DATE: August 10, 2011 REGULAR MEETING

#### **MINUTES**

**THE REGULAR BOARD MEETING OF THE BOARD OF EDUCATION,** was duly called and held on Wednesday, August 10, 2011 in the Board Meeting Room of the Levittown Memorial Education Center.

### **CERTIFICATION:**

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the local newspapers, the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

## PRESENT:

## **BOARD MEMBERS**

Mr. James Moran

Ms. Peggy Marenghi (excused absence)

Mr. Michael Pappas – President

Mr. Peter Porrazzo – Vice President (excused absence)

Mr. Kevin Regan - Secretary

Mr. Edward Powers

Mr. Frank Ward

### **ADMINISTRATION**

Dr. James Grossane – Superintendent of Schools

Ms. Darlene Rhatigan – Assistant Superintendent

Ms. Debbie Rifkin – Assistant Superintendent

Mr. Mark Flower – Incoming Assistant Superintendent

#### **OTHERS**

Mr. Robert H. Cohen-School Attorney

Ms. Elizabeth Appelbaum - District Clerk

Ms. Ellen Chaleff - Division Avenue Student Liaison

Ms. Colleen Bradley – MacArthur Student Liaison

## I. CALL TO ORDER

- **A.** Pledge of Allegiance
- **B.** Mr. Pappas, President, called the Regular Board Meeting to order at 6:15 PM. On a motion by Mr. Porrazzo, seconded by Mr. Powers and approved (5-0) that the Board adjourn to Executive Session to discuss items on the Executive Session Agenda relating to personnel matters.
- **C.** The Board reconvened in Public Session at 7:35 PM at which time Mr. Pappas asked everyone to stand for the Pledge of Allegiance and a moment of silence for our troop fighting overseas especially for the 30 Navy Seals who perished.

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#### II. ANNOUNCEMENTS

Mr. Pappas welcomed the two new student liaisons to the Board of Education, Ms. Chaleff and Ms. Bradley.

### III. APPROVAL OF MINUTES

**MOTION:** Mr. Moran moved to "Make the necessary corrections and move the approval of the minutes of July 5, 2011(Organizational Meeting), July 5, 2011 (Regular Meeting) and July 26, 2011 (Special Meeting)."

**APPROVAL OF MINUTES** 

Seconded: Mr. Powers

NOTE: Mr. Pappas requested corrections which were reflected in the approved minutes.

MOTION CARRIED. Five members voting yes.

APPROVED 5-0.

### IV. <u>REPORTS</u>

#### **A.** Superintendent:

 Follow-up to Prior Public Be Heard Questions (None)

Follow-up to Board Questions (None)

### 2. Superintendent's Report:

Dr. Grossane was happy to report that appointments would be made this evening for two very important vacancies, Mr. Frank Mortillaro as the Interim Principal for Northside Elementary School and Ms. Tracy Von Eschen as Assistant Director of Special Education. They both come with many years of experience. Dr. Grossane thanked the members of the hiring committees for their time and we appreciate their efforts. He commented that the Administrative Team is now complete.

### **B.** Board of Education:

## 1. Comments & Reports: NetBlast Media

Two Representatives from NetBlast Media, Mr. LaMontanaro and Mr. Thron, gave a presentation on their concept called Varsity Scoreboard. This concept is a web-based local sports network which will give you the ability to access all sporting events filmed by NetBlast Media, 24/7 via the web. Mr. LaMontanaro stated that Levittown was selected because of its amazing reputation as having a phenomenal athletic program. He noted that students, schools and the community will benefit from Varsity Scoreboard's efforts. Students will be fused into the production process to create a camaraderie that other schools will want to emulate. To show their appreciation for the student's help, NetBlast will create a scholarship fund through the generosity of its sponsors.

The Board acknowledged this was a very exciting proposal. They asked Mr. Cohen, the district's legal counsel, to review and make sure there was no conflict with our agreement with MSG.

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### IV. <u>REPORTS</u> Continued

- Correspondence (None)
- 3. Student Liaisons

The liaisons introduced themselves. Ms. Chaleff announced that the first part of the Division Avenue brick walkway has been put in by the football field. She noted that a ribbon cutting ceremony will be held during homecoming on September 17<sup>th</sup>.

### V. PUBLIC BE HEARD

(None)

### VI. <u>ACTION ITEMS: NEW BUSINESS</u>

 MOTION: Mr. Porrazzo moved, "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Internal Claims Auditor and have been certified by the Internal Claims Auditor for payment, RESOLUTION # 11-12-40 Warrants

NOW, THEREFORE, BE IT RESOLVED, that the June 2011 report of the Internal Claims Auditor be accepted."

Seconded: Mr. Ward

NOTE: Mr. Powers asked why the signature of the Claims Auditor was not on the cover page. Ms. Hass explained that the Auditor's signed the actually warrants. Mr. Flower commented that he would speak with the Auditors to understand why they are not signing to certify the entire packet and have them give complete signatures not initials.

MOTION CARRIED. Five members voting yes.

**APPROVED 5-0.** 

2. MOTION: Mr. Moran moved, "NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, Ms. Theresa Joyner as Impartial Hearing Officer in a matter regarding student I.D. #1113024."

RESOLUTION #11-12-41
Approval of Impartial
Hearing Officer

Seconded: Mr. Porrazzo

MOTION CARRIED. Five members voting yes.

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### VI. <u>ACTION ITEMS: NEW BUSINESS – (continued.)</u>

**3. MOTION:** Mr. Powers "RESOLVED, that the following budget (\$204,892,631) of the necessary claims and expenditures in Levittown Union Free School District (#5), in the Town of Hempstead, school year 2011-2012, amounting to

RESOLUTION #11-12 -42 Setting the Tax Levy

\$ 197,907,475 School Purpose \$ 6,985,156 Library Purpose

Total \$ 204,892,631 be and the same is hereby accepted; and

BE IT FURTHER RESOLVED, that the sum of

\$ 125,052,875 School Purpose \$ 6,821,953 Library Purpose

Total \$ 131,874,828 be the remainder of the budget adopted as

above and the amount which must be raised by taxation (\$125,052,875 for School Purposes and \$6,821,953 for Library Purposes; Total: \$131,874,828) for the Levittown Union Free School District (#5) of the Town of Hempstead, Nassau County, New York for the year 2011-2012 be levied upon the taxable property of said school district as said property has been certified to by the Board of Assessors for the school year 2011-2012; and

BE IT FURTHER RESOLVED, that the District Clerk of this School District be and is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code to file a certified copy of these resolutions with the Nassau County Legislature and the Board of Assessors, Mineola, New York, on or before August 15, 2011."

Seconded: Mr. Moran

The foregoing resolution was duly put to vote on a roll call, which resulted as follows:

<u>5</u> YES <u>0</u> NO

**Present :** Mr. Pappas <u>Yay</u>

Mr. Porrazzo Yay
Mr. Powers Yay
Mr. Moran Yay
Mr. Ward Yay

**Absent:** Ms. Marenghi

Mr. Regan

The resolution was declared adopted.

MOTION CARRIED. Five members present voting yes.

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VI. ACTION ITEMS: NEW BUSINESS (continued.)

**4. MOTION:** Mr. Porrazzo "RESOLVED, that the Levittown Board of Education does, hereby, approve and increase in the following a la carte prices:

RESOLUTION #11-12 -43
A La Carte Price Adjustments

Item	Current Price	Proposed Price
Second Entrée	\$1.00	\$1.50 \$1.25
Chips	\$0.80	\$0.90
Capri Sun	\$0.85	\$1.00
Hershey Ice Cream	\$1.05	\$1.25
Muffins	\$1.25	\$1.50
Pirate Booty Snack	\$1.25	\$1.50
Vitamin Water	\$1.30	\$1.50."

Seconded: Mr. Powers

NOTE: There was much discussion on the increase in prices, especially of the second entrée: how much profit is realized; what the money is used for and when the last price increase was. Dr. Grossane suggested speaking with Chartwells to find out how long the prices have been maintained at the previous levels to justify the increase. He remarked that prices needed to be set for September. Mr. Flower asked to review items such as the National School Lunch Program. The Board decided to lower the price of the second entrée until more information was obtained.

AMEND AS FOLLOWS: Change the proposed price of the Second Entrée from \$1.50 to \$1.25.

MOTION CARRIED. Five members voting yes.

APPROVED AS AMENDED 5-0.

**5. MOTION:** Mr. Porrazzo moved, "WHEREAS, the Levittown Board Education has received and reviewed the 2011-2012 grant application for the Teachers' Center; and

RESOLUTION #11-12-44

<u>Teachers' Center Continuation</u>

<u>Grant Application</u>

WHEREAS, it is understood that neither the autonomy nor the authority of the Teachers' Center, nor the costs associated with the District's support of the Teachers' Center, are altered in any substantive manner from the 2010-2011 program;

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the 2011-2012 Teachers' Center grant application."

Seconded: Mr. Ward

te: Mr. Porrazzo asked for clarification of the second paragraph. A point of information was called and the Teachers' Union President, Ms. Rogers, explained the clause. The Center is funded by a grant and there is no cost to the district except we allow them to use our facilities.

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VI. ACTION ITEMS: NEW BUSINESS (continued.)

MOTION CARRIED. Five members voting yes. APPROVED 5-0.

**6. MOTION:** Mr. Moran moved, "BE IT RESOLVED, that Ms. Marenghi be appointed as a representative of the Levittown Board of Education to the Levittown Teachers' Center Policy Board for the 2011-2012 school year."

RESOLUTION # 11-12-45
Teachers' Center Policy
Reard Linican

**Board Liaison** 

Seconded: Mr. Powers

MOTION CARRIED. Five members voting yes.

APPROVED 5-0.

**7. MOTION:** Mr. Powers moved, "BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the adoption of the following new policies:

RESOLUTION # 11-12-46
Approval of Policies

Policy #4800.2/EB-8243 – Animals in the School (Instructional Purposes) Policy #8526/EB-5660 – Meal Charge Policy."

Seconded: Mr. Ward

NOTE: There was discussion on these policies. Mr. Porrazzo commented that Policy #4800.2/EB-8243 is a required policy. On the Meal Charge Policy, there were questions on uncollected balances, time limits, notification, flagging accounts, repeat customers, procedures and guidelines. The Board decided to amend the policy.

AMEND AS FOLLOWS: Change the third bullet point to read: *If a balance is uncollected or created for a second time within the current school year, the principal or the designee may be notified to contact the school social worker for follow up.* 

MOTION CARRIED. Five members voting yes.

APPROVED 5-0.

**8. MOTION:** Mr. Powers moved, "RESOLVED, that the Levittown Board of Education does, hereby, accept, with thanks, the following gifts:

RESOLUTION #11-12-47
Gifts to Schools

- a. a check in the amount of \$138.39 for the East Broadway Elementary School Broadway Sunshine Fund, given by Dover Gourmet Corp., DBA Quick Snack Foods, 11 Skyline Drive, Plainview, NY 11803; an
- b. a tree to be donated to Abbey Lane Elementary School in memory of a former Abbey Lane student, given by Kimberly Perticaro, 2718 Court Street, Bellmore, NY 11710."
- c. NetApp hardware support for the Computer Department given by Network Appliances & Data Storage, 2463 Milborn Avenue, Baldwin, NY."

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## VI. <u>ACTION ITEMS: NEW BUSINESS</u> (continued.)

Seconded: Mr. Ward

NOTE: For Item a. Mr. Moran asked who designates where the funds are disbursed for the Sunshine Fund. Mr. Pappas explained the money comes from the machines in the teacher's lounge and is run by the teachers.

Dr. Grossane explained the donation of item c. He reported that a resident who works for NetApp called to donate this equipment to solve a need we had for additional backup. Dr. Grossane noted this was a timely donation and we are extremely grateful.

Mr. Pappas thanked all the generous donors.

MOTION CARRIED. Five members voting yes.

APPROVED 5-0.

**9. MOTION:** Mr. Powers moved, "RESOLVED, that the Levittown Board of Education does, hereby, declare the following equipment obsolete and that the items may be discarded:

RESOLUTION #11-12-48
Obsolete Equipment

School/Building	No. of Items	<u>Date of List</u>
LMEC (Cisco Switch)	1	7/12/11 <b>PULLED</b>
MacArthur (ScanJet)	1	5/26/11
Division (computers)	24	7/1/11
Division (computers)	21	6/17/11
MacArthur (computers)	25	7/1/11
Salk (computers)	33	7/1/11
Wisdom (computers)	34	7/1/11
Abbey (computers)	2	6/16/11
Abbey (tv's, monitors)	4	6/22/11."

Seconded: Mr. Porrozzo

NOTE: Mr. Powers had questions on Cisco Switch which had been previously asked. Dr. Grossane commented that he was obtaining the information. The Board decided to pull that item.

Mr. Pappas asked about donating the computer monitors rather than disposing them. He would like to see them used, even if they have no hard drives or software. Ms. Rifkin remarked she would review this items. Ms. Chaleff reported she might know of a company who would take them for money.

AMEND AS FOLLOWS: Item - LMEC (Cisco Switch) - PULLED

MOTION CARRIED. Five members voting yes.

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VI. ACTION ITEMS: NEW BUSINESS (continued.)

**10. MOTION:** Mr. Powers moved, "RESOLVED, that the Levittown Board of Education does, hereby, maintain the Driver Education tuition at \$470 per semester for the 2011-2012 school year."

RESOLUTION #11-12-49
<u>Driver Education Tuition</u>

Seconded: Mr. Porrazzo

NOTE: Mr. Pappas remarked that this tuition is a decrease from last year. Ms. Rifkin reported that enrollment has increased and there is potential to add another car. Mr. Porrazzo asked if the prices took into account the increase in wages for the 2011/2012 school year. Ms. Rifkin answered affirmatively. Mr. Pappas inquired if wages were hourly or a stipend. Ms. Rifkin responded that salary is paid hourly during the school year and a stipend is given during the summer. Mr. Pappas acknowledged what a excellent job Ms. Rifkin did.

MOTION CARRIED. Five members voting yes.

APPROVED 5-0.

**11. MOTION:** Mr. Porrazzo moved, "RESOLVED, that the Levittown Board of Education approve a contract with Nassau BOCES in the amount of \$6,096,426.92 to cover services and other expenses for the 2011-2012 school year, and that the President of the Board of Education is, hereby, authorized to execute the same."

RESOLUTION # 11-12-50

Nassau BOCES Initial Contract
for 2010-2011

Seconded: Mr. Ward

MOTION CARRIED. Five members voting yes.

APPROVED 5-0.

12. MOTION: Mr. Moran moved, "RESOLVED, that the Levittown Board of Education accepts the Free and Reduced Price Meal Program policy, including the annual Family Eligibility Criteria for Free and Reduced Meals as described in the attached policy statement and attachments in accordance with the guidelines established by the U. S. Department of Agriculture and the New York State Education Department, Bureau of School Food Management and Nutrition."

RESOLUTION # 11-12-51
Guidelines for Free and
Reduced Price Meal Program

Seconded: Mr. Powers

MOTION CARRIED. Five members voting yes.

APPROVED 5-0.

**13.** RECOMMENDED MOTION: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve that the mileage reimbursement rate be set at the IRS mileage reimbursement rate for school district business during the 2011-2012 school year."

PULLED

Mileage Reimbursement

NOTE: Since there were three rates to consider for reimbursement, the Board decided to Pull this item until they had more information. Dr. Grossane commented he was discussing this item with Dr. Chesterton. The Board asked that data be collected on a go forward basis to see the value.

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### VI. ACTION ITEMS: NEW BUSINESS (continued.)

**14. MOTION:** Mr. Moran moved, "WHEREAS, it has become necessary to hire a Police Science (Public and Private Security) teacher at GC-Tech; and

RESOLUTION #11-12-52 Police Science Teacher

WHEREAS, after substantial efforts to secure a satisfactory teacher, the only acceptable applicant is a retired police officer;

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the hire of Robert MacKay as the aforementioned Police Science teacher for the period September 1, 2011 through June 30, 2012.

Seconded: Mr. Powers

MOTION CARRIED. Five members voting yes.

APPROVED 5-0.

**15. MOTION:** Mr. Powers moved, "WHEREAS, the Commissioner's, Regulation Section 200.5, requires each local Board of Education to annually appoint impartial hearing officers in the event of an appeal of a CSE action by a parent of a student with a disability, or a student with a disability over the age of 18,

RESOLUTION #11-12-53

Recommendation of
Impartial Hearing Officers

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, appoint all impartial hearing officers from the district-specific Nassau County list of Impartial Hearing Officers as maintained by the Impartial Hearing Reporting System for the 2011-2012 school year."

Seconded: Mr. Porrazzo

NOTE: The district's legal counsel recommended adding this additional paragraph to the amendment to allow the Board President to sign an authorization appointing the next Hearing Officer on the list.

### AMENDED TO ADD A THIRD PARAGRAPH WHICH READS:

...; and

Authorizes the President of the Board of Education to appoint Impartial Hearing Officers from the above-referenced list on a rotational basis.

MOTION CARRIED. Five members voting yes.

APPROVED AS AMENDED 5-0.

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## VI. <u>ACTION ITEMS: NEW BUSINESS</u> (continued.)

**16. MOTION:** Mr. Moran moved, "WHEREAS, the Commissioner's, Regulation Section 200, subchapter P, requires each local Board of Education to annually appoint surrogate parents who will represent the interests of a student with a disability whose parents are either unknown or unable to provide such representation at Committee on Special Education (CSE) meetings and/or hearings; and

RESOLUTION #11-12-54
Appointment of
Surrogate Parent

WHEREAS, the Levittown CSE has carefully canvassed those person who have demonstrated a willingness to serve in such capacity,

NOW, THEREFORE, BE IT RESOLVED, that Cecilia Forster of 3681 Locust Avenue, Seaford, New York, be appointed as surrogate parent for the 2011-2012 school year."

Seconded: Mr. Powers

### MOTION CARRIED. Five members voting yes.

17. MOTION: Mr. Ward moved, "RESOLVED, that the Levittown Board of Education appoint the twenty-four parent members on the attached list dated July 27, 2011, all chairpersons, psychologists and special and regular education teachers of special education students as well as Keith Squillacioti, Susan Farkas, Dawn Butler, Barbara Wasserman, Richard Cirillo, Margaret Ippolito and Marty Nelson to serve on the District Committee on Special Education and the Committee on Preschool Special Education for the 2011-2012 school year."

APPROVED 5 -0.

RESOLUTION # 11-12-55

Appointment of Committee
on Special Education and
Committee on Preschool
Special Education

Seconded: Mr. Moran

## MOTION CARRIED. Five members voting yes.

**18. MOTION:** Mr. Moran moved, "RESOLVED, that the Superintendent of Schools be authorized to file on behalf of the Levittown Union Free School District and its Board of Education, an application for 2011-2012 funding provided under the terms of the Federal Education Consolidated Application No Child Left Behind Act of 2001, Title I, Title II – Part A, Title II – Part D, Title III, Title IV, and Universal PreK."

APPROVED 5-0.

RESOLUTION # 11-12-56 Approval of Grants

Seconded: Mr. Powers

MOTION CARRIED. Five members voting yes.

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VI. <u>ACTION ITEMS: NEW BUSINESS</u> (continued.)

**19. MOTION:** Mr. Porrazzo moved, "RESOLVED, that the Levittown Board of Education does, hereby, declare the library books on the attached lists obsolete and that they may be discarded and/or donated when possible."

RESOLUTION #11-12-57 Obsolete Library Books

Seconded: Mr. Ward

NOTE: Mr. Porrazzo requested a new form be developed with new categories for obsolete books. He questioned how many books are being put on the excess list because they cannot be found.

MOTION CARRIED. Five members voting yes.

APPROVED 5-0.

**20. MOTION:** Mr. Porrazzo moved, "BE IT RESOLVED, that the Levittown Board of Education approve the Extension of Contract for School Food Service Management with Chartwells for the 2011-2012 school year, at an annual increase based on the New York Northeast CPI (Consumer Price Index)."

RESOLUTION # 11-12-58

Extension of Contract for
School Food Service
Management.

Seconded: Mr. Ward

MOTION CARRIED. Five members voting yes.

APPROVED 5-0.

**20a. MOTION:** Mr. Porrazzo moved, "RESOLVED, that the Levittown Board of Education does, hereby, renew the following bid:

**RESOLUTION # 11-12-59** 

Renewal of Bid

10E No. 20 - Snack Food for After School Program."

Seconded: Mr. Ward

NOTE: Mr. Porrazzo asked if this went out to bid. Ms. Rifkin responded it went out to bid last year.

MOTION CARRIED. Five members voting yes.

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### VI. ACTION ITEMS: NEW BUSINESS (continued.)

<b>21. MOTION:</b> Mr. Moran moved, "To approve the following Schedules:		RESOLUTION# 11-12-60 Schedules
Schedule 11-G-2	1001	
(Resignation/Termination – Certified Personnel)."		
Schedule 11-GG-2	1002	
(Resignation/Termination – Non-Instructional Personnel)."		
Schedule 11-H-3	1003	
(Appointments – Certified Personnel)."		
Schedule 11-H-3a	1004	AMEND #15
(Appointments – Administrators)."		
Schedule 11-H-3c	1005	
(Designation - Consultants)."		
Schedule 11-H-3g	1006	
(Designation - Coaches)."		
Schedule 11-HH-3	1007	
(Appointments – Non-Instructional Personnel)."		
Schedule 11-JJ-1	1008	
(Permanent Status – Non-Instructional Personnel)."		
Schedule 11-K-2	1009	
(Leave of Absence-Certified Personnel)."		
Schedule 11-N-2	1010	
(Health Services)."		
Schedule 11-O-2	1011	
(Students With Disabilities)."		

Seconded: Mr. Porrazzo

**AMEND** Schedule 11-H-3a, #15 to read *Interim Principal Northside Elementary*.

NOTE: Dr. Grossane explained the word interim was added because this appointment is for one year. Should this position become open after that time, a full interview process will be held inviting candidates from within and outside the district. Mr. Pappas wished the employees luck in their new positions.

MOTION CARRIED. Five members voting yes.

**APPROVED 5-0.** 

22. Ad Hoc -

(none)

**MOTION:** Mr. Porrazzo moved, "That the Board go into Executive Session at 9:05 PM to discuss personnel matters.

Seconded: Mr. Ward

MOTION CARRIED. Five members voting yes.

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NOTE: The Board reconvened in public at 10:15 PM.

VII. <u>ADJOURN</u>

**MOTION:** Mr. Porrazzo moved, seconded by Mr. Moran

to adjourn the public meeting  $\,$  11:22 PM.

**ADJOURNMENT** 

Respectfully submitted

Elizabeth Appelbaum

**District Clerk** 

NOTE: TAPES OF THE MEETING ARE AVAILABLE FOR REVIEW AT THE LEVITTOWN LIBRARY.