

**BOARD OF EDUCATION  
LEVITTOWN UNION FREE SCHOOL DISTRICT  
LEVITTOWN, NY**

**DATE: JUNE 11, 2014**

**REGULAR MEETING**

**MINUTES**

**THE REGULAR MEETING OF THE BOARD OF EDUCATION** was duly called and held on Wednesday, June 11, 2014 in the Board Meeting Room of the Levittown Memorial Education Center.

**CERTIFICATION:**

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

I. **CALL TO ORDER**

**BOARD OF EDUCATION**

**PRESENT:**

Mr. Kevin Regan, President  
Ms. Peggy Marenghi, Vice President  
Mr. Ed Powers, Secretary  
Mr. James Moran  
Mr. Michael Pappas  
Mr. Peter Porrazzo  
Mr. Frank Ward

**ADMINISTRATION**

Dr. James Grossane - Superintendent of Schools  
Ms. Darlene Rhatigan - Assistant Superintendent  
Ms. Debbie Rifkin - Assistant Superintendent  
Mr. William Pastore – Assistant Superintendent

**OTHERS**

Mr. Robert H. Cohen - School Attorney  
Ms. Elizabeth Appelbaum - District Clerk  
Mr. Brian Zilli – MacArthur High School Student Liaison

- A. Pledge of Allegiance
- B. Mr. Regan, President, called the Regular Board Meeting to order at 6:15 PM. On a motion by Mr. Ward, seconded by Ms. Marenghi and approved (7-0) that the Board adjourns to Executive Session to discuss the following items: legal and personnel matters.

- C. The Board reconvened to Public Session at 7:45 PM at which time Mr. Regan asked everyone to stand for the Pledge of Allegiance and a moment of silence in honor of those men and women who are serving overseas and at home protecting our freedoms.

## II. ANNOUNCEMENTS

Dr. Grossane announced that we have many recognitions this evening. He noted that since tonight is the Senior Prom for Division Avenue, many seniors would not be present.

Dr. Grossane was happy to report that Board Vice President, Peggy Marengi, was awarded the 2014 Outstanding Educator Award by the School Administrators of New York. He stated that this was quite an honor and extended congratulations on behalf of the Board and Administration.

Dr. Grossane presented a plaque to Board member, Peter Porrazzo, for recognition for his six years of service to the Board, community and students of the district.

## III. APPROVAL OF MINUTES

**MOTION:** "Make the necessary corrections and move the approval of the minutes of April 9, 2014 (Regular Meeting) and April 24, 2014 (Special Meeting)

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Mike Pappas, Trustee
<b>AYES:</b>	Powers, Ward, Moran, Pappas, Porrazzo, Regan, Marengi

## IV. REPORTS

### A. Recognition

#### 1. Art Display - Division Avenue High School

Dr. Grossane asked everyone to view the beautiful art display in the Board Room and hallway from Division Avenue. He remarked that it is absolutely fantastic and something we always look forward to.

#### 2. Recognize Student Liaisons: Nicholas Fuchs - Division Avenue High School (absent due to the Prom) Brian Zilli - General Douglas MacArthur High School

Dr. Grossane thanked the two student liaisons for their service to the Board. He stated that everyone has truly appreciated all that they have brought to the meetings especially their questions. He shared that their candor has helped with many of the Boards decisions. Mr. Zilli was presented with a plaque.

3. Student Academic Presentation: MacArthur and Division Avenue foreign language students field trip to Italy, Spain, France and Monaco.

Ms. Rifkin announced that the students from this trip were present tonight to share their experience. A slide show was presented showing the highlights of the trip. The students spoke of an amazing, rewarding journey where they learned about many different cultures. Ms. Valentino, principal of MacArthur High School, thanked the students for coming and speaking tonight. She pointed out all of the organization and planning that was involved in this trip was handled very efficiently by Ms. Dawson. Ms. Dawson thanked the Board of Education and community for supporting this trip and encouraging us to learn more.

4. Recognize Students for Outstanding Achievement in Science

Mr. McDermott, the Curriculum Associate for Science, explained that at the end of each school year, we take a moment to congratulate and honor those students who have excelled in science research at the various schools. He spoke about the students from MacArthur and Division Avenue High Schools who were being recognized. They were congratulated by the Board.

5. Recognize Salk Student Qualifiers for 2014 National History Bee Competition Finals

Mr. Costello, the Curriculum Associate for Social Studies, described this award and the teachers involved. He noted that the teachers deliver instruction in an engaging and meaningful way. The students were called up to receive their award and were congratulated by the Board.

6. Recognize Service Committee: PTA Budget Committee and Food Service Committee Members

Dr. Grossane thanked the members of this committee for their service and remarked that everyone appreciates all they do. He remarked that the PTA assisted the district in the budget formulation process with valuable input. He noted that the Food Service members work very hard and closely with Administration. The members were called up to receive their certificates and congratulations from the Board.

7. Recognize Retirees

Ms. Rhatigan, on behalf of the Board and Administration, recognized and thanked the retirees for their years of dedicated service. She pointed out that this is a bittersweet time when we have to say congratulations and goodbye to some of our longtime employees. Each person's name was announced and they were given plaques.

8. Reception

A reception was held in the large Board room to thank the retirees for their years of service.

**The meeting was reconvened in public at 8:15 PM.**

B. Superintendent

1. Follow-up to Prior Public Be Heard Questions

(none)

2. Follow-up to Board Questions

(none)

C. Board of Education

1. Comments and Reports

Mr. Regan presented Dr. Grossane with a plaque as a token of our appreciation for all his time, effort and energy he put in the last three years for the children of the community. Dr. Grossane thanked the Board.

2. Correspondence

There was no correspondence at this time.

3. Student Liaisons

Mr. Regan thanked Mr. Zilli, MacArthur High School Student Liaison, on behalf of the Board. Mr. Zilli remarked that it was an honor to serve on the Board and he was inspired by the commitment and dedication of the Board and Administration.

V. PUBLIC BE HEARD

Comments appear at the end of the minutes.

VI. ACTION ITEMS: OLD BUSINESS

1. Claims Auditor Report

RESOLUTION # 13-14-202

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Claims Auditor Report prepared by Albrecht, Viggiano and Zureck and Company, P.C. for the months ending February 28 and March 31, 2014."

**Note:** Dr. Grossane explained that this resolution was for two reports that earlier in the year the Board had either abstained from voting or not approved. He stated that our legal counsel had advised us that before the end of the year we are obligated to accept these reports even though the Board was not pleased with their content. Mr. Pappas, Mr. Porrazzo and Mr. Ward noted that they were accepting these reports under protest.

<b>RESULT:</b>	MOTION CARRIED [UNANIMOUS]
<b>MOVER:</b>	Peggy Marengi, Vice President
<b>SECONDER:</b>	Frank Ward, Trustee
<b>AYES:</b>	Powers, Ward, Moran, Pappas, Porrazzo, Regan, Marengi

VI. ACTION ITEMS: NEW BUSINESS

1. Warrants

RESOLUTION # 13-14-203

**MOTION:** "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the May 2014 report of the Claims Auditor be accepted."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran

2. Treasurer's Report

RESOLUTION # 13-14-204

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached reports and placed same on file:

Summary of Treasurer's Reports for the month ending March 31, 2014"

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	James Moran, Trustee
<b>SECONDER:</b>	Frank Ward, Trustee
<b>AYES:</b>	Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran

3. Claims Auditor Reports

RESOLUTION #13-14-205

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Claims Auditor Report prepared by Albrecht, Viggiano and Zureck and Company, P.C. for the months ending April 30 and May 31, 2014."

**NOTE:** Mr. Pappas remarked that he was waiting for a written statement from AVZ as to why the April 30, 2014 report was not available on time. Mr. Pastore shared that he had spoken to AVZ regarding this issue and they said they had mixed up the days of the Board meeting. He sent them a calendar with the remainder of the Board meeting dates for this year and one for next year. He will also follow up with them to make sure they are on time.

Mr. Ward asked about handwritten checks for approximately \$5.2 million. Mr. Pastore commented that the checks were for payroll but he would check to make sure.

Mr. Pappas noted that the numbers for confirming purchase orders and over ninety days have come down from the previous months. He thanked Mr. Pastore and his staff for having this matter under control.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Pappas, Trustee
<b>SECONDER:</b>	Mr. Ward, Trustee
<b>AYES:</b>	Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran

4. Appropriation, Revenue, Trial Balance and Balance Reports

RESOLUTION # 13-14-206

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Appropriation, Revenue and Trial Balance Reports for the period ending April 30, 2014 and the Fund Balance Report as of May 31, 2014."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Peggy Marengi, Vice President
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran

**NOTE: Mr. Pappas left the room.**

5. Internal Audit Report - Corrective Action Plan

RESOLUTION #13-14-207

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Corrective Action Plan in response to the internal auditor's recommendations listed in the Independent Accountant's Report On Applying Agreed-Upon Procedures dated March 31, 2014 and;

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the Independent Accountant's Report on Applying Agreed-Upon Procedures dated March 31, 2014 and the Corrective Action Plan to New York State."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Peggy Marengi, Vice President
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Ward, Porrazzo, Regan, Marengi, Moran

6. Reaffirmation of Reserves

RESOLUTION #13-14-208

**MOTION:** "WHEREAS, by action of the Levittown Board of Education, the Levittown Union Free School District has previously established certain reserves having the following balances as of the fiscal year ending June 30, 2013;

<i>Reserves</i>	<i>Fiscal Year Ending 6/30/13</i>
Restricted for Workers' Compensation	\$5,012,299
Restricted for Unemployment Insurance	\$2,933,491
Restricted for Employee Retirement	\$15,423,567
Restricted for Employee Benefits Accrued Liability	\$6,002,710
Restricted for Tax Certiorari	\$2,000,000
Restricted for Capital Reserve	\$4,780,430

<b><i>Total Reserves</i></b>	<b><i>\$36,152,497</i></b>
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and WHEREAS, the Levittown Board of Education wishes to utilize and/or contribute additional funds where appropriate;

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education, hereby, authorizes transfers of 2013-2014 fund balance to any of the properly established reserves not to exceed:

<b><i>Reserves</i></b>	<b><i>Transfers Not To</i></b>
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	<b><i>Exceed</i></b>
Restricted for Workers' Compensation	\$1,000,000
Restricted for Unemployment Insurance	\$0
Restricted for Employee Retirement	\$7,500,000
Restricted for Employee Benefits Accrued Liability	\$0
Restricted for Tax Certiorari	\$0
Restricted for Capital Reserve	\$7,500,000
<b><i>Total Reserves</i></b>	<b><i>\$16,000,000</i></b>

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Frank Ward, Trustee  
**SECONDER:** Peggy Marengi, Vice President  
**AYES:** Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran

7. Dissolving the Tax Certiorari Reserve

RESOLUTION # 13-14-209

**MOTION:** "WHEREAS, pursuant to Section 3651(1-a) of the Education law, the Levittown Union Free School District Board of Education established a reserve fund to be used for the purpose of paying judgments and claims from a tax certiorari proceeding ("Tax Certiorari Reserve Fund") in accordance with Article 7 of the Real Property Tax law and appropriated monies for same; and

WHEREAS, due the recent decision of the Court of Appeals invalidating Nassau County's enactment of Local Law 18, it is no longer reasonably necessary to maintain a reserve fund dedicated to payment of anticipated judgments arising out of tax certiorari proceedings;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Superintendent of Schools be authorized to return all existing monies in the Tax Certiorari Reserve Fund to the unassigned fund balance of the General Fund and close out the Tax Certiorari Reserve Fund by July 1, 2014."

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Frank Ward, Trustee  
**SECONDER:** Peggy Marengi, Vice President  
**AYES:** Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran

8. Gifts to School

RESOLUTION # 13-14-210

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- 49 hard-cover fiction dinosaur books, donated to East Broadway Elementary School library by Mrs. Fran Jenkins, 751 Seamans Neck Road, Seaford, NY 11783;
- a check for \$1,200 donated by the East Broadway PTA, 751 Seamans Neck Road, Seaford, NY 11783, to be used to purchase books for the East Broadway Elementary School library;
- a check for \$176.30 donated to Summit Lane School Student Activity Fund by Box Tops for

Education, P.O. Box 200, Young America, MN 55553-0200;

- a check for \$819.50 donated to Abbey Lane School Student Activity Fund by Box Tops for Education, P. O. Box 200, Young America, MN 55553-0200;
- a check for \$130.00 donated to the Division Avenue High School Class of 2015, by Men’s Warehouse, 6100 Stevenson Blvd., Building A, Fremont, CA 94583;
- a check for \$8,195.00 to cover the cost of two dugout roofs on the varsity baseball field at Division Avenue High School, donated by Frank Russo, 750 S.E. 22nd Avenue, Pompano Beach, FL 33062;
- a check for \$100 donated to the East Broadway Student Activity Fund by Virginia L. Gridley to be used for the Vernon and Virginia Gridley Awards for one boy and one girl moving up from East Broadway School;
- one new Jay Turser Model 401 electric bass donated to Division Avenue High School by Don Messe, 8 Clay Lane, Levittown, New York 11756.”

**NOTE: Mr. Regan thanked everyone for their generous donations.**

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Peggy Marengi, Vice President
<b>SECONDER:</b>	Mike Pappas, Trustee
<b>AYES:</b>	Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran

9.Credit Card

RESOLUTION # 13-14-211

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the agreement with Citibank, N.A. for a credit card to be used solely by the Assistant Superintendent for Business and Finance to book travel arrangements related to student events;

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached agreement.”

**NOTE: Mr. Pastore explained that throughout the year there are large trips that students and teachers take for competitions, sports events, etc. He stated that teachers end up paying large amounts of money out of pocket for these trips. He commented that a solution to this problem was to use a state approved travel agent. In order to book a trip through this agent, we need a credit card. Mr. Porrazzo inquired what happens if a trip is cancelled particularly those that are booked far in advance. Ms. Rifkin responded that most of these trips have a short turnaround time booked since these students have to win levels of competition to move on. Mr. Ward requested that the Board receive monthly statements.**

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Peggy Marengi, Vice President
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran



10.Extra Classroom Activity Fund Treasurer's Report

RESOLUTION # 13-14-212

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Extra Classroom Activity Fund Reports for the period January 1, 2014 to March 31, 2014."

**NOTE:** Mr. Pastore shared that part of last year's audit was to review the Extra Classroom Activity Fund. He reported that he and Mr. Howard, Assistant Business Manager, spent time this year going over the reports comparing them to the bank balances and doing some analysis to present a report to the Board. Mr. Powers questioned the size and growth of the accounts. He mentioned that there seems to be a large amount of money left in these funds at the end of the year. He stated that these students raised this money for themselves and in his opinion they should be spending it on themselves and not leave so much money behind in the account. Mr. Porrazzo suggested that the account should be reviewed after all the bills have been paid. Dr. Grossane recommended that the Board be given an update of the balances at the August meeting, when the books are closed.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran

11.Fitzharris/Brown Insurance - HIPPA Agreement

RESOLUTION # 13-14-213

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the revised Business Associate Agreement (HIPPA) with Brown & Brown of New York, Inc., as administrators of the District's dental, life and long-term disability policies;

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached agreement."

**NOTE:** Mr. Powers questioned the timing discussed in the document. He felt like everything was in the past. Mr. Cohen pointed out that the language was the same as last year's contract. Mr. Pastore stated it was just an update of what we had before and that the regulation effective dates are the same. Mr. Pappas felt that the document should be retyped with the correct dates. Mr. Cohen advised that it looks like they are reciting the law and he felt it was a harmless error. Mr. Pastore remarked that this contract was submitted before he came to the district and he has since discussed the document with the insurance company. Mr. Powers commented that this error does not do any harm but also has no value. Mr. Cohen advised that this error would not affect the outcome. Dr. Grossane mentioned that if the Board so desired, he could ask the company to resend the contract with the correct date.

<b>RESULT:</b>	<b>MOTION CARRIED [6 -0-1]</b>
<b>MOVER:</b>	Ed Powers, Secretary
<b>SECONDER:</b>	Peggy Marengi, Vice President
<b>AYES:</b>	Powers, Moran, Pappas, Porrazzo, Regan, Marengi
<b>ABSTAIN:</b>	Frank Ward

**NOTE:** Mr. Regan left the room. Therefore, Ms. Marengi, Vice President, presided over the meeting.

12. Agreement with CentralEd (Textbook Central)

RESOLUTION # 13-14-214

**MOTION:** “RESOLVED, that the Levittown Board of Education does, hereby, enter into an agreement with CentralEd covering textbook procurement and distribution services for the 2014-2015 school year to be provided by Textbook Central.”

**NOTE:** Mr. Powers pointed out that earlier he had requested information from Central Office regarding this agreement. He was told that the textbooks were solely for private and parochial schools acquisitions. Mr. Powers wanted to know how this service saves the district money. Mr. Pastore commented that we have been using them for the past three years and we use them for book management. He remarked that they save us money by pooling their resources from their warehouse and acting like a library service.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Porrazzo, Marengi, Moran
<b>ABSTAIN:</b>	Frank Ward , Mike Pappas
<b>AWAY:</b>	Kevin Regan

**NOTE:** Mr. Regan returned to the room.

13. Summer 2014 Transportation Contract

RESOLUTION # 13-14-215

**MOTION:** "Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following 2013-14 transportation contracts / extensions:

<u>Contractor’s Name</u>	<u>Date of Contract</u>	<u>Cost</u>
Acme Baumann	5/15/14	\$5,741
Educational Bus	5/15/14	\$5,340
First Student	5/15/14	\$0
Suburban Bus	5/15/14	\$0
Anytime Bus	5/15/14	\$0

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Ed Powers, Secretary
<b>SECONDER:</b>	Frank Ward, Trustee
<b>AYES:</b>	Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran

14. Appointment of Impartial Hearing Officer

RESOLUTION # 13-14-216

**MOTION:** “RESOLVED, that the Levittown School District does, hereby, appoint Tina Millman as Impartial Hearing Officer in a matter regarding a student.”

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran

15. Change Order - Roof

RESOLUTION # 13-14-217

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the following change orders to the existing contract with Milcon Construction Corp:

Change order number G-3.01a	-\$40,324.36
Change order number G-3.01b	\$6,890.79
Change order number G-3.01c	-\$23,776.82
Change order number G-3.01d	-\$4,357.51
Change order number G-3.01e	\$22,486.89
Change order number G-4.01a	-\$15,464.92

The total amount of the change orders is a reduction of the contract in the amount of **-\$54,545.93**.

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change orders."

**NOTE:** Dr. Grossane explained that was a reduction in the contract, therefore we are receiving \$54,000. He noted this change order was to include the addition of ladders on to our higher roofs.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Mike Pappas, Trustee
<b>AYES:</b>	Powers, Ward, Pappas, Porrazzo, Regan, Marengi, Moran

16. Bid - Approval of Bids

RESOLUTION # 13-14-218

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached bid for roll-off dumpsters, awarded to Jamaica Ash.

<u>Bid #</u>	<u>Description</u>	<u>Amount</u>
14E#10	Roll-off dumpsters	as per attached specifications"

<b>RESULT:</b>	<b>MOTION CARRIED [7 TO 0]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Moran, Pappas, Porrazzo, Regan, Marengi, Ward

17. Bid - Renewal of Bid Athletic Uniforms and Equipment

RESOLUTION # 13-14-219

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the following bids: Renewal of Reconditioning of Athletic Uniforms & Equipment: Endzone Sports, 3395 Merrick Road, Seaford, NY 11783.

<u>Bid #</u>	<u>Description</u>	<u>Amount</u>
13E No.10	Renewal of Reconditioning of Athletic Uniforms/Equipment	\$55,000"

<b>RESULT:</b>	<b>MOTION CARRIED [7 TO 0]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	Powers, Moran, Pappas, Porrazzo, Regan, Marengi, Ward

18. Request for Proposal Athletic Training Services LPS 14-002

RESOLUTION # 13-14-220

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the following Request for Proposal for Athletic Training Services:

<u>RFP#</u>	<u>Awarded to:</u>	<u>Amount</u>
LPS 14-002	Winthrop University Hospital	\$55,000"

**NOTE:** Mr. Powers had questions about the vendor that was being used. He asked if the cost went up. Mr. Pastore discussed the costs from the previous years. Mr. Powers remarked that this amount is a 10% increase. Dr. Grossane stated that this was the lowest bid of those bids received. Mr. Pappas inquired if NY Physical Therapy & Wellness had been offered to bid. Mr. Pastore advised that their bid arrived after the deadline. Mr. Pappas asked if their bid was opened. Mr. Pastore responded no. Mr. Pappas commented that we had a very trusting relationship with our previous vendor and should reach out to them again. Mr. Porrazzo noted that the bid from Winthrop includes supplies and the other bid received did not. He questioned which was the cheaper bid. Mr. Pappas remarked that there is a residual value from NY Physical Therapy & Wellness in that they offer discounts and free visits to the students. Some Board members wanted to rebid. Mr. Cohen felt that you have significant reason to reject all bids and rebid since you only had two bidders and a price increase. He noted that you could amend the motion to reject all proposals.

<b>RESULT:</b>	<b>MOTION NOT CARRIED [0 TO 7]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Ed Powers, Secretary
<b>NAYS:</b>	Powers, Ward, Moran, Pappas, Porrazzo, Regan, Marengi

19. BOCES Letter of Intent

RESOLUTION # 13-14-221

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached Letter of Intent with Nassau County Board of Cooperative Educational Services (BOCES) to cover anticipated services and other expenses for the 2014-2015 school year.

**NOTE:** Dr. Grossane explained that this letter is to inform Nassau BOCES of the services we wish to use next year. Mr. Pastore stated that this is an initial letter expressing what services we are interested in.

<b>RESULT:</b>	<b>MOTION CARRIED [7 TO 0]</b>
<b>MOVER:</b>	Ed Powers, Secretary
<b>SECONDER:</b>	Peggy Marengi, Vice President
<b>AYES:</b>	<b>Powers, Moran, Pappas, Porrazzo, Regan, Marengi, Ward</b>

20. Teachers' Center Continuation Grant

RESOLUTION # 13-14-222

**MOTION:** "WHEREAS, the Levittown Board of Education has received and reviewed the 2014-2015 grant application for the Teachers' Center; and

WHEREAS, it is understood that neither the autonomy nor the authority of the Teachers' Center, nor the costs associated with the District's support of the Teachers' Center, are altered in any substantive manner from the 2013-2014 program;

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the 2014-2015 Teachers' Center grant application."

**NOTE:** Ms. Rifkin explained that this is a grant that we get from New York State to run our Teacher's Center each year. She stated that the funds this year are identical to last year, \$44,264.00. Ms. Rifkin remarked that the Teacher's Center provides professional development workshops for our teachers, teaching assistants and staff.

<b>RESULT:</b>	<b>MOTION CARRIED [7 TO 0]</b>
<b>MOVER:</b>	James Moran, Trustee
<b>SECONDER:</b>	Ed Powers, Secretary
<b>AYES:</b>	<b>Powers, Moran, Pappas, Porrazzo, Regan, Marengi, Ward</b>

21. School Lunch Price Increase

RESOLUTION # 13-14-223

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve an increase in school lunch prices for the 2014-2015 school year as follows:

<u>Grades</u>	<u>Current Price</u>	<u>Proposed Price</u>
Elementary (Grades K-5)	\$2.35	\$2.45
Secondary (Grades 6-12)	\$2.60	\$2.70"

**NOTE:** Mr. Pastore explained that the price that we were increasing the lunch program is a reflection of the US Department of Agriculture guidelines. He noted that because we participate in the National School Lunch School and because the Free and Reduced Lunch rate is higher than we actually charge, we are obligated as a school district to raise our prices to that level. He stated that this year it is at \$.10. Mr. Pastore commented that after discussion with the Board, the bid was changed so that the \$150,000 return is guaranteed, some fresh vegetables and fruit are still included along with the free water bottles. He stated that basically, we have the same program as today with a little bit of enhancement. Mr. Pappas stated that he doesn't want to see the program in trouble again and he wanted to use the profits to refurbish the cafeterias. Mr. Porrazzo asked if we had money in the fund balance to use for maintenance of the cafeteria equipment. Mr. Pastore responded we did. Mr. Powers recommending tabling this motion for one more meeting to wait to see bids come in. Mr. Pastore remarked that the bids are based on the required \$.10 increase There was much discussion from the Board on this issue.

Dr. Grossane summarized what he felt the Board was looking for. He stated that the bid was coming in with enhancements with these prices. He noted that the Board has concerns that while we are guaranteed the \$150,000, we don't have the potential to earn as much money as we could in the program because we have added those enhancements. Dr. Grossane suggested that when the bids come in next week with the enhancements, we inform the vendors that we have changed our minds. We explain to them that we no longer wish to have the enhancements but we still want to charge these prices and back out the water bottle on the secondary level, back out the fresh fruit, and vegetables. He remarked that we haven't enhanced the program but we have maintained it and will have the profit we are looking for. He stated that the Board does not wish to be tied to the \$150,000. They want a \$225,000 guarantee.

Ms. Marengi stated that she liked the fresh fruit and vegetables which she feels many of the high school students would like, but wants to charge for the bottle of water. If we had this option, we would break even but still have fresh fruits and vegetables. Mr. Regan stated that since we have to keep these prices now, we should approve this motion and later we can change some of the options to enable us to make more money. Mr. Pastore stated that he will ask to amend the current specs to accommodate what the Board wants. He will speak to the consultant tomorrow and ask these questions.

<b>RESULT:</b>	<b>MOTION CARRIED [7 TO 0]</b>
<b>MOVER:</b>	Mike Pappas, Trustee
<b>SECONDER:</b>	Frank Ward, Trustee
<b>AYES:</b>	<b>Powers, Moran, Pappas, Porrazzo, Regan, Marengi, Ward</b>

22.Obsolete Computer Equipment

RESOLUTION #13-14-224

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, declare the computer equipment on the following lists obsolete and that the items may be discarded and/or sold at the highest possible salvage value:

<u>School / Building</u>	<u>No of Items</u>	<u>Type of Items</u>	<u>Date of List</u>
LMEC	11	Laptops and Printers	05/23/2014
LMEC	11	Laptops, Printers & Projector	05/23/2014
Salk MS	8	Cameras & Printers	05/13/2014
MacArthur HS	2	Printer & Smartboard	03/20/2014
Abbey Lane	2	Printers	04/03/2014
Gardiners	1	Printer	04/11/2014
Wisdom Lane	1	Printer	01/14/2014"

**NOTE: Mr. Ward asked if a company pays us for the obsolete computer equipment. Mr. Pastore responded yes a company buys the items from us and recycles them.**

**RESULT: MOTION CARRIED [7 TO 0]**  
**MOVER:** James Moran, Trustee  
**SECONDER:** Frank Ward, Trustee  
**AYES:** Powers, Moran, Pappas, Porrazzo, Regan, Marengi, Ward

23. Obsolete library books

RESOLUTION #13-14-225

**MOTION:** “RESOLVED, that the Levittown Board of Education does, hereby, declare the library books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value:

<u>School</u>	<u>Quantity of books</u>	<u>Date of List</u>
Wisdom Lane	39	May 5, 2014
MacArthur	276	May 5, 2014”

**RESULT: MOTION CARRIED [7 TO 0]**  
**MOVER:** James Moran, Trustee  
**SECONDER:** Frank Ward, Trustee  
**AYES:** Powers, Moran, Pappas, Porrazzo, Regan, Marengi, Ward

24. Declaration of Excess Positions

RESOLUTION #13-14-226

**MOTION:** “RESOLVED, that in accordance with the necessity of scheduling positions for the 2014-2015 school year, and in accordance with the appropriate section of the New York State law, that one teaching position will not be required.”

**RESULT: MOTION CARRIED [7 TO 0]**  
**MOVER:** Mike Pappas, Trustee  
**SECONDER:** Frank Ward, Trustee  
**AYES:** Powers, Moran, Pappas, Porrazzo, Regan, Marengi, Ward

**MOTION:** "RESOLVED that in accordance with Education Law 3012-c and the Commissioner's Regulations, Joan Lorelli be added to the list of certified Teacher Lead Evaluators as approved by the Board of Education on June 13, 2012 and amended on June 12, 2013."

**NOTE:** Dr. Grossane explained that this resolution is Ms. Lorelli, who as a new Principal, has to go through specific training to be classified as a lead evaluator.

<b>RESULT:</b>	<b>MOTION CARRIED [7 TO 0]</b>
<b>MOVER:</b>	Mike Pappas, Trustee
<b>SECONDER:</b>	Frank Ward, Trustee
<b>AYES:</b>	<b>Powers, Moran, Pappas, Porrazzo, Regan, Marengi, Ward</b>

26 .Schedules

RESOLUTION # 13-14-228

**MOTION:** "That the Levittown Board of Education approve the following schedules:

1001	2013-G-13	Resignation/Termination - Certified Personnel
1002	2013-GG-13	Resignation/Termination-Non-Instructional Personnel
1003	2013-H-14	Appointments - Certified Personnel
1004	2013-H-No. 14c	Designation, Consultants
1005	2013-H-No. 14f-1	Appointments - Summer School
1006	2013-H-14g	Designation - Coaching
1007	2013-H-No. 14h	Appointments, Certified Personnel, Extra Curricular)."
1008	2013-HH-No. 14	Appointments, Non-Instructional
1009	2013-J-No.10	Tenure, Certified Personnel
1010	2013-JJ-No.10	Permanent Status, Non-Instructional Personnel
1011	2013-K-No. 1	Leave of Absence - Certified Personnel
1012	2013-KK-No. 11	Leave of Absence - Non-Instructional Personnel
1013	2013-N-No. 5	Health Services
1014	2013-0-N	Students with Disabilities

**AMEND AS FOLLOWS:** Schedule 1001: 2013-G-13#2 should read "**Resignation**" not Termination.

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward, Trustee
<b>SECONDER:</b>	Mike Pappas, Trustee
<b>AYES:</b>	<b>Powers, Ward, Moran, Pappas, Porrazzo, Regan, Marengi</b>



VIII. AD HOC

Revision Policy # 5630 Facilities, Inspection, Operation and Maintenance (second read)

Mr. Pastore noted that there were no changes to this policy from the first read.

Revision Policy # 5220 District Investments (second read)

Mr. Pastore noted that there were no changes to this policy from the first read.

Laurel Lane Lease

Dr. Grossane pointed out that this item, concerning the Elijah School requesting to lease the remaining portion of the building, was discussed at last month's Board meeting. The Board had asked for more information which Dr. Grossane now had. He noted that the yearly increase in rent of \$45,000 brings the total lease to \$165,000 per year. In answer to the Board's inquiry regarding a contribution to utilities, the Elijah School will pay an additional \$6,000 bringing the entire lease total to \$171,000. Dr. Grossane wanted a consensus from the Board to move forward with letting them take over the remainder of the building. Mr. Ward asked what the cost of the utilities was. Dr. Grossane responded \$45,000 to \$48,000 estimated per year to run the building. Mr. Porrazzo remarked that they are a worthy organization but he was concerned because he did not get their financial statements as he had requested. Dr. Grossane stated that he told the Elijah School that he would bring their current offer to the Board. He will know let them know through our attorneys that the Board would like to see their financials and to possibly have a cap on their utilities. Mr. Cohen noted that this could be put in the lease.

Personnel Department: Board Member Role

Dr. Grossane reported that a Board member brought this item up. He asked the Board for discussion. Mr. Pappas stated that he would like the Superintendent to be notified when a Board member speaks with an Administrator on a subject of substance, other than about your own child. Dr. Grossane noted that although the Board has been relatively respectfully of that, he sees merit in this suggestion. Mr. Cohen stated that this can be a procedure. Additionally, Mr. Pappas mentioned that any resumes dropped off to Administration should be noted in Executive Session to the Board. In this regards, there will be more transparency. Dr. Grossane stated he will work with Central Office to draft some procedures regarding this issue.

LAP/LAMP Program

Mr. Pappas had concerns about these programs and their delayed start date. He feels that this date is punishing those individuals that are signing up on time. Mr. Pappas commented that it is a wonderful program but working parents need that extra day. Ms. Rifkin reported that she spoke with the coordinators of the program and they felt that the beginning of the program would run smoother if it began after the weekend. In this way, they would have a chance to process the last minute applications to make sure everyone is where they should be. She noted that if it is the

desire of the Board to start one day earlier, they could make it work. Ms. Marengi commented that although this program should try to accommodate working parents, it is important that we make sure we can guarantee accountability for where the children are. She noted it is imperative that we not compromising on student safety. Dr. Grossane remarked that it is a one day start difference but he will direct the coordinators to change the start date. Mr. Pappas shared that the LAMP Program (Levittown After School Program) was named from a suggestion from Mr. Powers.

### Hiring Policy

Ms. Marengi, as a member of this Board Sub-Committee, reported that the committee had met several times to discuss the recommendations of the Board. She noted the suggestions were fine tuned to make changes. She handed out a paper that summarized the proposed changes of the hiring policy and briefly discussed the modifications. Ms. Marengi asked the Board to review this preliminary draft which will be further discussed at a later date.

### Supplemental Benefit Report

Mr. Pappas asked if this report was received from the LUT. Dr. Grossane commented that this is something that was discussed regarding the LUT “house cleaning” within their contract. He explained that what is stated in their contract and what is general accounting practices contradict one another. He shared that the LUT will get this statement to us as soon as it is prepared. Mr. Pappas pointed out that their contract states specific dates when this report is due. He stated that although the LUT has a new accountant, we were promised that we would receive this report without asking shortly. Mr. Pappas said that that the supplemental benefit fund has a substantial amount of money in it that we are giving out and not receiving regularly scheduled audits as required in the contract. Dr. Grossane asked Mr. Pastore to follow up on the request.

## **IX. DATES**

## **X. MOTION TO ADJOURN**

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mr. Ward, Trustee
<b>SECONDER:</b>	Ms. Marengi, Vice President
<b>AYES:</b>	Ward, Powers, Pappas, Porrazzo, Regan, Marengi
<b>EXCUSED:</b>	James Moran

The Board adjourned the meeting at 10:55 PM.

Elizabeth Appelbaum  
District Clerk

**NOTE: Tapes of the meeting are available for review at the Levittown Library**

**PUBLIC BE HEARD**

**Kailin McKinnon      117 Kingfisher Road, Levittown, NY**

Ms. McKinnon, a student from Wisdom Lane, was requesting the Board consider adding cheerleading as a official school sport. She reported that in order for Levittown to have competitive high school cheer teams the training has to begin at the middle school level. Ms. McKinnon stated that by having this program, we are creating opportunities for more kids to be involved in school activities. She went on to discuss start up costs for such a team. She thanked the Board for their time and consideration.

**Jane Finkelstein      848 Mayer Drive, Wantagh, NY**

Ms. Finkelstein wished Dr. Grossane good luck in his future endeavors. She wanted to comment on an agenda item, the district's hiring policy. She noted that this has been a concern of hers for a long time and wanted to make sure the Board was following the proper procedures. She appreciated that this policy will insure that the hiring of employees will be in the best interest of the Levittown community. Additionally, Ms. Finkelstein questioned why, at the last Public Be Heard, a non-resident was allowed to speak especially on that subject matter. She noted that she has been called out for many grievances concerning Public Be Heard. Ms. Finkelstein hoped from here on in, that the Board follows proper procedures.

**RESPONSES:**

Dr. Grossane explained the protocol of Public Be Heard for the young students in the audience. He remarked that Ms. McKinnon presented herself very eloquently and the Board is always happy when the younger generation speaks at Board meetings. Dr. Grossane reported that he would share her request with the Board and Central Administration and have a preliminary response at the next Board meeting.

