

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: JANUARY 15, 2014

REGULAR MEETING

MINUTES

THE REGULAR MEETING OF THE BOARD OF EDUCATION, was duly called and held on Wednesday, January 15, 2014 in the Board Meeting Room of the Levittown Memorial Education Center.

CERTIFICATION:

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the local newspapers, the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

I. CALL TO ORDER

BOARD OF EDUCATION

PRESENT:

Mr. Kevin Regan, President
Ms. Peggy Marengi, Vice President
Mr. Ed Powers, Secretary
Mr. James Moran – excused absence
Mr. Michael Pappas
Mr. Peter Porrazzo
Mr. Frank Ward

ADMINISTRATION

Dr. James Grossane - Superintendent of Schools
Ms. Darlene Rhatigan - Assistant Superintendent
Ms. Debbie Rifkin - Assistant Superintendent
Mr. William Pastore – Assistant Superintendent

OTHERS

Mr. Robert H. Cohen - School Attorney
Ms. Elizabeth Appelbaum - District Clerk
Ms. Christina Reilly (filling in for Mr. Nicholas Fuchs) - Division Avenue High School Student Liaison
Mr. Brian Zilli - MacArthur High School Student Liaison

- A. Pledge of Allegiance
- B. Mr. Regan, President, called the Regular Board Meeting to order at 6:15 PM. On a motion by Mr. Ward, seconded by Ms. Marengi and approved (6-0) that the Board adjourn to Executive Session to discuss the following items: legal or personnel matters.
- C. The Board reconvened in Public Session at 7:45 PM at which time Mr. Regan asked everyone to stand for the Pledge of Allegiance and a moment of silence for our country's men and women serving overseas and protecting our freedom.

II. ANNOUNCEMENTS

Dr. Grossane announced his intention to resign effective June 30, 2014, to pursue other opportunities in education. He stated that it has been a pleasure serving as Superintendent and he is very proud of the success we have achieved. He thanked the Board for their commitment and dedication to the students and the community.

On behalf of the Board, Mr. Regan expressed his appreciation for Dr. Grossane's service to the students and the community and wished him well in his future endeavors.

III. APPROVAL OF MINUTES

MOTION: "Make the necessary corrections and move the approval of the minutes of December 11, 2013 (Regular Meeting).

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Ed Powers, Secretary |
| SECONDER: | Mike Pappas, Trustee |
| AYES: | Ward, Pappas, Porrazzo, Regan, Marengi, Powers |
| EXCUSED: | James Moran |

IV. REPORTS

A. Recognition

1. Art Display: Northside School

Dr. Grossane asked everyone to view the beautiful artwork from Northside in the Board Room and hallways. He thanked the students and teachers for the wonderful work.

2. Michael Etzel – Eagle Scout Award

Mr. Etzel could not be present, therefore he will be recognized at a future date.

3. Esta Lachow and Gina Interdonato – 2013 Adopt-A-Family Program

Ms. Rifkin shared that we were honoring two very special community members tonight who each year organize the Holiday Adopt-A-Family program where they collect gifts for needy children. She stated that it is heartwarming to see how our community steps up and participates for this worthy event. The Board and Administration thanked them for their service to the community.

4. MacArthur High School – Les Miserables students who participated

Ms. Rifkin stated that the Board and Administration were excited to honor the MacArthur students from the cast and crew of the recently performed school's musical production of Les Miserables. Students unexpectedly rose from their seats and broke out in song, performing the song, "One More Day." Ms. Rifkin remarked that the cast and crew put on a truly remarkable performance.

Ms. Rifkin announced to the Board and audience that Ms. Valentino and Ms. Lorelli could not be present tonight since they were at Nassau County Executive Edward Mangano's office honoring students who participated in a contest called FAD (Families Against Drugs). One of the kickoff activities was to create a public service announcement. Ms. Rifkin shared that both of our high schools won this event. She read the names of the students involved.

B. Superintendent

1. Follow-Up to Public be Heard Questions

Dr. Grossane reported that at the last Board meeting, Mr. Kohlman stated he felt the response given to him regarding his prior questions on Newsday's ranking of our school district and other similar districts he believed performed better, did not address his concerns. Therefore, Dr. Grossane went back to Mr. Kohlman's original question, which was from the August 14, 2013 Board meeting, to try to clarify his answers. He stated that according to New York State, the only district that is considered similar to Levittown is Island Trees. He remarked that we reported improvement in our classes in seven of the twelve measures from the State and improved our ranking in the County. In response to the question of why we scored how we did, he noted that we are doing our best to modify our teaching strategies, revamp our curriculum, provide up to date materials to our staff, and provide professional development so that we may perform better in the future. Our hope is that our efforts will show better improvement when we test again in the spring.

In response to Ms. Sanchez's question about requirements for physical education for students, Dr. Grossane reported that all students on the elementary level (Grades K-5) receive 80 minutes per week which is the norm. He shared that the state guideline is 120 minutes per week but if we were to provide more physical education time some other class would have to be cut. Another question asked was with the advent of the Common Core, what effects will this have on the Special Education students. Dr. Grossane commented that this is a State issue that we are concerned about. We are hopeful that through Legislators Forums, the State Education has heard are concerns and will respond accordingly.

Dr. Grossane asked Ms. Rifkin to respond to Ms. Adrian questions on what other measures will be put forth to reduce the amount of assessments given. Ms. Rifkin noted that committees were formed at both the elementary and middle level, which will continue to meet to review assessments. She summarized some of the changes that were made on the elementary level such as: modifying the EnVision and Journeys weekly unit test; one of the assessments in grades two and three was eliminated from AIMS Web; and the NWEA Winter Assessment was eliminated for this year. Ms. Rifkin stated that there is ongoing discussion about pre-assessments for next year with the hope that they will be eliminated for the purposes of APPR wherever possible across the district. On the middle school level: the NWEA Winter Assessment has been eliminated and in the sixth grade the ELA final exam was eliminated. Ms. Rifkin advised that the committees will continue to meet as this evolves to made modifications as

necessary, as we move forward. She stressed that we are careful to ensure that any assessment given by the district has a specific purpose. Dr. Grossane remarked that we are taking this matter seriously and want to do what is best for our students.

In answer to Ms. Finkelstein question on what the obligation is for extra help, Dr. Grossane noted that in our current collective bargaining agreement there is no contract obligation to provide extra help sessions.

2. Follow-up to Board Questions

Dr. Grossane commented that most questions were answered in the Friday report.

3. Report: No report at this time.

C. Board of Education

1. Comments and Reports

Mr. Regan commented that he attended the student senior breakfast at MacArthur which fifty seven seniors attended. He commended them all and wished them well on their future endeavors. Mr. Pappas thanked the PTA's from Summit Lane, East Broadway, Division Ave, GC Tech, Lee Rd, Salk, and SEPTA for their hospitality. He spoke about the wonderful speakers at these meetings.

2. Correspondence

There was no correspondence at this time.

3. Student Liaisons to the Board of Education

Mr. Zilli commented that there was not too much to report since we just came back from the the holiday break. He did mention that seniors were finishing up their college applications and that two seniors have been accepted into Ivy League institutions.

Ms. O'Reilly reported that the annual Senior Recital, now called the Talent Show, would be held on February 11th with the proceeds going to the school musical. She shared that the school is preparing for Spirit Week and Hoops for Heart fundraiser.

V. PUBLIC BE HEARD

Comments appear at the end of the minutes.

VI. ACTION ITEMS: OLD BUSINESS

1. Bid - Approval of Bid - Masonry Phase 1

RESOLUTION # 13-14-129

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following bid:

| <u>Bid #</u> | <u>Description</u> | <u>Amount</u> |
|--------------|-----------------------------|---------------------------------|
| 13E #20 | Masonry Restoration Phase 1 | As per attached recommendation" |

NOTE: Mr. Pappas asked why this vendor is not listed by the Better Business Bureau and what excuse was used for not returning the business office's phone calls. Mr. Pastore did not know why the calls were not returned. Mr. Pappas wanted to make sure the vendor could handle four jobs at the same time. Mr. Pastore remarked that this company had gotten very good recommendations and he was confident that they can handle these jobs. Mr. Porrazzo asked if this work was going to be sub contracted. Mr. Milano, Director of School Facilities and Operations, responded no.

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Mike Pappas, Trustee |
| SECONDER: | Ed Powers, Vice President |
| AYES: | Ward, Powers, Pappas, Porrazzo, Regan, Marenghi |
| EXCUSED: | James Moran |

VII. ACTION ITEMS: NEW BUSINESS

1. Warrants

RESOLUTION # 13-14-130

MOTION: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the December 2013 report of the Claims Auditor be accepted."

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Mike Pappas, Trustee |
| SECONDER: | Ed Powers, Vice President |
| AYES: | Ward, Powers, Pappas, Porrazzo, Regan, Marenghi |
| EXCUSED: | James Moran |

2.Appropriation, Revenue and Trial Balance Status Reports

RESOLUTION # 13-14-131

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Appropriation and Revenue Status Reports for the period ending November 30, 2013."

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Mike Pappas, Trustee |
| SECONDER: | Ed Powers, Vice President |
| AYES: | Ward, Powers, Pappas, Porrazzo, Regan, Marengi |
| EXCUSED: | James Moran |

3.Treasurer's Report

RESOLUTION #13-14-132

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached reports and placed same on file:

Summary of Treasurer's Reports for the months ending November 30, 2013."

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Mike Pappas, Trustee |
| SECONDER: | Ed Powers, Vice President |
| AYES: | Ward, Powers, Pappas, Porrazzo, Regan, Marengi |
| EXCUSED: | James Moran |

4.Claims Auditor Reports

RESOLUTION #13-14-133

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Claims Auditor Reports prepared by Albrecht, Viggiano, Zureck and Company, P.C. for the month ending December 30, 2013"

NOTE: Mr. Pappas reported that confirming purchases orders were over 4% for the month of December with two-thirds of them coming from one department. He noted that there were 18 invoices over 90 days of which 30% were from the same department. Mr. Pappas remarked that that totaled one half million dollars for confirming purchase orders and one quarter million for invoices over 90 days. Mr. Pastore advised that he is looking at the situations one at a time so that he can analyze what is wrong. He stated that many of the items do not have a common problem. Mr. Pastore is reviewing the procedures for processing these items so he can see if the systems that are set up lend themselves to good quick reporting. Mr. Pappas asked if quarterly or monthly blanket orders would alleviate some of the issues. Mr. Pastore responded that the problem is that multiple schools are ordering which means many different people are involved.

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Mike Pappas, Trustee |
| SECONDER: | Ed Powers, Vice President |
| AYES: | Ward, Powers, Pappas, Porrazzo, Regan, Marengi |
| EXCUSED: | James Moran |

5. Risk Assessment Update Report – Corrective Action Plan

RESOLUTION # 13-14-134

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Risk Assessment Update Report dated December 2, 2013 and the corrective action plan in response to the Internal Auditor’s recommendations, and ;

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is, authorized to submit the Risk Assessment Update Report And the corrective action plan to New York State.

NOTE: Mr. Powers wanted to know if the contractual items in the report were being addressed as part of the negotiations. Dr. Grossane stated that those items would have to be discussed in Executive Session.

Mr. Pappas noted that there was no implementation time line in the report. Mr. Pastore remarked that it has always been part of the process that once it is on the Management Letter that the effort is to eliminate it by the end of the year. He advised that he has already spoken to his staff and has a follow-up meeting scheduled for February, before presenting the updates to the Board in March. He commented that he would like to have all the items addressed prior to the auditors returning in June. Mr. Pappas agreed that this should be an ongoing process and corrected by the end of the year or as quickly as possible. He pointed out that many items in the report should have been corrected last year and hoped this would not happen again. Mr. Porrazzo noted that this is why names were put next to the items that needed to be addressed.

Mr. Pappas shared that the report recommended investigating a biometric time management technology system.

Additionally, Mr. Pappas had questions that had to be addressed in Executive Session.

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Mike Pappas, Trustee |
| SECONDER: | Ed Powers, Secretary |
| AYES: | Ward, Pappas, Porrazzo, Regan, Marengi, Powers |
| EXCUSED: | James Moran |

6. Budget Transfers

Resolution # 13-14-135

MOTION: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

| <u>Code from</u> | <u>Code to</u> | <u>Amount</u> |
|--------------------------------------|----------------------------------|---------------|
| A97117000 Serial bonds interest | A97116000 Serial bonds principal | \$25,000 |
| A55104210 insurance - transportation | A55104680 Bus repairs | \$10,000 |

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers.”

NOTE: Mr. Pappas stated that the many of our buses are very old. He asked if we planned to purchase new buses in the new budget, especially alternative fuel buses where we can get some state aid. Mr. Pastore remarked that there are plans in the draft budget to replace our older fleet. He noted that this would be discussed in the budget process. Mr. Porrazzo reported that a neighboring district received a grant for an alternative fuel bus. Mr. Pastore commented that this is something we can look into as we go through the budget process. Mr. Pappas asked if it was true that we have buses that we cannot get parts for. Mr. Pastore noted that he has asked the Supervisor of

Transportation to prepare a list of our aging fleet of buses. He will also have her compile a list of those busses that are no longer repairable. Mr. Porrazzo suggested that we look at a long term refresh plan to replace our fleet and also to revisit the Shared Services Grant that was available that includes a compressed natural gas filling station for other districts to share.

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Frank Ward, Trustee |
| SECONDER: | Peggy Marengi, Trustee |
| AYES: | Ward, Powers, Pappas, Porrazzo, Regan, Marengi |
| EXCUSED: | James Moran |

7. Transportation Contract

RESOLUTION #13-14-136

MOTION: "Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Education does, hereby, approve the following 2013-14 transportation contracts/extensions:

| <u>Contractor's Name</u> | <u>Date of Contract</u> | <u>Cost</u> |
|--------------------------|-------------------------|-------------|
| We Transport Inc. | December 4, 2013 | \$0 |

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

NOTE: Mr. Zilli reported on an incident regarding a late bus for a competition. Dr. Grossane noted that this is an issue that needs to be discussed with Transportation. The Board thanked Mr. Zilli for his comments.

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Peter Porrazzo, Trustee |
| SECONDER: | Mike Pappas, Trustee |
| AYES: | Ward, Powers, Pappas, Porrazzo, Regan, Marengi |
| EXCUSED: | James Moran |

8. Contract with HBM Consultants

PULLED

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and HMB Consultants in the sum of \$850 per day for cafeteria design review, \$10,000 for development of the school lunch Request For Proposal (RFP) and \$850 per day to review contract compliance with the selected food service company.

NOTE: Mr. Porrazzo asked what is driving the need to hire an outside consultant to prepare an RFP. Mr. Pastore commented that we are due to have another RFP bid. Mr. Porrazzo wanted to know why this was not being done by our Purchasing Agent. Mr. Pastore explained that in this instance, we wanted to have someone who specialized in the food service group. Mr. Cohen noted that it is not unusual with food service to have a consultant in to make sure that the RFP specs are written properly so that you will get the best results. He mentioned that in addition, this proposal will be reviewing the cafeteria design. Mr. Porrazzo wanted to know the qualifications of the consultant to make sure that they are familiar with both kitchen design and RFP bids. Mr. Regan commented that they are child nutrition specialists who are evaluating the existing cafeteria and working with the current food management company. Mr. Porrazzo felt that we need someone who designs kitchens to review our floor plans before we decide to make changes. Mr. Ward agreed with this reasoning. Mr. Pastore remarked that this consultant has worked with

many school districts in the evaluation of their cafeterias. He explained that he wanted the consultant to come and look at the kitchen design, the placement of equipment, the layout and tell us if they agree with the changes the architect has proposed. Mr. Cohen pointed out that the part of the proposal that deals with this is in Phase I, called On-site Equipment Assessment. Mr. Regan remarked that the proposal is in two phases, one is on site to check on the equipment with the architect and the other is the development of food service bid specifications. Mr. Pappas noted that a sentence in the proposal states that a representative from a commercial equipment company will accompany the consultant in their assessment of our equipment. Mr. Pappas is concerned about who would benefit from the representatives recommendations. Dr. Grossane suggested that a list of references might be helpful to the Board. The Board discussed possibly splitting the proposal for a vote. Mr. Powers commented that previously, the RFP for food service had been extensively reworked because of the number of complaints. He wondered what would be gained by writing a new RFP. He stated that there are only three food service companies and we have used them all. It was determined that this item will be pulled until further information was received.

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| RESULT: | PULLED |
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9. Cullen and Danowski Engagement Letter

RESOLUTION # 13-14-137

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached engagement letter from Cullen and Danowski dated December 13, 2013 for the agreed upon procedures."

NOTE: Mr. Porrazzo wanted to know when the last time the services were bid out. Mr. Pastore replied we have two more years left.

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Peter Porrazzo, Trustee |
| SECONDER: | Mike Pappas, Trustee |
| AYES: | Ward, Powers, Pappas, Porrazzo, Regan, Marengi |
| EXCUSED: | James Moran |

10. Approval of Board of Education Policy

RESOLUTION # 13-14-138

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, adopt the following new policy: #6410.1 Staff Use of Personal/Mobile Technology."

NOTE: Mr. Pappas commended Ms. Rhatigan for a good job creating this policy. He noted it wasn't easy to make sure the policy complies with all the regulations. Mr. Pappas shared that the use of mobile technology will be helpful to teachers, staff and students.

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Peter Porrazzo, Trustee |
| SECONDER: | Frank Ward, Trustee |
| AYES: | Ward, Powers, Pappas, Porrazzo, Regan, Marengi |
| EXCUSED: | James Moran |

11. Gifts to Schools

RESOLUTION # 13-14-139

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- a. check in the amount of \$1,000 for Division Avenue High School, donated by Lifetouch National School Studios, 11000 Viking Drive, Eden Prairie, MN 55344, to provide two athletic scholarships for Division Avenue students, one male and one female.
- b. check in the amount of \$35,000 for Division Avenue High School, donated by the Klein Foundation, 2366 Schiller Avenue, Bellmore, NY 11710 to establish scholarships of \$5,000 per year for seven years for Division Avenue students pursuing a career in visual arts.
- c. check in the amount of \$250 for the Career Development Program at Division Avenue, donated by NEFCU, 1000 Corporate Drive, PO Box 9003, Westbury, NY 11590 as part of NEFCU's "Funding Your Ideas" program. The donation will be used for the Career Development Creative Arts Show."

NOTE: Mr. Regan thanked everyone for their generous donations to the district. Mr. Powers asked if there were any requirements given to us as part of the Klein Foundation donation. Dr. Grossane responded that selection criteria is provided.

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Frank Ward, Trustee |
| SECONDER: | Peggy Marengi, Vice-President |
| AYES: | Ward, Powers, Pappas, Porrazzo, Regan, Marengi |
| EXCUSED: | James Moran |

12. Obsolete Computer Equipment

RESOLUTION # 13-14-140

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the following lists obsolete and that the items may be discarded and/or sold at the highest possible salvage value:

| <u>School / Building</u> | <u>No of Items</u> | <u>Type of Items</u> | <u>Date of List</u> |
|--------------------------|--------------------|-----------------------|---------------------|
| LMEC | 7 | Printers & Projectors | 12/20/13 |
| GC-Tech | 3 | PC & Printer | 12/16/13" |

NOTE: Mr. Ward asked that the forms be completely filled out for the next meeting.

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Peggy Marengi, Vice President |
| SECONDER: | Frank Ward, Trustee |
| AYES: | Regan, Ward, Powers, Pappas, Porrazzo, Marengi |
| EXCUSED: | James Moran |

13. Reporting of Appointed Officials for 2013-14

RESOLUTION # 13-14-141

MOTION: “RESOLVED, pursuant to Section 315.4 of the regulations of the NYCRR (New York Codes, Rules and Regulations), the Levittown Public Schools hereby establishes the following as Standard Work Days for appointed officials and will report the days worked to the New York State and Local Employees’ Retirement System based on the daily records of time worked as maintained by the Levittown Public Schools:

| Title | Name | SS# - last 4 digits | Registration number | Standard work day | Term begins/ends | Participates in employees time keeping | Days/months (based on record of activities) |
|----------------|---------------------|---------------------|---------------------|-------------------|-------------------|--|---|
| District Clerk | Elizabeth Appelbaum | XXXX | XXXXXXXX | 6 hours/day | 7/1/13 to 6/30/14 | Yes | N/A” |

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Mike Pappas, Trustee |
| SECONDER: | Frank Ward, Trustee |
| AYES: | Regan, Ward, Powers, Pappas, Porrazzo, Marengi |
| EXCUSED: | James Moran |

14. Appointment to Food Service Committee

RESOLUTION # 13-14-142

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, appoint Al Matousek as an additional member of the Levittown School District Food Service Committee for the 2013-2014 school year.”

NOTE: Mr. Pappas reported that several schools still do not have food service representatives. At the Division Avenue PTA Meeting, Mr. Pappas suggested that we have senior students from the schools appointed as representatives. They could report their likes or dislikes concerning the food to the committee chair. As an incentive, we could provide free meals for them. Mr. Pappas noted that it is a good idea to hear from the students. The Board consensus was to move forward. Dr. Grossane recommended that juniors be appointed since seniors can leave the building for lunch.

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Mike Pappas, Trustee |
| SECONDER: | Frank Ward, Trustee |
| AYES: | Regan, Ward, Powers, Pappas, Porrazzo, Marengi |
| EXCUSED: | James Moran |

15. Laurel Lane Lease

RESOLUTION # 13-14-143

MOTION: "Whereas, it is mutually beneficial to the Levittown Public Schools and The Elijah School to enter into a lease agreement for the Laurel Lane School;

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education approve the attached three-year lease agreement between the Levittown Public Schools and The Elijah School and that the President of the Board of Education is, hereby, authorized to sign the attached lease agreement. "

NOTE: Mr. Porrazzo inquired if we have an estimate on the cost of utilities per month since we are responsible for paying them. Dr. Grossane remarked that there is no cap in the lease but he will check for the exact number. Mr. Pappas asked if use Johnson Controls Consultants, will we have control over the heating and air conditioning on-line at that building. Dr. Grossane mentioned that the students in that building are special needs and an air conditioned environment is required. Mr. Porrazzo noted that the contract specified installing air conditioners. Dr. Grossane reported that the air conditioners that are already in the building are located in the rear classrooms and we were prepared to relocate them to the front ones. The ELIJA School prefers to purchase new air conditioners and reimburse our staff for installation. Mr. Porrazzo was concerned about our responsibility for snow removal especially if someone gets hurt. Mr. Cohen remarked that we are still the landlord and have liabilities. Mr. Pappas stated he was happy the building was leased.

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Peggy Marengi, Vice President |
| SECONDER: | Frank Ward, Trustee |
| AYES: | Regan, Ward, Powers, Pappas, Porrazzo, Marengi |
| EXCUSED: | James Moran |

16. Appointment of Impartial Hearing Officer

RESOLUTION # 13-14-144

MOTION: "RESOLVED that the Levittown School District does, hereby, appoint Susan Lushing as Impartial Hearing Officer in a matter regarding a student with identification #1424007."

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Ed Powers, Vice President |
| SECONDER: | Frank Ward, Trustee |
| AYES: | Ward, Powers, Pappas, Porrazzo, Regan, Marengi |
| EXCUSED: | James Moran |

MOTION: "That the Board go into Executive Session at 9:07 PM."

EXECUTIVE SESSION

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Frank Ward, Trustee |
| SECONDER: | Peggy Marengi, Vice-President |
| AYES: | Ward, Powers, Pappas, Porrazzo, Regan, Marengi |
| EXCUSED: | James Moran |

NOTE: The Board Reconvened to Public Session at 9:27 PM.

17. Schedules

RESOLUTION # 13-14-145

MOTION: "That the Levittown Board of Education approve the following schedules:"

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| 1001 | 2013-G-No. 8 | Resignations/Terminations, Certified Personnel |
| 1002 | 2013-GG-No.8 | Resignations/Terminations, Non-Instructional Personnel |
| 1003 | 2013-H-No 9 | Appointments, Certified Personnel |
| 1004 | 2013-H-No. 9a | Appointments, Administrators |
| 1005 | 2013-H-No.9a1 | Salary Change, Certified Personnel |
| 1006 | 2013-H-No.9c | Designation, Consultants |
| 1007 | 2013-H-No. 9g | Designation, Coaching |
| 1008 | 2013-H-No. 9h | Appointments, Extra-Curricular |
| 1009 | 2013-HH-No. 9 | Appointments, Non-Instructional Personnel |
| 1010 | 2013-JJ-No. 5 | Permanent Status |
| 1011 | 2013-0-No. 7 | Students with Disabilities" |

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| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Peggy Marengi, Vice President |
| SECONDER: | Frank Ward, Trustee |
| AYES: | Ward, Powers, Pappas, Porrazzo, Regan, Marengi |
| EXCUSED: | James Moran |

NOTE: The Board congratulated Mr. Milano for his appointment.

18. Ad Hoc

Discussion Only; No Action Taken

1. School entryway staffing

Dr. Grossane stated that a question was asked regarding what was being done about school entryways. He reported that last year, he met with the Board to discuss different options. Since then all buildings doors are locked, the entryway at every building has a buzzer and camera system that is utilized by the person that is staffed there, and security aides are posted at each of the secondary buildings to man that post. Dr. Grossane remarked that he was asked if he would consider these aides for the elementary buildings. Mr. Pappas commented that schools need either retired or off duty law enforcement officers to man these buildings. He mentioned that we could hire these types of individuals as aides retire or resign and this would not be costly. Mr. Pappas felt the cameras are excellent but they should cover the parking lots as early detection allows for more time to react. He stressed that we need to be proactive. Mr. Porrazzo suggested that we move staff around to ensure that we have at least one law enforcement officer in each building, possibly to replace the greeter. Dr. Grossane advised he would look at the staffing of the schools. Ms. Marengi asked if all the secondary schools have a law enforcement officer

at the front door. Ms. Rhatigan responded that they are not at the front door but are being utilized as deemed necessary such as roaming the buildings or supervising and they report to work at the times when they feel there are issues. Ms. Rhatigan stated that we starting to roll out hall monitors and bringing in security aides. She pointed out that there is a \$10,000 salary difference between a hall monitor and a law enforcement officer. Mr. Pappas stated he was very impressed with the Island Trees security system. Mr. Porrazzo asked what was the status of the panic buttons. Dr. Grossane remarked that he was waiting to receive them. Ms. Marenghi commented that as a principal in an elementary school, she would feel more secure knowing that there is someone in the building who has the proper training in case there is an incident. She wants to see the district speed up the process of hiring these individuals. The Board was in agreement on this issue. Dr. Grossane stated that he would take the necessary steps to hire five additional security aides to be visible at the front doors and not replace the hall monitors as they leave.

MOTION: "That the Board go into Executive Session at 9:45 PM." **EXECUTIVE SESSION**

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|------------------|---|
| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Frank Ward, Trustee |
| SECONDER: | Peggy Marenghi, Vice-President |
| AYES: | Ward, Powers, Pappas, Porrazzo, Regan, Marenghi |
| EXCUSED: | James Moran |

VIII. DATES

| | | | |
|----|----------------------------|------------------------------|---------|
| A. | Planning Session | Wednesday, January 22, 2014 | 7:30 PM |
| B. | Regular Meeting | Wednesday, February 5, 2014 | 7:30 PM |
| C. | Budget Planning Session #1 | Tuesday, February 11, 2014 | 7:30 PM |
| D. | Budget Planning Session #2 | Wednesday, February 26, 2014 | 7:30 PM |

NOTE: The Board returned to public session at 10:30 and adjourned the meeting.

IX. **MOTION TO ADJOURN**

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|------------------|---|
| RESULT: | MOTION CARRIED [UNANIMOUS] |
| MOVER: | Frank Ward, Trustee |
| SECONDER: | Peggy Marenghi, Vice-President |
| AYES: | Ward, Powers, Pappas, Porrazzo, Regan, Marenghi |
| EXCUSED: | James Moran |

Elizabeth Appelbaum
District Clerk

NOTE: Tapes of the meeting are available for review at the Levittown Library.

PUBLIC BE HEARD

The guidelines pertaining to Public Be Heard were read. Dr. Grossane and/or board members will respond to questions, after the last speaker is heard.

Esta Lachow 79 Periwinkle Rd., Levittown

Ms. Lachow reported on the Holiday Adopt-A-Family. She thanked everyone who helped make the program a success. She remarked that the program has reached out to many families and in turn the community has reached out to us. Ms. Lachow read a letter from one family who was very appreciative of the support they received. She reported that 209 individuals were adopted this year and the main request from children as well as parents was for warm clothing. Ms. Lachow commented that she was looking forward to continuing the Holiday Adopt-A-Family next year.

Matt Runyan 114 Haven Lane, Levittown, NY

Mr. Runyan, a resident and President of the Levittown North Baseball League, apologized to the Board for trying to host a baseball clinic at MacArthur High School without getting the appropriate approval from the Board. He noted that the Levittown North Pride Football Program was starting and he wanted to use some synergies and have registration during the baseball clinic to cross sell from baseball to football. Mr. Runyan was now asking the Board, using the proper approval, to have football registration on January 25th, February 1st, 8th and 15th from noon to two at the MacArthur gym during the baseball clinic.

Marianne Adrian 17 Woodcock Lane, Levittown, NY

Ms. Adrian shared that she was very sorry to hear that Dr. Grossane was leaving. She noted that she appreciated his open door policy and wished him good luck in his future endeavors. Ms. Adrian has two questions for the Board. She wanted to know if refusing the state test will affect a student's honors status and if it will affect a student's IEP.

Jane Finkelstein 848 Mayer Drive, Wantagh, NY

Ms. Finkelstein wanted to personally thank Dr. Grossane for always being willing to listen to her and getting back with answers in a timely fashion. She also wished him well in his future endeavors. Ms. Finkelstein was concerned about a new workbook purchased for the elementary level called "Motivations in Reading." She wanted to know if this book was being given across the board district wide. She remarked that if we spent so much money on Journeys, shouldn't we be utilizing that series instead. Additionally, she asked if the students in the "Academies" would be using three workbooks. Ms. Finkelstein had questions regarding test prep. She wanted to know what it was and how much money was spent on it. Her concern was for high school level students who are taking the Common Core Regents and the regular Regents. She inquired as to what was being done extra for them.

Christina Lang **35 Valley Rd, Wantagh, NY**

Ms. Lang had a statement for the Board. She read that there will be a postponement for the upload of information to In-Bloom and she wanted to publically thank the Board and Administration for their effort. Additionally, she appreciated the efforts to pull back on testing.

RESPONSES

Dr. Grossane noted that Ms. Finkelstein's questions needed more time to be researched. In regards to Ms. Adrian's questions, Dr. Grossane responded if would not affect either. The Board asked Mr. Runyan to prepare a list of dates and they will respond back to him.