year."

RESULT: MOTION CARRIED [UNANIMOUS]

MOVER: Frank Ward SECONDER: Marianne Adrian

AYES: Moran, Ward, Quinones-Smith, Pappas, Marenghi, Adrian

9. Obsolete Books

RESOLUTION # 15-16-125

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached list obsolete and that the items may be discarded and/or sold at the highest possible salvage value."

RESULT: MOTION CARRIED [UNANIMOUS]

MOVER: Frank Ward

SECONDER: Karen Quinones-Smith, Secretary

AYES: Moran, Ward, Quinones-Smith, Pappas, Marenghi, Adrian

10. Obsolete Equipment

RESOLUTION # 15-16-126

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the item may be discarded and/or sold at the highest possible salvage value."

RESULT: MOTION CARRIED [UNANIMOUS]

MOVER: Frank Ward

SECONDER: Karen Quinones-Smith, Secretary

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11. Gifts to School

RESOLUTION # 15-16-127

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A check in the amount of \$259.67 from eScrip, 1810 Gateway Drive, Suite 380, San Mateo, CA 94404. The funds will be deposited into the Student Activity Fund;
- A check in the amount of \$152.00 from Just Give Capella University Just Give, P.O. Box 300, San Francisco, CA 94104-0300. The funds will be deposited into the Student Activity Fund;
- A small copy machine from Doris K. Gray, 12 Elaine Place, Plainview, NY 11803. The machine will be used at Division Avenue High School;
- A GBC binding machine from Doris K. Gray, 12 Elaine Place, Plainview, NY 11803. The machine will be used at Northside School."

NOTE: The Board thanked everyone for their generous donations.

RESULT: MOTION CARRIED [UNANIMOUS]

MOVER: Marianne Adrian

SECONDER: Karen Quinones-Smith, Secretary

AYES: Moran, Ward, Quinones-Smith, Pappas, Marenghi, Adrian

12 .Schedules RESOLUTION # 15-16-128

MOTION: "That the Levittown Board of Education approve the following schedules:

1001	2015-G- No. 7	Resignation/Termination - Certified Personnel
1002	2015-GG-No. 7	Resignation/Termination-Non-Instructional Personnel
1003	2015-H-No. 7	Appointments- Certified Personnel
1004	2015-H-No. 7al	Appointments - Salary Change, Certified Personnel
1005	2015-H-No. 7c	Designation - Consultants
1006	2015-H-No. 7g	Designation - Coaches
1007	2015-H-No. 7h	Appointments, Extra-Curricular
1008	2015-HH-No.7	Appointments – Non-Instructional Personnel
1009	2015-K-No. 4	Leave of Absence – Certified Personnel
1010	2014-O-No. 4	Leave of Absence – Non-Instructional Personnel
1011	2015-O-No. 5	Students w/Disabilities

RESULT: MOTION CARRIED [UNANIMOUS]

MOVER: Frank Ward SECONDER: Mike Pappas

VII. AD HOC

1. Policy #7513 Administration of Medication - First Read

Ms. Rhatigan noted some of the changes to this policy. She shared that she reviewed the changes with the district's nurses. One such change is that our nurses are now allowed to give the training for the EpiPen. Another change is that students with asthma, allergies and diabetes are now permitted to carry and use their medications independently of the school health office under certain conditions. This provides greater freedom to students with chronic conditions during the school day.

2. Policy #7521 Students with Life Threatening Allergies - First Read

Ms. Rhatigan went over the changes to this policy. She noted that new legislation allows students or staff members who experience an anaphylactic reaction with no known prior history to receive emergency care on-site by a broader range of individuals. Additionally, school districts are allowed to provide and maintain opioid antagonists, Naloxone or Narcan, on-site in each instructional school facility for use in emergency situations.

3. Policy #7552 Student Gender Identity – First Read

Ms. Rhatigan commented that this is a new policy to help create a safe and supportive educational environment for transgender and gender nonconforming students. She spoke about what the district is doing to navigate these issues, advance a culture of inclusion, and build an environment free from bullying, discrimination, and harassment. Ms. Rhatigan noted that an issue we need clarification on is whether we are obligated to tell the student's parents. Mr. Cohen commented that attorneys all over the country are asking what do we do if the student doesn't want the parent to know. Also, what to do if the parent and the student don't agree. He stated there is no good guidance out there. There was discussion from the Board on this subject.

4. Policy #5512 Reserve Funds – Second Read

Dr. McDonald went over the changes to wording of this policy that were discussed at the last meeting regarding a time line for reviewing.

5. Policy # 5580 Fund Balance – Second Read

Dr. McDonald explained that the reference to the 4% Fund Balance was removed as requested at the last meeting.

Ms. Marenghi reported that she had asked Mr. Cohen for direction regarding the legal procedures involved in filling a vacancy on the Board due to an untimely death of a Board Trustee. She read a letter from Mr. Cohen where he explained that the Board has three options. They can call a Special Election to fill the vacancy within ninety days, the Board can appoint an individual until the next regular school district election or the Board may choose to allow the position to remain vacant until the next regular election. There was discussion among the Board members. The Board took a consensus as to whether to vote on this issue tonight and wave the twenty-four hour rule. The decision of the Board was to wait until the next meeting to vote on this resolution.

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VIII. MOTION TO ADJOURN

RESULT: MOTION CARRIED [UNANIMOUS]

MOVER: Frank Ward

SECONDER: Karen Quinones-Smith

AYES: Ward, Moran, Pappas, Quinones-Smith, Marenghi, Moran

The Board adjourned the public meeting at 10:05 PM.

Elizabeth Appelbaum

District Clerk

NOTE: Tapes of the meeting are available for review at the Levittown Library

PUBLIC BE HEARD

PLEASE NOTE: COPIES OF ATTACHMENTS SUBMITTED ARE GIVEN TO THE BOARD OF EDUCATION AND THEN KEPT WITH THE OFFICIAL MINUTES IN THE DISTRICT CLERK'S OFFICE.

The guidelines pertaining to Public Be Heard were read by the Board President.

Jane Finkelstein 848 Mayer Drive, Wantagh, NY

Ms. Finkelstein expressed her sincere condolences on the untimely death of Kevin Regan. She shared that her child is taking the Common Core Algebra II class. Recently, she attended a math workshop and was upset by the requirements from the state regarding curriculum. Another concern she wanted to speak about was extra help. Ms. Finkelstein remarked that Trigonometry is extremely hard and it is difficult to find the help that the students need. She noted that she could not find the schedule of extra help for Division Avenue. She wanted to know if the district could waive the Trigonometry requirement for the college classes going forward. Additionally, she wanted more discussion on why students were dropping out of the class and where they are going.

Dr. McDonald stated that she would look into eliminating the pre-requisite for this class and the extra help. Ms. Marenghi stated that the Board would investigate her concerns regarding the schedule for extra help at MacArthur and the structure of the extra help and get back to her.