

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 2, 2013

REGULAR MEETING

MINUTES

THE REGULAR BOARD MEETING OF THE BOARD OF EDUCATION, was duly called and held on Tuesday, July 2, 2013 in the Board Meeting Room of the Levittown Memorial Education Center.

CERTIFICATION:

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the local newspapers, the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

PRESENT:

BOARD MEMBERS

Ms. Peggy Marengi - Vice President
Mr. James Moran
Mr. Michael Pappas
Mr. Peter Porrazzo
Mr. Edward Powers - Secretary
Mr. Kevin Regan - President
Mr. Frank Ward

ADMINISTRATION

Dr. James Grossane – Superintendent of Schools
Ms. Darlene Rhatigan – Assistant Superintendent for Administration
Ms. Debbie Rifkin – Assistant Superintendent for Instruction
Mr. Mark Flower– Assistant Superintendent for Business – excused absence

OTHERS

Mr. Bob Cohen - School Attorney
Ms. Elizabeth Appelbaum – District Clerk
Mr. Brian Zilli – MacArthur Student Liaison

I. CALL TO ORDER

Mr. Regan, President, called the Regular Board Meeting to order at 8:14 PM.

II. ANNOUNCEMENTS

The Board welcomed the new MacArthur Student Liaison, Mr. Zilli.

III. APPROVAL OF MINUTES

MOTION: Mr. Powers moved to “Make the necessary corrections and move the approval of the minutes of June 12, 2013 (Regular Meeting).

APPROVAL OF MINUTES

Seconded: Ms. Marengi

MOTION CARRIED. Seven members present voting yes.

APPROVED 7-0.

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 2, 2013

REGULAR MEETING

Page 2

IV. REPORTS

A. Superintendent:

1. Follow-up to Prior Public Be Heard Questions

Dr. Grossane followed up on some questions that were asked at the last meeting concerning Measures of Academic Progress (MAP) Assessments which are the tests for the Northwest Evaluation Association (NWEA) Assessment. These tests are given three times a year by the elementary and middle schools, grades 4, 5 and 6. There are testing windows during which the schools administer these exams, in the fall from September 25th to October 12th, the winter from February 4th to 15th and in the spring from May 6th to the 24th. The schedule for the state exams, as well as our allotment of field testing , can be found on the SED website.

Dr. Grossane went on to report on the Student Learning Objectives (SLO) local assessments. The pre-tests for the SLO's were given the first few weeks of school. Post tests were given based on specific SLO and in most cases were an assessment that traditionally most students take such as final exams, regents exams, and state assessments. The dates varied by course and grade.

On the question regarding Spring Board, the materials included in the purchase were a consumable workbook for each grade 6 student at the cost of \$17.90 per book. There were a total of 4 days of training for teachers during which time substitutes were provided. The total cost of material and training was approximately \$17,000. The cost of the substitutes at \$90 per day was approximately \$5,400.

2. Follow-up to Board Questions
(None)

3. Superintendent's Report

Dr. Grossane reported that the district received notification from Senator Hannon's office that we will be getting a Bullet Aid in the amount of \$25,000. The Board will discuss how to use this grant.

Mr. Powers asked if there were limitations on its use. Dr. Grossane responded there were no limitations on the grant.

Dr. Grossane thanked the previous Board Officers, Mr. Pappas, Mr. Porrazzo and Mr. Regan for all their support and camaraderie during his first few years as Superintendent. He appreciated the ability to communicate freely with them and felt they had a good working relationship. Dr. Grossane congratulated the new Board Officers. He stated he looks forward to working with the all the Board in their capacity, as we do what's best for the children in Levittown.

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 2, 2013

REGULAR MEETING

Page 3

IV. REPORTS (continued)

B. Board of Education:

1. Comments & Reports

Mr. Regan thanked Mr. Pappas and Mr. Porrazzo for all the hard work they have done in the last few years.

Mr. Pappas thanked the Board for working with him the last three years as President and five years on the Board. He wished Mr. Regan, Ms. Marengi and Mr. Powers good luck.

2. Correspondence
(None)

C. Student Liaisons to the Board

Mr. Regan introduced the Mr. Zilli, the Student Liaison, to the audience. Mr. Zilli remarked that he is a senior at MacArthur High School. He reported on some of his activities at school.

V. PUBLIC BE HEARD
(none)

VI. ACTION ITEMS: NEW BUSINESS.

1. **MOTION:** Mr. Pappas moved, "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached report and place same on file:

RESOLUTION # 13-14-26
Treasurer's Report

Summary of Treasurer's Report for the month ending May 31, 2013."

Seconded: Mr. Moran

MOTION CARRIED. Seven members present voting yes.

APPROVED 7-0.

2. **MOTION:** Mr. Ward moved, "WHEREAS, in compliance with New York State Government Accounting practices, the attached list of budget transfers dated July 2, 2013 has been prepared and is recommended by the Interim Assistant Superintendent for Business,

RESOLUTION # 13-14-27
Budget Transfers

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached list of budget transfers."

Seconded: Ms. Marengi

MOTION CARRIED. Seven members present voting yes.

APPROVED 7-0.

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 2, 2013

REGULAR MEETING

Page 4

VI. ACTION ITEMS: NEW BUSINESS. (continued)

3. **MOTION:** Mr. Powers moved, "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Appropriation and Revenue Status Reports for the period ending May 31, 2013 (final)." RESOLUTION # 13-14-28
Appropriation and Revenue Status Reports

Seconded: Mr. Ward

MOTION CARRIED. Seven members present voting yes. **APPROVED 7-0.**

4. **Motion:** Mr. Ward moved, "RESOLVED, that the Levittown Board of Education does, hereby, accept, with thanks, the following gifts: RESOLUTION 13-14-29
Gifts to Schools

- a. checks in the following amounts for the respective schools, given by Stop & Shop –A+ Rewards Program, 1149 Harrisburg Pike, Carlisle, PA 17013-0249;

East Broadway	\$ 83.18	Lee Road	302.71
Northside	1,330.99	Summit	311.18."

Seconded: Mr. Moran

NOTE: The Board thanked all of the generous donors.

MOTION CARRIED. Seven members present voting yes. **APPROVED 7-0.**

5. **Motion:** Mr. Moran moved, "RESOLVED, that the Levittown Board of Education does, hereby, declare the items on the attached lists surplus/obsolete and that the items may be discarded and/or sold at the highest possible salvage value: RESOLUTION 13-14-30
Obsolete Equipment

<u>Building/Department</u>	<u>No. of Items</u>	<u>Date of List</u>
LMEC (computers)	2	June 7, 2013
Division Avenue (café equipment)	17	June 19, 2013
LMEC (computers)	11	June 18, 2013
MacArthur (printers)	3	June 19, 2013
East Broadway (computers)	29	June 19, 2013."

Seconded: Mr. Ward

MOTION CARRIED. Seven members present voting yes. **APPROVED 7-0.**

6. **Motion:** Mr. Moran moved, "RESOLVED, that the Levittown Board of Education does, hereby, declare the library books on the attached lists obsolete and that the items may be donated and/or sold at the highest possible salvage value." RESOLUTION 13-14-31
Obsolete Library Books

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 2, 2013

REGULAR MEETING

Page 5

VI. ACTION ITEMS: NEW BUSINESS. (continued)

<u>School Building</u>	<u># of Books</u>	<u>Date of List</u>
East Broadway	95	May 30, 2013
Wisdom Lane	53	June 6, 2013.”

Seconded: Mr. Ward

MOTION CARRIED. Seven members present voting yes.

APPROVED 7-0.

7. **Motion:** Mr. Moran moved, “RESOLVED, that the Levittown Board of Education does, hereby, declare the seventy World Adventures in Time and Place textbooks from Wisdom Lane Middle School as referenced on the attached list dated June 7, 2013 obsolete and that the items may be donated and/or sold at the highest possible salvage value.”

RESOLUTION 13-14-32
Obsolete Textbooks

Seconded: Mr. Ward

MOTION CARRIED. Seven members present voting yes.

APPROVED 7-0.

8. **Motion:** Mr. Pappas moved, “RESOLVED, that the Levittown Board of Education does, hereby, appoint the following treasurers for a petty cash fund in the amount of \$100.00 each for the 2013-2014 school year:

RESOLUTION 13-14-33
Petty Cash Accounts

Dr. James Grossane	Superintendent
Debbie Rifkin	Assistant Superintendent for Instruction
Darlene Rhatigan	Assistant Superintendent for Personnel
Mark Flower	Assistant Superintendent for Business & Finance
Todd Connell	Director – Computer Department
J. Keith Snyder	Director – Physical Education Dept.
Tracy Von Eschen	Director – Special Education
Dajuana Reeves	Supervisor - Transportation
Dr. George Maurer	Principal – Abbey Lane
Kathleen Valentino	Principal-MacArthur H.S.
Jeanmarie Wink	Principal-East Broadway
Joan Lorelli	Principal-Division Ave. H.S.
John Zampaglione	Principal-Salk M.S.
John Avena	Principal-Wisdom Lane M.S.
Frank Mortillaro	Principal-Northside
Susan Hendler	Principal-Gardiners Avenue
Anthony Goss	Principal-Lee Road
Keith Squillacioti	Principal-Summit Lane.”

Seconded: Ms. Marengi

MOTION CARRIED. Seven members present voting yes.

APPROVED 7-0.

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 2, 2013

REGULAR MEETING

Page 6

VI. **ACTION ITEMS: NEW BUSINESS – (Continued)**

9. **Motion:** Mr. Pappas moved, “RESOLVED, that the Levittown Board of Education does, hereby, approve the following bids: RESOLUTION 13-14-34
Approval of Bids

13E No. 10 – Reconditioning of Athletic Uniforms and Equipment –
End Zone Sports....not to exceed \$55,000

13E No. 11 – Athletic Uniforms – End Zone Sports, Port Jefferson Sporting Goods,
South Shore Outdoor Store...not to exceed \$50,000

13E No. 14 – MacArthur H. S. Track Refurbishing... \$289,385.”

Seconded: Mr. Moran

NOTE: Dr. Grossane reported that there were six bids requested for No. 14 - MacArthur H. S. Track Refurbishing, but only one vendor responded. Mr. Porrazzo asked if Land Tek, the previous vendor, had responded. The answer was no. The Board asked about the new vendor. It was determined that they are a reputable company. The Board asked questions about the old track. Dr. Grossane stated that work on the track would began shortly since SED approval is not necessary. Mr. Regan inquired if the field would be secured while work is in progress or would people be allowed to use it. Dr. Grossane responded people would not be able to utilize the track while work is being done. Dr. Grossane stated that he would find out the exact plans for the field. Mr. Pappas asked if another grant had come in regarding a Steeplechase. Dr. Grossane remarked that he had not received any other grant. Mr. Regan mentioned he would review this with Legislature Dennis Dunne.

MOTION CARRIED. Seven members present voting yes.

APPROVED 7-0.

10. **Motion:** Mr. Moran moved, “RESOLVED, that the Director of Computer & Media Services is, hereby, designated to be the District individual responsible for adding new users in Finance Manager, and the Principal Account Clerk with the approval of the Assistant Superintendent for Business & Finance is responsible for giving out permissions and code assignments. RESOLUTION 13-14-35
Finance Manager Permissions

Seconded: Mr. Ward

MOTION CARRIED. Seven members present voting yes.

APPROVED 7-0.

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 2, 2013

REGULAR MEETING

Page 7

VI. ACTION ITEMS: NEW BUSINESS – (Continued)

- | | |
|---|--|
| 11. MOTION: Mr. Powers moved, "To approve the following Schedules: | RESOLUTION# 13-14-36
<u>Schedules</u> |
| Schedule 13-G-1
(Appointments- Certified Personnel)." | 1001 |
| Schedule 13-GG-1
(Resignation/Termination – Non-Instructional Personnel)." | 1002 |
| Schedule 13-H-1
(Appointments- Certified Personnel)." | 1003 PULL #3 |
| Schedule 13-H-1-1
(Appointments- Certified Personnel)." | 1003a |
| Schedule 13-H-1f-1
(Appointments- Summer School)." | 1004 |
| Schedule 13-HH-1
(Appointments – Non-Instructional Personnel)." | 1005 |
| Schedule 13K-1
(Leave of Absence- Certified Personnel)." | 1006 |
| Schedule 13KK-1
(Leave of Absence- Non-Instructional Personnel)." | 1007 |
| Schedule 13-N-1
(Health Services)." | 1008 |

Seconded: Mr. Moran

MOTION: Mr. Powers moved, "To renew previously discussed Schedule 13-H-1-1."

**MOTION TO RENEW
SCHEDULE**

Seconded: Mr. Moran

MOTION CARRIED. Seven members present voting yes.

APPROVED 7-0.

SEPARATE VOTE on Schedule 13-H-1, #3

MOTION FAILED. Two members voting yes.
(Mr. Moran and Mr. Porrazzo)

NOT APPROVED 2-2-3.

Two members voting no. (Mr. Powers and Mr. Ward)

Three members abstaining. (Mr. Pappas, Ms. Marengi and Mr. Regan)

VOTE ON ALL OTHER SCHEDULES:

MOTION CARRIED. Seven members present voting yes.

APPROVED 7-0.

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: July 2, 2013

REGULAR MEETING

Page 8

VI. ACTION ITEMS: NEW BUSINESS – (Continued)

12. Ad Hoc –

a. Chemistry

This item will be discussed at a later meeting.

MOTION: Mr. Pappas moved, “That the Board go into Executive Session at 8:35 PM to discuss the schedules.

EXECUTIVE SESSION

Seconded: Mr. Powers

MOTION CARRIED. Seven members voting yes.

APPROVED 7-0.

VII. ADJOURN

MOTION: Mr. Moran moved, seconded by Mr. Pappas to adjourn the public meeting 11:00 PM.

ADJOURNMENT

Respectfully submitted

Elizabeth Appelbaum
District Clerk

NOTE: TAPES OF THE MEETING ARE AVAILABLE FOR REVIEW AT THE LEVITTOWN LIBRARY.