

**BOARD OF EDUCATION  
LEVITTOWN UNION FREE SCHOOL DISTRICT  
LEVITTOWN, NY**

**DATE: May 14, 2013**

**REGULAR MEETING**

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**MINUTES**

**THE REGULAR BOARD MEETING OF THE BOARD OF EDUCATION**, was duly called and held on Wednesday, May 8, 2012 in the Board Meeting Room of the Levittown Memorial Education Center.

**CERTIFICATION:**

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the local newspapers, the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

**PRESENT:**

**BOARD MEMBERS**

Ms. Peggy Marenghi (arrived at 8:10 PM)  
Mr. James Moran  
Mr. Michael Pappas – President  
Mr. Peter Porrazzo – Vice President  
Mr. Edward Powers  
Mr. Kevin Regan – Secretary  
Mr. Frank Ward

**ADMINISTRATION**

Dr. James Grossane – Superintendent of Schools  
Ms. Darlene Rhatigan – Assistant Superintendent  
Ms. Debbie Rifkin – Assistant Superintendent  
Mr. Mark Flower – Assistant Superintendent for Business and Finance

**OTHERS**

Mr. Robert H. Cohen– School Attorney  
Ms. Elizabeth Appelbaum – District Clerk  
Ms. Jennifer Newins – MacArthur High School Student Liaison  
Mr. James Reilly – Division Avenue High School Student Liaison

**I. CALL TO ORDER**

- A. Pledge of Allegiance
- B. Mr. Pappas, called the Regular Board Meeting to order at 6:15 PM. On a motion by Mr. Porrazzo, seconded by Mr. Regan and approved (6-0) that the Board adjourn to Executive Session to discuss items on the Executive Session Agenda relating to negotiations.
- C. The Board reconvened to Public Session at 7:35 PM at which time Mr. Pappas asked everyone to stand for the Pledge of Allegiance and a moment silence for our troops fighting around the globe.

**II. ANNOUNCEMENTS**

Mr. Pappas reminded everyone that next Tuesday, May 21<sup>st</sup> is the Budget and Trustee Vote.

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**III. APPROVAL OF MINUTES**

**MOTION:** Mr. Powers moved to “Make the necessary corrections and move the approval of the minutes of April 3, 2013 (Special Meeting), April 10, 2013 (Regular Meeting), April 17, 2013 (Special Meeting), April 24, 2013 (Special Meeting).”

**APPROVAL OF MINUTES**

Seconded: Mr. Regan

**MOTION CARRIED. Six members present voting yes.**

**APPROVED 6-0.**

**IV. REPORTS**

A. Recognition:

1. Science Research

- a. Wisdom Lane: Grade 7 Science Olympiads – State Qualifiers
- b. Wisdom Lane: STANYS State Science Competition
- c. Division Avenue Science Olympiad Team & Research Program Highlights

Dr. Grossane noted that tonight we have recognitions for students in various programs. He called up Mr. Mc Dermott , the Science Curriculum Associate, to announce the Science Program winners from both Wisdom Lane and Division Avenue. Mr. Mc Dermott spoke of the program and the highlights throughout the year. He remarked that everyone did a fantastic job and thanked the community and Board for their continued support of the research program.

2. GC Tech State & Regional Skills USA Winners

Dr. Grossane called up Ms. Midura, Director of the GC Tech Program, and noted that tonight the district was recognizing some of the outstanding GC Tech students, who have won both Regional and State Skills USA Competitions. Two Skills USA Advisors were called up to announce the winners of the competitions. A brief overview of Skills USA was given. The Board was asked to step up front to congratulate the students and their advisors on their awards. Ms. Midura acknowledged all the support the students received from the GC Tech staff. She congratulated all the students and thanked the parents for continuing to support the program.

a. 2013 Area VI Regional Competition (Long Island)

- Louie Bruni (Plainedge) – 1<sup>st</sup> Place – Architectural Drafting
- Aaron Geer (MacArthur) – 1<sup>st</sup> Place – Auto Service
- Colin Gettings (Division) – 1<sup>st</sup> Place – Food Preparation Assistant
- Michelle Licciardo (East Meadow) – 1<sup>st</sup> Place – Job Interview
- Lawrence Yip (MacArthur) – 1<sup>st</sup> Place – Job Skill Demonstration
- Matthew Barbaro (East Rockaway) – 2<sup>nd</sup> Place – Electrical Construction Wiring

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IV. REPORTS (continued)

Shianne Comodo (Island Trees) – 2<sup>nd</sup> Place – Restaurant Service  
Michael Vivona (Division) – 2<sup>nd</sup> Place – Carpenter’s Assistant  
Kyle Von Glahn (Division) – 2<sup>nd</sup> Place – Carpentry  
Helen Lopez (Division) – 3<sup>rd</sup> Place – Action Skills  
Stephanie Hsu (East Meadow) – 3<sup>rd</sup> Place – Culinary Arts

b. 2013 New York State Competition

Michelle Licciardo (East Meadow) – 1<sup>st</sup> Place – Job Interview  
Shujawodin Azizi(Division) – 2<sup>nd</sup> Place –Medical Math  
Shianne Comodo (Island Trees) – 2<sup>nd</sup> Place – Restaurant Service  
Stephanie Hsu (East Meadow) – 2<sup>nd</sup> Place – Culinary  
Edward Kozerski (Island Trees) – 2<sup>nd</sup> Place – 3D Visualization & Animation  
Lawrence Yip – (MacArthur) 2<sup>nd</sup> Place 3D Animation and Visualization  
Louie Bruni (Plainedge) – 3<sup>rd</sup> Place – Architectural Drafting

3. GC Tech – Long Island Media Arts Festival

Richard Smith – (Hewlett-Woodmere) – Best in Show

Ms. Midura showed the video that Mr. Smith created which won this award.

4. All County Athletes

Dr. Grossane asked Mr. Snyder, the Athletic Director, to recognize the district’s All County athletics who have been selected thus far this year. Mr. McDermott, read the names of the honorees. The Board congratulated these athletics.

5. Chartwells Head Cooks and 25+ years Employees

Dr. Grossane announced that tonight the district was recognizing some of our long standing and dedicated employees that have work with our students every day. Mr. Pappas stated that the district was blessed to have a dedicated staff in our cafeterias, that take such good care of our children. He mentioned that some of our student’s parents have had these same staff members helping them in the cafeteria when they were going to school. Mr. Pappas remarked that the Board recognizes the hard work that these individuals perform and awarded them certificates.

6. Reception

A reception was held in the Panther Room for all the honorees.

7. Art Display: Wisdom Lane Middle School

Mr. Pappas thanked the students of Wisdom Lane for the art work in the building.

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IV. REPORTS (continued)

B. Superintendent:

1. Report – NYS Report Card

Ms. Rifkin reported that most of the information in the Report Card was discussed in August but we now have data to review from the Regents results administered last June, for the surrounding districts. Those districts include East Meadow, Plainedge, Wantagh, Seaford, Hicksville and Island Trees. She stated that our accountability status continues to be a district in "Good Standing." Ms. Rifkin presented slides for each assessment. She noted that this new information shows that in all ten Regents administered, Levittown was at or above the County average as far as passing scores go. In nine out of ten tests, we were above the surrounding districts. In mastery, Ms. Rifkin reported that we were above the county in six out of ten regents and at equal or above the surrounding districts in eight out of the ten regents.

Mr. Porrazzo asked why the percentage of seniors is dipping in the last couple of years. Ms. Rifkin responded that previously, the AP Classes were run regardless of enrollment. In the past several years, the classes are run when we met a particular minimum number. Mr. Porrazzo asked if the lowest performing district was taken out of the statistical analysis that was done comparing us to surrounding districts, how would the outcome change. Ms. Rifkin commented that in most cases, our passing rate was in the top one, two or three of the surrounding districts, so we would still be in the higher range. She noted that mastery was not as impressive as passing. She remarked that the data was surprising in that the surrounding districts did not perform as well as the county average on the mastery level. Ms. Rifkin advised that new data would be available shortly.

2. Follow-up to Public Be Heard Questions

Dr. Grossane pointed out that there were questions asked at last week's meeting regarding the amount of money spent on Pearson Products. He reported on the figures spent in two different categories in 2011/2012 which included the purchase of the enVision Mathematics Program. Dr. Grossane noted that two other Pearson Products were purchased through BOCES, AIMSWEB and PowerSchool.

A question was asked about the cost and savings regarding the Curriculum Associates. Dr. Grossane reported that the district achieved a savings of \$273,222 by moving away from chair people and having one person overseeing the district curriculum.

Additionally, a question was asked on the money spent for Springboard. Dr. Grossane said the cost was \$17,975 which included the professional development for that year and workbooks.

3. Follow-up to Board Questions  
(none)

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IV. REPORTS (continued)

C. Board of Education:

1. Comments & Reports

Mr. Regan shared that he had visited Summit Lane School to view a mural that was on display. He commented that it is a work of art that relates to the children. He praised the artist.

Additionally, Mr. Regan attended a production put on by the Northside Theater Group. He remarked that it was written, produced and directed by a fantastic teacher. Mr. Regan stressed that it was mindboggling, with almost 60 children on the stage in an ensemble and individual cast performance.

Mr. Pappas reported that he and Mr. Regan are members of the Kiwanis, which run Trips for Kids Program. He noted that these children go the extra mile and know right from wrong.

a. Student Liaisons

Ms. Newins announced that the official spring sports season at MacArthur has come to a close with two Conference Champion teams, the boys Varsity Tennis Team and the girls Varsity Lacrosse Team. She mentioned that several teams were having their playoffs this week. Additionally, the Senior Variety Show and MacArthur Art Show were coming up.

Mr. Reilly reported that AP Exam Week was finishing up at Division. He noted the sports season has come to a close with the baseball team winning League Conference. He mentioned that next week there is a Blood Drive. Events coming up are the Division Idol and Student/Faculty Tournaments.

2. Correspondence  
(none)

V. **BUDGET HEARING/PUBLIC BE HEARD**

(Attached)

Dr. Grossane gave a slide presentation of the 2013/2014 Budget to view. He specifically reviewed facts and figures, the proposed budget, driving change factors, revenue, future budget concerns and the ballot for the May 21<sup>st</sup> vote. Some key factors Dr. Grossane spoke about were declining enrollment; the district's accomplishments in curriculum, sports and the arts; the change in the budget equation due to the tax levy cap; state aid; increases in the teachers' retirement system benefits contributions, salaries, and health insurance; money from debt service, the applied fund balance and reserve funds. Dr. Grossane commented that we are balancing our budget by going into out bank account. He noted that this is operating in deficient budgeting. He explained this means that this budget is the last time that we bring in enough revenue to pay all our bills. Dr. Grossane mentioned that most school districts on Long Island will have these future budgetary concerns. He commented that we are in relative good financial shape with our reserves lasting three to four years. In terms of the ballot, Dr. Grossane pointed out that this year there is a proposition for approval of a Capital Reserve Fund and one for the library annual budget.

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VI. **ACTION ITEMS: NEW BUSINESS**

The Board complemented Dr. Grossane on his mastery and summary of the budget.

1. **MOTION:** Mr. Powers moved, "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment, RESOLUTION # 12-13-200  
Warrants

NOW, THEREFORE, BE IT RESOLVED, that the APRIL 2013 report of the Claims Auditor be accepted."

Seconded: Mr. Moran

**MOTION CARRIED. Seven members present voting yes.**

**APPROVED 7-0.**

2. **MOTION:** Mr. Powers moved, "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Treasurer's Report for the month ending March 31, 2013 and place same on file." RESOLUTION # 12-13-201  
Treasurer's Report

Seconded: Mr. Moran

**MOTION CARRIED. Seven members present voting yes.**

**APPROVED 7-0.**

3. **MOTION:** Mr. Powers moved, "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers into the district textbook code has been prepared and is recommended by the Assistant Superintendent for Business & Finance for the purchase of Journey's textbook series for ELA curriculum at the elementary school level, RESOLUTION #12-13-202  
Budget Transfers

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers."

Seconded: Mr. Moran

**NOTE:** Mr. Powers questioned the budget transfer which is a combined transfer of ten accounts to one, which included fuel oil. Dr. Grossane responded that we looked at accounts that had a reasonable amount left to be expended until the end of the year and accounts that we felt could reach the number to make the purchase to the ELA series this year rather than next. Mr. Powers commented that it wasn't budgeted or planned to purchase this year. Dr. Grossane answered yes.

**MOTION CARRIED. Seven members present voting yes.**

**APPROVED 7-0.**

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4. **MOTION:** Mr. Powers moved, "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Claims Auditor Report prepared by Albrecht, Viggiano, Zureck & Company, P.C., for the month ending April 30, 2013."

RESOLUTION # 12-13-203  
Claims Audit Report

Seconded: Mr. Moran

**NOTE:** Mr. Pappas complimented Mr. Flower on a good job on the report.

**MOTION CARRIED. Seven members present voting yes.**

**APPROVED 7-0.**

5. **MOTION:** Mr. Powers moved, "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Appropriation and Revenue Status reports for the period ending March 31, 2013 (final) and April 30, 2013 (interim)."

RESOLUTION # 12-13-204  
Appropriation and Revenue  
Status Reports

Seconded: Mr. Moran

**MOTION CARRIED. Seven members present voting yes.**

**APPROVED 7-0.**

**MOTION:** Mr. Ward moved, that the Board adjourn to Executive Session at 9:20PM.

**EXECUTIVE SESSION**

Seconded: Ms. Marengi

**MOTION CARRIED. Six members present voting yes.  
One member abstaining (Mr. Regan).**

**APPROVED 6-0-1.**

6. **MOTION:** Mr. Regan moved, "WHEREAS, it is the plan of the Garden City UFSD, Herricks UFSD, Mineola UFSD, Great Neck UFSD, Levittown UFSD, North Shore Central School District, Port Washington UFSD, East Rockaway School District, Roslyn UFSD, Long Beach UFSD and Island Park UFSD, Floral Park-Bellerose School District, Plainedge School District in Nassau County, New York to bid jointly for Materials and Supplies (Bus and Auto Parts), and

RESOLUTION #12-13-205  
Cooperative Bid - Levittown  
School District (Materials  
and Supplies – Bus, Van &  
Auto Parts)

WHEREAS, the Levittown School District is desirous of participating with other school districts in Nassau County in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and;

WHEREAS, the Levittown School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

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WHEREAS, the Levittown School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

BE IT RESOLVED, that the Board of Education of the Levittown School District hereby appoints Dajuana Reeves for the Levittown School District to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the Levittown School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, that the Levittown School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Levittown School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards: (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee: (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s)."

Seconded: Ms. Marenghi

**MOTION CARRIED. Seven members present voting yes.**

**APPROVED 7-0.**

- 7. MOTION:** Mr. Powers moved, "RESOLVED, that the Levittown Board of Education does, hereby, declare the items on the following lists obsolete and that they may be discarded and/or donated as possible:

RESOLUTION # 12-13-206  
Obsolete Equipment

<u>School/Building</u>	<u>Number of Items</u>	<u>Date</u>
Gardiners (scanner, printer)	2	3/19/13
Lee Rd (scanner, printer)	2	3/19/13
Salk (printer)	1	3/25/13
LMEC (printer)	1	4/1/13
Summit (printer)	1	4/9/13
East Broadway (tv, pianos)	3	4/17/13
LMEC (printer, laptops)	3	4/19/13
LMEC (computer equipment)	8	4/24/13."

Seconded: Mr. Porrazzo

**MOTION CARRIED. Seven members present voting yes.**

**APPROVED 7-0.**



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**VI. ACTION ITEMS: NEW BUSINESS**

8. **MOTION:** Mr. Porrazzo moved, "RESOLVED, that the Levittown Board of Education approve the attached Letter of Intent with the Nassau County Board of Cooperative Education Services (BOCES) to cover anticipated services and other expenses for the 2013-2014 school year." RESOLUTION # 12-13-207  
Nassau BOCES Letter of Intent for 2013-2014

**NOTE:** Mr. Porrazzo asked for an explanation of this resolution. Mr. Flower commented that this is for the contract with BOCES for all the services that we are committing to.

Seconded: Mr. Ward

**MOTION CARRIED. Seven members present voting yes.**

**APPROVED 7-0.**

9. **MOTION:** Mr. Powers moved, "RESOLVED, that the Levittown Board of Education does, hereby, declare the items on the following list from the Textbook Depository obsolete and that they may be discarded, donated or sold at the highest possible salvage value: RESOLUTION # 12-13-208  
Obsolete Books

<u>School/Building</u>	<u>Number of Items</u>	<u>Date</u>
Textbook Depository	1,960	4/18/13."

Seconded: Mr. Porrazzo

**MOTION CARRIED. Seven members present voting yes.**

**APPROVED 7-0.**

10. **MOTION:** Mr. Powers moved, "RESOLVED, that the Levittown Board of Education does hereby, accept with thanks, the following gifts: RESOLUTION # 12-13-209  
Gifts to School
- a. 76 books from Scholastic Book Fair for the Salk library, given by Scholastic Book Fairs, PO Box 1169200, Atlanta, GA 30368;
  - b. 129 books from Scholastic Book Fair for the Wisdom Lane library, given by Scholastic Book Fairs, P. O. Box 1169200, Atlanta, GA 30368;
  - c. \$10,000 prize money for MacArthur High School won by second place winner in teen video contest, given by NYCM Insurance, 1899 Central Plaza East, Edmeston, NY 13335;
  - d. a check in the amount of \$100 as an annual donation for the James Woolwich Award at East Broadway Elementary School, given by Kerry Couture, 160 Poplar Street, Garden City, NY 11530;

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- e. \$250 for Sullivan Family Scholarship for MacArthur High School, given by Stephen J. Sullivan, 49 Wedgewood Lane, Wantagh, NY 11793;
- f. \$700 toward a Sandra Camilleri McDevitt Scholarship at Division Avenue High School, given by Pamela Higgins, 1478 Elmer Street, Wantagh, NY 11793 and Regina Ackley, 622 East 20<sup>th</sup> Street, Apt. #1C, New York, NY 10009;
- g. two checks from Box Tops for Education for the following schools, given by General Mills, P. O. Box 200, Young America, MN 55553-0200:  
  
Abbey Lane \$503.60                      Summit Lane \$465.00;
- h. 18 sets of warm-up pants, jackets and shooting shirts for the boys varsity basketball team at MacArthur High School to be used year after year, given by the MacArthur Generals Basketball Parents Association, 3675 Adele Court, Wantagh, NY 11793."

Seconded: Ms. Marenghi

**NOTE: Mr. Pappas thanked all the donors for their generous gifts to the school district.**

**MOTION CARRIED. Seven members present voting yes.**

**APPROVED 7-0.**

- 11. MOTION:** Mr. Porrizzo moved, "RESOLVED, that the Levittown Board of Education does hereby, approve the lease agreement between the Levittown Union Free School District and the Board of Cooperative Educational Services of Nassau County for the use of a Division Avenue classroom for the period September 1, 2013 through June 30, 2014, as per the conditions set forth in the attached lease agreement."

RESOLUTION # 12-13-210  
Division Avenue H.S.  
Classroom Lease

Seconded: Mr. Ward

**NOTE: Mr. Porrizzo asked for an explanation of this program. Dr. Grossane reported that this program is very similar to our Career and Development (CD) program. He noted that Nassau BOCES uses sites in different high schools throughout the county. These sites are usually centered around an area where there are many local business for jobs. BOCES approached us to see if we had a room available for students to gather before and after their work study programs. Mr. Porrizzo commented that this seemed like a worthy cause. Additionally, he inquired about a paragraph in the contract stating that BOCES would pay a sum of money for each student that is placed into programs at Division Avenue High School. Dr. Grossane explained that in this program, certain students work full-time and others are in a part-time program. If those part-time students can be mainstreamed into our program or put in a music or art class with our CD students, then BOCES will pay for that. Mr. Porrizzo felt the rate BOCES was slated to pay was low. Dr. Grossane remarked that it was a standard agreement for a satellite program. Mr. Porrizzo was concerned about the contract stating that Levittown would add sections if necessary. Dr. Grossane said this was only if we had room and agreed to it. We are not obligated. Mr. Cohen, legal advisor, shared that he had added language to the contract that made clear that if there were any additional costs for related service providers in order to mainstream the students, it would be a BOCES expense.**

**MOTION CARRIED. Seven members present voting yes.**

**APPROVED 7-0.**

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**VI. ACTION ITEMS: NEW BUSINESS**

- 12. MOTION:** Mr. Regan moved, "WHEREAS, Section 3651(1-a) of the Education Law allows a school board to establish a reserve fund to be used for the purpose of paying judgments and claims from a tax certiorari proceeding ("Tax Certiorari Reserve Fund"), in accordance with Article 7 of the Real Property Tax Law ("Article 7"); and

RESOLUTION #12-13-211  
Establishment of Tax  
Certiorari Reserve Fund

WHEREAS, the Board of Education of the Levittown Union Free School District desires to establish a Tax Certiorari Reserve Fund to pay for reasonably anticipated liabilities from pending Article 7 cases;

NOW, THEREFORE, BE IT RESOLVED, upon recommendation of School District Counsel: that the Levittown Union Free School district establishes, effective immediately, a fund to be known as the Tax Certiorari Reserve Fund for the payment of tax certiorari judgments and claims resulting from Article 7 challenges to the tax roll or assessments, and hereby appropriates the sum of \$1,000,000 to be used in accordance with applicable laws for the purpose of paying tax certiorari claims or judgments for the year in which such monies are deposited in the ax Certiorari Reserve Fund."

Seconded: Mr. Porrazzo

**NOTE:** Mr. Flower explained that the Board, by resolution, has the authorization to create a reserve that would protect the district in the event the Appellate Court overturns its current ruling where the liability for any tax certioraris are now with Nassau County. He noted that there is a court case that is now open, that would shift that responsibility back to the local district. Mr. Flower shared that we currently have about a 1.7 million dollars worth of liability if that were to be enacted. This reserve allows us to put money into this fund to pay off any tax certioraris should the Appellate Court overturn their current decision. Mr. Pappas stated it is like having an insurance policy.

**MOTION CARRIED. Seven members present voting yes.**

**APPROVED 7-0.**

- 13. MOTION:** Mr. Powers moved, "RESOLVED, that the Levittown Board of Education does hereby, accept the Independent Accountant's Report on Applying Agreed-upon Procedures, prepared by Cullen & Danowski, LLP, dated April 10, 2013."

RESOLUTION # 12-13-212  
Independent Accountant's  
Report on Applying  
Agreed-Upon Procedures.

Seconded: Mr. Moran

**MOTION CARRIED. Seven members present voting yes.**

**APPROVED 7-0.**

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14. **MOTION:** Ms. Marengi moved, "RESOLVED, that the Levittown Board of Education does hereby, approve and award the bid for the following roof replacement projects - Phase I as follows:

RESOLUTION # 12-13-213  
Approval of Bid – Roof  
Replacements/Capital Projects

SED #28-02-05-03-0-001-019 – Levittown Memorial Education Center

SED #28-02-05-03-0-003-022 – Division Avenue High School

SED #28-02-05-03-0-009-011 – Lee Road Elementary School

SED #28-02-05-03-0-011-018 – Wisdom Lane Middle School

SED #28-02-05-03-0-014-105 – East Broadway Elementary School

Up to \$3,067,000 to Milcon Construction Corporation in the amount not to exceed \$3,067,000 plus Line Item A-Roof Edge Repair Detail (\$65/linear foot) and Line Item B-Replace Polyiso Insulation to match existing profile (\$2.44/square foot)."

Seconded: Mr. Moran

**NOTE:** Mr. Porrazzo asked what Phase I consisted of. Mr. Flower explained that there are two extra line items on this bid. He noted that the business office received 10 bid responses. The bids were either by individual school or by total bid package. The district elected to go with the total bid package of Milcon. The advantage of this is that if there is an issue, we could go to each vendor individually. Mr. Flower noted that Milcon is a well know roofer on Long Island, currently doing work for the Town of Hempstead. Regarding the two additional line items, Mr. Flower explained one was for flashing issues around the buildings and the other was for infra red thermal imaging. Mr. Porrazzo wanted to know how this compares to what Lucchesi Engineering was doing. Mr. Flower commented that this was proposed by Lucchesi but was never done. Mr. Ward asked if we had any references for Milcon. Mr. Flower responded yes. Mr. Powers wanted to know when the project was expected to start and if the resignation of our Director of School Facilities and Operations would be an issue. Mr. Flower commented that the work would start in a about a month. In regards to Mr. Hahn leaving, Dr. Grossane announced that the plan is to have the Maintenance Supervisor, Jim Tosner, work closely with this project to make sure everything is done correctly. He mentioned that screening had begun for a replacement for Mr. Hahn and hopefully someone will be in place shortly. Mr. Flower reported that he was very pleased with the level of work done so far by Lucchesi. Mr. Porrazzo wanted to know if we looked into bringing in someone to supervise these projects at a higher level since certain projects are very complicated. Mr. Flower noted that we have a Clerk of the Works. Mr. Cohen remarked that you could hire a Construction Manager for owner supervision but that tends to be very expensive. Mr. Regan commented that he thought part of Lucchesi's contract specified that they would oversee the project. Mr. Flower responded affirmatively that they would be on sight during the process.

**MOTION CARRIED.** Seven members present voting yes.

**APPROVED 7-0.**

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**VI. ACTION ITEMS: NEW BUSINESS**

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| <b>15. MOTION:</b> Ms. Marengi moved, "To approve the following Schedules:     | RESOLUTION# 12-13-214<br><u>Schedules</u> |
| Schedule 12-G-12<br>(Resignation/Termination – Instructional Personnel)."      | 1001                                      |
| Schedule 12-GG-12<br>(Resignation/Termination – Non-Instructional Personnel)." | 1002                                      |
| Schedule 12-H-14<br>(Appointments – Instructional Personnel)."                 | 1003                                      |
| Schedule 12-H-14c<br>(Designation – Consultants)."                             | 1004                                      |
| Schedule 12-H-14h<br>(Appointments – Extra-Curricular Activities)."            | 1005                                      |
| Schedule 12-HH-14<br>(Appointments –Non-Instructional Personnel)."             | 1006                                      |
| Schedule 12-J-6<br>(Tenure – Certified Personnel)."                            | 1007                                      |
| Schedule 12-K-11<br>(Leave of Absence – Instructional Personnel)."             | 1008                                      |
| Schedule 12-KK-11<br>(Leave of Absence – Non- Instructional Personnel)."       | 1009                                      |
| Schedule 12-N-3<br>(Health Services)."   | 1010                                      |

Seconded: Mr. Ward

**NOTE:** Ms. Rhatigan reported that we are awarding tenure to several teachers tonight. Mr. Pappas congratulated everyone.

**MOTION CARRIED. Seven members present voting yes.**

**APPROVED 7-0.**

**17. Ad Hoc -**

a. Chemistry

Dr. Grossane announced that this topic would be discussed at a later meeting.

b. Teacher E-mail

Mr. Ward wanted to discuss this issue with the hope that a procedure where parents could e-mail teachers and vice versa , could be in place by September. He commented that currently many teachers send home notes with a specific time to call them. He doesn't understand why as a school district, we don't all use e-mail. Mr. Ward reported that it is not in the teacher's

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VI. ACTION ITEMS: NEW BUSINESS

contract that they have to use e-mail it, it would be procedural. He feels we are the minority since a lot of school districts do use this process. Mr. Porrizzo remarked that there is nothing in place that would stop this. Dr. Grossane shared that currently a parent can e-mail a teacher and teachers are required to check their e-mail every day and respond to that parent but not necessarily by e-mail. He reported that the parent portal will soon have the capability of having e-mails go through PowerSchool. Mr. Ward pointed out some teachers do not want e-mail that is why he wants a procedure. Mr. Porrizzo asked about teacher websites. Ms. Rhatigan commented that there is a product offered to the teachers where we would buy the license and train them to set up a website. She mentioned that other schools use templates that are easy to use for teachers. Ms. Rhatigan noted she has restarted the Technology Committees in the buildings and would initiate conversations regarding what the teachers and students needs are. Mr. Ward remarked that in other districts, teachers upload course work to their websites. In this way, the parents can see what work was done in the classroom. Dr. Grossane noted that some of our teachers do this but it is not required. Ms. Rhatigan shared that we have offered Home Work Helper and tutoring on-line with the school public library. Dr. Grossane mentioned that he would work on a policy for this.

c. Sign-in Procedures

Mr. Moran asked about a hand scan sign-in procedure that was discussed previously. Mr. Flower reviewed information he had obtained regarding this bio metric device. He reported that Finance Manager, our accounting software system, offers a module called TimePiece, which records time and attendance and is directly linked to our payroll component. Mr. Flower reported that there is cost savings benefits associated with this approach since payroll can be processed much more quickly. He spoke of the costs involved with licensing and installation in each building and some offices. Mr. Flower recommended initially using this procedure for those employees eligible for overtime since it would make processing these charges much easier. Mr. Moran noted that Transportation and Maintenance Departments, should be your first areas. Mr. Regan commented that he oversees these devices at his workplace and it is a logistical nightmare unless you have a lot of them. He reported many complaints from the employees. Mr. Moran also has this sign-in procedure at work but feels it only takes an extra few minutes. Mr. Ward feels the district needs to move in the direction of modern technology. Mr. Porrizzo asked if there would be a benefit to implement initially at the bus depot. Mr. Flower responded it would be a great place to start since these employees use time clocks which make it hard to calculate their hours. Mr. Regan suggested using this procedure for not just overtime but for in and out. Mr. Porrizzo agreed since it wouldn't cost more to try it out at the depot. Mr. Ward questioned whether you should begin with the Maintenance Department since they use timesheets rather than Transportation. Mr. Flower explained that the problem with Maintenance is that the employees are spread out throughout the district. If we start with the Transportation Department, we could keep it small scale because everyone there must go through the depot from the beginning of the day to the end. There was discussion on this issue. Mr. Pappas requested that Mr. Flower work on a report to present to the Board regarding this process. Mr. Flower said he would have the representatives from Finance Manger come to the June meeting with a demo.

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**MOTION:** Mr. Ward moved, that the Board adjourn to Executive Session at 10:10 to discuss personnel matters.

**EXECUTIVE SESSION**

Seconded: Ms. Regan

**MOTION CARRIED. Seven members present voting yes.**

**APPROVED 7-0.**

**VIII. ADJOURN**

**MOTION:** Mr. Ward moved, seconded by Mr. Regan to adjourn the public meeting at 11:00 PM.

**ADJOURNMENT**

Respectfully submitted

Elizabeth Appelbaum  
District Clerk

**NOTE: TAPES OF THE MEETING ARE AVAILABLE FOR REVIEW AT THE LEVITTOWN LIBRARY.**

**ATTACHMENTS TO BOARD OF EDUCATION MINUTES**

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**V. PUBLIC BE HEARD**

**PLEASE NOTE: COPIES OF ATTACHMENTS SUBMITTED ARE GIVEN TO THE BOARD OF EDUCATION AND THEN KEPT WITH THE OFFICIAL MINUTES IN THE DISTRICT CLERK OFFICE.**

**The guidelines pertaining to Public Be Heard were read. Dr. Grossane and/or Board members will respond to questions, after the last speaker is heard.**

**Jane Finkelstein 848 Mayer Drive, Wantagh, NY**

Ms. Finkelstein had several questions for the Board. She asked if the figures given regarding the money spent on Pearson products include the time taken for professional development and for all the substitutes needed to cover the teachers out for training. She requested the Board do research to see what Pearson is all about. She mentioned that field testing is going on that has no educational value to our children other than being guinea pigs for market research for Pearson. She commented that it was wonderful to hear of where the science program students are going to college and noted that none of it was aligned to the common core and didn't have to go through hours and hours of testing. Ms. Finkelstein reported that she had a memo from the State Education Department in regards to the transition to Common Core Regents Exams in English and Math. In 2013/2014, the district will give two regents at the same time, one Common Core aligned and one standard, and take the higher grade. She commented that it was more testing for students, more money spent for the district.

**RESPONSE:**

**In response to Ms. Finkelstein's concerns:**

Dr. Grossane remarked that he would research her questions and give her responsive answers at the next meeting.

Respectfully submitted,

Elizabeth Appelbaum,

District Clerk